

For Six Month Period Ending 30 NOV : 1983  
(Insert date)

Name of Registrant Registration No. 1995  
Barbados Industrial Development Corporation  
Barbados Board of Tourism  
Business Address of Registrant  
800 Second Avenue  
New York, N.Y. 10017

**I—REGISTRANT**

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

- (1) Residence address Yes  No
- (2) Citizenship Yes  No
- (3) Occupation Yes  No

(b) If an organization:

- (1) Name Yes  No
- (2) Ownership or control Yes  No
- (3) Branch offices Yes  No

2. Explain fully all changes, if any, indicated in item 1.

N/A

**IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.**

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes  No

If yes, furnish the following information:

<i>Name</i>	<i>Position</i>	<i>Date Connection Ended</i>
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N/A

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?  
Yes  No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Citizenship</i>	<i>Position</i>	<i>Date Assumed</i>
N/A				

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal?  
Yes  No

If yes, identify each such person and describe his services.

N/A

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes  No

If yes, furnish the following information:

<i>Name</i>	<i>Position or connection</i>	<i>Date terminated</i>
N/A		

7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes  No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Position or connection</i>	<i>Date connection began</i>
N/A			

N/A

## II—FOREIGN PRINCIPAL

(PAGE 3)

8. Has your connection with any foreign principal ended during this 6 month reporting period? Yes  No

If yes, furnish the following information:

*Name of foreign principal*

*Date of Termination*

N/A

9. Have you acquired any new foreign principal<sup>1</sup> during this 6 month reporting period? Yes  No

If yes, furnish following information:

*Name and address of foreign principal*

*Date acquired*

N/A

10. In addition to those named in Items 8 and 9, if any, list the foreign principals<sup>1</sup> whom you continued to represent during the 6 month reporting period.

- (1) Barbados Industrial Development Corporation
- (2) Barbados Board of Tourism

## III—ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes  No

If yes, identify each such foreign principal and describe in full detail your activities and services:

### BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

During the reporting period, the North American Office of the Barbados Industrial Development Corporation continued its efforts at industrial investment promotion by encouraging U.S. businessmen to establish manufacturing facilities in Barbados. Interviews with company officials throughout the United States were held and printed material was distributed.

### BARBADOS BOARD OF TOURISM

During the same period, the Barbados Board of Tourism educated the travel trade and consumer public on the island's tourism product. Promotional literature was distributed at presentations throughout the United States.

<sup>1</sup>The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity<sup>2</sup> as defined below?  
Yes  No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

Dissemination of promotional material to encourage the setting up of manufacturing industries in Barbados by U.S. businessmen.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes  No

If yes, describe fully.

N/A

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<sup>2</sup>The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

## IV—FINANCIAL INFORMATION

## 14. (a) RECEIPTS—MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes  No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.<sup>3</sup>

<i>Date</i>	<i>From Whom</i>	<i>Purpose</i>	<i>Amount</i>
June, 1983 - Nov. 1983	Barbados Industrial Development Corp.	Administration and Promotion	\$ 208,587.34
June, 1983 - Nov. 1983	Barbados Board of Tourism	Administration and Promotion	\$321,136.35
<b>Total</b>			<b>\$529,723.69</b>

## (b) RECEIPTS—THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value<sup>4</sup> other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes  No

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
N/A			

<sup>3</sup>A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

<sup>4</sup>Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS—MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement?      Yes       No

(2) transmitted monies to any such foreign principal?      Yes       No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

<i>Date</i>	<i>To Whom</i>	<i>Purpose</i>	<i>Amount</i>
(1)	Barbados Industrial Development Corporation (See attached)		\$215,683.62
(2)	Barbados Board of Tourism (See attached)		\$311,278.88

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Total      \$526,812.50

15. (b) DISBURSEMENTS—THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value<sup>5</sup> other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes  No

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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N/A

(c) DISBURSEMENTS—POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value<sup>5</sup> in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes  No

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
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N/A

V—POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes  No

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

Barbados Industrial Development Corporation

<sup>5</sup>Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda? Yes  No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

Barbados Industrial Development Corporation (Barbados) \$50,959.53  
June - November, 1983

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following:

- Radio or TV broadcasts     Magazine or newspaper articles     Motion picture films     Letters or telegrams  
 Advertising campaigns     Press releases     Pamphlets or other publications     Lectures or speeches

Other (specify) \_\_\_\_\_

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups:

- Public Officials     Newspapers     Libraries  
 Legislators     Editors     Educational institutions  
 Government agencies     Civic groups or associations     Nationality groups  
 Other (specify) Companies, Real Estate, Banks and Consultants

21. What language was used in this political propaganda:

English     Other (specify) \_\_\_\_\_

22. Did you file with the Registration Section, U.S. Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period? Yes  No

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes  No

24. Did you file with the Registration Section, U.S. Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act? Yes  No

**VI—EXHIBITS AND ATTACHMENTS**

25. EXHIBITS A AND B

- (a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:

- Exhibit A<sup>6</sup>    Yes     No   
Exhibit B<sup>7</sup>    Yes     No

N/A

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes  No

If yes, have you filed an amendment to these exhibits? Yes  No

If no, please attach the required amendment. N/A

<sup>6</sup>The Exhibit A, which is filed on Form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

<sup>7</sup>The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C.

If you have previously filed an Exhibit C<sup>a</sup>, state whether any changes therein have occurred during this 6 month reporting period. Yes  No

If yes, have you filed an amendment to the Exhibit C? Yes  No

If no, please attach the required amendment. N/A

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement? Yes  No

If no, list names of persons who have not filed the required statement.

N/A

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)



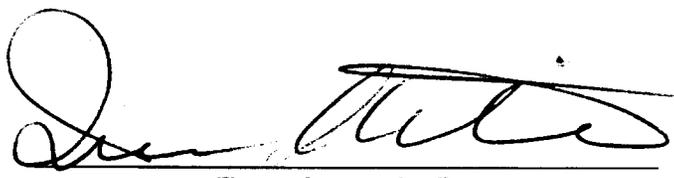
E. ANTON NORRIS

DIRECTOR

Subscribed and sworn to before me at Feb 20 1984

this 23 day of Dec, 19 83

LIVING S. BRONSTEIN  
Notary Public, State of New York  
Qualified in Nassau County  
No. 30-5463460  
Commission Expires March 30, 1984



(Signature of notary or other officer)

<sup>a</sup>The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

November 30, 1983

Item, 15 (a)

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
June 2	A. Abdel-Meguid	Seminar Expenses	\$ 35.00
2	American Express	Entertainment expenses	83.46
2	American Express	Travel & Entertainment Expenses	2,923.32
2	Colene Clarke	Working overtime	21.33
6	Harold Eastmond	Travelling advance	274.00
7	Con Edison	Electricity expenses	49.16
7	Mercury Messenger	Messenger Service	33.25
7	Apelco Co. Inc.	Furinshing light bulbs	36.20
7	Business Press Int'l	Renewal of subscription	40.30
7	New York Telephone	Telephone expenses	54.56
7	Trans-Lux Corp.	Rental on telex machine	81.00
7	Van Brunt & Co.	Advertising expenses	13,136.19
8	E. Anton Norris	Travelling advance	1,750.00
8	E. Anton Norris	Salary & Allowances	2,064.79
8	Caribbean-American Travel Service	Purchasing Airticket	119.00
9	Advance Int'l	Purchasing supplies	1,110.25
9	Harold Eastmond	Salary & Allowances	1,426.46
9	Jennifer Field	Salary & Allowances	1,364.92
9	Colene Clarke	Salary	587.50
9	Jeanette Speede	Salary	587.50
9	Katrina Yearwood	Salary	429.00
9	Con Edison	Electricity expenses	110.62
14	Advance Life Style Inc.	Hotel expenses	70.00
15	Harold Eastmond	Travelling advance	440.00
15	Harold Eastmond	Salary & Allowances	1,426.46
22	Caribbean-American Travel Service	Purchasing airticket	361.00
23	Harold Eastmond	Travelling advance	100.00
23	H.S.M. Moller Inc.	Purchasing supplies	839.93
23	Con Edison	Gas & Electricity expenses	171.30
24	E. Anton Norris	Salary & Allowances	2,064.80
24	Jennifer Field	Salary & Allowances	1,364.92
24	Colene Clarke	Salary	587.50
24	Jeanette Speede	Salary	587.50
24	Katrina Yearwood	Salary	429.00
28	Blue Cross & Blue Shield	Medical Insurance	188.55
28	Guardian Life Ins. Co.	Medical Insurance	285.19
28	Western Union	Cable expenses	55.49
28	New York Times	Renewal of subscription	99.50
28	KarlSchroff & Assoc.	Freight charges	65.50
		Carried forward	\$35,454.45

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$35,454.45
June 28	Caribbean-American Travel Services	Purchasing airticket	\$ 265.00
28	Con Edison	Electricity expenses	47.26
28	The Seeford Organ- ization Inc.	Printing brochures	300.00
28	Pitney Bowes	Rental of mailing meter	70.25
28	Day-timers	Purchasing Day-Timers	14.96
28	Bliss Exterminator	Exterminating expenses	10.00
28	New York Telephone	Telephone expenses	946.97
28	Great Bear Spring Co.	Supply of water & rental on cooler	16.70
28	Western Union Int'l	Cable expenses	200.54
28	Xerox Corp.	Meter usage	228.33
28	M. Perlman, Inc.	Office supplies	182.85
28	Van Brunt & Company	Advertising expenses	3,491.13
28	New York Telephone	Telephone expenses	314.94
29	New York Telephone	Telephone expenses	62.27
29	RM RS System	Deposit on mailing machine	400.00
29	Western Union Int'l	Cable expenses	6.89
30	American Express	Entertainment expenses	120.65
30	Superintendent of Documents	Ordering publication	6.50
30	Petty Cash	Reimbursement	42.53
30	Edward S. Gordon	Rental expenses	2,152.03
July 7	Mercury Messenger Service	Messenger services	32.25
7	Pitney Bowes	Payment on mailing machine	113.00
7	Pitney Bowes	Maintenance charges on mailing machine	246.00
7	Trans-Lux Corp.	Payment on telex machine	81.00
7	Zurich Insurance Co.	Disability insurance	74.10
7	New York Telephone	Telephone expenses	41.67
7	Western Union Int'l	Cable expenses	144.55
7	Bliss Exterminator Co.	Exterminating expenses	10.00
8	E. Anton Norris	Salary & Allowances	2,064.79
8	Harold Eastmond	Salary & Allowances	1,426.46
8	Jennifer Field	Salary & Allowances	1,364.92
8	Colene Clarke	Salary	587.50
8	Jeanette Speede	Salary	587.50
8	Katrine Yearwood	Salary	429.00
13	A.B. Dick Co.	Purchasing equipment	3,000.00
13	Senator Supply Co.	Stationery & Supplies	383.87
13	American Express	Entertainment expenses	189.32
13	Con Edison	Electricity expenses	31.44
13	New York Telephone	Telephone expenses	159.65
		Carried forward	\$55,301.27

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$55,301.27
July 14	The Beverly Hilton	Hotel accommodation	290.87
14	Latcom, Inc.	Deposit to attend exhibition/conference	750.00
15	E. Anton Norris	Travelling advance	100.00
20	New York Telephone	Telephone expenses	58.89
20	Chandrakart R. Gupta	Hotel accommodation	1,142.24
20	New York Telephone	Telephone expenses	914.40
20	Mutual of Omaha	Travelling insurance	200.00
20	Great Bear Spring Co.	Supplying water & rental on cooler	11.75
20	Xerox Corp.	Payment on copier	149.34
22	E. Anton Norris	Salary & Allowances	2,064.80
22	Jennifer Field	Salary & Allowances	1,364.92
22	Colene Clarke	Salary	587.50
22	Jeanette Speede	Salary	587.50
22	Katrina Yearwood	Salary	429.00
22	The Guardian Life Insurance Co.	Medical insurance	287.95
22	Blue Crodd Blue Shield	Medical Insurance	188.55
22	M. Perlman, Inc.	Purchasing business cards	19.80
29	Police Conference of New York Inc.	Contribution	50.00
29	Petty Cash	Reimbursement	13.75
Aug. 4	Xerox Corporation	Meter usage	39.09
4	H.S.M. Mooler Inc.	Purchasing zippers	354.56
4	American Express	Travel & Entertainment expenses	1,585.93
4	New York Telephone	Telephone expenses	43.34
4	New York Telephone	Telephone expenses	642.97
4	Van Brunt & Company	Advertising expenses	634.72
4	The Hertz Corp.	Hired car expenses	252.74
4	Trans-Lux Corp.	Payment on telex machine	81.00
4	Con Edison	Electricity expenses	121.69
4	Pitney Bowes	Payment on mailing machine	113.00
4	Western Union	Cable expenses	55.02
4	Latcom	Balance on exhibition/conference	750.00
4	Edward S. Gordon	Rental expenses	2,940.83
4	American Express	Entertainment expenses	77.90
4	Electronic News	Renewal of subscription	30.00
5	Van Brunt & Company	Advertising expenses	55.61
5	Katrina Yearwood	Salary	429.00
10	E. Anton Norris	Salary & Allowances	2,064.79
10	Harold Eastmond	Salary & Allowances	1,426.79
10	Jennifer Field	Salary & Allowances	1,364.92
10	Colene Clarke	Salary	587.50
10	Jeanette Speede	Salary	587.50
11	Xerox Corp.	Meter usage	15.17
11	The Journal of Commerce	Renewal of subscription	83.00
11	Con Edison	Electricity expenses	54.10
		Carried forward	\$78,903.70

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$78,903.70
Aug. 11	Great Bear Spring Company	Supply of water & rental on cooler	23.40
11	American Management Assoc.	Purchasing publication	369.86
11	New York Telephone	Telephone expenses	542.25
11	Hertz Corp.	Hired car expenses	253.87
17	E. Anton Norris	Salary & Allowances	5,044.88
18	New York Telephone		227.25

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$95,124.53
Sept. 7	Edward S. Gordon	Rental expenses	2,262.99
7	Van Brunt & Co.	Advertising expenses	7,740.00
7	Trans-Lux Corp.	Rental on telex machine	81.00
7	Dun & Bradstreet	Renewal of subscription	649.50
7	Bliss Exterminator	Exterminating office	10.00
7	Petty Cash	Reimbursement	30.95
7	Harold Eastmond	Salary & Allowances	1,426.46
7	Jennifer Field	Salary & Allowances	1,364.92
7	Colene Clarke	Salary	587.50
7	Jeanette Speede	Salary	587.50
7	Katrina Yearwood	Salary	429.00
7	Harold Eastmond	Gas & Electricity expenses	235.72
7	Harold Eastmond	Outfit allowance	780.00
7	Gutcheon Patch Work	Supplying cotton materials	1,135.43
9	Van Brunt & Company	Advertising expenses	26.47
9	ITT World Communica- tions Inc.	Cable expenses	7.34
12	New York Telephone	Telephone expenses	72.47
13	Western Union	Cable expenses	154.30
13	Great Bear Spring Company	Supplying water & rental on cooler	12.25
13	Con Edison	Electricity expenses	173.11
13	Xerox Corporation	Payment on copier	149.34
13	The Int'l Negotiation Institution	Consulting expenses	5,675.00
13	Puerto Rico Virgin Island D.E. Council	Seminar expenses	60.00
14	N.Y. Chamber of Commerce	Seminar expenses	140.00
15	Clyde Jones	Entertainment expenses	40.00
16	E. Anton Norris	Travelling expenses	174.00
16	New York Telephone	Telephone expenses	971.57
16	Caribbean-American Travel Service	Airtickets	654.00
16	E. Anton Norris	Travelling advance	1,000.00
16	Pitney Bowes	Meter rental expenses	75.25
16	RCA Global Comm.	Cable expenses	7.27
16	Katrina Yearwood	Increase in salary	269.50
19	Barclays Bank of NY	Purchasing bank check for tuition	453.75
23	Harold Eastmond	Salary & Allowances	1,426.46
23	Jennifer Field	Salary & Allowances	1,364.92
23	Colene Clarke	Salary	587.50
23	Jeanette Speede	Salary	587.50
23	Katrina Yearwood	Salary	453.50
23	Harold Eastmond	Refund on car loan	63.00
23	Abel Int'l	Purchasing cassette recorder	76.00
		Carried forward	\$127,120.00

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$127,120.00
Sept. 26	The Guardian Life Insurance Company	Medical Insurance	283.94
26	Blue Cross Blue Shield	Medical Insurance	188.55
23	Bliss Exterminator Co.	Exterminating office	10.00
26	The Hertz Corp.	Hired car expenses	270.11
30	Petty Cash	Reimbursement	38.68
Oct. 3	New York Telephone	Telephone expenses	84.29
3	Con Edison	Electricity expenses	99.94
3	American Express	Travelling & Entertainment exps.	1,037.53
3	Mercury Messenger	Messenger service	11.25
3	Western Union Int'l	Cable expenses	55.20
3	Apelco Inc.	Installing bulbs	54.14
3	Pitney Bowes Corp.	Expenses on mailing machine	122.32
7	E. Anton Norris	Salary & Allowances	2,064.79
7	Harold Eastmond	Salary & Allowances	1,426.46
7	Jennifer Field	Salary & Allowances	1,364.92
7	Colene Clarke	Salary	587.50
7	Jeanette Speede	Salary	587.50
7	Katrina Yearwood	Salary	453.50
19	Day-Timers	Purchasing Daytimers	53.93
19	Seeford Organization	Printing brochures	375.00
19	Western Union Int'l	Cable expenses	153.63
19	Caribbean Exhibition	Seminar expenses	301.50
19	Latcom Inc.	Seminar expenses	750.00
19	Xerox Corporation	Payment on copier	204.75
19	Trans-lux Corp.	Payment on telex machine	81.00
19	Mercury Messenger Service	Messenger service	53.00
19	Senator Supply Co.	Stationery	47.50
19	Hertz Corp.	Hired car expenses	83.96
19	Caribbean-American Travel Service	Purchasing airticket	206.00
19	New York Telephone	Telephone expenses	46.80
19	Zurich INS. Co.	Medical Insurance	105.30
19	Great Bear Spring Co.	Supplying water & rental on cooler	44.00
19	M. Perlman	Stationery	67.80
19	Netropolitan Police	Contribution	50.00
20	Xerox Corp.	Supplies for copier	210.00
20	US Dept. of Commerce	Purchasing publication	20.00
20	Petty Cash	Reimbursement	79.98
20	New York Telephone	Telephone expenses	56.22
20	Con Edison	Electricity expenses	71.78
		Carried forward	\$138,922.77

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$138,922.77
Oct. 21	Con Edison	Electricity & Gas expenses	118.94
24	Xerox Corporation	Supplies for copier	112.00
24	New York Telephone	Telephone expenses	966.49
24	E. Anton Norris	Salary & Allowances	2,081.55
24	Harold Eastmond	Salary & Allowances	1,439.96
24	Jennifer Field	Salary & Allowances	1,378.42
24	Colene Clarke	Salary	587.50
24	Jeanette Speede	Salary	587.50
24	Katrina Yearwood	Salary	453.50
24	E. Anton Norris	Increase in salary	217.75
24	Harold Eastmond	Increase in salary	175.50
24	Jennifer Field	Increase in salary	175.50
24	E. Anton Norris	Travelling advance	100.00
24	Committee for 806.30	Seminar expenses	125.00
26	Pitney Bowes	Payment on mailing machine	125.32
26	Western Union Int'l	Cable expenses	55.02
26	Xerox Corporation	Supplies for copier	45.00
26	A.B. Dick	Purchasing duplicator	11,678.58
26	Outline	Purchasing outline system	1,000.00
28	American Express	Travelling & Entertainment Exps.	310.73
28	Con Edison	Electricity expenses	54.52
28	Blue Cross Blue Shield	Medical Insurance	188.55
28	The Guardian Life Insurance Co.	Medical Insurance	283.94
28	The Committee for 806.30	Seminar expenses	70.00
31	Petty Cash	Reimbursement	25.50
Nov. 1	Edward S. Gordon	Electricity expenses	571.52
1	Trans-Lux Corporation	Lease payment on telex machine	81.00
1	TWI Int'l Exhibition	Freight charges	225.12
2	Fairchild Processing Corporation	Purchasing merchandise	80.04
4	Mercury Messenger Ser.	Messenger services	10.75
4	Miami Conference on the Caribbean	Registration fees to attend	1,240.00
4	New York Telephone	Telephone expenses	49.59
8	RMRS Systems	Resetting mailing machine	400.00
8	Con Edison	Electricity expenses	53.04
8	Xerox Corporation	Payment on copy machine	149.34
8	The Seeford Organ.	Printing literature	2,250.00
8	ITT World Comm.	Cable expenses	12.25
8	Federal Express	Express mail expenses	40.50
8	Van Brunt & Co.	Advertising expenses	25,761.87
		Carried forward	\$192,204.56

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$192,204.56
Nov. 9	E. Anton Norris	Salary & Allowances	2,081.55
9	Harold Eastmond	Salary & Allowances	1,439.96
9	Jennifer Field	Salary & Allowances	1,378.42
9	Colene Clarke	Salary	587.50
9	Jeanette Speede	Salary	587.50
9	Katrina Yearwood	Salary	453.50
9	Great Bear Spring Co.	Supplying water & rental of cooler	24.90
9	Outline Inc.	Artwork & graphics system	2,000.00
9	Western Union Int'l	Cable expenses	164.11
9	MRA Gemini	Making video etc.	770.00
9	Int'l Business Machines	Service agreement on equipment	87.00
16	American Express	Travel & Entertainment exps.	300.79
16	Royal-Prudential Ind.	Installing lamps etc.	31.66
16	Xerox Corporation	Meter usage	188.62
16	Mercury Messenger Ser.	Messenger services	49.65
16	Postmaster N.Y. N.Y.	Permit for direct mail	40.00
16	M. Perlman, Inc.	Supplies & business cards	78.50
16	Day-Timers Inc.	Day-timers	38.97
16	Superintendent of Documents	Renewal of subscription	45.00
16	Petty Cash	Reimbursement	54.64
17	N.Y. Chamber of Commerce	Membership dues	200.00
17	US Department of Commerce	Payment on publications	10.00
18	Kast Comm.	Deposit for printing Xmas cards	1,400.00
22	Bernard Hillman	Cleaning floors	75.00
22	M. Perlman, Inc.	Purchasing equipment	107.95
22	E. Anton Norris	Salary & Allowances	2,081.55
22	Harold Eastmond	Salary & Allowances	1,439.96
22	Jennifer Field	Salary & Allowances	1,378.42
22	Colene Clarke	Salary	587.50
22	Jeanette Speede	Salary	587.50
22	Katrina Yearwood	Salary	453.50
22	E. Anton Norris	Travelling advance	1,500.00
22	Colene Clarke	Travelling advance	350.00
23	New York Telephone	Telephone expenses	59.57
23	Pitney Bowes Credit	Payment of mailing machine	122.32
23	Western Union Int'l	Cable expenses	55.10
23	New York Telephone	Telephone expenses	175.78
23	New York Telephone	Telephone expenses	980.37
23	The Guardina Life Insurance Co.	Medical Insurance	323.36
23	Blue Cross Blue Shield	Medical Insurance	188.55
28	N.Y. Chamber of Comm.	Reservations to attend seminar	15.00
		Carried forward	\$214,698.26

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		Brought forward	\$214,698.26
Nov. 28	Senator Supply Co.	Purchasing supplies for office	381.82
28	Xerox Corporation	Purchasing copy machine	202.90
29	Safeguard Protective Systems Inc.	Security system	125.00
29	Con Edison	Electricity expenses	135.59
29	Petty Cash	Reimbursement	46.90
29	Con Edison	Gas & Electricity exps,	57.25
29	American Express	Entertainment expenses	<u>35.90</u>
			\$215,683.62
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BARBADOS BOARD OF TOURISM

NEW YORK OFFICE

ITEM 15 (a)

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
<u>JUNE 1983</u>			
1	Guardian Insurance	June coverage	\$ 710.02
1	Blue Cross	June coverage	423.00
1	AAA Key mini Storage	Storage charges	26.25
1	Bliss Exterminator	Extermination services	30.00
1	US Postmaster	Machine refill	3,000.00
1	H. Riley	2 day trip to Chicago & New Orleans	343.00
1	A. Seale	Mail transportation & 5 hours overtime	179.78
3	CHA	Registration fee - CTC7	175.00
3	CHA	1 night's deposit for accommodation	48.00
3	B'dos Nurses Assoc.	2 tickets to Spring Gala	30.00
3	Advance Lifestyles	Accommodation	453.96
6	Cooky's Steak Pub	Deposit for presentation	50.00
6	Haciendo Resort	Deposit for presentation	300.00
6	Anchorage Westward	Deposit for seminar	200.00
6	Travellers Inn of Alaska	Deposit for seminar	200.00
7	Antor	Luncheon fee	26.00
7	Diamond Delivery	Freight charges	65.50
8	Lightning Copy Center	Copying	52.15
9	M. Wilson	Salary and allowances	1,256.24
9	B. Browne	Salary and allowances	815.18
9	H. Riley	Salary & Allowances	791.35
9	M. Weekes	Salary	632.50
9	M. Jemmott	Salary	545.00
9	A. Seale	Salary	575.50
9	C. Scott	Salary	545.00
9	J. Riley	Salary and overtime	517.79
9	A. Leacock	Salary and overtime	463.12
9	Cash	Petty cash	69.59
9	M. Wilson	Travelling	197.71
9	H. Riley	Utilities and travel	362.63
9	D. McCarthy	Salary and allowances, utilities, travel & postage	2,053.32
10	Four Seasons	Delivery charges	53.00
10	MBL Enterprises	Postage advance	1,300.00

Carried Fd.

\$ 16,490.59

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
JUNE 1983		Brought Fd.	\$ 16,490.59
10	Mall Expo	Mall travel show	200.00
10	Western Union Int'l	Telex service	226.63
10	Tribune Films	Film distribution	384.80
15	M. Jemmott	5 day trip to Barbados	275.00
15	B. Browne	5 day trip to Barbados	275.00
15	Hirsch Photo	Projector bulbs	57.60
15	B. Browne	Additional deposit for June 22 presentation	100.00
17	M. Wilson	9 day trip to West Coast	735.00
17	Central Plaza	Rent - Calif. Office	1,426.14
21	Xerox	Copying	74.00
22	Cash	Petty cash	71.15
22	C. Scott	Salary	1,090.00
22	Four Seasons	Delivery charges	30.00
23	M. Wilson	Salary & Allowances	1,256.23
23	Town & Country Limo	Limo service	55.25
23	B. Browne	Salary & Allowances	815.21
23	H. Riley	Salary & Allowances	792.33
23	M. Weekes	Salary & overtime	643.45
23	M. Jemmott	Salary	545.00
23	A. Seale	Salary	575.50
23	J. Riley	Salary	488.25
23	A. Leacock	Salary	413.00
23	A. Leacock	Refund for Fam. Trip	13.00
23	H. Riley	Utilities & travel	93.24
23	B. Browne	Travel refund	50.34
23	American Express	Travel & Ent. Wilson	2,442.30
23	M. Wilson	Travelling	72.21
23	Everybody's Magazine	Tickets for Award Dinner	200.00
23	B. Browne	4 day trip to Miami	422.90
23	Barbados IDC	Shared costs Mar - May	571.52
23	Red Lion Inn	Breakfast Seminar	206.15
23	Avis Rent A Car	Car rental	96.10
23	NY Times	Subscription renewal	125.00
23	Just Honeymoons	Participation in Bridal Shows	500.00
23	Four Seasons	Delivery charges	238.50
23	Carey Cadillac	Limo service	56.45
23	Emergency Fire Control	Servicing of fire extinguishers	22.00
23	Tribune Films	Film distribution	173.15

Carried Fd.

\$ 32,302.99

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
<b>JUNE 1983</b>			
		Brought Fd.	\$ 32,302.99
23	Pacific Telephone	Calls for Calif. Office	431.37
23	Sheraton Universal	Balance re seminar	657.33
23	NY Telephone	Watts service	508.87
23	Welch Airconditioning	Installation of electrical material	500.00
23	Todd Travel Promotions	Mailings	730.00
23	Federal Express	Delivery charges	76.45
27	AV Workshop	Rental of AV equipment	150.00
17	D. McCarthy	Travelling	464.00
23	D. McCarthy	Salary & Allowances & postage	2,338.14
<b>JULY 1983</b>			
1	M. Weekes	Salary	632.50
1	H. Riley	Salary & Allowances	792.31
1	CTA Northwest Chapter	CTA/BBT Trade Show	765.00
1	DeVoe Travel	Airline tickets	502.00
1	Blue Cross	Coverage for July	471.20
1	Guardian Insurance	July coverage	713.03
1	AAA Key Mini Storage	Storage charges	26.25
1	Central Plaza	Rent - Calif Office	1,426.14
7	A. Seale	Salary	575.50
7	American Bell	Telephone equipment purchase	7,733.80
11	M. Wilson	Salary & Allowances	1,256.23
11	B. Browne	Salary & Allowances	815.21
11	M. Jemmott	Salary	545.00
11	J. Riley	Salary	488.25
11	A. Leacock	Salary	413.00
11	D. McCarthy	Salary & Allowances	1,470.82
11	Zurich Insurance	Disability benefits	135.85
11	Edward Gordon	Rent	1,102.05
11	CTA	10 tickets for CTA Ball	1,500.00
12	US Postmaster	Machine refill	3,000.00
13	B. Browne	1 day trip to Hartford	150.00
19	AV Workshop	Repairs to Travellers	43.00
19	Cash	Luncheon	300.00
20	Hertz Corp.	Car rentals	243.90
21	NY Roadrunners Club	2 Jones Devices	40.00
21	B. Browne	Utilities & mileage & travel	356.96
21	American Express	Travel & Ent. Riley	276.06
21	H. Riley	Utilities & travel	52.77
22	Cash	Petty cash	72.74
22	Emery Air	Delivery charges	41.00
22	Four Seasons	Delivery Charges	
26	M. Wilson	Salary & Allowances	1,256.23
			<hr/>
Carried Fd.			\$ 65,355.95
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BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
JULY 1983			
26	B. Browne	Brought Fd.	\$ 65,355.95
26	H. Riley	Salary & Allowances	815.21
26	M. Weekes	Salary & Allowances	792.33
26	A. Seale	Salary	632.50
26	M. Jemmott	Salary	575.50
26	J. Riley	Salary	545.00
26	A. Leacock	Salary and overtime	505.13
26	NY Telephone	Salary and overtime	434.48
26	NY Telephone	Calls for June	1,129.23
26	Pacific Telephone	Watts service	409.45
26	F.W. Myers	Calls for Calif. Office	491.89
26	Cash	Literature clearance	25.00
26	C. Scott	Copying	25.00
26	ITAS	Salaries	395.00
26	D. McCarthy	Membership dues - Browne	125.00
26	D. McCarthy	Travel advance	731.24
26	Jersey Tips	Salary & Allowances	1,471.32
28	Xerox	Membership dues - Riley	25.00
28	Cooky's Steak Pub	Copying	18.80
28	Harley Hotel	Balance re seminar	40.00
29	D. McCarthy	Accommodation	1,013.61
1	D. McCarthy	Travelling	1,125.00
29	Barclays Bank	Postage	510.00
		Service charges	117.25
AUGUST 1983			
1	NTS	Trade Show - April 11-14	1,900.00
1	M. Perlman	Stationery	1,429.43
1	Western Union Int'l	Telex service	465.80
1	Western Union	Equipment charges	144.20
1	Conde Naste Publications	B'dos Honeymoon Guide	13,000.00
1	Carey Cadillac	Limo service	41.15
1	MBL Enterprises	Mailings and storage chgs.	1,889.69
1	Federal Express	Delivery charges	25.00
1	Avis Rent A Car	Car rental	182.26
1	BWIA International	Airline ticket	478.00
1	Pitney Bowes	Maintenance agreement	290.25
1	Todd	Storage charges & fulfillment	1,381.92
1	Metropolitan Calculator	Maintenance agreement	225.00
1	Bliss Ex-terminator	Exterminator services	10.00
1	San Diego Hilton	Seminar	211.32
1	ASTE	Membership dues	90.00
1	Blue Cross	August coverage	527.80
1	Guardian Insurance	August coverage	713.03
1	AAA Key Mini storage	Storage charges	26.25

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Carried Fd. \$100,339.99

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BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
AUGUST 1983		Brought Fd.	\$100,339.99
1	Edward Gordon	Rent	2,940.83
1	NY Telephone	Calls for May	976.48
1	Emerson Richards	Preparation of refreshments	35.00
2	Xerox	Copying	18.80
4	Cash	Petty cash	74.05
4	Scribner Book Store	Books	30.20
5	H. Riley	8 day trip to Ohio & Minn.	720.00
5	Central Plaza	Rent for Calif. Office	1,426.14
5	New Rochelle Mitsubishi	Car purchase for Browne	6,328.50
5	B. Browne	Balance re car loan	671.50
5	Rod Westmaas	Delivery of slides	75.00
8	Emery Air Freight	Freight charges	93.00
10	M. Wilson	Salary and allowances	1,256.23
10	B. Browne	Salary and allowances	873.51
10	H. Riley	Salary and allowances	792.31
10	M. Weekes	Salary	632.50
10	A. Seale	Salary	1,151.00
10	C. Scott	Salary	575.50
10	M. Jemmott	Salary	545.00
10	J. Riley	Salary	488.25
10	A. Leacock	Salary	413.00
10	U.S. Postmaster	Machine refill	3,000.00
10	D. McCarthy	Salary & Allowances, travel and postage	3,196.83
10	Garden State CTA	Membership dues - Riley	35.00
12	N. Corbin	Temp. Mail Clerk	170.00
12	B. Browne	Advance on salary	100.00
15	H. Riley	4 day trip to Wash.	410.00
16	Harley of NY	Deposit for seminar	500.00
16	Emery Air	Freight charges	60.00
16	Vidmark Systems	Creation of video tape	1,300.00
16	Executive Charge	Travelling	50.35
18	J. Riley	Salary	488.25
19	Rabson's AV	Purchase of recorder	164.00
19	N. Corbin	Temp. Mail Clerk	170.00
22	B. Browne	3 day trip to Hartford	520.79
22	American Express	Travel & Ent. Wilson	4,965.50
22	MBL Enterprises	Postage advance	1,500.00
23	NY Skal	Luncheon fee	29.00
23	Four Seasons	Delivery charges	80.00
25	M. Wilson	Salary & Allowances	1,270.28
		Carried Fd.	\$138,466.79

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
AUGUST 1983		Brought Fd.	\$138,466.79
25	H. Riley	Salary and allowances	801.83
25	M. Weekes	Salary	632.50
25	M. Jemmott	Salary	545.00
25	C. Scott	Salary	575.50
25	A. Leacock	Salary	413.00
25	N. Corbin	Temp. Mail Clerk	170.00
25	Four Seasons	Delivery charges	18.00
25	NY Telephone	Calls for July and watts service	1,459.13
25	Emery Air	Freight charges	49.00
25	B. Browne	Insurance car loan	976.00
25	B. Browne	Salary and allowances	722.71
25	Diamond Delivery Svcs.	Delivery charges	101.00
25	Reflections on the Bay	Deposit for seminar	100.00
26	Prestige Caterers	Advertising	240.00
30	H. Riley	1 day trip to Chicago	115.00
30	CTA	Participation in trade shows	2,025.00
30	Pacific Telephone	Calls for Calif. Office	349.38
30	Mutual of Omaha	Premium - Browne	234.20
30	Stratton Travel	Presentation	194.38
30	MBL Enterprises	Delivery charges	383.29
30	Anchorage Westward	Balance re presentation	354.01
30	Haciendo Resort Hotel	Balance re presentation	77.10
30	Travel Adventure	Presentation	300.00
30	AV Workshop	Rental of AV equipment	87.77
30	D. McCarthy	Salary and allowances	1,480.82
SEPTEMBER 1983			
1	UPS	Delivery charges	17.91
1	Blue Cross	September coverage	499.50
1	Guardian Insurance	September coverage	707.27
1	Xerox	Copying	225.00
1	AAA Key Mini Storage	Storage charges	26.25
2	V. Browne	Temp. Clerical Officer	148.75
2	Four Seasons	Delivery charges	17.00
9	M. Wilson	Salary and allowances	1,245.41
9	B. Browne	Salary and allowances	1,760.43
9	H. Riley	Salary and allowances	788.18
9	B. Browne	Retroactive allowances	903.75
9	M. Weekes	Salary	632.50
		Carried Fd.	\$157,843.36

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
SEPTEMBER 1983		Brought Fd.	\$157,843.36
9	A. Seale	Salary	575.50
9	C. Scott	Salary	575.50
9	M. Jemmott	Salary and overtime	563.88
9	J. Riley	Salary	514.50
9	A. Leacock	Salary	413.00
9	Central Plaza	Rent - Calif. Office	
9	Edward Gordon	Rent	2,263.00
9	Int'l Graphics	B'dos Official Guides	8,204.20
9	D. McCarthy	Salary & Allowances	1,585.19
14	Cash	Travelling	300.00
16	Cash	Petty cash	73.53
16	Detroit News	Booth at News Show	290.00
16	Able Int'l	Typewriters	243.00
16	H. Riley	Travel & utilities	249.01
16	American Express	Travel & Ent. Riley	886.28
16	DeVoe Travel	Airline tickets	1,305.96
16	American Bell	Equipment charges	1,022.40
16	Bender Group	Printing charges	2,458.66
16	Vaughn Patrice	Nation Newspapers	130.50
16	Tribune Films	Film distribution	453.20
16	MBL Enterprises	Storage charges & special orders	1,181.45
16	AV Workshop	1WTI Stacker	336.00
16	Don Holland Trade Shows	Chicago Tribune Show	290.00
16	V. Browne	Temp. Clerical Officer	170.00
19	TTRA	Luncheon fee	55.00
19	NY Telephone	Calls for August & Watts service	2,006.96
19	Minn. Star & Tribune	Trade show booth	200.00
22	NY Skal	Luncheon fee	29.00
23	M. Wilson	Salary and allowances	1,189.18
23	H. Riley	Salary and allowances	747.08
23	Cash	Salary - M. Weekes	632.50
23	A. Seale	Salary	575.50
23	C. Scott	Salary	575.50
23	M. Jemmott	Salary	545.00
23	J. Riley	Salary and overtime	572.68
23	A. Leacock	Salary	413.00
23	American Airlines	Freight charges	58.20
		Carried Fd.	\$189,527.72

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
SEPTEMBER 1983		Brought Fd.	\$189,527.72
27	V. Browne	Temp. Clerical Officer	214.62
27	Hyatt Regency New Brunswick	Deppsit for Seminar	50.00
30	Beverly Howard	Temp. Clerical Officer	227.33
30	AV Workshop	Purchase of lenses	57.00
30	N. Corbin	Temp. Mail Clerk	233.70
30	V. Browne	Temp. Clerical Officer	240.07
30	UPS	Delivery charges	50.55
8	D. McCarthy	Postage	510.00
23	D. McCarthy	Salary and allowances	1,476.08
OCTOBER 1983			
3	Eastern Airlines	Delivery charges	128.40
3	M. Wilson	Salary advance	200.00
3	D. McCarthy	Postage and petty cash	730.00
4	UPS	Delivery charges	59.80
4	Cherry Hill Hyatt	Deposit for seminar	150.00
4	Dallas Hilton	Deposit for seminar	100.00
4	Hirsch Photo	Projector bulbs	172.80
4	UPS	Delivery charges	68.28
4	UPS	Delivery charges	130.08
4	AV Workshop	Stacker purchase	260.00
6	US POstmaster	Machine refill	1,500.00
6	UPS	Delivery charges	12.27
7	AV Workshop	Rental of Traveller 11	450.00
7	M. Wilson	Salary and allowances	1,189.17
7	B. Browne	Salary and allowances	865.15
7	H. Riley	Salary and allowances	747.08
7	M. Weekes	Salary	632.50
7	A. Seale	Salary	575.50
7	C. Scott	Salary	575.50
7	M. Jemmott	Salary and overtime	655.92
7	J. Riley	Salary and overtime	595.05
7	A. Leacock	Salary and overtime	575.89
7	V. Browne	Temp. Clerical Officer	209.88
7	C. Payne	Temp. Clerical Officer	89.25
7	N. Corbin	Temp. Mail Clerk	238.59
7	M. Wilson	10 day advance for tour	950.00
7	H. Riley	10 day advance for tour	950.00
7	B. Browne	10 day advance for tour	1,615.00
		Carried Fd.	\$206,063.18

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
OCTOBER 1983		Brought Fd.	\$206,063.18
7	American Express	Travel & Ent. Riley	741.07
7	M. Jemmott	1 day advance for trip to Hartford	160.00
7	UPS	Delivery charges	40.06
7	Midtown Hardware	Purchase of misc. items	49.84
7	Sheraton Airport Inn	Breakfast Seminar	299.08
7	UPS	Delivery charges	27.79
7	D. McCarthy	Salary and allowances	1,476.07
12	Blue Cross	October coverage	499.50
12	Guardian Insurance	October coverage	707.27
12	Antor	Luncheon fee	23.00
12	Parsippany Hilton	Deposit for seminar	100.00
12	Central Plaza	Rent for Calif. Office	1,426.14
12	Pacific Telephone	Calls for Calif. Office	475.13
12	AAA Key Mini Storage	Storage charges	29.40
12	Zurich Insurance	Disability benefits	193.50
12	Lenox Press	Printing of invitations	2,050.00
14	Expo Communications	Window display equipment	1,949.81
13	V. Browne	Temp. Clerical Officer	161.50
14	C. Payne	Temp. Clerical Officer	179.57
14	N. Corbin	Temp. Mail Clerk	242.81
14	J. Riley	Advance on salary	200.00
14	AV Workshop	Lens & Lamps	99.94
14	Parsippany Hilton	Breakfast seminar	491.63
14	M. Perlman, Inc.	Stationery	616.14
17	C. Payne	Temp. Clerical Officer	63.76
17	M. Jemmott	1 day trip to Penn.	165.00
19	Able Int'l	Typewriters	316.00
20	D. McCarthy	Utilities, travelling & Ent. & tuition	2,307.25
20	American Express	Travel & Ent. Wilson	2,378.08
21	V. Browne	Temp. Clerical Officer	195.50
21	N. Corbin	Temp. Mail Clerk	136.00
21	Amsag Travel	Limo service	58.15
21	Patricia Randall	Board's share re seminar with Erin Travel	80.76
21	Executive Charge	Travelling	125.40
21	Old Towne Travel	Presentation	203.28
21	Bloomington Marrriott	Evening presentation	1,051.39
21	C. Scott	Salary	575.50
21	Antor	Dinner meeting	44.00
21	A. Seale	Overtime	99.60
Carried Fd.			\$226,102.10

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
OCTOBER 1983		Brought Fd.	\$226,102.10
21	Erin Travel	Presentation	48.00
24	Emery Air	Delivery charges	93.00
25	M. Wilson	Salaries & allowances	1,189.18
25	B. Browne	Salaries and allowances	865.16
25	H. Riley	Salaries and allowances	747.08
25	M. Weekes	Salary and overtime	643.45
25	M. Jemmott	Salary	545.00
25	J. Riley	Salary and overtime	588.62
25	C. Scott	Overtime	74.70
25	A. Leacock	Salary and overtime	522.74
25	Official Airline Guide	Travel Age West Show	755.00
25	Cash	Petty cash	69.00
25	A. Seale	Salary	575.50
25	D. McCarthy	Salary and allowances	1,476.08
26	NY Telephone	Calls for Sep. and watts service	2,258.87
26	N. Corbin	Temp. Mail Clerk	102.00
27	Conference Board	Purchase of Marketing Plan	45.00
27	Westin Oaks	Delivery charges	76.60
27	B. Browne	Travelling, utilities & Ent.	242.97
27	Antor	Participation in seminar	230.00
27	Antor	Participation in out-of-country meeting	475.00
27	US Postmaster	Machine refill	3,000.00
28	V. Browne	Temp. Clerical Officer	170.00
31	B. Browne	1 day trip to Florida	190.00
31	Barclays Bank	Service charges	8.00
NOVEMBER 1983			
1	Western Union Service	Equipment charges	144.20
1	Western Union Int'l	Telex service	691.57
1	B'dos IDC	Shared costs	379.08
1	BWIA International	June 30 presentation	640.42
1	M. Perlman	Stationery	702.25
1	Federal Express	Delivery charges	120.14
1	Karl Schroff	Literature clearance	1,405.80
1	Restaurant Assoc.	Breakfast Seminar	124.20
1	Tribune Films	Film distribution	150.00
1	Harley Hotel	Luncheon seminars	1,659.27
1	Trinidad & Tobago T/B	AA Travel Agents Seminar	200.00
1	Bliss Exterminator	Exterminator services	30.00
1	Sutton Flower Shop	Flowers	67.95
1	Pacific Telephone	Calls for Calif. Office	566.24
1	Prestige Travel	Presentation	350.79
		Carried Fd.	\$248,324.96

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
NOVEMBER 1983		Brought Fd.	\$248,324.96
1	Blankie Miller & Hines Corp.	Presentation	502.28
1	Pitney Bowes	Postage meter rental	104.25
1	MBL Enterprises	Storage charges, special orders & fulfillment	2,085.98
1	Blue Cross	November coverage	499.50
1	Guardian Insurance	November coverage	707.27
1	AAA Key Mini Storage	Storage charges	29.40
1	Emery Worldwide	Delivery charges	95.00
1	Edward Gordon	Electricity	571.52
1	Emergency Fire Control	Checking & recharging of fire extinguishers	43.00
1	H. Riley	Utilities and travel	470.67
1	American Express	Travel & Ent. Riley	507.58
3	D. McCarthy	Postage and petty cash	510.00
4	V. Browne	Temp. Clerical Officer	170.00
7	UPS	Delivery charges	70.99
7	M. Wilson	Salary and allowances	1,189.17
7	M. Wilson	6 day trip to Rio de Janiero	490.00
7	Garden State CTA	Dinner fee for Riley	6.00
8	A. Seale	Salary	575.50
10	B. Browne	Salary and allowances	830.15
10	H. Riley	Salary and allowances	747.06
10	M. Weekes	Salary	632.50
10	C. Scott	Salary	575.50
10	M. Jemmott	Salary	545.00
10	J. Riley	Salary and overtime	525.69
10	A. Leacock	Salary	413.00
10	V. Browne	Temp. Clerical Officer	148.76
10	C. Scott	Overtime	19.92
10	Western Union Service	Equipment charges	144.20
10	Western Union Int'l	Telex service	545.56
10	Setcom Mailing Systems	Electronic scale	3,320.00
10	Carolina Freight Co.	Freight charges	105.61
10	CTA Midwest Chapter	Presentation	835.06
10	Four Seasons	Delivery charges	30.00
10	CTA Western Chapter	Presentation	643.41
10	Tribune Films	Film distribution	398.65
10	Federal Express	Delivery charges	287.50
10	MBL Enterprises	Postage advance	2,000.00
10	Brede, Inc.	Furniture rental for booth	23.32
10	Executive Charge	Travelling	698.40
10	DeVoe Travel	Airline tickets	804.00
		Carried Fd.	\$271,226.36

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
NOVEMBER 1983		Brought Fd.	\$271,226.36
10	H. Riley	Travel and utilities	59.46
10	B. Browne	Utilities	28.56
10	Central Plaza	Rent for Calif. Office	1,426.14
10	Saddlebrook Marriott	CTA/BBT/BWIA Seminar	4,349.30
14	Miami Conference on the Caribbean	Registration fee	280.00
17	Allan Banfield	Car rentals	298.16
17	Cash	Petty cash	70.51
17	Amsag Travel	Limo service	57.00
18	V. Browne	Temp. Clerical Officer	136.00
18	MBL Enterprises	Advance postage	2,400.00
21	B. Browne	1 day trip to Pittsburg	175.00
21	B. Browne	Salary and allowances	865.16
21	NY Telephone	Calls for October	2,232.35
22	M. Wilson	Salary and allowances	989.18
22	H. Riley	Salary and allowances	747.08
22	M. Weekes	Salary	632.50
22	A. Seale	Salary	575.50
22	C. Scott	Salary	575.50
22	M. Jemmott	Salary	545.00
22	J. Riley	Salary	514.50
22	A. Leacock	Salary and overtime	434.48
22	Springfield Marriott	Breakfast Seminar	254.00
22	Hotel Syracuse	Breakfast Seminar	330.62
22	D. McCarthy	Salary and allowances	1,578.68
22	Tampa Airport Marriott	Breakfast seminar	306.19
22	Warwick Catering	Breakfast Seminar	345.05
22	Harley Hotel of Orlando	Breakfast seminar	282.00
22	Cherry Hill Hyatt	Breakfast seminar	141.94
22	Hyatt Regency New Brunswick	Breakfast seminar	283.66
22	Sheraton River House	Breakfast seminar	301.95
22	Chicago Marriott	Breakfast seminar	595.12
22	Dallas Hilton	Balance re Breakfast Seminar	44.00
22	Cleveland Hilton S.	Breakfast seminar	213.11
22	Westin Oaks	Breakfast seminar	378.90
22	Pacific Telephone	Calls for Calif. Office	422.37
22	Ziff-Davis	Mailing lists	237.32
22	M. Wilson	Utilities and travel	1,579.50
22	H. Riley	Utilities and travel	49.14
22	M. Perlman, Inc.	Stationery and envelopes	1,075.85
		Carried Fd.	\$297,037.04

BARBADOS BOARD OF TOURISM CONT'D

<u>DATE</u>	<u>TO WHOM</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
NOVEMBER 1983		Brought Fd.	\$297,037.04
22	Midtown Hardware	Bulbs	26.64
22	US Travel Data Center	Seminar	145.00
22	Spartan Stationers	Binders	95.20
28	Ace Audio Visual	Projector rental	25.00
28	B. Browne	3 day trip to Miami & Michigan	480.00
28	US Postmaster	Machine refill	3,000.00
29	B. Browne	Travel	100.00
20	M. Wilson	2 day trip to Miami	205.00
30	American Express	Travel & Ent.	1,007.21
30	Bender Group	Printing	7,527.65
30	Ah Wee Travel	Travel Show	200.00
30	Central Plaza	Rent for Calif. Office	1,426.14
30	Barclays Bank	Service charges	4.00
		Total	<hr/> \$311,278.88 <hr/>

CASH RECEIPTS - BARBADOS BOARD OF TOURISM

JUNE - NOVEMBER 1983

JUNE 1983

AMOUNT

2	American Airlines	\$ 1,560.30
2	Van Brunt & Co.	150.00
9	Come, See & Believe Barbados	7,000.00
9	B. Browne	38.97
9	R. Taylor	77.78
17	BWIA International	3,235.00
17	Flyfaire, Inc.	1,741.00
17	Boston Marriott	50.56
17	Caribbean Holidays	61.10
17	BBT	30,119.96
23	Flyfaire, Inc.	124.65
30	BBT	64,033.48

JULY 1983

1	BWIA International	30.00
1	Ann Walker	100.00

AUGUST 1983

4	BBT	24,180.09
25	BBT	7,000.00
10	B. Browne	2,858.57
31	BBT	31,034.74

Carried Fd.

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\$173,396.20

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		<u>AMOUNT</u>
AUGUST 1983	Brought Fd.	\$173,396.20
<u>SEPTEMBER 1983</u>		
9	Director of Tourism	150.00
<u>OCTOBER 1983</u>		
3	BBT	15,000.00
7	Come, See & Believe Barbados	10,500.00
18	BBT	15,000.00
20	BBT	63,712.95
25	BBT	331.00
<u>NOVEMBER 1983</u>		
14	BBT	43,046.20
	Total	<hr/> \$321,136.35 <hr/>

