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REGISTRATION SECTION

Budget Bureau No. 43-R210.6
Approval Expires Oct. 31, 1971

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

SUPPLEMENTAL STATEMENT

Pursuant to Section 2 of the Foreign Agents Registration Act of 1938, as Amended

For Six Months Period Ending June 17, 1967
(Insert date)

Name of Registrant OFFICIAL BELGIAN TOURIST BUREAU Registration No. 529

Business Address of Registrant 720 5th Avenue, New York, N.Y. 10019

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes [ ]	No [ ]
(2) Citizenship	Yes [ ]	No [ ]
(3) Occupation	Yes [ ]	No [ ]

(b) If an organization:

(1) Name	Yes [ ]	No [X]
(2) Ownership or control	Yes [ ]	No [X]
(3) Branch offices	Yes [ ]	No [X]

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes [ ] No [X]

If yes, furnish the following information:

Name	*Position*	*Date Connection Ended*

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name	*Residence Address*	*Citizenship*	*Position*	*Date Assumed*

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name	*Position or connection*	*Date terminated*

7. During this 6 month reporting period have any persons been hired as employees or retained in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity?
Yes ☐ No ☒

If yes, furnish the following information:

Name	*Residence Address*	*Position or connection*	*Date connection began*

II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal[1] ended during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal — *Date of Termination*

---

9. Have you acquired any new foreign principal[1] during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

Name and address of foreign principal — *Date acquired*

---

10. List all of your other foreign principals.[1]

Ministry of Transport, Brussels, Belgium

Commissariat Général au Tourisme, Brussels, Belgium

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both: dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed material is indicated on the attached lists.* (Exhibits being forwarded to you separately.) Said material is noted below, with approximate quantities made available.

-"News from Belgium" bulletins #1-16/67 (quantity depends upon subject)
-100,000 brochures "Gateway to Continental Europe"
-5,000 reprints from "Travel" Magazine
-1,000 reprints "Bokrijk"
-5,000 reprints "Castles of Belgium"
-1,000 brochures "Brussels Welcome"(#45)
16,000 " Bruges/Zeebrugge
21,840 " Belgium-Hotels 1967
250 folders Bruges lace
2,000 brochures "See Belgium by Train 1967"
1,600 " Concise Guide-Antwerp
2,000 " Province de Namur
2,000 " Flanders for the Tourist
5,000 " B for Belgium
5,000 " Pocket Guide to Belgain Art & Tourism

-400 Belgian Railroad guides(May'67-May'68)
-300 folders Ieper -300 folders Koksijde
-1,100 brochures"Con- -300 " Lombardsijde
ventions in Belgium #1,#2/67 -500 " Nieuwpoort
-1,150 folders Knokke(hotels)
-2,000 " Knokke -200 " Middelkerke
- 200 " Middelkerke
- 300 " Westkust
-1,000 " Laarne - 50 " Florenville
- 500 " Ardennes-Eifel
- 9,800 " Camping 1967
- 194 brochures Educational Visits
70 books "La Cuisine Chantraine"

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[1] The term "foreign principal" includes an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual.

* Attachment #1

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity[2] as defined below?

Yes ☐ No ☒XX

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒XX

If yes, describe fully.

[2] The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

Have you received from any foreign principal named in Items 8, 9 and 10 of this statement any contributions, income or money either as compensation or otherwise during this 6 month reporting period?

Yes [X] No [ ]

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.[3]

Functions of the tourist office are combined with those of Sabena Belgian World Airlines. Drawing against the amount allotted annually for advertising and publicity (for 1967: $72,000), the following expenditures were made for this period and debited to the Commissariat Général au Tourisme, Brussels on the following dates:

Date	*From Whom*	*Purpose*	*Amount*
1967			$4,172.46
			5,723.55
			5,569.49
			3,808.88
			6,433.92
			5,164.67
TOTAL:			$30,872.97

$30,872.97
Total

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received for whatever purpose any thing of value[4] other than money from any foreign principal named in Items 8, 9 and 10 of this statement?

Yes [ ] No [XX]

If yes, furnish the following information:

Name of foreign principal	*Date Received*	*Description of thing of value*	*Purpose*

[3] A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

[4] Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you for whatever purpose disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement?

Yes [XX] No [ ]

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date *To Whom* *Purpose* *Amount*

for Commissariat Général au Tourisme, Brussels, Belgium:

1. Expenditures are in conjunction with operations of Sabena Belgian World Airlines. An allocation of expenses, other than for advertising and publicity as indicated under 14(a) , attributable to th tourist office is made in Belgium, but registrant does not have details other than certain mailing costs approximated at $250.monthly, and salary of about $525.monthly paid to Mrs.deBary at our information desk.

2. Our advertising agency (Picard Advertising,Inc.-505 Park Ave.,NYC,NY 10022) handled only procure ment of space and the mechanical aspects of placing ads. During this period payments to them amount ed to about $5,342. as per copies of invoices herewith. (Enclosure A).

3. Bulletins are mailed and printed matter is distributed by a direct mail service: Boffer Offset Corp.,111 8th Ave.,NYC,NY. During this period, payments to them amounted to about $12,565. as per copies of invoices herewith. (Enclosure B).

4. In round figures, other expenditures for this period were approx. as follows:

-purchase of additional publicity material	$2,340.	
-public relations expenses: entertainment of persons in the travel,tours and affiliated businesses...	$2,180.	
travel and transportation.....	890.	(890.)
-membership dues	85.	(85.)
-meetings, testimonials	185.	
-press clippings and photographic services	430.	
-subscriptions, recordings	7.	
-Customs, transportation of publicity material	$1,445.	
-Stationery, office supplies	900.	
-Office expenses(including translations,secretarial assistance,etc.)	$4,465.	
	$30,834.	(Total of Items 2,3,4

$30,834.

Total

15. (b) DISBURSEMENTS – THINGS OF VALUE

During this 6 month reporting period, have you for whatever purpose disposed of any thing of value[4] other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 8, 9 and 10 of this statement?

Yes ☐ No ☒ XX

If yes, furnish the following information:

Date disposed	*Name of person to whom given*	*On behalf of what foreign principal*	*Description of thing of value*	*Purpose*

(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒ XX

If yes, furnish the following information:

Date	*Amount or thing of value*	*Name of political organization*	*Name of candidate*

V - POLITICAL PROPAGANDA

(Section 1 (j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. Have your activities on behalf of any foreign principal during this 6 month reporting period included the preparation or dissemination of political propaganda as defined above? Yes ☐ No ☒ XX

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

[4] Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?
Yes ☐ No ☒XX

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. Did your activities in preparing or disseminating political propaganda during this 6 month reporting period include the use of any of the following: -no such activities

☐ Radio or TV broadcasts ☐ Magazine or newspaper articles ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches
☐ Other *(specify)* _____

20. Did you disseminate political propaganda during this 6 month reporting period among any of the following groups: No.

☐ Public Officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☐ Educational institutions
☐ Govemment agencies ☐ Civic groups or associations ☐ Nationality groups
☐ Other *(specify)* _____

21. What language was used in this political propaganda: ---

☐ English ☐ Other *(specify)* _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated during this 6 month reporting period? - no such items

Yes ☐ No ☐

23. Did you label each item of political propaganda disseminated with the statement required by Section 4(b) of the Act? Yes ☐ No ☐ ---

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of political propaganda material disseminated as required by Rule 401 under the Act?

Yes ☐ No ☐ no such items

VI - EXHIBITS AND ATTACHMENTS

Samples of items listed under Question 11 of this Statement are being mailed to you under separate cover.

25. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following: -none

Exhibit A[5] Yes ☐ No ☐
Exhibit B[6] Yes ☐ No ☐

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? None

Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

[5] The Exhibit A, which is filed on Form DJ-306, sets forth the information required to be disclosed concerning each foreign principal.

[6] The Exhibit B, which is filed on Form DJ-304, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C ---

If you have previously filed an Exhibit C[7], state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☐

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement? ---

Yes ☐ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

P. A. DE MAEREL

Subscribed and sworn to before me at [illegible] N.Y.

this [illegible] day of [illegible], 1967

(Signature of notary or other officer)

HELEN L. KAHN
NOTARY PUBLIC, State of New York
No. [illegible]
Qualified in [illegible]
Certificate filed in [illegible]
Commission expires [illegible]

My commission expires [illegible], 19[illegible]

[7] The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Internal Security Division, Department of Justice, Washington, D.C. 20530.

GPO 915-473

Attachment #1

OFFICIAL BELGIAN TOURIST BUREAU
720 Fifth Avenue
NewYork, NY 10019

Items listed under

III - ACTIVITIES (11)

of the Supplemental Statement

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

DISTRIBUTION: mailing lists of names in the United States and Canada:

Travel Editors	864
Important U.S. Travel Editors	274
Travel trade	31
Travel editors of general magazines	149
Columnists	136
Radio & TV commentators	52
Canadian travel editors	279
U.S. & Canadian aviation editors	281
Aviation trade	29
Important aviation editors	138
Financial editors	86
Shipping and cargo	30
Women's page editors	549
Important women's page editors	160
Freelance writers	60
Airline personnel	160
General Public Relations	277
Travel agents	5,375
Libraries	225
Schools	145
Philatelists	197
Belgian Embassy & Consulates	99
European Travel Commission	27
Belgian colony	128
Tourist offices (Not in E.T.C.)	24
SABENA offices	36
American firms doing business in Belgium	266
Honorary Consuls of Belgium	20
Consulates General of Belgium	9
European railroads	9
Conventions (International)	129
Travel agents requesting "News from Belgium"	105
	10,349=TOTAL PLATES

June'67

Enclosure "A"

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York Att: Mr. De Maerel

Invoice No. 948
Date: November 1, 1966
*Date Due: November 10, 196

PUBLICATION	SPACE	DATE		
Belgian Trade Review	1 page-2 color	Nov.	$165	00
Travel Europe	1 page-2 color	Nov.	370	00
			$535	00
		*	-9.	10
			$525	90

OK FOR PAYMENT
OBTB budget line #1

Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

Discount 9.10*

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. De Maerel

Invoice No. 10111
Date: December 1, 1966
Date Due: December 10, 1966

PUBLICATION	SPACE	DATE		
The Social Spectator - 6-1/2 pages in 1966			6040	00

OK FOR PAYMENT
OETI budget
Original signed by
PETER A. DE MAERE
P.A.

RET

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. De Maerel

Invoice No. 1007
Date: December 1, 1966
Date Due: December 10, 1966

PUBLICATION	SPACE	DATE		
Belgian Trade Review	1 page-2 color	Dec.	$165	00
Travel Europe	1 page-2 color	Dec.	370	00
			$535	00
		*	- 9.	10
			$525.	90

OK FOR PAYMENT
OMTB budget line #1
Original signed
by
[illegible] DE MAEREL
P.A. DeMaerel

* Discount 9.10

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. De Macrel

Invoice No. 1056
Date: January 1, 1966
Date Due: January 10, 1966

AD NO.	PUBLICATION	SPACE	DATE				
	Belgian Trade Review	1 page-2 color	Jan/Feb	$165	00		
	Travel Europe	1 page-2 color	Jan.	370	00		
5-366	A.A. Motoring Abroad	1 page	1967 Ed.	600	00		
	Belgian American Trade Directory	Inside Back Cover	1967 Ed	800	00		
				$1,935	00		

ON FOR [illegible]
1967 [illegible] line # 1 ✓ [illegible]
Original signed
by
[illegible]
V.A. [illegible]

[illegible]

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, N.Y.
Attn: Mr. De Ruyck

Invoice No. 1105
Date: February 1, 1957
Date Due: February 10, 1957

PUBLICATION	SPACE	DATE		
Travel Europe	1 page-2 color	February	3870	00
			- 6.29	
			3863.71	

Discount 6.29

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3004

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
ATT: Mr. De Maerel

Invoice No. 1164
Date: March 1, 1967
Date Due: March 10, 1967

PUBLICATION	SPACE	DATE		
Travel Europe	1 page 2 color	March	$ 370	00
Belgian Trade Review	1 page 2 color	March	165	00
			$ 535	00
			— 9.	10
			$ 525	90

Line #1

Discount 9.10

Picard Advertising inc.

505 PARK AVE. : NEW YORK 22, N. Y.

TEMPLETON 8-3884

To: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. De Macrol

Invoice No. 1210
Date: April 1, 1967
Date Due: April 10, 1967

PUBLICATION	SPACE	DATE		
Travel Europe	1 page 2 color	April	$370	00
Belgian Trade Review	1 page 2 color	April	165	00
			$535	00
			- 9.	10
			$525,	90

OK FOR PAY
OBTD [illegible]
Original signed
by
PETER A. DE [illegible]
P.A. DeMacrol

line #1

Discount 9.10

Established 1937

Enclosure "B"

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: Dec 7, 1966

YOUR ORDER NO.

INVOICE NO. 6435/5204

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	Fan Mail - November 1965				
652	6 x 9 Envelopes typs addressed from Mail Requests	22	82		
652	5 folders plus compliments card enclosed in 6 x 9 envelope - envelopes seal moter mail 3rd class	29	34		
		52	16		
	Postage 652 x 8	52	61		
		52	16		
		26	93		
			✓	106	93
			0		

Boffer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: Dec 12, 1966

YOUR ORDER NO.

INVOICE NO. 6453/5758

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

	OBTB #25/66 Cartoon, A New City In Belgium, For Shape				
4900	OBTB #25/66 Multilith with change of date on News from Belgium letterhead		37	50	
4504	OBTB #25/66 folded enclosed in #10 envelope - seal meter mail 3rd class		85	00	
			122	50	
		SP	6	13	
	Postage 4464 ÷ 4	$178.56			
	40 x 5	2.00	180	56	
			309	19	
				309	19

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Atn: Miss Helen Kahn

DATE: Dec 27, 1966

YOUR ORDER NO.

INVOICE NO. 6543/5901

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	Fan Mail December 1966				
351	6 x 9 Envelopes addressed from Mail Requests	12	29		
351	6 Inserts - 5 folders plus compliment Card enclosed in 6 x 9 envelope - seal meter mail 3rd class	15	80		
		28	09		
	ST	1	40		
	Postage	35	10		
		64	59		
				64	59

OK FOR [illegible]
[illegible]
line #2 [illegible]
Original [illegible]
[illegible]
[illegible]

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N. Y. 10011 • ALgonquin 5-2761

TO: Sabena Belgian World Airlines
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: Dec 28, 1966

YOUR ORDER NO.

INVOICE NO. 6552/5872

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	News from Belgium #28/66 Brussels Museum				
1900	3 Pages 1900 copies each News from Belgium #28/66 type set composition Layout & multilith on News from Belgium Letterhead plus our canary stock for balance of pages 8-1/2 x 11 Collate and Staple	290	50		
1685	#10 envelopes addressographed C,D,H,J,X,QL,QS,BO,ETC, BL, CGB, CHB, & RPS	10	00		
1685	News from Belgium #28/66 folded enclosed in #10 envelope - seal meter mail first class - 5 copies to each name on CGB,CHB lists 10 copies to each name on RPS list - 100 to Helen Kahn - 100 to Mrs. deBary unfolded	48	50		
		349	00		
	ST	17	45		
	Postage	167	25		
		533	70	533	70

TY FOR PAYMENT
1966 [illegible] budget line #2 ✓ 08

[illegible]
[illegible]
[illegible]
[illegible]

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Toursit Bureau
720 Fifth Avenue
New York, New York

Attn: Peter A. De Maerel

DATE: Oct 24, 1966

YOUR ORDER NO.

INVOICE NO. 6120/5451

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	OBTB #25/66 Casteau, A New City In Belgium, For Shape				
1600	Copies OBTB #25/66 IBM Composition Layout & Multilith on News from Belgium letterheads	28	50		
865	#10 envelopes addressographed E,T,CL,QS,BO,BL, 1 each	5	00		
865	OBTB #25/66 folded enclosed in #10 envelope - seal meter mail first class to above lists				
29	Lots 5 each folded enclosed in # 10 envelope - seal meter mail first class CGB & CHB lists				
25	Lots 10 each folded enclosed in # 10 envelope - seal meter mail first class to RPS list	27	75		
	150 Copies to Helen Kahn	61	25		
	150 Copies to Mrs. de Bary	3	06		
	Postage	46	07		
		110	38	110	38

OK FOR PAYMENT
OBTB budget
Line #2

P.A. DeMaerel

Dem

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Sabena Belgian World Airlines
720 Fifth Avenue
New York, N. Y.

Att: Helen Kahn

DATE: October 27, 1966
YOUR ORDER NO.
INVOICE NO. 6141/5505
TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	O.B.T.B. #26/66 Belgium's International Jazz Festival				
2000	Copies OBTB 26/66 IBM Composition Layout & Multilith on News from Belgium Letterhead	29	50		
1344	#10 envelopes addressographed B,C,E,W,B,QS,BO,BL,CGB CHB & RPS lists	7	50		
1289	OBTB #26/66 folded enclosed in #10 envelope 1 Each seal, meter, mail 3rd class				
	5 each to CGB & CHB lists				
	10 each to RPF lists				
	100 copies to Mrs. deBary				
	100 copies to Helen Kahn	27	85		
		64	85		
	ST	3	24		
	POSTAGE	53	78	121	87
		121	87		

OK FOR PAYMENT
line #2
by
PETER A. DE MAEREL

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: O.B.T.B.

DATE: 10/11/66

YOUR ORDER NO.

INVOICE NO. 6017/5148

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

	Forward	491	55		
Trucking	$41.00	124	14		
		615	69		
CORRECTED INVOICE				615	69

OBTB budget line #2

p. 2

Dwm

Offer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N. Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: Oct 11, 1966

YOUR ORDER NO.

INVOICE NO. 6017/5148

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

		OK FOR OBTB	AYETON
September 1966 Publicity Material Distribution			
Attached requisition sheets for shipment of 68 cartons and tubes various quantities of posters, folders, Flight Bags and other promotional material wrapped and shipped in quantities indicated on attached distribution sheets Via Parcel Post, REA Express and/or trucking as shipments require.			
Receiving & opening cartons and storage of promotional material - stocking shelves and maintaining inventory		489 00	
Taxable Area Mailing			
N.Y.C. $30.25 at 5%	$1.51		
N.Y.S. 33.00 at 2.65%	.87		
N.J. 5.50 at 3%	.17	2 55	
		491 55	
Parcel Post	$34.39		
REA	48.75		

cont'd.

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: Oct 31, 1966

YOUR ORDER NO.

INVOICE NO. 6205/5388

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

October 1966 Publicity Material Distribution		OK FOR PAYMENT			
Attached requisition sheets for shipment of 88 cartons & tubes various quantities of folders, menu covers, overnight bags, Cookbooks & various other promotional material wrapped and shipped in quantities indicated on attached sheets Via Parcel Post, REA Express and/or trucking as shipments require		548	00	line #2	
TAXABLE MAILING					
N.Y.C. 10% or $54.80 at 5%	$2.74				
N.Y.S. 7% or 38.36 at 2.65%	1.01				
N.J. 10% or 5.48 at 3%	.16	3	91		
		551	91		
Parcel Post	$44.90				
REA Express	59.48				
Trucking	38.50	142	88		
		694	79	694	79

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

Official Belgian Tourist Bureau
TO 720 Fifth Avenue
New York, New York

Attn: Mr. P.A. De Maerel

DATE: Nov 10, 1966

YOUR ORDER NO. 6256/5611

INVOICE NO. 10 days

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3	Pages Address by HRH Prince Albert of Belgium				
2	Pages Tourism, Passport to Posco Mimeographed on letterheads supplied by customer & our 20# stock for balance of pages 8-1/2 x 11 - run only Collate and Staple 2 sets				
	Deliver to Mrs. Sodero European Travel Comm. 630 Fifth Avenue New York, New York	57	00		
	line #2 ST	2	85		
		59	85		
				59	85

Origi... by PETER A. DE MAEREL
P.A. DeMaerel

Dum

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: O.B.T.B.

Page - 2-

DATE: Nov 14, 1966

YOUR ORDER NO.

INVOICE NO. 6260/5515

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Forward		134	93		
Addressograph fully taxable at 5%	.38				
Total Mailing 1250					
Taxable Mailing					
N.Y.C. 40% or $50.97 at 5%	2,54				
N.Y.S. 4% or 5.00 at 2.65%	.13				
N.J. 2% or 2.55 at 3%	.09	3	13		
		138	06		
Postage 1195 x 5 $59.75					
55 x 10 5.50		65	25		
		203	31		
				203	31

OK FOR PAYMENT
OBTB Budget line #2
Original signed
by
PETER A. DE MAERSE
[illegible]

Established 1937

Offer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: Nov 14, 1966

YOUR ORDER NO.

INVOICE NO. 6260/5515

TERMS: NET 10 days

E AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	News From Belgium #27/66 Antwerp Diamond Market		
2	pages 1625 copies each IBM Composition Layout and multilith on News from Belgium Letterhead and our canary stock for second sheet - Collate & Staple 2 pages	85	00
250	# 10 envelopes addressographed C,G,E,J,Q,W,BO,BL, CGB, CHB, & RPS lists	7	50
195	News from Belgium folded enclosed in # 10 envelope seal meter mail first class 1 each to C,G,E,J,Q,W,BO and BL lists		
55	Miscellaneous lots - 5 copies each to CHB & CGB lists 10 copies each to RPS list - 100 copies unfolded to: Mrs. de Bary - 100 copies unfolded to Miss Kahn	42	43
		134	93

continued on page - 2 -

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

To Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: Dec 30, 1966

YOUR ORDER NO.

INVOICE NO. 6568/5384

TERMS: NET 10 days

HE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	Distribution of Official Belgium Tourist Bureau Calendars				
	Your order dated Dec 19, 1966 200 to Mr. DeMaerel - 200 to Mr. Monrath - 200 to Mr. Hold - 100 to Mr. Engel - 100 to Mrs. de Bary 25 to each name on CGB & GHB with compliments card 50 to each name on RPS list 200 to Mr. Mayer, Montreal Above lots wrapped and shipped in cartons supplied by us Via RSA Express, Parcel Post and/or local trucking as required	1967	Original signed by PETER A. DE MAEREL		line #3
1300	Labels addressographed paste on tubes for GDN, ARA COLV I, ABS, QL & QS lists - calendars rolled enclosed in tubes cuffs tucked on tubes shipped most reasonable Air Method RSA $119.68 - Parcel Post $418.52 - Trucking $70.00 ST	383 19 608 1010	50 18 20 88	1010	88

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, N. Y. 10019

DATE: January 16, 1967

YOUR ORDER NO.

INVOICE NO. 192/6017

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	OBTB #1/67 Belgium Int'l. Jazz Festival				
1800	Copies OBTB 1/67 IBM typeset, composition, layout & multilith on News from Belgium new letterhead	26	50		
1289	#10 envelopes addressographed B,C,E,WB,QL,QS,BO & BL	7	50		
1289	Copies OBTB 1/67 folded, enclosed in #10 envelope seal, meter & mail first class				
	5 copies each to CGB & CHB list				
	10 copies each to RPS				
	50 copies to Miss deBary				
	100 copies to Helen Kahn	41	58		
		75	58		
	ST	3	78		
	Postage	65	82		
				145	18

OK FOR PAYMENT
OBTB Ltd. line #3
Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

Offer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

CORRECTED INVOICE

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. De Meerol

DATE: Jan 31, 1967

YOUR ORDER NO.

INVOICE NO. 335/6064

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

January 1967 Publicity Material Distribution			
Attached requisition sheets for shipment of 218 packages and/or tubes & cartons of posters, folders, booklets and other miscellaneous promotional material wrapped and shipped in quantities indicated on attached distribution sheet via Parcel Post RSA and/or local trucking as shipments require. Receiving and opening carton & storage of distribution and advertising material, stocking shelves and maintaining inventory	752	00	
N.Y.C. 10% on $75.20 at 5% $3.76			
N.Y.S. 7% on 52.64 at 2.65% 1.39			
N.J. 1% on 7.52 at 3% .23	5	38	
	757	38	
Parcel Post $232.21 RSA $175.10 Trucking $50.75	458	06	
CORRECTED INVOICE	1215	44	1215 44

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, N. Y.

Attn: Mr. P. A. DeMaerel

DATE: Feb. 6, 1967

YOUR ORDER NO.

INVOICE NO. 353/6114

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	O.B.T.B. #2/67 BELGIAN ORGANIZATIONS				
4	Pages 2000 copies each with Red & Black letterheads multilith on our 20# Canary Stock 8-1/2 x 14 - Collate and Staple	195	00		
	1000 copies delivered to Mrs. de Bary - 25 to Helen Kahn - 50 to Belgian Information Service				
	Addressograph Kraft envelope enclose 10 each	37	50		
		232	50		
	ST	11	63		
	Postage 25 x 14	3	50		
		247	63	247	63

OK FOR PAYMENT
OBTB budget line #3
[illegible]
by
[illegible]
[illegible] DeMaerel

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: Feb 7, 1967

YOUR ORDER NO.

INVOICE NO. 368/6057

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

	Fan Mail - January 1967				
186	6 x 9 envelopes type addressed from mail requests	6	51		
186	7 Inserts - 6 folders plus compliments card enclosed in 6 x 9 envelope - seal meter mail 3rd class	8	27		
		14	77		
	ST		74		
	Postage 186 x 10	18	60		
		34	11		
	OK FOR PAYMENT ✓ 0 [illegible] budget line # 3			34	11
	[illegible]				
	[illegible]				
	[illegible]				
	[illegible]				

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, N. Y. 10019

Att: Miss Helen Kahn

DATE: Feb. 17, 1967

YOUR ORDER NO.

INVOICE NO. 447/5759

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

	News From Belgium #26/66 Belgium's Int'l. Jazz Festival (add'l. de[illegible] reg. by Sales Dev.)				
2,000	Copies OBTB #26/66 dated January 1967 IBM Composition Layout & Multilith on New News from Belgium Letterhead	35	00		
2,000	Copies OBTB #26/66 re-run with date change	25	00		
1,049	#10 Envelopes addressographed	7	50		
1,049	OBTB #26/66 folded enclosed in #10 envelope-2 each seal, meterm mailfirst class on February 15, 1967	35	75		
		103	25		
	ST	5	16		
	line #3 Postage 1015 x 5¢ $50.75				
	35 x 11¢ 3.85	54	60		
		163	01		
				163	01

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: Feb 6, 1967

YOUR ORDER NO.

INVOICE NO. 354/6130

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	O.B.T.B. #3/67 Europe at the Turn of the Century O.B.T.B. 40th Year Brussels International Fair		
2	Pages 2500 copies each O.B.T.B. #3/67		
2	Pages 2300 copies each O.B.T.B. #4/67		
	IBM composition Layout & Multilith on News From Belgium Letterheads and our 20# Canary Stock For Second sheet 8-1/2 x 11 - Collate & Staple	190	00
1719	#10 envelopes addressographed B,C,E,F,FE,DO,CDN,TAB, lists	10	00
58	Kraft envelopes addressographed RPS,CCB & CHB lists	3	50
1719	O.B.T.B. #3/67 & #4/67 folded enclosed in #10 envelope 1 each - seal meter mail first class		
160	O.B.T.B. #3/67 only folded enclosed in #10 envelope - seal meter mail first class		

continued on Page - 2 -

Established 1937

Boffer Offset Corp.

Page - 2 -

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

TO: O.B.T.B.

DATE: Feb 6, 1967

YOUR ORDER NO.

INVOICE NO. 354/6130

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

10 copies to each on RPS list				
5 copies to each on CGB & GHB lists				
50 copies to Mrs de Bary				
100 copies to Miss Kahn	115	00		
	318	50		
ST	15	93		
Postage	108	98		
	443	41		
			443	41

line #3

p. 2

Offer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMacorel

DATE: March 2, 1967

YOUR ORDER NO.

INVOICE NO. 525/6395

TERMS: NET 10 days

E AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	News from Belgium The Festival of Chimay, Belgium #6/67			
900	Copies News from Belgium #6/67 Varitype composition layout & Multilith on News form Belgium Letterheads 8-1/2 x 11	45	00	
175	#10 envelopes addressographed B,E,F,P,V,WB,PR,QL,LO,BD	12	50	
175	News form Belgium #6/67 folded enclosed in #10 envelops seal meter mail first class	35	00	
	10 copies each to RPS 1st, 5 copies to CGB & CBB 100 copies to Mrs. de Bary 100 copies to Miss Kahn			
		92	50	
	ST	4	63	
	Postage	110	06	
		207	19	207 19

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: March 14, 1967

YOUR ORDER NO.

INVOICE NO. 586/6451

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	News from Belgium #7/67 Brussels Host to the World				
3	Pages 3000 News from Belgium #7/67 each IBM composition layout and multilith on News from Belgium Letterhead plus our 20# canary stock for balance of pages - Collate & Staple	152	50		
2176	#10 envelopes addressographed BO,BL,TAB,RPS,CGB,CHB B,C,E,F,W,B,X,PR,QL,QS,ETC,ADB & NAP	12	50		
2176	News from Belgium #7/67 folded enclosed in #10 envelope seal meter mail first & 3rd class according to lists 10 copies to each name on RPS list - 5 copies to each CGB & CHB - 100 copies to Mrs. [illegible] - 150 copies to Miss Kahn	74	90		
		239	90		
	ST	12	00		
	Postage	100	43	352	33

CLIB Budget
Original Signed
by
PETER A. DE MAERE
[illegible]

Line #3 ✓ GS

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: March 20, 1967

YOUR ORDER NO.

INVOICE NO. 658/6509

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	O.B.T.B. #8/67 American Investment in Belgium				
1200	Copies OBTB #8/67 Investment in Belgium IBM composition layout and multilith on News From Belgium Letterhead	28	00		
554	#10 envelopes addressographed O,N,PR,TAB,RPS,GHB & CGB lists	10	00		
554	OBTB #8/67 folded enclosed in #10 envelope 1 each - seal meter mail first class on O,N,PR & TAB 10 each to RPS - 5 each to GHB & CGB	22	50		
		60	50		
	ST	3	03		
	Postage	29	01		
		92	54	92	54

OK FOR PAYMENT
OBTB budget
Original signed
by
PETER A. DE MAEREL

line #3 ✓ as

P.A. DeMaerel

Offer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8760

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. M.A. Delhaxe

DATE: March 15, 1967

YOUR ORDER NO.

INVOICE NO. 636/6586

TERMS: NET 30 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

February 1967 Monthly Tourist Distribution Attached requisition sheets for shipment of 923 packages, tubes, and/or cartons of Calendars, Hotel Guides, Posters, Maps and other miscellaneous promotional material wrapped and shipped in quantities indicated on attached distribution sheet Via Parcel Post, R&A Express and/or Local Trucking as shipments require. Receiving and opening cartons and storage of distribution and advertising material - checking shelves and maintaining inventory				
Taxable Mail N.Y.C. 10% on $65.05 at 5%	$3.25			
N.Y.S. 7% on 45.34 at 2.05%	1.21			
N.J. 10% on 65.05 at 3%	1.95	6 41		
		656 92		
Parcel Post $105.32 R&A $64.70 Trucking $25.00		195 01		
		851 92	863	92

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO:
Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. De Maerel

DATE: Feb 27, 1967
YOUR ORDER NO.
INVOICE NO. 499/6219
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	February 1967 Pan Mail				
842	6 x 9 Envelopes addressed from Mail requests	29	47		
842	5 folders one compliment card enclosed in 6 x 9 envelope - seal meter mail 3rd-class	37	89		
		67	36		
	Sales Tax	3	37		
	Postage 842 x 12	101	04		
		171	77		
				171	77

OK FOR PAYMENT
OSTB budget
Original signed
by
PETER
P.A. Dekaerel

line #3

Established 1937

Offer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8765

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Helen Kahn

DATE: March 15, 1967

YOUR ORDER NO.

INVOICE NO. 618/6370

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

TERMS: NET 10 days

	O.B.T.B. #5/67 FDM - Principal Events in Belgium 1967		
6	Pages 6400 copies each Type set composition Layout & multilith on customers News from Belgium letterhead & our Canary stock for balance of pages 8-1/2 x 14		
	Collate and Staple		
2770	#10 envelopes addressographed B,C,D,F,H,P,T,WB,X,PR,BO, TAB,NAP,CCB,CHB,RPS,QL,QS,SL,ABB,EBR & CDN	1106	00
1395	OBTB #5/67 FDM folded enclosed in #10 envelope 1 each seal meter mail 1st class to B,C,D,F,O,P,T,WB,X,PR,BO, TAB & NAP plus 5 copies to each on CCB & CHB lists and 10 copies to each on RPS list	15	00
1320	OBTB #5/67 folded enclosed in #10 envelope 1 each -		

continued on Page - 2 -

Offer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-5761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Helen Kahn

DATE: April 13, 1967

YOUR ORDER NO.

INVOICE NO. 868/6786

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

436	Labels addressographed & Pasted on 7-1/2 x 10-1/2 envelopes BO. BL., SRP		10	00	
436	Reprints from Travel Magazine folded enclosed in 6 x 9 envelope - seal meter mail third class 50 copies to CCB list 100 copies to RPS U.S.A. only		25	50	
			35	50	
	Sales Tax		1	78	
	Postage 635 x 4	$17.40			
	OK FOR PAYMENT 1 x 5	.05	17	45	
	OBTB budget line #38		54	73	
					54 73

Original signed
by
[illegible]
U.S.A. Delegate

Offer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York 10019

Attn: Mr. P.A. De Maerel

DATE: April 7, 1967

YOUR ORDER NO.

INVOICE NO. 819/6529

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

600	Copies OTTO #9/67 First Brussels International Sports Fair - May 26 - 31, 1967 IBM type set layout & Multilithed on News from Belgium Letterhead 8-1/2 x 11	25	00		
400	#10 envelopes addressographed RFS - CGB & CHB list	3	50		
10	Copies each enclosed in #10 envelope - seal meter mail 1st class RFS				
5	Copies each enclosed in #10 envelope - seal meter mail 1st class				
		24	48		
		52	98		
	Sales Tax at 5%	2	65		
	Postage	4	00		
		59	63		
				59	63

Jan. 4 [illegible]

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Helen Kahn

DATE: Oct 31, 1966

YOUR ORDER NO.

INVOICE NO. 6191/5386

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	October 1966 Fan Mail				
863	6 x 9 Envelopes addressed from Mail Requests	30	21		
863	5 folders plus 1 compliment card enclosed in 6 x 9 envelope - seal meter mail 3rd class	38	84		
		69	05		
	ST	3	45		
	Postage 863 x 8	69	04		
		141	54		
				141	54

OK FOR PAYMENT
OBTB budget line #2

[illegible] signed
by
[illegible]
[illegible]

[illegible]

Boffer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y.10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. PA.De Maerel

DATE: Nov. 29, 1966

YOUR ORDER NO.

INVOICE NO. 6377/5751

TERMS: NET 10 days

AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

November 1966 Publicity Material Distribution Attached requisition sheets for shipment of 65 packages and cartons of Posters, Menu Covers, Envelopes folders & other promotional material wrapped & shipped in quantities indicated on distribution sheets via Parcel Post REA Express and/or Local Trucking as shipments require. Receiving & opening cartons & storage of distribution and advertising material stocking shelves & maintaining Inventory		OK FOR PAY'T OBTB budg. Original signed by A. DE MAERE P.A. DeMaerel			
		458	50		
Taxable Mailing					
N.Y.C. 10% or $45.85 at 5%	$2.29				
N.Y.S. 7% or 32.10 at 2.65%	.85				
N.J. 10% or 4.59 at 3%	.14	3	28		
		461	78		
Parcel Post	$82.28				
Trucking	61.62	143	90		
		605	68	605	68

Feb. 2 inv. Lin #2

Established 1887

Offer Offset Corp.

Page - 2 - OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2760

TO: Official Belgian Tourist Bureau

DATE: March 15, 1967

YOUR ORDER NO.

INVOICE NO. 638/6370

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Send meter mail 3rd class to QL.,QS,BL.,ABB,FNR & CDN Lines			
1000 copies to Mrs. deHany			
150 copies to Miss Helen Kahn	281	50	
1500 copies Held In Stock	1602	50	
Sales Tax on 50% at 5%	35	06	
Postage	201	15	
	1638	71	
			1638 71

(P-2)

Boffer Offset Corp.

Jan. Established

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: April 13, 1967

YOUR ORDER NO.

INVOICE NO. 882/6855

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

		OK FOR PAY OR B bud	EXT.	
March 1967 Publicity Material Distribution				
Attached requisition sheets for shipment of 201 cartons packages & tubes containing Promotional Material wrapped and shipped in quantities indicated on attached distribution sheets via Parcel Post, REA Express and/or Local Trucking as shipments require. Receiving and opening cartons & storage of distribution material. Stockingshelves and maintaining inventory		532	00	
Taxable Mail				
N.Y.C. 10% or $53.20 at 5%	$2.66			
N.Y.S. 7% or 37.24 at 2.65%	.99	3	65	
		535	65	
Parcel Post $105.21 REA Express $70.03 Trucking $48.00		223	24	
		758	89	
CORRECTED INVOICE				758 89

Established 1937

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Miss Helen Kahn

DATE: March 31, 1967

YOUR ORDER NO.

INVOICE NO. 773/6629

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	Fan Mail March 1967				
2271	6 x 9 Envelopes addressed from mail requests	79	49		
2271	5 folders - plus compliments card enclosed in 6 x 9 envelope - seal meter mail 3rd class	102	20		
		181	69		
	Sales Tax	9	08		
	Postage	170	98		
		361	75		
				361	75

OK FOR PAYMENT
Chief Budget
Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

line #3

Boffer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. De Maerol

DATE: April 20, 1967

YOUR ORDER NO.

INVOICE NO. 934/6899

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

52	Miscellaneous lots various quantities Belgian Hotel Guides-Bruges/Zeebrugge-Brugge Bruges (lace)-Province De Namur & Belgium Grand Duchy of Luxemburg wrapped & shipped in quantities indicated on distribution sheet dated 3/27/67 to CGB - CHB - RPS Mrs de Bary and Miss Kahn via Parcel Post and/or trucking as shipments require		135	00		
	Taxable Mailing 10% N.Y.C. or $13.50 at 5% .68 7% N.Y.S. or 9.45 at 2.65% .25			93		
			135	93		
	Parcel Post	$118.95				
	Trucking	32.00	150	95		
			286	88	286	88

Boffer Offset Corp.

Established 1937

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE

111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-2761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaeral

DATE: April 10, 1967

YOUR ORDER NO.

INVOICE NO. 831/6693

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

	O.B.T.B. #11/67 Boat Trips From Antwerp, Belgium					
2	Pages 4000 copies OBTB #11/67 IBM composition Layout & Multilith on News from Belgium Letterhead & our Canary stock for second sheet - Collate & Staple		125	00		
2467	#10 envelopes addressographed B,C,T,W,B,AL,PR,QL,QS,BO, ETC,BL,ABB,CDN,TAB,RPS,CHB,CGB.		12	50*		
2467	OBTB #11/67 folded enclosed in #10 envelope - seal meter mail first & third class depending on lists indicated					
	10 copies to Each on RPS list	OK FOR PAY... OBTB budget line #3				
	5 copies to Each on CGB & CHB lists	original signed by P.A. DeMaeral				
	150 copies to Helen Kahn unfolded		51	00		
			188	50		
	*Sales Tax at 5%	.63				
	Total Mailing 2467					
	NYC 25% or $47.15 at 5%	2.36				
	NYS 10% or 18.85 at 2.65%	.50	3	49		
			191	99	191	99

Boffer Offset Corp.

OFFSET PRINTING and COMPLETE DIRECT MAIL SERVICE
111 Eighth Avenue • New York, N.Y. 10011 • ALgonquin 5-8761

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Attn: Mr. P.A. DeMaerel

DATE: Jan 9, 1967

YOUR ORDER NO.

INVOICE NO. 154/6004

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

December 1966 Publicity Material Distribution					
Attached requisition sheets for shipment of 132 packages and/or cartons of folders, Calendars, Posters, Flight Bags and other Miscellaneous Promotional Materiall wrapped and shipped in quantities indicated on distribution sheet Via Parcel Post REA and/or Local trucking as each shipment required. Receiving and opening cartons and storage of distribution and advertising material - stocking shelves & maintaining inventory		483	00		
N.Y.C. 10% or $48.30 at 5%	$2.42				
N.Y.S. 7% or 33.81 at 2.65%	.90				
N.J. 10% or 4.83 at 3%	.14	3	46		
		486	46		
Parcel Post $98.96 REA $75.15 Trucking $60.00		234	11		
		720	57	720	57

OK FOR PAYMENT
1967 BTB budget line #3
Original signed
PETER A. DE MAEREL
P.A. DeMaerel