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DEPT. OF JUSTICE
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REGISTRATION SECTION

Budget Bureau No. 43-R210.6
Approval Expires Oct. 31, 1971

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

SUPPLEMENTAL STATEMENT

Pursuant to Section 2 of the Foreign Agents Registration Act of 1938, as Amended

For Six Month Period Ending 17 JUN 1971
(Insert date)

Name of Registrant
OFFICIAL BELGIAN TOURIST BUREAU

Registration No. 529

Business Address of Registrant

720 Fifth Avenue, New York N.Y. 10019

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes ☐	No ☐
(2) Citizenship	Yes ☐	No ☐
(3) Occupation	Yes ☐	No ☐

(b) If an organization:

(1) Name	Yes ☐	No ☒
(2) Ownership or control	Yes ☐	No ☒
(3) Branch offices	Yes ☐	No ☒

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	*Position*	*Date Connection Ended*
Kahn, Helen L.	Assistant	January 18, 1971

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
Yes [X] No [ ]

If yes, furnish the following information:

Name	*Residence Address*	*Citizenship*	*Position*	*Date Assumed*
Delafontaine, Janine S.	414 East 65th New York N.Y. 10021	U.S.	Assistant	January 18, 1971

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes [ ] No [X]

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period?
Yes [ ] No [X]

If yes, furnish the following information:

Name	*Position or connection*	*Date terminated*

7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity?
Yes [ ] No [X]

If yes, furnish the following information:

Name	*Residence Address*	*Position or connection*	*Date connection began*

II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal *Date of Termination*

9. Have you acquired any new foreign principal[1] during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

Name and address of foreign principal *Date acquired*

- Ministry of Transport, Brussels, Belgium) please disregard
- Commissariat Général au Tourisme, Brussels, Belgium) this which comes under item 10

10. In addition to those named in Items 8 and 9, if any, list the foreign principals[1] whom you continued to represent during the 6 month reporting period.

- Ministry of Transport, Brussels, Belgium
- Commissariat Général au Tourisme, Brussels, Belgium

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both, dissemination by mail, phone & verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (Attachment #1). Said material is listed on the attached list, together with respective quantities made available (Attachment #2).

[1] The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity[2] as defined below?

Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒

If yes, describe fully.

[2] The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes [X] No [ ]

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.[3]

Date	*From Whom*	*Purpose*	*Amount*

Functioning of the Tourist Office is combined with that of SABENA Belgian World Airlines. Drawing against an amount allotted annually for advertising, publicity & related activities (for 1971:$78.000), the following expenditures were made for this period & debited to the Commissariat Général au Tourisme, Brussels, Belgium, on these dates :

Invoices dates 1971	Jan.19	$22,339.77
	Feb.11	7,770.38
	Mar.10	14,986.89
	Apr.09	15,665.89
	May.07	14,208.21
	Jun.08	8,771.78
		$83,742.92 Total

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value[4] other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes [ ] No [X]

If yes, furnish the following information:

Name of foreign principal	*Date Received*	*Description of thing of value*	*Purpose*

[3] A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

[4] Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☐ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☐

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
	FOR COMMISSARIAT GENERAL AU TOURISME, BRUSSELS, BELGIUM		

1. Expenditures are in conjunction with operations of SABENA Belgian World Airlines. An allocation of expenses, other than for advertising & pblicity & related activities as indicated under Item 14(a), attributed to the Tourist Office is made in Belgium, but registrant does not have details other than mailing costs approximated at $250 monthly, and salary of about $812 monthly paid to Mrs de Bary of our Information Desk.

2. Our advertising agency (Picard Advertising, Inc. 964 Third Av.,NYC NY) handles only procurement of space & the mechanical aspects of placing ads. During this period payments to them were approx.$2.676.71 as per copies of invoices herewith (Enclosure A). An ad was placed directly in the Journal of Temple Isaiah, Forest Hills N.Y. $100.-.

3. Bulletins are mailed & printed matter is distributed by a direct mail service, The Boffer Corp.(111 8th Av.NYC NY). During this period, payments to them were about $21,321.99 as per copies of invoices herewith (Enclosure B).

4. In round figures, other expenditures for this period were approx. as follows :

- membership in travel trade organizations	$ 90.00
- purchase & printing of publicity material	32,287.51
- public relations expenses (entertainment of persons in the travel, tours & affiliated business)	5,396.53
- travel & transportation	100.00
- meetings & testimonials	5,225.68
- press clippings & photographic services	449.02
- Customs handling, transportation of publicity material	1,486.69
- stationery, office supplies	782.28
- office expenses (including translations, secretarial assistance etc)	13,808.93
- subscriptions, recordings	.....
- advertising indicated above	2,794.29
- item 3 of 15(a) above	21.321.99

Total $83,742.92

15. (b) DISBURSEMENTS – THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value[5] other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

Date disposed	*Name of person to whom given*	*On behalf of what foreign principal*	*Description of thing of value*	*Purpose*

(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value[5] in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒

If yes, furnish the following information:

Date	*Amount or thing of value*	*Name of political organization*	*Name of candidate*

V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes ☐ No ☒

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

[5] Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?
Yes ☐ No ☒
If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following:
☐ Radio or TV broadcasts ☐ Magazine or newspaper articles ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches
☐ Other *(specify)* _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups:
☐ Public Officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☐ Educational institutions
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups
☐ Other *(specify)* _____

21. What language was used in this political propaganda:
☐ English ☐ Other *(specify)* _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?
Yes ☐ No ☐

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes ☐ No ☐

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?
Yes ☐ No ☐

VI - EXHIBITS AND ATTACHMENTS

25. EXHIBITS A AND B Samples of items listed under Question 11 of this Statement sent to you under separate cover.

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:
Exhibit A[6] Yes ☐ No ☐
Exhibit B[7] Yes ☐ No ☐
If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period?
Yes ☐ No ☒
If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐
If no, please attach the required amendment.

[6] The Exhibit A, which is filed on Form DJ-306, sets forth the information required to be disclosed concerning each foreign principal.
[7] The Exhibit B, which is filed on Form DJ-304, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C[8], state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

P.A. De Maerel
Director

Subscribed and sworn to before me at New York, New York

this 13th day of August, 19 71

HELEN [illegible]
NOTARY PUB[illegible] New York
No. [illegible]
Qualified [illegible] County
Cert. filed with [illegible] County Clerk
Commission Expires March 30, 1972

(Signature of notary or other officer)

My commission expires March 30, 19 72

[8] The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Internal Security Division, Department of Justice, Washington, D.C. 20530.

Attachment #1

OFFICIAL BELGIAN TOURIST BUREAU
720 Fifth Avenue
New York, N.Y. 10019

Items listed under

III - ACTIVITIES - (11) of the
Supplemental Statement
for period ending June 17, 1971

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

DISTRIBUTION: Mailing lists of names in the United States and Canada

Travel Editors	861
Important U.S. travel editors	288
Travel Trade	52
Travel editors of general magazines	157
Columnists	96
Radio & TV commentators	49
Canadian travel editors	200
U.S. & Canadian aviation editors	282
Financial editors	70
Aviation trade	22
Important aviation editors	128
Shipping and cargo	46
Women's page editors	534
Important women's page editors	148
Freelance writers	59
Airline personnel	117
General Public Relations	288
Travel agents	6,127
Libraries	242
Schools	150
Philatelists	188
Belgian Embassy & Consulates	92
European Travel Commission	18
Belgian colony	293
Tourist offices (not in E.T.C.)	38
SABENA offices	29
American firms doing business in Belgium	402
Honorary Consuls of Belgium	29
Consulates General of Belgium	8
European railroads	10
Conventions (International)	125
Travel agents requesting "News from Belgium"	593
TOTAL PLATES	11,741

June, 1971

Attachment # 2

OFFICIAL BELGIAN TOURIST BUREAU
720 Fifth Avenue
New York, N.Y. 10019

Items listed under

III - ACTIVITIES - (11) of the
Supplemental Statement
for period ending June 17, 1971

prepared for distribution :-

"News from Belgium" bulletins #1-20/71 (Quantity depends on the subject)

received for distribution :-

8.000	Castles of Belgium (printed in USA)
4.000	Castles of Belgium (printed in Belgium)
500	Festival of Flanders
51.000	Brussels Rendez-Vous
4.550	Calendar of Touristic Events
50.000	Useful Information about Belgium
25.000	Belgium Shopping Guide
2.000	See Belgium by Train
1.200	Antwerp
50	Antwerp Art City
15.000	100 Miles & Minutes Around Brussels
568	Concise Guide Antwerp
377	Belgian Railways Official Timetable
5.097	Brussels Hotel Guide
5.000	Camping '71
1.200	Convention in Belgium I
125	Dolhain-Limbourg
100	Limbourg Bids you Welcome
150	A Louer Belgique
100	A Louer Ardennes-Meuse
100	Nieuwpoort
98	Geel
100	Middlekerke
50	Circuit du Beaujolais
165	Ostende
550	Brussels Gourmet Holidays
90	Haute Meuse
100	Florenville
494	Ghent Vademecum '71
100	Hainaut
20	Les Wallons Fondateurs de New York
100	Bokrijk
100	Hotton
80	Pocket Guide (beige) Belgium
5.000	Pocket Guide (green) Belgium
48	Mons
198	Spa Ville d'Eau
150	Blankenberg

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Attachment # 2

OFFICIAL BELGIAN TOURIST BUREAU
720 Fifth Avenue
New York, N.Y. 10019

Items listed under
III - ACTIVITIES - (11) of the
Supplemental Statement
for period ending June 17, 1971

received for distribution :

8.000	Bruges
4.500	Bruges-Zeebrugge
1.200	Belgium Art Cities
50	Brussels Museums
3.550	Map of Liege
6.000	Belgium Tourist Map
13.000	Brussels Map

Posters

568	Liège Center of Art
250	Belgium, the Coast
1.000	Belgium, Relax, Wine & Dine
1.250	Belgium Visit the Castles Year
2.850	Let Belgium take care of your Convention problem
400	Breughel
800	Billes
500	Ghent
1.600	Ardennes
300	Picture Review of Belgium

- ooOoo -

RECEIVED
DEPT. OF JUSTICE
JUS 17 4 25 PM '71
REGISTRATION SECTION

The Boiler Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Janine Delafontaine

DATE: 5/25/71
YOUR ORDER NO.
INVOICE NO. 10390/7209
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

OBTB #14/71 The Castles of Belgium Type set heading in Engravers Old English, balance of text IBM Heritage, layout and photo halftone stripin and reduction	75	00		
Sales Tax	4	50		
	79	50		
			79	50

OK FOR PAYMENT
OBTB budget
Original S... #3
by
PETER A. DE MAERE
D.A. Delaware

The Hoffer Corporation
[illegible] AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Janine Delafontaine

DATE: 5/20/71
YOUR ORDER NO.
INVOICE NO. 10375/7243
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3200	Copies OBTB #15/71 The Omnegany of Brussels type set heading in Wedding text 18 PT, balance of text IBM composition, layout and multilith on News from Belgium new letterheads 8½ x 11	122	00
2385	#10 envelopes addressographed B,C,F,W,X,ARA,RL,BO,ETC,RPS, MUS, TAB lists	25	00
2385	OBTB #15/71 folded, enclosed in envelope seal, meter, mail first class 10 copies to each name on RPS list 100 copies to Janine Delafontaine 5 copies to each name on CHB & CGB 200 copies to Nadine De Bary	105	00
	Total Mailing 2385	252	00
	Taxable Mailing NYC 10% or $25.20 @ 6% $1.51 NYS 5% or 12.60 @ 5.14% .65	2	16
	0% FOR PAYMENT OBTB budget Orig..... by PETER A. DE MARKS	254	16
	Postage	147	20
		401	36

#3 [illegible]

401 36

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 5/18/71
YOUR ORDER NO.
INVOICE NO. 10360/7324
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

April 1971 Miscellaneous Promotional Material Distribution Attached requisition sheets for wrapping and shipping in cartons supplied by us various quantities of folders, posters, brochures and other miscellaneous promotional material shipped in quantities specified via Parcel Post, REA Express and/or local trucking as shipments require			654	00		
Tax on NYC Shipments			7	44		
			661	44		
	REA Express	$166.57				
	PP	110.98				
	Trucking	165.00				
	Air Freight	91.22	533	77		
			1195	21		
					1195	21

Original signed by PETER A. DE MAEREL
P.A. DeMaerel

#3

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 5/17/71
YOUR ORDER NO.
INVOICE NO. 10348/7286
TERMS: NET 10 Days.

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

405	#10 envelopes addressographed BL,BO,CHB list	12	00		
405	The Castles of Belgium folder enclosed in envelope (1 each) seal, meter, mail first and third class	24	00		
		36	00		
	Sales Tax	2	16		
	Postage	41	28		
		79	44		
				79	44

[illegible] #3
OBTB budget

Original signed
by
PETER A. DE MAEREL
[illegible]

The Roffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 4/30/71

YOUR ORDER NO.

INVOICE NO. 10265/7148

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

	2 pages, 2400 copies each #13/71 (Chimay) type set heading in Boulevard 24pt, balance of text in IBM Heritage layout and multilith on News from Belgium new letterhead and out 20# canary stock for second page, collate and staple		195	00		
1576	#10 envelopes addressographed		16	00		
1576	OBTB #13/71 Chimay folded enclosed in envelope seal, meter, mail first class					
	10 copies to each name on RPS list					
	5 copies to each name on CHB & CGB list					
	100 copies to Ann Neville					
	200 copies to Mrs. De Bary		48	60		
			259	60		
	Total Mailing 1576					
	Taxable Mail NYC 10% or $25.96 @ 6%	$1.56				
	NYS 5% or 12.98 @ 5.14%	.67	2	23		
	OK FOR PAYMENT		261	83		
	OBTB budget	Postage	101	88		
	Original signed		363	71		
	by	Trucking	7	50		
	PETER A. DE MAEREL		371	21	371	21
	P.A. DeMaerel					

#3

21

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

APR 20 1971

TO: Official Belgium Tourist Bureau
720 Fifth Avenue
New York, N. Y. 10019

Att: Ann Neville

DATE: April 19, 1971
YOUR ORDER NO.
INVOICE NO. 10180/7055
TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2600	Each OBTB #11 and 12/71-The Queen Elisabeth and 800 Year Old Cathedral-set headings in Bernhard Tango 18 pt.(#11/71) and Lydian Cursive (#12/71), balance of text in IBM Courier layout and multilith on News from Belgium letterheads 8-1/2 x 11	225	00		
1642	#10 envelopes addressographed B.C.P.F.X,ARA,Bl,Bo,ETC,FR and QL	20	00		
1642	OBTB #11/71 and 12/71 folded, enclosed in envelopes. Seal, meter and mail first class. 10 Sets to each name on BPs list 5 sets to each name on CGB &CHB lists 200 Copies to Ann Neville 300 Copies to Mrs. deBary	90	00		
		335	00		
	TOTAL MAILING 1642 TAXABLE MAILING NYC 10% or $33.50 @ 6% $2.01 NYS 5% or 16.75 @ 5.14% .86	2	87		
		337	87		
	OK FOR PAYMENT OBTB budget #3 Postage	107	88		
		445	75		
				445	75

P.A. Defnacral

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 4/16/71
YOUR ORDER NO.
INVOICE NO. 10160/7100
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

March 1971 Miscellaneous Promotional Material Distribution Attached requisition sheets for wrapping and shipping in cartons supplied by us, various quantities of posters, folders, brochures, maps and other miscellaneous promotional material shipped in quantities specified via Parcel Post, REA Express and/or local trucking as shipments require	942	35		
Tax On NYC Shipments	27	90		
	970	25		
REA Express $122.00 PP 297.63 Trucking 292.50	712	13		
	1682	38		
Original signed by PETER A. DE MAEREL			1682	38

The [illegible] Corporation
[illegible] AVENUE • NEW YORK, N.Y. 10011 • TEL. [illegible]
[illegible] fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 4/13/71

YOUR ORDER NO.

INVOICE NO. 10136/7079

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

204	Pre-addressed labels affixed to #10 envelopes	12	00		
204	Visit Friendly Belgium and Crossroads enclosed in envelope, seal, meter, mail third class	24	00		
		36	00		
	Sales Tax	2	16		
	Postage 204 x 8	16	32		
		54	48		
				54	48

[illegible]
[illegible] budget
[illegible] signed
[illegible] #3
[illegible] De Maerel

The Hoffer Corporation

[illegible] AVENUE • NEW YORK, N.Y. [illegible] • TEL [illegible]

A [illegible] street mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Elizabeth Tons

DATE: 4/13/71

YOUR ORDER NO.

INVOICE NO. 10140/7045

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

6 Pages, 200 copies each re-run on News from Belgium letterhead and our 20# canary stock for balance of pages, 8½ x 11 collate and staple	98	50		
Sales Tax	5	91		
	104	41		
			104	41

[illegible]
Original Signed
by
PETER A. DE MAEREL

#3
6

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Marion Koenig

DATE: 3/31/71

YOUR ORDER NO.

INVOICE NO. 10043/6961

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

10 pages, 200 copies each, re-run on News from Belgium letterhead and our 20# canary stock for balance of pages 5 page OBTB 10/69 List of Belgian Organizations-black ink 5 page OBTB 6/71-Principal Events in Belgium 1971-2 colors Collate and staple both sets Delivered Tuesday morning to Hotel Biltmore Booth #30 19th Floor	280	00		
Sales Tax	16	80		
	296	80		
Trucking	10	00		
	306	80		
			306	80

[illegible]
[illegible]
Original [illegible]
by
[illegible] A. [illegible] #3
[illegible]

TO: Official Belgium Tourist Bureau
720 Fifth Avenue
New York, N. Y. 10019

Att: Ann Neville

DATE: March 25, 1971

YOUR ORDER NO.

INVOICE NO. 6861/10001

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LEGALLY COVERS LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2400	OBTB #9/71 Motels in Belgium varitype composition layout and multilith on News from Belgium letterhead 8½ x 11		65 00	
1320	#10 envelopes addressographed WB X PR QL QS BO & BL		20 00	
1320	OBTB #9/71 Motels in Belgium folded, enclosed in envelope seal-meter-mail-first class			
	10 copies to each name on RPS list			
	5 copies to each name on CHB & CGB			
	200 " to Ann Neville) unfolded			
	300 " to Mrs. deBary)		63 00	
			148 00	
	Total Mailing - 1320			
	Taxable Mail - NYC 10% or 14.80 @ 6%	.89		
	5% or 7.40 @ 5.14	.38	1 27	
			149 27	
		Postage	90 76	
	OK FOR PAYMENT		240 03	
	OBTB budget #3			240 03

The Boffar Corporation
[illegible] • Tel. [illegible]
[illegible] offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 3/23/71
YOUR ORDER NO.
INVOICE NO. 9959/6923
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Feb. 1971 Miscellaneous Promotional Material Distribution Attached requisition sheets for wrapping and shipping in cartons supplied by us various quantities of folders, brochures, model planes, shopping guides and other miscellaneous promotional material shipped in quantities indicated via REA Express, Parcel Post and/or local trucking as shipments require	560	00		
NYC Tax on NYC Shipments	9	30		
	569	30		
REA $171.86 PP 112.35 Trucking 165.00	449	21		
	1018	51		
			1018	51

[illegible] Budget
[illegible] signed #3
by
[illegible]
[illegible]

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/23/71

YOUR ORDER NO.

INVOICE NO. 9970/6833

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE CARRIES COVERS (AUCH) THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

5 pages, 500 copies each, re-run OBTB #6/71 Principal Events in Belgium on news from Belgium letterhead and our canary stock for second page	175	00		
Sales Tax	10	50		
	185	50		
			185	50

OK FOR PAYMENT
OBTB budget
#3 [illegible]
[illegible]
P.A. DeMeerak

[illegible] Corporation

[illegible] NEW YORK [illegible] Tel. [illegible]

[illegible] of set printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/22/71

YOUR ORDER NO.

INVOICE NO. 9886/6601

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1100	Copies OBTB #2/71-Belgiums Ballet of the 20th Century; multilith on news from Belgium letterhead 8½ x 11, copy supplied by customer	60	00		
200	Copies re-run				
994	#10 envelopes addressographed BO, BL & SR lists	24	00		
994	Copies OBTB #2/71 folded, enclosed in envelope, seal, meter, mail first class	42	00		
		126	00		
	Sales Tax	7	56		
	Special Handling Postage	59	64		
		193	20		
				193	20

OK FOR PAYMENT
OBTB budget
Original signed
by
PETER A. DE MAERSEN

P.A. DeMaersel

#3

The Better Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/18/71
YOUR ORDER NO.
INVOICE NO. 9949/6859
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

4300	OBTB #10/71 Waterloo An Historic Battleground type set heading in Bank Script 18 PT, balance of text in IBM Heritage layout and multilith on news from Belgium letterheads 8½ x 11	135	00		
3206	#10 envelopes addressographed B,C,D,E,F,X,PR,ARA,BO,BL, CDN,CONVI,ETC,QL,QS & TAB lists	35	00x		
3206	OBTB #10/71 folded enclosed in envelope (1 each) seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CHB & CGB list 400 copies to Ann Neville 200 copies to Mrs. De Bary	151	00		
		321	00		
	Total Mailing 3206 x Sales Tax @ 6% $2.10 Taxable Mail NYC 10% or $28.60 @ 6% 1.72 [illegible] NYS 5% or 14.30 @ 5.14% .74	4	56		
		325	56		
	Postage	196	02		
		521	58		
				521	58

[illegible]
by
PETER A. DE [illegible] #3
[illegible]

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/16/71
YOUR ORDER NO.
INVOICE NO. 9931/6690
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

	5 pages, 4500 copies each, type set composition, layout and photo offset on news from Belgium letterhead and our 20# canary stock for balance of pages-red & black ink, collate and staple	1180	00		
2895	#10 envelopes addressographed C,D,K,L,M,P,Q,WB,X,PR,QL,QS, BO,ETC,BL,TI,ERR,CONVI, & TAB lists	30	00x		
2895	OBTB #6/71 Principal Events in Belgium 1971 folded, enclosed in envelope, seal, meter, mail first class 10 copies to each name on RPS list (US only) 5 copies to each name on CGB & CTB LISTS 300 copies to Ann Neville unfolded 750 copies to Mrs. De Bary unfolded	306	00		
	Total Mailing 2895	1516	00		
	Taxable Mailing, NYC 10% or $148.60 @ 6% x Sales Tax $1.80				
	NYS 5% or 74.30 @ 5.07% 8.92				
	3.77	14	49		
		1530	49		
	Postage	191	70		
		1722	19		
				1722	19

OK FOR PAYMENT
OBTB budget

Original signed
by
PETER A. DE MAEREL
Pres. DeMaerel

#3

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/12/71

YOUR ORDER NO.

INVOICE NO. 9905/6637

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

	2 pages, 10,200 copies each, #5/71 The Castles of Belgium type set heading in Goudy Text, balance of text in IBM Heritage layout and multilith on News from Belgium letterhead and our canary stock for second page-collate and staple	490	00	
8610	#10 envelopes addressographed B,C,D,E,P,RC,WB,TA,BO,BL,ETC, SR,ARA & NUS lists	90	00x	
8610	OBTB # 5/71 The Castles of Belgium folded, enclosed in envelope seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CGB & CHB list 200 copies to Ann Neville 200 copies to Mrs. De Bary	306	00	
		886	00	
	Total Mailing 8610 x Sales Tax @ 6% $5.40			
	Taxable Mail NYC 10% or $79.60 @ 6% 4.78			
	NYS 5% or 39.80 @ 5.07% 2.02	12	20	
		898	20	
	Postage	523	50	
		1421	70	
				1421 70

Original Signed by PETER A. DE MAEREL

#3

The Roffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 3/11/71
YOUR ORDER NO.
INVOICE NO. 9880/6739
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

11000	Copies OBTB #7/71 G.B. Enterprises to Inaugurate New Chain of Motor Hotels in Belgium type set heading in Graphic Bold 14 PT, balance of text in IBM Heritage, layout and multilith on news from belgium letterheads 8½ x 11	215	00		
9793	#10 envelopes addressographed B,C,D,RC,X,PR,TA,BO,BL,ABB, CDN, & TM lists	105	00x		
9793	OBTB #7/71 folded, enclosed in envelope, seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CGB & CHB lists 200 copies unfolded to Ann Neville 200 copies unfolded to Mrs. De Bary	255	00		
		575	00		
	Total Mailing 9793 x Sales Tax @ 6% $6.30 Taxable Mail NYC 10% or $47.00 @ 6% 2.82 NYS 5% or 23.50 @ 5.07% 1.19	10	31		
		585	31		
	Postage	593	04		
		1178	35		
				1178	35

BY FOR PAYMENT
OBTB budget

Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

#3

et

The Roffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Helen Kahn

DATE: 3/4/71

YOUR ORDER NO.

INVOICE NO. 9836/6726

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

50,000	#10 Pennysaver envelopes printed corner card match Brown Ink @ $6.10 M Held in stock for future use	305	00		
	Sales Tax	18	30		
		323	30		
	OK FOR PAYMENT OMB budget Original signed by PETER A. DE MAUREL P.A. DeMaurel			323	30

#3

25

The Hoffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 2/26/71
YOUR ORDER NO.
INVOICE NO. 9807/6621
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

10,200	Copies OBTB #3/71 "Belgium Year of Castles" type set heading in Thompson Quillscript and Wedding Text 18 PT, balance of text IBM Heritage, layout and multilith on News from Belgium letterheads 8½ x 11	235	00		
9,217	#10 envelopes addressographed for B,C,D,E,F,WB,X,PR,TA, BO,BL,SR,ARA,MUS,ETC & RC lists	100	00x		
9,217	OBTB #3/71 folded, enclosed in envelopes, seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CGB & CHB lists 200 copies unfolded to Ann Neville 200 copies unfolded to Mrs. de Bary	309	00		
		644	00		
	Total Mailing 9217 x Sales Tax @ 6% $6.00 NYC Taxable 10% or $54.40 @ 6% 3.26 NYS Taxable 5% or 27.20 @ 5.07% 1.38	10	64		
		654	64		
	Postage	557	88		
		1212	52		
	CORRECTED INVOICE P.A. DeMaerel			1212	52

CGB budget
Original signed
by
P.A. DE MAEREL

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 2/26/71
YOUR ORDER NO.
INVOICE NO. 9807/6621
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

10,200	Copies OBTB #3/71 "Belgium Year of Castles" type set heading in Thompson Quillscript and Wedding text 18 PT, balance of text IBM Heritage, layout and multilith on News from Belgium letterheads 8½ x 11	235	00		
9,217	#10 envelopes addressographed for B,C,D,E,P,WB,X,PR,TA,BO, BL,SR,ARA,MUS,ETC & RC lists	100	00x		
9,217	OBTB #3/71 folded, enclosed in envelope, seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CGB,CHB list 200 copies unfolded to Ann Neville 200 copies unfolded to Mrs, De Bary	309	00		
	Total Mailing 9217	644	00		
	Taxable Mailing NYC 10% or $54.40 @ 6% x Sales Tax @ 6% $6.00				
	NYS 5% or 27.20 @ 5.07% 3.26				
	1.38	10	64		
		654	64		
	Postage	557	88		
		1203	52	1203	52

Original Signed
by
[illegible] #3

[illegible]

The Roffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 2/25/71
YOUR ORDER NO.
INVOICE NO. 9792/6636
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED

	2 pages, 3000 copies each OBTB #4/71 New Quarters Enhance the Museums of Liege and Mons type set heading in Goudy open Italic, balance of text IBM Heritage, layout and multilith on News from Belgium letterhead and our canary stock for second page, collate and staple				
2045	#10 envelopes addressographed B,C,D,X,PR,RC,BO,BL,ETC, & MUS lists		225	00	
2045	Copies OBTB #4/71 folded enclosed in envelope, seal meter mail first class		25	00x	
	10 copies to each name on RPS list				
	5 copies to each name on CGB & CHB list				
	200 copies unfolded to Ann Neville				
	200 copies unfolded to Mrs. De Bary				
			120	00	
	Total Mailing 2045 x Sales Tax @ 6%	$1.50	370	00	
	Taxable Mailing NYC 10% or $34.50 @ 6%	2.07			
	NYS 5% or 17.25 @ 5.07%	.87	4	44	
			374	44	
	Postage		129	78	
			504	22	
					504 00

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 2/11/71
YOUR ORDER NO.
INVOICE NO. 9730/6611
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

375	# 10 envelopes addressographed BO & BL list	10	00		
375	Belgium Shopping Guide enclosed in envelope (1 each) seal, meter, mail third class	24	00		
		34	00		
	Sales Tax	2	04		
	Postage	30	00		
		66	04		
				66	04

OK FOR PAYMENT
OBTB budget

#3

[illegible]
by
[illegible]
P.A. De Maerel

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 2/10/71

YOUR ORDER NO.

INVOICE NO. 9717/6638

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Miscellaneous Promotional Material Distribution for January 1971				
Attached requisition sheets for wrapping in cartons and shipping material supplied by us, various quantities posters, folders, hotel guides, brochures and other miscellaneous promotional material in quantities indicated on distribution sheets via Parcel Post, REA Express and/or local trucking as shipments require	532	00		
Tax on NYC Shipments	15	30		
	547	30		
Balance out of tax area mailing — REA $76.02; Air Freight 78.06; PP 87.65; Trucking 205.00	446	73		
	994	03		
			994	03

[illegible]
[illegible]
by
PETER L. DE MAEREL

[illegible] P.A. Demerel

#3

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

DATE: 1/29/71
YOUR ORDER NO.
INVOICE NO. 9676/6497
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

287 Miscellaneous lots 1971 calendars wrapped and shipped as indicated on pre-addressed labels, labels pasted on packages, hand stam and mail to ABB list	110	00		
Sales Tax	6	60		
Postage	183	05		
	299	65		
			299	65

OK FOR PAYMENT
OBTB budget

Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

#3

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 1/27/71
YOUR ORDER NO.
INVOICE NO. 9645/6472
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

814	#10 envelopes addressographed BO, BL, CHB, CGB, & ABB	12	00		
814	Belgium Reprints folded, enclosed in envelope, seal, meter, mail first class	30	00		
		42	00		
	Sales Tax	2	52		
		44	52		
	Postage 814 x 6	48	84		
		93	36		
				93	36

OK FOR PAYMENT
ONTB budget
Original signed
by
PETER A. DE MANNEL
[illegible]

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 1/25/71
YOUR ORDER NO.
INVOICE NO. 9618/6467
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3600	OBTB #1/71-New Construction at Brussels National Airport type set heading in Graphic Bold 14PT, balance of Text IBM Courier, layout and multilith on News from Belgium letterheads 8½ x 11	115	00		
2723	#10 envelopes addressographed B,C,D,G,X,PR,BO,BL,CONVI, CDN & TAB	30	00x		
2723	OBTB #1/71 folded, enclosed in envelope seal, meter, mail first class	82	50		
		227	50		
	10 copies to ea name on EPS list 5 copies to ea name on CHB and CGB list Total Mailing 2723 x Sales Tax @ 6% $1.80 Taxable Mailing NYC 10% or $19.75 @6% 1.19 NYS 5% or 9.88 @ 5.07% .50	3	49		
		230	99		
	Postage	65	50		
		296	49		
				296	49

OK FOR PAYMENT
OBTB budget

Line #3

P.A. DeMaerel

Original signed
by
PETER A. DE MAEREL

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2781
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Haegel

DATE: 1/21/71
YOUR ORDER NO.
INVOICE NO. 9591/6468
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

198	Distribution-Conventions in Belgium #4 folders Miscellaneous lots, various quantities, booklets wrapped and shipped as follows: 1 copy to each name on CONVI 10 copies to CGB list 5 copies to CGB list 20 copies to RPS list 10 copies to Helen Kahn Balance to Mrs. De Bary, 589 Fifth Avenue				
	Out of Tax Area Shipments Postage	58	50		
		56	80		
		115	30		
				115	30

Original signed
by
PETER A. DE HAEGEL

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York 10019

ATTN: Peter De Maerel

DATE: 1/14/71

YOUR ORDER NO.

INVOICE NO. 9574/6455

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Miscellaneous Promotional Material Distribution for Dec. 1970 Attached requisition sheets for wrapping in cartons and shipping material supplied by us in various quantities Restaurant Guides, maps, folders, brochures, posters and other miscellaneous promotional material shipped in quantities indicated on distribution sheets via Parcel Post, REA Express and/or local trucking as shipments require		422	00		
Tax on NYC Shipments		8	27		
		430	27		
REA	$23.84				
UPS	5.72				
Air Freight	173.59				
Trucking	108.00				
PP	36.10	347	25		
		777	52		
				777	52

Original signed

The Keller Corporation

[illegible] AVENUE • NEW YORK [illegible] • TEL [illegible]

A complete direct mail fulfillment and mailing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Peter De Maerel

DATE: 12/23/70

YOUR ORDER NO.

INVOICE NO. 9449/6327

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Miscellaneous Promotional Material Distribution for November 1970 Attached requisition sheets for wrapping in cartons and shipping material supplied by us in various quantities Maps of Brussels, Pocket Guides, Posters, folders, Brochures and other miscellaneous promotional material in quantities indicated on distribution sheets via Parcel Post, REA Express and/or local trucking as shipments require	202	00		
Sales Tax on NYC Shipment	7	92		
Parcel Post $15.55				
REA 41.99				
Trucking 60.00	117	54		
	327	46		
			327	46

Line #3

Original signed

(X)

The Hoffer Corporation

131 LIBERTY AVENUE • NEW YORK, N.Y. 10011 • TEL. 255-7761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Peter De Maerel

DATE: 12/21/70

YOUR ORDER NO.

INVOICE NO. 9445/6278

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3074	Labels addressographed C,D,E,M,PR,QL,Q,BO,SR,BL,ABB,SRP, TAB, & MUS-PUB & WPAT lists and pasted on flat containing 1971 Calendars-zone labels, meter bag and deliver to PO and mail third class and/orParcel Post as required 74 miscellaneous lots, various quantities OBTB 1971 Calendars wrapped and shipped in cartons and wrapping material supplied by us in quantities and to destinations indicated on distribution sheet via REA Express, Parcel Post and/or local trucking as shipment require	719	00		
	Taxable Mailing: NYC 10% or $71.90 @ 6% $4.31				
	NYS 5% or 35.95 @ 5.07% 1.82	6	13		
		725	13		
	Meter Postage $2272.12				
	Parcel Post 220.85				
	UPS 21.16				
	Trucking 115.02	2629	13		
		3354	26		
				3354	26

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 12/17/70
YOUR ORDER NO.
INVOICE NO. 9417/6224
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3100	Copies OBTB #27/70 New Belgian Cookbook, type set heading in Gothic No. 20 12 pt, blaance of text IBM Courier, layout and multilith on News From Belgium letterhead 8½ x 11	120	00		
2251	#10 envelope addressographed for B,C,D,W,WB,X,PR,QL,BO, BL, and WPTA lists	25	00x		
2251	OBTB #27/70 folded, enclosed in envelope, seal, meter, mail first class. 10 copies to each name on RPS list 5 copies to each name on CGB & CHB list 200 copies to Helen Kahn 200 copies to Mrs. De Bary -Unfolded	87	00		
		232	00		
	Total Mailing 2251 x Sales Tax @ 6% $1.50 Taxable Mailing: NYC 10% or $20.70 @ 6% 1.24 NYS 5% or 10.35 @ 5.07% .52	3	26		
		235	26		
	Postage	138	42		
		373	68		
				373	68

OK FOR PAYMENT
OBTB Budget Conc #3

Original signed
by
PETER A. DE MAEREL

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 12/17/70
YOUR ORDER NO.
INVOICE NO. 9417/6224
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3100	Copies OBTB #27/70 New Belgian Cookbook, type set heading in Gothic No. 20 12 pt, blaance of text IBM Courier, layout and multilith on News From Belgium letterhead 8½ x 11	120	00		
2251	#10 envelope addressographed for B,C,D,W,WB,X,PR,QL,BO, BL, and WPTA lists	25	00x		
2251	OBTB #27/70 folded, enclosed in envelope, seal, meter, mail first class. 10 copies to each name on RPS list 5 copies to each name on CGB & CHB list 200 copies to Helen Kahn 200 copies to Mrs. De Bary -Unfolded	87	00		
		232	00		
	Total Mailing 2251 x Sales Tax @ 6% $1.50 Taxable Mailing: NYC 10% or $20.70 @ 6% 1.24 NYS 5% or 10.35 @ 5.07% .52	3	26		
		235	26		
	Postage	138	42		
		373	68		
	Original signed by PETER A. DE MARCO			373	68

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 12/15/70
YOUR ORDER NO.
INVOICE NO. 9349/6223
TERMS: NET 10 Days

CGB

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

7000	Belgian Ballet Release of the 20th Century, type set on Haregon 8 and 14 pt for heading. Balance of text IBM Courier, layout and multilith on letterheads, folded accordian fold for #10 envelope for delivery in bulk	195	00		
	Sales Tax	11	70		
		206	70		
	Trucking	7	50		
		214	20		
				214	20

DO NOT PAYMENT
1971 CGB budget line #3
Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

The Boner Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Mr. De Maerel

DATE: 12/14/70
YOUR ORDER NO.
INVOICE NO. 9381/6199
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1500	Copies ABTB #26/70 New Jewish Community Center, Trafton Scrip 30PT, hand type set for heading, Balance of text in IBM Courier layout and multilith on News from Belgium letter-heads, 8½ x 11	110	00		
523	#10 envelopes addressographed for Q,X,PR, & BO lists	10	00x		
	523 OBTB #26/70 folded, enclosed in envelope, seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CGB and CHB lists 200 copies to Helen Kahn 200 copies to Mrs. De Bary unfolded	42	00		
		162	00		
	Total Mailing 523 x Sales Tax @ 6% $.60 Taxable Mailing: NYC 10% or $15.20 @ 6% .91 NYS 5% or 7.60 @ 5.07% .39	1	90		
		163	90		
	Postage	33	06		
		196	96		
				196	96

OK FOR PAYMENT
OBTB budget line #3
[illegible]
[illegible]
[illegible] A. DeMaerel

The Soffer Corporation
[illegible] AVENUE • NEW YORK, N.Y. 10011 • Tel. [illegible]
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 12/8/70
YOUR ORDER NO.
INVOICE NO. 9345/6202
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2 pages, 600 copies each, multilith on News from Belgium letterhead and our 20# yellow stock for second page, collate and staple	45	00		
Sales Tax	2	70		
	47	70		
			47	70

OK FOR PAYMENT
OBTB budget line #3
Original signed
by
PETER A. DE MAEREL
P.A. DeMaerel

The Boffor Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2701
A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau

ATTN: Ann Neville

DATE: 11/25/70

YOUR ORDER NO.

INVOICE NO. 9285/6154

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

			395	00	
	z Sales Tax 6%	$1.50			
Total Mailing 2272					
Taxable Mailing: NYC	10% or $37.00 @ 6%	2.22			
NYS	5% or 1850 @ 5.07%	.94	4	66	
			399	66	
	. Postage ,		145	82	
			545	48	
					545 48

Original signed
by
PETER A. DE MAEBEL

The Boffer Corporation

[illegible] EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

ATTN: Ann Neville

DATE: 11/25/70

YOUR ORDER NO.

INVOICE NO. 9285/6154

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED

	2 pages, 3100 copies News From Belgium #25/70-Belgium Ballet for the 20th Century" type set, heading in Goudy open Italic, balance of text IBM lentage, layout and multilith on customers letterhead and our canary stock for second sheet-collate and staple.	265	00
2272	#10 envelope addressographed B,C,D,E,WB,X.PR,QS,BO,ETC,ARA, & MUS lists	25	00x
2272	News from Belgium # 25/70 folded, enclosed in envelope, seal, meter, mail first class. 10 copies to each name on EPS list 5 copies to each name on CHB & CGB list 200 copies to Helen Kahn 200 copies to Mrs. De Bary wrapped	105	00
		395	00

Cont'd

Picard Advertising, inc.

96 third avenue
new york, n. y. 10022
templeton 8-3884

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Att: Mr. De Maerel

Invoice: 4117
Date: February 1, 1971
Date: February 10, 1971

PUBLICATION	SPACE	DATE	AMOUNT
Belgian Trade Review	1 page 2 color	January-February	$250.00

OK FOR PAYMENT
OBTB budget
Original signed
by
PETER [illegible]
P.A. Delmarel

N 2

Discount 4.25

Picard Advertising, inc.

964 third avenue
new york, n. y. 10022
templeton 8-3884

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
ATT: Mr. De Maerel

Invoice: 4101

Date: January 1, 1971

Note Due: January 10, 197

Space Advertising

AAA World Wide Travel - One page - 1971 Edition - $ 500.00

Discount 8.50

OK FOR PAYMENT
CBTB budget

Original signed
by
PETER A. DE MAEREL

P.A. DeMaerel

Picard Advertising, inc.

864 third avenue
new york, n. y. 10022
templeton 8-3884

Official Belgian Tourist Bureau
720 - 5th Avenue
New York, New York
ATT: Mr. De Haerel

Invoice 3990

Date January 22, 197

Date Due: February 1, 197

Job No.	PRODUCTION CHARGES	
0-287	Publisher's charge line cut for 1971 issue of American Automobile, plus engraving on Convention ad for Travel Agent =	23.22
	Plus 6% City Sales Tax =	1.39
		24.61

OK FOR PAYMENT
OBTB budget

P.A. Delaerel

Original signed
by
PETER A. DE HAEREL

Picard Advertising, inc.

984 third avenue
new york, n. y. 10022
templeton 8-9884

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. de Maurel

Invoice #4218
Date: March 1, 1971
Date Due: March 10, 1971

PUBLICATION	SPACE	DATE	AMOUNT
Belgian Trade Review	Cover-2 color	March	$350.00
			- 4.25
			245.75

Discount 4.25

Picard Advertising, inc.

964 third avenue
new york, n. y. 10022
templeton 8-3884

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York
Att: Mr. [illegible] Macrel

Invoice- 4284
Date- April 1, 1971
Date Due- April 10, 1971

PUBLICATION	SPACE	DATE	AMOUNT
Belgian Trade Review	Cover-2 color	April	6250.00

OK FOR PAYMENT
(BTB budget
Original
by

Discount 4.25

Picard Advertising, inc.

964 third avenue
new york, n. y. 10022
templeton 8-3834

RECEIVED
DEPT. OF JUSTICE
AUG 17 4 23 PM '71
REGISTRATION SECTION

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Invoice #4350
Date May 1, 1971
Date Due May 10, 1971

PUBLICATION	SPACE	DATE	AMOUNT
Belgian Trade Review	Cover 2 color	May	$250.00
			4.25
			245.75

OK FOR PAYMENT
OBTB budget
Original signed
by
PETER A. DE MAEREL

P.A. DeMaerel

Discount 4.25

Picard Advertising, inc.

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new york, n. y. 10022
templeton 8-3884

Official Belgian Tourist Bureau
720 Fifth Avenue
New York, New York

Att: Mr. De Haerel

Invoice No. 4043

Date: December 1, 1970

Date Due: December 10, 19

PUBLICATION	SPACE	DATE	AMOUNT
Belgian Trade Review	1 page-2 color	December	$190.00
Social Spectator	6-1/2 pages in 1970		995.00
			$1,185.00

* -20%
$1,164.85

Original signed
by
PETER A. DE MAEREL

Discount 20.20 *