

For Six Month Period Ending 17 JUN 1983
(Insert date)

Name of Registrant **Belgian National Tourist Ofc Registration No. 529**

Business Address of Registrant

745 Fifth Avenue
New York, New York 10151
I-REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

- | | | |
|-----------------------|------------------------------|-----------------------------|
| (1) Residence address | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Citizenship | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Occupation | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

(b) If an organization:

- | | | |
|--------------------------|------------------------------|--|
| (1) Name | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Ownership or control | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Branch offices | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

2. Explain fully all changes, if any, indicated in item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Position</i> | <i>Date Connection Ended</i> |
|-------------|-----------------|------------------------------|
|-------------|-----------------|------------------------------|

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Residence Address</i> | <i>Citizenship</i> | <i>Position</i> | <i>Date Assumed</i> |
|-------------|------------------------------|--------------------|-----------------|-------------------------|
|-------------|------------------------------|--------------------|-----------------|-------------------------|

-
5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal?
Yes No

If yes, identify each such person and describe his services.

-
6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Position or connection</i> | <i>Date terminated</i> |
|-------------|-------------------------------|------------------------|
|-------------|-------------------------------|------------------------|

-
7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Residence Address</i> | <i>Position or connection</i> | <i>Date connection began</i> |
|-------------|------------------------------|-----------------------------------|----------------------------------|
|-------------|------------------------------|-----------------------------------|----------------------------------|

II—FOREIGN PRINCIPAL

(PAGE 3)

8. Has your connection with any foreign principal ended during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name of foreign principal

Date of Termination

9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes No

If yes, furnish following information:

Name and address of foreign principal

Date acquired

10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

Commissariat General au Tourisme (Belgian National Tourist Office) in Brussels, Belgium, which is under the jurisdiction of the Ministry of Transport, Brussels, Belgium.

III—ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes No

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both, dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (attachment #1). Exhibits are enclosed. Said material is listed on attached sheet (attachment #2), together with respective quantities made available. Representation at various events is listed on attached sheet (attachment #3).

¹The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?
Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes No

If yes, describe fully.

²The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policy of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV--FINANCIAL INFORMATION

14. (a) RECEIPTS--MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

| <i>Date</i> | <i>From Whom</i> | <i>Purpose</i> | <i>Amount</i> |
|---|------------------|----------------|-------------------|
| The Belgian National Tourist Office draws against an amount allocated annually for advertising, publicity, salaries, etc., (for 1983 \$849,997.). The following expenditures were made for this period to the Commissariat General au Tourisme, Brussels, Belgium, as of the following dates: | | | |
| January 1 | | | \$61,642. |
| February 1 | | | 137,087. |
| March 1 | | | 65,073. |
| April 1 | | | 251,176. |
| May 1 | | | 52,821. |
| June 1 | | | 85,472. |
| | | | <u>\$653,271.</u> |
| | | | Total |

(b) RECEIPTS--THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes No

If yes, furnish the following information:

| <i>Name of foreign principal</i> | <i>Date received</i> | <i>Description of thing of value</i> | <i>Purpose</i> |
|----------------------------------|----------------------|--------------------------------------|----------------|
|----------------------------------|----------------------|--------------------------------------|----------------|

³A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).
⁴Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS—MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

| <i>Date</i> | <i>To Whom</i> | <i>Purpose</i> | <i>Amount</i> |
|---|--|----------------|---------------|
| 1. | Expenditures are operated solely by the Belgian National Tourist Office, which is staffed by Mrs. F. Raeymaekers, director USA, and Miss A.F. Neville, Publicity Assistant, whose salaries are paid by the Commissariat General au Tourisme (Belgian National Tourist Office), Brussels, Belgium. | | |
| 2. | Our advertising agency, Jordan, Case & McGrath Inc., 445 Park Avenue, New York, New York, prepares and places advertising in consumer and trade publications. During this period payments to them were approximately \$391,453.76 as per copies of invoices herewith (Enclosure A). | | |
| 3. | Printed matter is distributed by a direct mail service, Accurate Boffer Mail/Marketing Corp., 32-02 Queens Blvd., Long Island City, New York. During this period, payments to them were about \$11,562 as per copies of invoices herewith (Enclosure B). Bulletins are printed and distributed by Public Relations Aids, 221 Park Avenue South, New York, New York. During this period, payments to them were about \$2,406 as per copies of invoices herewith (Enclosure C). Bulletins and printed matter are also distributed by the direct mail service Todd Travel Promotions, 90 Plant Avenue, Hauppauge, New York. During this period, payments to them were about \$4,038 as per copies of invoices herewith (Enclosure D). | | |
| In round figures, other expenditures for this period were approximately as follows: | | | |
| | Membership in travel trade organizations | | \$ 1,220. |
| | Purchase and printing of publicity | | 1,711. |
| | Public Relations expenses (entertainment of persons in travel tours and affiliated business) | | 17,655. |
| | Travel and transportation | | 6,490. |
| | Customs handling, transportation of publicity material, stationery, office supplies | | 19,249. |
| | Office expenses, (including translations, secretarial assistance, rent, telephone, postage, payroll) | | 183,482. |
| | Subscriptions | | 922. |
| | Items 2 of 15 (a) above | | 391,454. |
| | Item 3 of 15 (a) above | | 18,006. |

\$640,189.

Total

15. (b) DISBURSEMENTS—THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes No

If yes, furnish the following information:

| <i>Date disposed</i> | <i>Name of person to whom given</i> | <i>On behalf of what foreign principal</i> | <i>Description of thing of value</i> | <i>Purpose</i> |
|----------------------|-------------------------------------|--|--------------------------------------|----------------|
|----------------------|-------------------------------------|--|--------------------------------------|----------------|

(c) DISBURSEMENTS—POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

| <i>Date</i> | <i>Amount or thing of value</i> | <i>Name of political organization</i> | <i>Name of candidate</i> |
|-------------|---------------------------------|---------------------------------------|--------------------------|
|-------------|---------------------------------|---------------------------------------|--------------------------|

V--POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes No

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

⁵Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following: no such activities

- Radio or TV broadcasts Magazine or newspaper articles Motion picture films Letters or telegrams
 Advertising campaigns Press releases Pamphlets or other publications Lectures or speeches

Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups: no

- Public Officials Newspapers Libraries
 Legislators Editors Educational institutions
 Government agencies Civic groups or associations Nationality groups
 Other (specify) _____

21. What language was used in this political propaganda: no such items

- English Other (specify) _____

22. Did you file with the Registration Section, U.S. Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period? Yes No

no such items

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act?

- Yes No no such items

24. Did you file with the Registration Section, U.S. Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act? Yes No

no such items

VI-EXHIBITS AND ATTACHMENTS

25. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following: none

- Exhibit A⁶ Yes No
Exhibit B⁷ Yes No

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No none

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

⁶The Exhibit A, which is filed on Form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

⁷The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C.

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6 month reporting period. Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement? Yes No

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

F. Raeymaekers

Frederique Raeymaekers

Subscribed and sworn to before me at New York, New York

this 7th day of June, 19 84

TERESA SARACIONE
Notary Public, State of New York
No. 31-8764990
Qualified in New York County
Commission Expires March 30, 1986

Teresa Saracione

(Signature of notary or other officer)

⁸The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

Belgian National Tourist Office

Attachment #1

Items listed under:

III-Activities (II) of the Supplemental Statement

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

Distribution: Mailing lists of names in the United States

| | |
|---|--------|
| Belgian Embassy, UN Mission | 35 |
| Belgian Consulate Generals in USA | 7 |
| Honorary Belgian Consuls under USA jurisdiction | 36 |
| Personal Media List | 54 |
| Tour Operators | 37 |
| Sabena Belgian World Airlines | 27 |
| Capitol International Airways | 20 |
| Belgian Colony in USA | 79 |
| News/feature editors/major general media | 91 |
| /general intellectual publications | 17 |
| /syndicates, columns, freelancers | 45 |
| Art Editors | 22 |
| Travel Editors of magazines | 56 |
| Travel trade | 15 |
| Travel Editors of newspapers | 298 |
| IATA travel agents | 20,198 |

Belgian National Tourist Office

Attachment #2

Items listed under:

III-Activities (II) of the Supplemental Statement

"BELGIUM NEWSBREAK" Bulletins - BNT0 A/83 to D/83, BNT0 1/83 to 7/83

Brochures

| | |
|------------------------------------|--------|
| Hotels 1983 | 29,480 |
| Belgium-the coast with the most | 8,750 |
| Ardennes-Meuse | 1,690 |
| Leuven | 100 |
| Self Catering Hllidays in Flanders | 1,050 |
| Les Jardins d'Annevoie | 1,000 |
| Rubens folder | 500 |
| Hainaut | 3,000 |
| Luxemboug Belge | 1,800 |
| Ghent | 4,000 |
| Gourmet '83 | 4,500 |
| Brussels city map | 15,200 |

Posters

| | |
|-----------------------------------|-------|
| 1983 Procession of the Holy Blood | 70 |
| Tournai | 4,000 |
| Bruges Belfry | 4,000 |
| Three Flemish Cities of Art | 750 |

Belgian National Tourist Office

Attachment #3

III-Activities (II) of the Supplemental Statement

| | |
|-------------|---|
| January 10 | ETC Supermart, Phoenix/Scottsdale |
| January 11 | ETC Supermart, San Diego |
| January 12 | ETC Supermart, Newport Beach |
| January 13 | ETC Supermart, Los Angeles |
| January 17 | ETC Supermart, Denver |
| January 18 | ETC Supermart, San Francisco |
| January 19 | ETC Supermart, Portland |
| January 20 | ETC Supermart, Seattle |
| January 25 | ETC Supermart, New York |
| January 26 | ETC Supermart, New Jersey |
| January 27 | ETC Supermart, Hartford |
| January 31 | ETC Supermart, Kansas City |
| February 1 | ETC Supermart, Detroit |
| February 2 | ETC Supermart, Chicago |
| February 3 | ETC Supermart, Boston |
| February 15 | ETC Supermart, Philadelphia |
| February 16 | ETC Supermart, Washington, D.C. |
| February 17 | ETC Supermart, Miami |
| February 23 | ETC Supermart, Houston |
| February 24 | ETC Supermart, Dallas |
| March 1 | Travel agents luncheon with Capitol and joint presentation, Salisbury, Long Island |
| March 3 | Travel agents breakfast with Capitol and joint presentation, New York City |
| April 25 | Joint presentation with Capitol, New York City |
| April 26 | Joint presentation with Capitol, Brooklyn |
| April 27 | Joint presentation with Capitol, Manhasset |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE APR30/83
DUE DATE MAY10/83

MEDIA ADVERTISING
TRADE

INVOICE T -04-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 019 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF APR/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|--|--|------------|------------------|-----------------------|
| BELGIAN AMERICAN TRADE REVIEW MAY | (60002900) PAGE 4 COLOR MAY/JUNE | 500.00 | .00 | 500.00 |
| | *VENDOR TOTAL* | 500.00* | .00* | 500.00* |
| ** TOTALS ** | | 500.00** | .00** | 500.00* |
| | | | ** AMOUNT DUE ** | 500.00* |
| CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF \$500.00 INCLUDING COMMISSION. | | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE MAR07/83
DUPLICATE DATE MAR17/83

MEDIA ADVERTISING
TRADE

INVOICE T -03-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 019 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF DEC/82

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|---|----------------------------------|------------|------------------|-----------------------|
| BELGIAN AMERICAN (60002900) TRADE REVIEW JAN | PAGE 4 COLOR JANUARY/FEBRUARY | 500.00 | .00 | 500.00 |
| | *VENDOR TOTAL* | 500.00* | .00* | 500.00* |
| ** TOTALS ** | | 500.00** | .00** | 500.00** |
| | | | ** AMOUNT DUE ** | 500.00** |
| CERTIFIED TRUE & CORRECT IN THE AMOUNT OF \$500.00 INCLUDING COMMISSION | | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-832-1800

54

INVOICE DATE JAN31/83
DUE DATE FEB10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -01-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF JAN/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|-----------------------------|--|-------------|------------------|-----------------------|
| ARCHITECTURAL DIGEST MAR | (84030200) PAGE 4/C RATE BASE 568,000 | 18,930.00 | 321.81 | 18,608.19 |
| | *VENDOR TOTAL* | 18,930.00* | 321.81* | 18,608.19* |
| FORBES (81300800) MAR14 | PAGE 4/C RATE BASE 700,000 CHA COST 1/4/83 | 28,100.00 | 477.70 | 27,622.30 |
| | *VENDOR TOTAL* | 28,100.00* | 477.70* | 27,622.30* |
| ** TOTALS ** | | 47,030.00** | 799.51** | 46,230.49** |
| | | | ** AMOUNT DUE ** | 46,230.49** |

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF \$46,230.49
INCLUDING COMMISSION.



Ann Arpouthnot

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-832-1800

INVOICE DATE FEB28/83
DUE DATE MAR10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -02-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|---------------------------------|---|------------|---------------|-----------------------|
| ARCHITECTURAL DIGEST APR | (84030200) PAGE 4/C RATE BASE 568,000 | 18,930.00 | 321.81 | 18,608.19 |
| | *VENDOR TOTAL* | 18,930.00* | 321.81* | 18,608.19* |
| BUSINESS WEEK (81300400) | | | | |
| MAR28 | PAGE 4/C RATE BASE 770,000 CHA COST 1/28/83 | 33,940.00 | 576.98 | 33,363.02 |
| APR11 | PAGE 4/C RATE BASE 770,000 CHA COST 1/28/83 | 33,940.00 | 576.98 | 33,363.02 |
| | *VENDOR TOTAL* | 67,880.00* | 1,153.96* | 66,726.04* |
| FOOD & WINE MAGAZINE (10106113) | | | | |
| MAR | PAGE 4/C RATE BASE 335,000 | 8,820.00 | 149.94 | 8,670.06 |
| | *VENDOR TOTAL* | 8,820.00* | 149.94* | 8,670.06* |
| FORBES (81300800) | | | | |
| APR11 | PAGE 4/C RATE BASE 700,000 CHA COST 1/4/83 | 28,100.00 | 477.70 | 27,622.30 |
| | *VENDOR TOTAL* | 28,100.00* | 477.70* | 27,622.30* |
| GOURMET (82730200) | | | | |
| MAR | PAGE 4C RATE BASE 652,000 | 14,960.00 | 254.32 | 14,705.68 |
| | *VENDOR TOTAL* | 14,960.00* | 254.32* | 14,705.68* |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-832-1800

INVOICE DATE FEB28/83
DUE DATE MAR10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE # -02-0001

PAGE 2

CLIENT BW BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|------------------------------------|--|--------------|------------------|-----------------------|
| THE NEW YORKER (83640900) MAR14 | PAGE 4/C RATE BASE 500,000 CHA COST 1/5/83 CHA COST 1/12/83 | 17,650.00 | 300.05 | 17,349.95 |
| APR04 | PAGE 4/C RATE BASE 500,000 CHA COST 1/5/83 CHA COST 1/12/83 | 17,650.00 | 300.05 | 17,349.95 |
| | *VENDOR TOTAL* | 35,300.00* | 600.10* | 34,699.90* |
| SIGNATURE (86892645) | | | | |
| MAR | PAGE 4C RATE BASE 620,000 | 12,360.00 | 210.12 | 12,149.88 |
| | *VENDOR TOTAL* | 12,360.00* | 210.12* | 12,149.88* |
| TOWN & COUNTRY (86630500) | | | | |
| MAR | PAGE 4/C RATE BASE 296,000 | 12,100.00 | 205.70 | 11,894.30 |
| | *VENDOR TOTAL* | 12,100.00* | 205.70* | 11,894.30* |
| ** TOTALS ** | | 198,450.00** | 3,373.65** | 195,076.35** |
| | | | ** AMOUNT DUE ** | 195,076.35** |

CERTIFIED TRUE & CORRECT IN THE AMOUNT OF \$195,076.35 INCLUDING COMMISSION.

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE MAR31/83
 DUE DATE APR10/83

MEDIA ADVERTISING
 MAGAZINES

INVOICE M -03-0003

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
 PRODUCT TO TOURIST OFFICE
 ESTIMATE 017 BELGIAN NAT'L
 TOURIST OFFICE

BELGIAN NATL TOURIST
 745 FIFTH AVE.
 NEW YORK, N.Y. 10022
 FREDERIQUE RAEYMAEKERS

MONTH OF MAR/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|---|--|-------------|------------------|-----------------------|
| FOOD & WINE MAGAZINE APR | (10106113) PAGE 4/C RATE BASE 335,000 | 8,820.00 | 149.94 | 8,670.06 |
| | *VENDOR TOTAL* | 8,820.00* | 149.94* | 8,670.06* |
| GOURMET (82730200) APR | PAGE 4C RATE BASE 652,000 CHA COST 3/10/83 | 13,600.00 | 231.20 | 13,368.80 |
| | *VENDOR TOTAL* | 13,600.00* | 231.20* | 13,368.80* |
| THE NEW YORKER (83640900) APR18 | PAGE 4/C RATE BASE 500,000 CHA COST 1/5/83 CHA COST 1/12/83 | 17,650.00 | 300.05 | 17,349.95 |
| | *VENDOR TOTAL* | 17,650.00* | 300.05* | 17,349.95* |
| TOWN & COUNTRY (86630500) APR | PAGE 4/C RATE BASE 296,000 | 12,100.00 | 205.70 | 11,894.30 |
| | *VENDOR TOTAL* | 12,100.00* | 205.70* | 11,894.30* |
| ** TOTALS ** | | 52,170.00** | 886.89** | 51,283.11** |
| | | | ** AMOUNT DUE ** | 51,283.11** |
| ----- | | | | |
| CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF \$51,283.11 INCLUDING COMMISSION. | | | | |
| ----- | | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE APR30/83
DUE DATE MAY10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -04-0003

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF MAR/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|-----------------------------|---|------------|------------------|-----------------------|
| FOOD & WINE MAGAZINE APR | (10106113) PAGE 4/C RATE BASE 335,000 CHA CSOT 4/22/83 | 11,685.00 | 198.65 | 11,486.35 |
| | (INVOICE M -03-0003) | (8,820.00) | (149.94) | (8,670.06) |
| | *VENDOR TOTAL* | 2,865.00* | 48.71* | 2,816.29* |
| ** TOTALS ** | | 2,865.00** | 48.71** | 2,816.29* |
| | | | ** AMOUNT DUE ** | 2,816.29* |

CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF \$2,816.29 INCLUDING COMMISSION.

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE APR30/83
DUE DATE MAY10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -04-0002

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|--|---|------------|------------------|-----------------------|
| FOOD & WINE MAGAZINE MAR | (10106113) PAGE 4/C RATE BASE 335,000 CHA COST 4/22/83 (INVOICE M -02-0001) | 11,685.00 | 198.65 | 11,486.35 |
| | | (8,820.00) | (149.94) | (8,670.06) |
| | *VENDOR TOTAL* | 2,865.00* | 48.71* | 2,816.29* |
| ** TOTALS ** | | 2,865.00** | 48.71** | 2,816.29* |
| | | | ** AMOUNT DUE ** | 2,816.29* |
| CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF \$2,816.29 INCLUDING COMMISSION. | | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE APR30/83
DUE DATE MAY10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -04-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 018 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|---|--|------------------------------|---------------------|------------------------------|
| ETC SUPPLEMENTS (11336001) MAR27 | PAGE 4/C RATE BASE 2,000.000 CHA COST 4/7/83 (INVOICE M -01-0002) | 19,850.00 (23,250.00) | .00 (.00) | 19,850.00 (23,250.00) |
| | *VENDOR TOTAL* | 3,400.00CR | .00* | 3,400.00CR |
| NEW YORK TIMES (11336000) MAGAZINE MAR13 | PAGE 4/C CHA COST 4/7/83 (INVOICE M -01-0002) | 22,570.00 (23,510.00) | .00 (.00) | 22,570.00 (23,510.00) |
| | *VENDOR TOTAL* | 940.00CR | .00* | 940.00CR |
| ** TOTALS ** | | 4,340.00CR | .00** | 4,340.00CR |
| | | | ** CREDIT AMOUNT ** | 4,340.00CR |
| CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF \$(4,340.00) CREDIT INCLUDING COMMISSION. | | | | |

To: Ms. Sylvia Panarites
 BELGIAN NATIONAL TOURIST OFFICE
 745 Fifth Avenue
 New York, N.Y. 10151

Invoice No. BEL-5003

Date 12/21/82

Job No.

Estimate No.

Client No.

Product

| DETAILS | COMMISSIONABLE | NON COMMISSIONABLE | TOTAL |
|--|----------------|-----------------------|-------------|
| New York Times Magazine April 24 1983 issue Full Page, 4 Color | | | |
| "CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF....." | | | \$23,089.00 |
| <i>Edward Kaelimer</i> | | | |
| Due Date | | | |

To: Ms. Sylvia Panarites
 BELGIAN NATIONAL TOURIST OFFICE
 745 Fifth Avenue
 New York, N.Y. 10151

Invoice No. BEL-5001
 Date 12/21/82
 Job No.
 Estimate No.
 Client No.

Product

| DETAILS | COMMISSIONABLE | NON COMMISSIONABLE | TOTAL |
|--|----------------|-----------------------|--------------------|
| <p>New York Times Sophisticated Traveler March 13, 1983 issue Full Page, 4 Color</p> <p>"CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF.....</p> <p><u>Edward Madigan</u></p> <p>Due Date</p> | | | <p>\$23,510.00</p> |

/fg

To: Ms. Sylvia Panarites
 BELGIAN NATIONAL TOURIST OFFICE
 745 Fifth Avenue
 New York, N.Y. 10151

Invoice No. BEL-5000

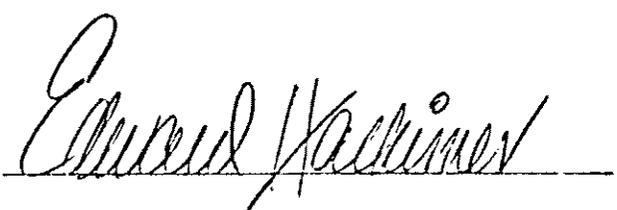
Date 12/21/82

Job No.

Estimate No.

Client No.

Product

| DETAILS | COMMISSIONABLE | NON COMMISSIONABLE | TOTAL |
|---|----------------|-----------------------|-------------|
| ETC Supplement March 27, 1983 Issue Full Page, 4 Color | | | |
| "CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF..... | | | \$23,250.00 |
|  | | | |
| Due Date /fg | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE MAY31/83
DUE DATE JUN10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -05-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GRUSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|-----------------------------|---|------------|---------------------|-----------------------|
| FOOD & WINE MAGAZINE MAR | (10106113) PAGE 4/C RATE BASE 335,000 CHA COST 4/22/83 CHA COST 5/11/83 | 8,820.00 | 149.94 | 8,670.06 |
| | (INVOICE M -02-0001) | (8,820.00) | (149.94) | (8,670.06) |
| | (INVOICE M -04-0002) | (2,865.00) | (48.71) | (2,816.29) |
| | *VENDOR TOTAL* | 2,865.00CR | 48.71CR | 2,816.29CR |
| ** TOTALS ** | | 2,865.00CR | 48.71CR | 2,816.29CR |
| | | | ** CREDIT AMOUNT ** | 2,816.29CR |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

INVOICE DATE MAY31/83
DUE DATE JUN10/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -05-0002

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 018 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF MAR/83

| INSERT DATE | SPACE | GRUSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|--|---|------------------------------|---------------------|------------------------------|
| NEW YORK TIMES (11336000) MAGAZINE APR10 | PAGE 4/C RATE BASE 1,499.000 CHA COST 5/11/83 (INVOICE M -01-0003) | 22,570.00 (23,089.00) | .00 (.00) | 22,570.00 (23,089.00) |
| APR24 | PAGE 4/C RATE BASE 1,499.000 CHA COST 5/11/83 (INVOICE M -01-0003) | 22,570.00 (23,089.00) | .00 (.00) | 22,570.00 (23,089.00) |
| | *VENDOR TOTAL* | 1,038.00CR | .00* | 1,038.00CR |
| ** TOTALS ** | | 1,038.00CR | .00** | 1,038.00CR |
| | | | ** CREDIT AMOUNT ** | 1,038.00CR |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

MAR 14 1983

ICE DATE MAR08/83
DATE MARI8/83

MEDIA ADVERTISING
MAGAZINES

INVOICE M -03-0001

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
PRODUCT TO TOURIST OFFICE
ESTIMATE 017 BELGIAN NAT'L
TOURIST OFFICE

BELGIAN NATL TOURIST
745 FIFTH AVE.
NEW YORK, N.Y. 10022
FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|-----------------------------|--|-------------|------------------|-----------------------|
| MAR DURMET (82730200) | PAGE 4C RATE BASE 652,000 CHA COST 2/28/83 | 27,200.00 | 462.40 | 26,737.60 |
| | (INVOICE M -02-0001) | (14,960.00) | (254.32) | (14,705.68) |
| | *VENDOR TOTAL* | 12,240.00* | 208.08* | 12,031.92* |
| MAR SIGNATURE (86892645) | PAGE 4C RATE BASE 626,000 CHA COST 2/28/83 | 9,550.60 | 162.36 | 9,388.24 |
| | (INVOICE M -02-0001) | (12,360.00) | (210.12) | (12,149.88) |
| | *VENDOR TOTAL* | 2,809.40CR | 47.76CR | ✓ 2,761.64CR |
| ** TOTALS ** | | 9,430.60** | 160.32** | 9,270.28** |
| | | | ** AMOUNT DUE ** | 9,270.28** |

CERTIFIED TRUE AND CORRECT IN THE AMOUNT OF \$9,270.28 INCLUDING COMMISSION

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

OFFICE DATE MAR31/83
 DATE APR10/83

MEDIA ADVERTISING
 MAGAZINES

INVOICE M -03-0002

PAGE 1

CLIENT BN BELGIAN NATL TOURIST
 PRODUCT TO TOURIST OFFICE
 ESTIMATE 017 BELGIAN NAT'L
 TOURIST OFFICE

BELGIAN NATL TOURIST
 745 FIFTH AVE.
 NEW YORK, N.Y. 10022
 FREDERIQUE RAEYMAEKERS

MONTH OF FEB/83

| INSERT DATE | SPACE | GROSS COST | CASH DISCOUNT | GROSS LESS CASH DISC. |
|--|--|-------------|---------------------|-----------------------|
| DURMET (82730200) MAR | PAGE 4C RATE BASE 652,000 CHA COST 2/28/83 CHA COST 3/10/83 | 13,600.00 | 231.20 | 13,368.80 |
| | (INVOICE M -02-0001) | (14,960.00) | (254.32) | (14,705.68) |
| | (INVOICE M -03-0001) | (12,240.00) | (208.08) | (12,031.92) |
| | *VENDOR TOTAL* | 13,600.00CR | 231.20CR | 13,368.80CR |
| ** TOTALS ** | | 13,600.00CR | 231.20CR | 13,368.80CR |
| | | | ** CREDIT AMOUNT ** | 13,368.80CR |
| CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF (\$13,368.80) CREDIT INCLUDING COMMISSION. | | | | |

JORDAN, CASE & McGRATH INC.

Advertising, 445 Park Avenue, New York 10022, Telephone 212-906-3600

IN MAY31/83 AT 14.23

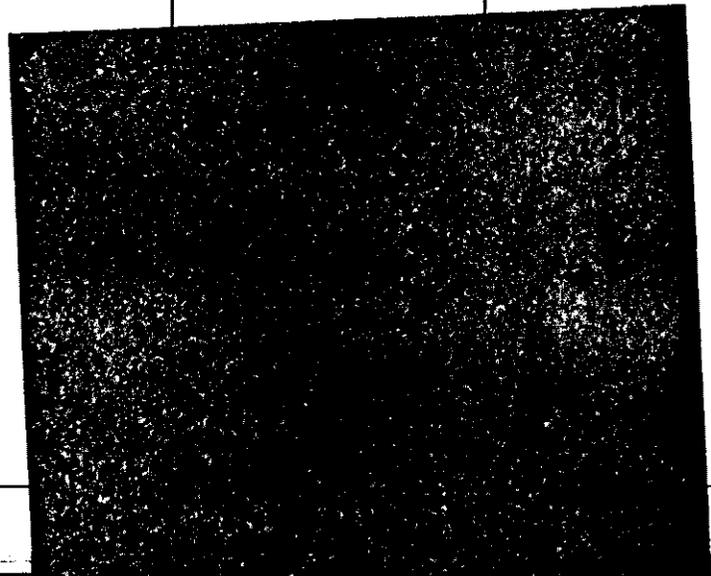
PRODUCTION BILL

BILL NUMBER P-65-3031 PAGE 1
DATE DUE JUN15/83

CLIENT BNT BELGIAN NATIONAL TOURIST OFFICE
 PRODUCT TOU TOURISM
 MEDIA P PRINT ESTIMATE(NET)= 9923.18
 PBN111 FULL PG 4/C SABENA COUPON CO-OPED AD

FREDERIQUE RAEYMAEKERS
 745 FIFTH AVENUE
 NEW YORK, NEW YORK 10151

| WORK-CODE | NET AMOUNT | COMMISSION | TOTAL |
|-----------------------------------|------------|------------|------------------------------|
| DYE TRANSFER | 900.00 | 156.85 | 1058.85 |
| MECHANICAL | 300.00 | | 300.00 |
| SHIP/MESS/MISC | 201.83 | | 201.83 |
| RETOUCHING | 2000.00 | 353.00 | 2353.00 |
| VELOX PRINTS | 24.25 | 4.28 | 28.53 |
| PHOTOSTATS | 343.00 | 60.54 | 403.54 |
| TYPOGRAPHY | 1014.10 | 178.98 | 1193.08 |
| OFFSET FILM | 5140.00 | 907.21 | 6047.21 |
| TOTAL CHARGES | 9923.18 | 1662.86 | 11586.04 |
| QUARTERLY BILLING 02/82 625004 | 10431.00- | | 10431.00- |
| QUARTERLY BILLING 04/83 030100 | 8600.00- | | 8600.00- |
| QUARTERLY BILLING 01/83 P30100 | 19031.00 | | 19031.00 |
| TOTAL DUE NOW | 9923.18 | 1662.86 | 11586.04 PAY ABOVE AMOUNT |





Belgian National Tourist Office

F. Raeymaekers
Director/USA

ENCLOSURE B

RECEIVED
FEB 11 1984
U.S. DEPARTMENT OF STATE
OFFICE OF THE DIRECTOR
OF TOURISM
WASHINGTON, D.C.



ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 21826

DATE: May 31, 1983

Belgian National Tourist Office
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET 41890,41374

CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|--------------------------------------|--------|--------|
| | | | Warehouse distribution for May 1983 | | |
| | | | requisitions attached | | 473 00 |
| | | | 1000 nik nak bags | | 350 00 |
| | | | | | 823 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| 02 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT UPS | 1 91 | |
| | | | 31 Deliveries | 107 00 | |
| | | | 31 F.X.I. | 39 79 | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 971 70 |

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21827

DATE: May 31, 1983

Belgian National Tourist
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET
CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|-----------|----------|--------|---|-------|--------|
| | | | Storage for the month of May 1983 <i>June</i> | | 825 00 |
| oXX 02 | | | 27 TAX EXEMPT: _____ | | |
| | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

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ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 19602

DATE: Jan. 31, 1983

Belgian National Tourist Office
745 Fifth Ave.
New York, N.Y. 10022
Att: Sylvia

WORK SHEET

CUST. ORDER NO.

ACCOUNT #

700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|-----------|----------|--------|----------------------------------|-------|--------|
| | | | Storage for February | | 825 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| 0fx 10 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

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ACCURATE BOFFER

Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 19063

DATE: Dec. 28, 1982

Belgian National Tourist
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET

CUST. ORDER NO.

ACCOUNT #

700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|-----------|----------|--------|----------------------------------|-------|--------|
| | | | Storage for January 1983 | | 825 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| ✕✕✕ 10 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

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ACCURATE BOFFER

Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21689

DATE: May 31, 1983

Belgian National Tourist
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET
CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|-----------------------------------|-------|--------|
| | | | Storage for the month of May 1983 | | 825 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

10^{0XX}

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ACCURATE BOFFER ● Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21472

DATE:

May 17, 1983

Belgium National Tourist
745 Fifth Avenue
New York, N. Y. 10022

WORK SHEET

CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|---|-------|----------|
| | | | United parcel charges for Bulk Distribution | | 609 35 |
| | | | Delivery Charges | | 342 00 |
| | | | Trucking | | 23 33 |
| | | | | | 974 68 |
| | 1400 | | Jiffy Bags supplied for B.N.T.O. | | 490 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| 2x | | | 22 N. Y. SALES TAX | | |
| 31 | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 1,464 68 |

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21471

DATE: May 17, 1983

Belgium National Tourist
745 Fifth Avenue
New York, N. Y. 10022

WORK SHEET
CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|---|-------|---------|
| | | | Re: Bulk Distribution | | |
| | | | Material selected and prepared for shipment | | |
| | | | Requisitions attached | | 1811 60 |
| | | | 27 TAX EXEMPT: _____ | | |
| 02 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 1811 60 |

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ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21065

DATE: April 28, 1983

Belgian National Tourist Office
745 Fifth Ave.
New York, N.Y. 10022
Att: Sylvia Panaritas

WORK SHEET 40465-40472

CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|---|-------|---------|
| | | | Re: Bulk Shipments-February 1983 | | |
| | | | Attached requisition sheets showing shipping various quantities of brochures, folders, displays wrapped in cartons & wrapping material supplied by us. Labels type addressed, pasted on cartons, carton re-inforce taped & written up for shipment via UPS, parcel post and/or local trucking as required | | 665 50 |
| | | | 1000 jiffy bags supplied for delivery to B.N.T.O. | | 350 00 |
| | | | | | 1015 50 |
| | | | 27 TAX EXEMPT: _____ | | |
| 02 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | 196 | 50 |
| | | | 31 UPS..... | 61 | 95 |
| | | | 31 Trucking..... | 61 | 26 |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 1335 21 |

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ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 21056

DATE: April 27, 1983

Belgian National Tourist
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET
CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|----------------------------------|-------|--------|
| | | | Storage for March 1983 | | 825 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

OX
10

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ACCURATE BOFFER

Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 21057

DATE: April 27, 1983

Belgian Natl. Tourist Office
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET
CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------------|----------|--------|----------------------------------|-------|---------------|
| | | | Storage for April 1983 | | 825 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| X88X 10 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 825 00 |

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ACCURATE BOFFER

Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 21064

DATE: April 28, 1983

Belgian National Tourist Office
745 Fifth Ave.
New York, N.Y. 10022
Att: Sylvia Pamaritas

WORK SHEET 40953
CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|---|-------|-------|
| | 1800 | | Re: Pressure Sensitive Labels pressure sensitive pre-die cut labels-delivered on 3-7-83 | | 80 00 |
| 02 | | | 27 TAX EXEMPT: _____ | | |
| | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | 8 50 | |
| | | | | | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 88 50 |

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WITH SERVICE

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ACCURATE BOFFER

Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 19601

DATE Jan. 31, 1983

Belgian National Tourist Office
 745 Fifth Ave.
 New York, N.Y. 10022
 Att: Sylvia Panaritas

WORK SHEET

CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|--|--------|--------|
| | | | Re: Bulk Shipments-Jan. 1983 | | |
| | | | Attached requisition sheets showing shipping various quantities of brochures, folders, displays wrapped in cartons & wrapping material supplied by us. Labels type addressed, pasted on cartons, carton re-inforce taped & written up for shipment via UPS, parcel post and/or local trucking as required. | | 546 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| 02 | | | 22 N. Y. SALES TAX | | |
| | | | 37 POSTAGE | | |
| | | | 37 POST OFFICE RECEIPT | | |
| | | | 30 HANDLING CHARGES | | |
| | | | 31 PICKUP/DELIVERY/FREIGHT | 124 00 | |
| | | | 31 UPS | 42 21 | |
| | | | 45 ADVANCE POSTAGE | | |
| | | | TOTAL | | 712 21 |

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WITH SERVICE

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ACCURATE BOFFER ● Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No 19064

DATE: Dec. 28, 1982

Belgian National Tourist
745 Fifth Ave.
New York, N.Y. 10022

WORK SHEET

CUST. ORDER NO.

ACCOUNT #
700375

TERMS: NET - 10 DAYS

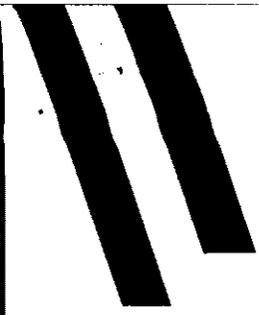
| CODE | QUANTITY | PIECES | DESCRIPTION | PRICE | TOTAL |
|------|----------|--------|---------------------------------|--------|--------|
| | | | Bulk Distribution for December | | 554 00 |
| | 400 | | nik nak bags | | 140 00 |
| | | | | | 694 00 |
| | | | 27 TAX EXEMPT: _____ | | |
| 22 | | | N. Y. SALES TAX | | |
| 37 | | | POSTAGE | | |
| 37 | | | POST OFFICE RECEIPT | | |
| 30 | | | HANDLING CHARGES | | |
| 31 | | | PICKUP/DELIVERY/FREIGHT .ups... | 10 68 | |
| 31 | | | Trucking | 50 45 | |
| 31 | | | Trucking | 105 50 | |
| 45 | | | ADVANCE POSTAGE | | |
| | | | TOTAL | | 860 63 |

22
02

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WITH SERVICE

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F. Raeymaekers
Director/USA



Belgian National Tourist Office

ENCLOSURE C

RECEIVED
JAN 10 1984
U.S. DEPARTMENT OF STATE
OFFICE OF THE DIRECTOR
OF TOURISM



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street, New York, N.Y 10001 - 212/947-7733

Client's Order # _____ Acct. # 08621 Date 4/6/83
Ordered by ANN NEVILLE Job # 10024
Subject BELGIAN DIAMOND EXHIBIT AT SAN FRANCISCO'S ACADEMY OF SCIENCE Invoice 31496

TO: BELGIAN NATIONAL TOURIST OFFICE
745 Fifth Avenue
New York, NY 10151

Attn: Ann Neville

PRINTING
105 Releases, 1 pages each 20.25
Captions, each of _____
Metal plates and _____ negatives

TYPING
Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY
Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES
1/4 Computer Selected Media 33.50
() special sorting/research _____
Run client private lists _____
Imprint labels/return address _____
1 Media-distrib memo-NXN 3pp 13.50

RESEARCH & LIST SERVICES
Special Research _____
Client list maintenance _____
new records deletions _____
Corrections proof cards _____

MISCELLANEOUS
Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ASSEMBLY AND MAILING
Collate and staple, _____ pages ea _____
Affix captions _____
Paper Clipping of _____ items _____
✓ Affix computer addressing 9.00
Affix labels _____
Sort and stamp airmail _____
Press kits assembled, _____ items ea _____
1 Bulk shipments 3.00*
209 Enclose, stamp, mail #10/pgs 11.25*
Enclose, etc. large env _____ items _____*

MESSENGERS & TRUCKING
Messenger deliveries _____*
Truck pickup/delivery _____*
Bags of mail trucked to P.O. _____*

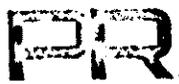
Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 89.50
TOTAL LABOR & MATERIAL 89.50
POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS
219.20 @ _____ @ _____
103.30 @ _____ @ _____
@ _____ @ _____
@ _____ @ _____
@ _____ @ _____
Stamps @ _____ / Postcards @ _____*
Express charges advanced _____*
(-) Less postage advance () _____
+ Postage advance surcharge 7.29
INVOICE TOTAL 133.39

ALL MATERIAL STORED AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

7006
4-11



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street. New York, NY 10001 - 212/947-7733

Client's Order # _____ Acct. # 08621 Date 3/23/83

Ordered by MS. ANN NEVILLE Job # 5566

Subject biking through belgium Invoice 31165

TO: belgian national tourist office
745 Fifth Avenue
New York, NY ,0151

Attn: Ms. Ann Neville

PRINTING
60 Releases, 1 pages each 25.50

____ Captions, each of _____

____ Metal plates and _____ negatives

TYPING
____ Hand-typed addressing _____
____ Hand-typed pages _____
____ Fill-ins () 1-line () full _____

PHOTOGRAPHY
____ Copy negs () Strip-in caption _____
____ Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES
63 Computer Selected Media 66.00
() special sorting/research _____
____ Run client private lists _____
____ Imprint labels/return address _____
____ Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES
Special Research _____
Client list maintenance _____
____ new records _____ deletions _____
____ Corrections _____ proof cards _____

MISCELLANEOUS
____ Typography, layout, _____
____ Supply () blank labels () #10's _____
____ () Large envelopes () Stiffner _____

ASSEMBLY AND MAILING
____ Collate and staple, _____ pages ea _____

____ Affix captions _____
____ Paper Clipping of _____ items _____
 Affix computer addressing 18.00
____ Affix labels _____
____ Sort and stamp airmail _____
____ Press kits assembled, _____ items ea _____

1 Bulk shipments 2.00*
503 Enclose, stamp, mail #101 pgs 24.75*

____ Enclose, etc. large env _____ items _____*

MESSENGERS & TRUCKING
____ Messenger deliveries _____*
____ Truck pickup/delivery _____*
1 Bags of mail trucked to P.O. 1.50*

Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 137.75*
TOTAL LABOR & MATERIAL 137.75*

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

1 @ 2.07 @ _____ @ _____
503 @ .20 @ _____ @ _____
@ _____ @ _____ @ _____
@ _____ @ _____ @ _____
@ _____ @ _____ @ _____
Stamps @ _____ / Postcards @ _____*
Express charges advanced _____*
(-) Less postage advance (_____)
+ Postage advance surcharge 5.13

INVOICE TOTAL 245.55*

ALL MATERIAL STORED
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

#6994
4-8



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street, New York, N.Y. 10001 - 212/947-7733

Client's Order # _____ Acct. # 128621 Date 3/11/83
Ordered by MS. ANN NEVILLE Job # 5144
Subject BELGIAN ROYAL GREENHOUSES Invoice 30782

TO: BELGIAN NATIONAL TOURIST OFFICE
745 Fifth Avenue
New York, NY 10151

Attn: Ms. Ann Neville

PRINTING
773 Releases, 1 pages each 27.25
Captions, each of _____
Metal plates and _____ negatives

TYPING
Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY
Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES
838 Computer Selected Media 102.00
() special sorting/research _____
Run client private lists _____
Imprint labels/return address _____
Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES
Special Research _____
Client list maintenance _____
new records deletions _____
Corrections proof cards _____

MISCELLANEOUS
Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ASSEMBLY AND MAILING
Collate and staple, _____ pages ea _____
Affix captions _____
Paper Clipping of _____ items _____
✓ Affix computer addressing 27.10
Affix labels _____
✓ Sort and stamp airmail 3.10
Press kits assembled, _____ items ea _____
Bulk shipments 2.00*
833 Enclose, stamp, mail #10/pgs 38.25*
Enclose, etc. large env _____ items _____*

MESSENGERS & TRUCKING
Messenger deliveries 8.00*
Truck pickup/delivery _____*
Bags of mail trucked to P.O. 1.50*

Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 269.00
TOTAL LABOR & MATERIAL 269.00

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS
757@ 20 _____ @ _____
8@ 37 _____ @ _____
2@ 34 _____ @ _____
41@ 40 _____ @ _____
@ _____ @ _____
Stamps@ _____ / Postcards@ _____
Express charges advanced _____*
(-) Less postage advance _____*
+ Postage advance surcharge 8.54
INVOICE TOTAL 395.73

ALL MATERIAL STORED AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street. New York, N.Y. 10001 - 212/947-7733

Client's Order # BNT0 #3/83 Acct. # 08621 Date 3/15/83
Ordered by MS. ANN NEVILLE Job # 5145
Subject NEWS BRIEFS FROM BELGIUM Invoice 30873

TO: BELGIAN NATIONAL TOURIST OFFICE
745 Fifth Avenue
New York, NY 10151

Attn: Ms. Ann Neville

PRINTING
94 Releases, 2 pages each 69.60
T STAIR - W correction
Captions, each of _____
Metal plates and negatives _____

TYPING
Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY
Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES
34 Computer Selected Media 90.00
() special sorting/research
Run client private lists _____
Imprint labels/return address _____
Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES
Special Research _____
Client list maintenance _____
new records deletions _____
Corrections proof cards _____

MISCELLANEOUS
Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ASSEMBLY AND MAILING
894 Collate and staple, 2 pages ea 25.30
Affix captions _____
Paper Clipping of _____ items _____
✓ Affix computer addressing 24.00
Affix labels _____
✓ Sort and stamp airmail 5.00
Press kits assembled, _____ items ea _____
1 Bulk shipments 2.00 *
739 Enclose, stamp, mail #10 2 pgs 45.00 *
Enclose, etc. large env _____ items _____ *

MESSENGERS & TRUCKING
1 Messenger deliveries 8.00 *
Truck pickup/delivery _____ *
1 Bags of mail trucked to P.O. 1.50 *

Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 270.40
TOTAL LABOR & MATERIAL 270.40

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS
1 @ 1.05 84 .80 @ _____
1 @ 1.27 68 .20 @ _____
1 @ .71 @ _____
6 @ .88 @ _____
13 @ .37 @ _____
Stamps @ _____ / Postcards @ _____
Express charges advanced _____ *C
(-) Less postage advance () _____
+ Postage advance surcharge 10.74

INVOICE TOTAL 487.61

ALL MATERIAL STORED
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street. New York, NY 10001 - 212/947-7733

Client's Order # _____ Acct. # 09621 Date 1/5/83
Ordered by SYLVIA PADARITES Job # 3332
Subject DELIVERY OF LETTERHEAD Invoice 28995

TO: BELGIAN NATIONAL TOURIST OFFICE
745 Fifth Avenue
New York, NY 10022

Attn: Sylvia Badarites

PRINTING

Releases, _____ pages each _____
Captions, each of _____
Metal plates and _____ negatives _____

TYPING

Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY

Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES

Computer Selected Media _____
() special sorting/research _____
Run client private lists _____
Imprint labels/return address _____
Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES

Special Research _____
Client list maintenance _____
new records _____ deletions _____
Corrections _____ proof cards _____

MISCELLANEOUS

Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ASSEMBLY AND MAILING

Collate and staple, _____ pages ea _____
Affix captions _____
Paper Clipping of _____ items _____
Affix computer addressing _____
Affix labels _____
Sort and stamp airmail _____
Press kits assembled, _____ items ea _____
 Bulk shipments (MIN. INV.) 20.00 *
Enclose, stamp, mail #10 _____ pgs _____ *
Enclose, etc. large env _____ items _____ *

MESSENGERS & TRUCKING

Messenger deliveries _____ *
Truck pickup/delivery _____ *
Bags of mail trucked to P.O. _____ *

Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 20.00
TOTAL LABOR & MATERIAL 20.00

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

@ 9.19 (UPS) @ _____
@ _____ @ _____
@ _____ @ _____
@ _____ @ _____
@ _____ @ _____
Stamps @ _____ / _____ Postcards @ _____ *A
Express charges advanced _____ *B
(-) Less postage advance (_____) _____ *C
+ Postage advance surcharge .46

INVOICE TOTAL 29.45

ALL MATERIAL STORED
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street. New York, N.Y. 10001 - 212/947-7733

Client's Order # _____ Acct. # 09621

Date 5/31/89

Ordered by Ann Neville

Job # 7629

Subject Meet Brussels

Invoice 33091

TO:
BELGIAN NATIONAL TOURIST OFFICE
745 5th Avenue
New York, New York 10151
Att: Ann Neville

PRINTING
682 Releases, 2 pages each 627.00

Captions, each of _____

Metal plates and _____ negatives

TYPING

Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY

Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES
524 Computer Selected Media 666.00
() special sorting/research _____
Run client private lists _____
Imprint labels/return address _____
Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES
Special Research _____
Client list maintenance _____
new records _____ deletions _____
Corrections _____ proof cards _____

MISCELLANEOUS

Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ASSEMBLY AND MAILING
685 Collate and staple, 2 pages ea 20.25

Affix captions _____
Paper Clipping of _____ items _____
 Affix computer addressing 18.00
Affix labels _____
Sort and stamp airmail _____
Press kits assembled, _____ items ea _____

529 Bulk shipments 2.00*
Enclose, stamp, mail #10 2 logs 33.00*

Enclose, etc. large env _____ items _____*

MESSENGERS & TRUCKING

Messenger deliveries _____*
Truck pickup/delivery _____*

 Bags of mail trucked to P.O. 1.50*

Total of taxable items _____
N. Y. State Sales Tax _____
* Total of non-taxable items 207.75
TOTAL LABOR & MATERIAL 207.75

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS
1@254 3@71 _____@
505@26 1@88 _____@
1@80 _____@
15@37 _____@
4@54 _____@
Stamps@ _____ / _____ Postcards@ _____*A
Express charges advanced _____*B
(-) Less postage advance () _____*C
+ Postage advance surcharge 5.72

INVOICE TOTAL 328.56

ALL MATERIAL STORED
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 330 West 34th Street, New York, N.Y. 10001 - 212/947-7728

Client's Order # _____ Acct. # 08621 Date 5/11/83

Ordered by Ann Neville Job # 7087

Subject Belgian Hotels New And Renovated Invoice 32562

TO:
BELGIAN NATIONAL TOURIST OFFICE
745 5th Avenue
New York, New York 10151
Att: Ann Neville

ASSEMBLY AND MAILING

Collate and staple, _____ pages ea _____

Affix captions _____
Paper Clipping of _____ items _____
✓ Affix computer addressing 24.00
Affix labels _____
✓ Sort and stamp airmail 3.00
Press kits assembled, _____ items ea _____

1 Bulk shipments 2.00*
736 Enclose, stamp, mail #10 1 pgs 33.75*

Enclose, etc. large env _____ items _____ *

MESSENGERS & TRUCKING

Messenger deliveries _____ *

Truck pickup/delivery _____ *

✓ Bags of mail trucked to P.O. 1.50*

Total of taxable items _____

N. Y. State Sales Tax _____

* Total of non-taxable items 182.50

TOTAL LABOR & MATERIAL 182.50

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

17 @ 37 _____ @ _____ @ _____
2 @ 54 _____ @ _____ @ _____
1 @ 40 _____ @ _____ @ _____
116 @ 20 _____ @ _____ @ _____
_____ @ _____ @ _____

Stamps@ _____ / Postcards@ _____ *A
Express charges advanced _____ *B
(-) Less postage advance (_____)
+ Postage advance surcharge 7.55 *C

INVOICE TOTAL 341.02

PRINTING
840 Releases, 1 pages each 28.25

Captions, each of _____

Metal plates and _____ negatives

TYPING

Hand-typed addressing _____
Hand-typed pages _____
Fill-ins () 1-line () full _____

PHOTOGRAPHY

Copy negs () Strip-in caption _____
Prints () 8x10 () 5x7 () 4x5 _____

COMPUTER SERVICES

736 Computer Selected Media 90.00
() special sorting/research _____
Run client private lists _____
Imprint labels/return address _____
Media-distrib memo- NXN _____

RESEARCH & LIST SERVICES

Special Research _____
Client list maintenance _____
new records _____ deletions _____
Corrections _____ proof cards _____

MISCELLANEOUS

Typography, layout, _____
Supply () blank labels () #10's _____
() Large envelopes () Stiffner _____

ALL MATERIAL STORED
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



Belgian National Tourist Office

F. Raeymaekers
Director/USA

ENCLOSURE D

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100 RESEARCH BLDG
COLLEGE PARK, MD 20740
TEL: 301 707 8000
FAX: 301 707 8500



TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

INVOICE

TO:

Ms. F. Raeymaekers
Belgian National Tourist Office
745 Fifth Avenue
New York, NY 10022

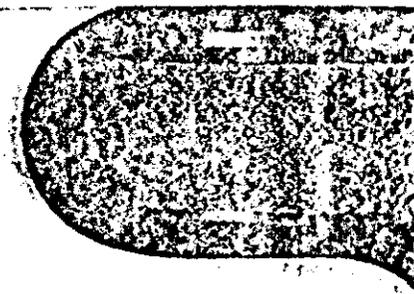
APR 4 1983

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|-----------|-------------|-----------|
| 4-01-83 | BEN D | ETC | 3856 | Immediate |

ETC AD CAMPAIGN FULFILLMENT

Postage Advance Due \$ 1,000.00

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



#6992
4-8



TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

(212) 895-6221 (516) 273-1144

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

INVOICE

TO:

Belgian Natl Tourist Office
Ms. F Raeymaekers
745 5th Avenue
New York, NY 10019

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|------------|-------------|-----------|
| 2/23/83 | ben 062 | 312 e00000 | 3424 | IMMEDIATE |

FOLDER FEATURES OF THE MONTH OF MARCH

LISTING OF COMPANY NAME & FIRST FOLDER TITLE-----\$130.00

CONSOLIDATED FULFILLMENT ADVANCE

%50 estimated fulfillment expense:-----\$390.00

TOTAL DUE:-----\$520.00

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

(212) 895-6221 (516) 273-1144

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

INVOICE

TO:
BELGIAN NATIONAL TOURIST OFFICE
MS F RAEYMAEKERS
745 5 AVENUE
NEW YORK, N.Y. 10099

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|-----------|-------------|--------|
| 2/28/83 | BEN 062 | S/O | 3485 | NET 10 |

TODD MESSENGER SERVICE ----- \$41.00

TOTAL DUE----- \$41.00

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

INVOICE

APR 14 1983

TO: BELGIAN NATIONAL TOURIST OFFICE
MS F RAEYMAEKERS
745 5th AVENUE
NEW YORK, N.Y. 10019

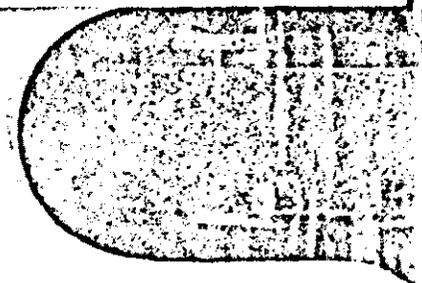
| | | | | |
|-----------------|-----------------|------------------|---------------------|-----------------|
| DATE 3/31/83 | CUSTOMER BEN | ORDER NO. 062 | INVOICE NO. 3810 | TERMS Net 10 |
|-----------------|-----------------|------------------|---------------------|-----------------|

FULFILLMENT ORDERS FOR THE MONTH OF MARCH 1983

TODD MESSENGER SERVICE ----- 51.00

TOTAL DUE ----- \$51.00

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



4/16/83
51.10



TODD TRAVEL PROMOTIONS
Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

(212) 895-6221 (516) 273-1144

INVOICE

TO: BELGIAN NATIONAL TOURIST OFFICE
F. RAEYMAEKERS
745.5th Avenue
New York, NY 10019

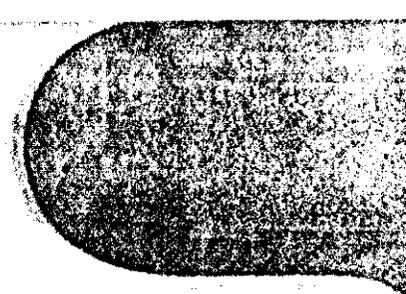
| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|-----------|-------------|--------|
| 5/31/83 | BEN 062 | S/O | 4367 | Net 10 |

FULFILLMENT ORDERS FOR THE MONTH OF MAY
TODD MESSENGER SERVICE

Pickup Charge 5/6/83: 450 lbs-----\$29.00

TOTAL DUE: -----\$29.00

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT





TODD TRAVEL PROMOTIONS
 Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

(212) 895-6221 (516) 273-1144

INVOICE

TO:

BELGIAN NATIONAL TOURIST OFFICE
 MS. F. RAEYMAEKERS
 745 5th Avenue
 New York, NY 10019

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|-----------|-------------|--------|
| 6/14/83 | BEN 062 | ETC | 4486 | Net 10 |

ETC SPRING 1983 JOINT FULFILLMENT

3451 BELGIUM SURPRISE PACKAGE Brochures Requested

3451 @ .15-----\$517.65
 Postage-----1140.95
 Less Postage Advanced-----(1000.00)
 TOTAL DUE-----\$ 658.60

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



TODD TRAVEL PROMOTIONS
Distribution & Marketing Services

MAY 3 1983 (212) 895-6221 (516) 273-1144

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

INVOICE

TO: BELGIAN NATIONAL TOURIST OFFICE
MS F RAEYMAEKERS
745 5th AVENUE
NEW YORK, N.Y. 10019

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|---------|----------|-----------|-------------|--------|
| 4/21/83 | BEN 062 | FF 31 A | 5035 | NET 10 |

FULFILLMENT OF FOLDER FEATURES OF THE MONTH OF MARCH 83

2636 agents requesting 10651 BELGIUM SURPRISE PACKAGE

10651 @.150 ----- 1597.65

LESS FULFILLMENT ADVANCE (inv 3429)----- (390.00)

TOTAL DUE ----- \$1207.65

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



TODD TRAVEL PROMOTIONS
Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11788

(212) 895-6221 (516) 273-1144

INVOICE

TO: BELGIAN NATL TOURIST OFFC
MS F RAEYMAEKERS
745 5TH AVENUE
NEW YORK, NY 10019

| DATE | CUSTOMER | ORDER NO. | INVOICE NO. | TERMS |
|----------|----------|-----------|-------------|--------|
| 12/16/82 | BEN 062 | FF2K | 2837 | NET 10 |

FULFILLMENT OF FOLDER FEATURES OF THE MONTH OF NOVEMBER

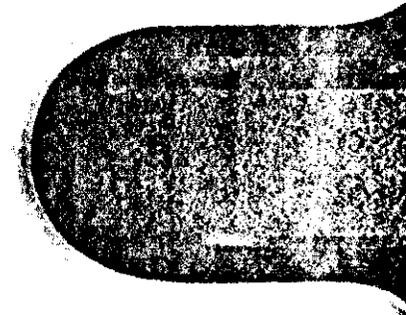
2172 AGENTS REQUESTING 8719 BELGIUM-SURPRISE PACKAGE

8719 @ .140-----\$1220.66

LESS FULFILLMENT ADVANCE (INV#2330)-----(690.00)

TOTAL DUE-----\$530.66

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



UNITED STATES DEPARTMENT OF JUSTICE
REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D. C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your supplemental statement:

1. Is your answer to Item 16 of Section V (Political Propaganda - page 7 of Form OBD-64 - Supplemental Statement):

Yes _____ or No x

(If your answer to question 1 is "yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

Yes x or No _____

(If your answer to question 2 is "yes" please forward for our review copies of all such material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

F. Raeymaekers
Signature

June 7, 1984
Date

F. Raeymaekers
Please type or print name of signatory on the line above

Director, USA
Title