

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement

Pursuant to the Foreign Agents Registration Act of 1938, as amended

For Six Month Period Ending 3/31/2016
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant (b) Registration No.

JETRO San Francisco 1813

(c) Business Address(es) of Registrant

575 Market Street, Suite 2400
San Francisco, CA 94105

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

(1) Residence address(es) Yes No

(2) Citizenship Yes No

(3) Occupation Yes No

(b) If an organization:

(1) Name Yes No

(2) Ownership or control Yes No

(3) Branch offices Yes No

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Position	Date Connection Ended
Masayoshi Yamada	Program Coordinator	March 20th 2016

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
See attachment List A in detail.				

5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes No

If yes, identify each such person and describe the service rendered.

See attachment A in detail.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes No

Name	Residence Address	Citizenship	Position	Date Assumed

(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
Masayoshi Yamada	Program Coordinator	March 20th 2016

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
Masayoshi Yamada	Program Coordinator	Japan External Trade Organization (JETRO), Tokyo, Japan	March 20th 2016

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes No

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes No

If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Japan External Organization (JETRO), Tokyo, Japan

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes No

Exhibit B⁴ Yes No

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3, sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

If yes, identify each foreign principal and describe in full detail your activities and services:

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

See Attachment B in detail:

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes No

If yes, describe fully.

⁵ "Political activity," as defined in Section 1(o) of the Act, means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes No

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
See Attachment C in detail.			
			Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

If yes, have you filed an Exhibit D⁸ to your registration? Yes No

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes No

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS-MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes No (2) transmitted monies to any such foreign principal? Yes No

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
10/1/2015/-3/31/ 2016		Salaries for Employees	179,167
		Outsourcing (HR)	94,283
		Outsourcing (Research)	24,000
		Outsourcing (Business Development & PR)	437,759
		Outsourcing (Others)	38,586
		Office Rent	138,504
		Travel Expenses	44,512
		Advertising	14,000
		Office Expenses	217,111

1,187,922

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes No

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
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(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²
 Yes No

If Yes, go to Item 17.

- (b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?
 Yes No

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Japan External Trade Organization (JETRO), Tokyo, Japan

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- Radio or TV broadcasts Magazine or newspaper Motion picture films Letters or telegrams
 Advertising campaigns Press releases Pamphlets or other publications Lectures or speeches
 Other (specify) _____

Electronic Communications

- Email
 Website URL(s): www.jetro.org
 Social media websites URL(s): www.facebook.com/JetroUSA, Twitter.com(!)jetrousa, others
 Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- Public officials Newspapers Libraries
 Legislators Editors Educational institutions
 Government agencies Civic groups or associations Nationality groups
 Other (specify) _____

21. What language was used in the informational materials:

- English Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes No

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?

- Yes No

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

April 28, 2016

/s/ Tomoya Suzuki

eSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

JETRO San Francisco (Reg. #1813)

Response to Item 4(b), 5(a) and 5 (c)

The following individuals have become officials of the registrant during the six-month period ending March 31st, 2016.

Name: Taisei CHIBA

Resident Address: [REDACTED] Lafayette CA 94549

Citizenship: U.S.A.

Position: Project Coordinator

Date Assumed: Jan 11th 2016

Description of Service: As a Business Development team member, he engages in various public service activities to promote trade, investment and business between Japanese and American companies. He also provides various US and Japanese economic, trade and business data and / or information to interested organizations on behalf of JETRO.

Name: Hideki TACHIBANA

Resident Address: [REDACTED] San Francisco, CA 94117

Citizenship: U.S.A.

Position: Deputy Director

Date Assumed: Oct 5th 2015

Description of Service: As a Business Development team member, he engages in various public service activities to promote trade, investment and business between Japanese and American companies. He also provides various US and Japanese economic, trade and business data and / or information to interested organizations on behalf of JETRO.

Name: Daisuke TAKEUCHI

Resident Address: [REDACTED] South San Francisco, CA 94080

Citizenship: Japanese

Position: Program Coordinator

Date Assumed: Mar 10th 2016

Description of Service: As the trainee, he engages, as a team, in export and promotion department of US-Japan Economic, Trade Investment and Business matters for JETRO Tokyo.

Name: Michelle ADAMS

Resident Address: [REDACTED] San Francisco, CA 94116

Citizenship: American

Position: Program Coordinator

Date Assumed: Dec 1st 2015

Description of Service: From Public Relation's perspective, she engages in various public service activities to promote trade, investment and business between Japanese and American companies. She also provides various US and Japanese economic, trade and business data and / or information to interested organizations on behalf of JETRO.

Name: Tomoya SUZUKI

Resident Address: [REDACTED] San Francisco, CA94108

Citizenship: Japanese

Position: Director

Date Assumed: Oct 8th 2015

Description of Service: As a Director of Business Development, he engages in various public service activities to promote trade, investment and business between Japanese and US companies. He also provides a various US and Japanese economic, trade and business data and or information to interested parties on behalf of JETRO.

JETRO San Francisco (Reg.#1813)

Response to item 12.:

During this six-month period, JETRO San Francisco organized or participated in the following activities on behalf of its foreign principal, Japan External Trade Organization (JETRO), Tokyo:

Date	Activities	Location	Speaker (including Non-JETRO speakers)
11/17/2015	Seminar: Green Technologies Suppliers' meeting	Seattle, WA	Mr. Kenji Ushimaru, Mr. Patrick Bray
12/7/2015	Seminar: FDA and FSMA seminar	San Mateo, CA	Mr. Daisuke Ito
1/27/2016	Seminar: Cleantech Forum Seminar	San Francisco	Mr. Tatsuya Shinkawa, Mr. Trot Ault, Mr. Matt O'Keefe, Mr. Teff Reed
2/2/2016	Seminar: Invest Japan Seminar	San Francisco	Ms. Elizabeth Shoemaker, Ms. Akiko Kawakatsu, Mr. Tomohiro Ono, Ms. Miho Aoki
2/8-12/2016	Business Matching Event: Sokeizai (Materials Process Technology)	LA, Silicon Valley	N/A
2/23-25/2016	Business Matching Event: BtoB business matching event for Food and Alcohol	San Francisco	N/A
3/1/2016	Seminar: Invest Japan Seminar (Japan's Health IT industry)	Las Vegas, NV	Mr. Tosh Wakimaru.
3/14-16/2016	Exhibit: Game Connection 2016	San Francisco	N/A
3/23/2016	Seminar: Invest Japan Seminar (Life Science)	Portland, OR	Mr. Yoshiaki Tojo, Mr. Christopher Pascoe
3/25/2016	Seminar: Invest Japan Seminar (Life Science)	Seattle, WA	Mr. Yoshiaki Tojo, Mr. Christopher Pascoe

JETRO San Francisco (Reg.#1813)

Response to item 14.(a) RECEIPTS-MONIES

During this six-month period, JETRO San Francisco received the following amount of money for office expenses from Japan External Trade Organization (JETRO), Tokyo, Japan.

<u>Date</u>	<u>From whom</u>	<u>Purpose</u>	<u>Amount</u>
10/9/2016	JETRO, Tokyo, Japan	Office expenses	56,500
10/13/2016	JETRO, Tokyo, Japan	Office expenses	332,000
11/5/2016	JETRO, Tokyo, Japan	Office expenses	37,100
12/3/2016	JETRO, Tokyo, Japan	Office expenses	83,700
1/7/2016	JETRO, Tokyo, Japan	Office expenses	57,000
2/4/2016	JETRO, Tokyo, Japan	Office expenses	87,700
3/3/2016	JETRO, Tokyo, Japan	Office expenses	79,000
3/23/2016	JETRO, Tokyo, Japan	Office expenses	354,000
		Total:	1,087,000