

JUL 14 4 57 PM '81

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

INTERNAL SECURITY
SECTION
REGISTRATION UNIT

SUPPLEMENTAL STATEMENT

*Pursuant to Section 2 of the Foreign Agents
Registration Act of 1938, as Amended*

For Six Month Period Ending May 31, 1981
(Insert date)

Name of Registrant
Barbados Industrial Development Corporation
Barbados Board of Tourism
Business Address of Registrant
800 Second Avenue
New York, N.Y. 10017

Registration No. 1995

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

| | | |
|-----------------------|------------------------------|-----------------------------|
| (1) Residence address | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Citizenship | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Occupation | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

(b) If an organization:

| | | |
|--------------------------|------------------------------|--|
| (1) Name | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Ownership or control | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Branch offices | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

2. Explain fully all changes, if any, indicated in Item 1.

N/A

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

| Name | Position | Date Connection Ended |
|------|----------|-----------------------|
|------|----------|-----------------------|

N/A

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Residence Address</i> | <i>Citizenship</i> | <i>Position</i> | <i>Date Assumed</i> |
|----------------------------|--|--------------------|--------------------|---------------------|
| Frederick Lawrence HARDING | 2 Tudor City Place New York, N.Y. 10017 | Barbadian | Manager | May 10, 1981 |
| Jennifer Patricia FIELD | 155 E. 29th Street New York, N.Y. 10016 | Barbadian | Promotions Officer | January 15, 1981 |

5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes No

If yes, identify each such person and describe his services.

Frederick Lawrence HARDING - Planning, co-ordinating and implementing industrial promotion programs.

Jennifer Patricia FIELD - Planning, co-ordinating and implementing industrial promotion programs.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Position or connection</i> | <i>Date terminated</i> |
|-------------|-------------------------------|------------------------|
|-------------|-------------------------------|------------------------|

N/A

7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes No

If yes, furnish the following information:

| <i>Name</i> | <i>Residence Address</i> | <i>Position or connection</i> | <i>Date connection began</i> |
|-------------|--------------------------|-------------------------------|------------------------------|
|-------------|--------------------------|-------------------------------|------------------------------|

N/A

II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name of foreign principal

Date of Termination

N/A

9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes No

If yes, furnish following information:

Name and address of foreign principal

Date acquired

N/A

10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

(1) Barbados Industrial Development Corporation

(2) Barbados Board of Tourism

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes No

If yes, identify each such foreign principal and describe in full detail your activities and services:

BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

During the period ending May 31, 1981, the North American Office of the Barbados Industrial Development Corporation continued its efforts at industrial investment promotion by encouraging U.S. businessmen to set up manufacturing industries in Barbados. Officers held interviews with company Executives in various parts of the United States, conducted direct mailing programs and distributed printed material.

BARBADOS BOARD OF TOURISM

During the reporting period ending May 31, 1981, the Barbados Board of Tourism continued its function of educating the travel trade and consumer public on the island's tourism product. Promotional literature was distributed at seminars and presentations throughout the U.S.A. Films were also shown at these functions.

¹The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?

Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

Dissemination of promotional literature to encourage the setting up of industries in Barbados.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes No

If yes, describe fully.

N/A

² The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

| <i>Date</i> | <i>From Whom</i> | <i>Purpose</i> | <i>Amount</i> |
|------------------|--|------------------------------|---------------|
| Dec. '80-May '81 | B'dos Industrial Development Corporation | Administration and Promotion | \$267,283.65 |
| Dec. '80-May '81 | Barbados Board of Tourism | Administration and Promotion | \$188,640.66 |

Total \$ 455,924.31

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes No

If yes, furnish the following information:

| <i>Name of foreign principal</i> | <i>Date received</i> | <i>Description of thing of value</i> | <i>Purpose</i> |
|----------------------------------|----------------------|--------------------------------------|----------------|
|----------------------------------|----------------------|--------------------------------------|----------------|

N/A

³ A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

⁴ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

| <i>Date</i> | <i>To Whom</i> | <i>Purpose</i> | <i>Amount</i> |
|-------------|---|----------------|---------------|
| | (1) Barbados Industrial Development Corporation | | \$ 228,029.28 |
| | (2) Barbados Board of Tourism | | \$ 197,587.84 |

Total \$ 425,617.12

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes No

If yes, furnish the following information:

| <i>Date disposed</i> | <i>Name of person to whom given</i> | <i>On behalf of what foreign principal</i> | <i>Description of thing of value</i> | <i>Purpose</i> |
|----------------------|-------------------------------------|--|--------------------------------------|----------------|
| N/A | | | | |

(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes No

If yes, furnish the following information:

| <i>Date</i> | <i>Amount or thing of value</i> | <i>Name of political organization</i> | <i>Name of candidate</i> |
|-------------|---------------------------------|---------------------------------------|--------------------------|
| N/A | | | |

V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes No

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

Barbados Industrial Development Corporation

⁵ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?
Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

Barbados Industrial Development Corporation - December, 1980 to May, 1981 -

\$51,887.65

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following:

- Radio or TV broadcasts
- Magazine or newspaper articles
- Motion picture films
- Letters or telegrams
- Advertising campaigns
- Press releases
- Pamphlets or other publications
- Lectures or speeches
- Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups:

- Public Officials
- Newspapers
- Libraries
- Legislators
- Editors
- Educational institutions
- Government agencies
- Civic groups or associations
- Nationality groups
- Other (Specify) Companies, Real Estate, Attorneys and individuals

21. What language was used in this political propaganda:

- English
- Other (specify) _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?

- Yes No

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes No

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?

- Yes No

VI - EXHIBITS AND ATTACHMENTS

25. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:

Exhibit A⁶ Yes No

Exhibit B⁷ Yes No

N/A

If no, please attach the required exhibit.

(a) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period?

Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment. N/A

⁶ The Exhibit A, which is filed on Form OBD-67 (Formerly DJ-306) sets forth the information required to be disclosed concerning each foreign principal.

⁷ The Exhibit B, which is filed on Form OBD-65 (Formerly DJ-304) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6-month reporting period.

Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment. N/A

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements, been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

Yes No

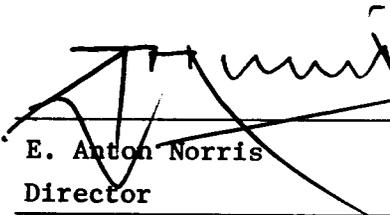
If no, list names of persons who have not filed the required statement.

N/A

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

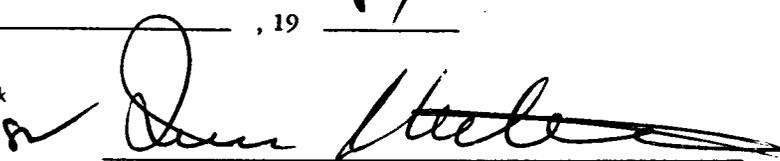


E. Anton Norris
Director

Subscribed and sworn to before me at 800 Van Ness Ave

this 7 day of 7, 19 87

IRVING S. BRONSTEIN
Notary Public, State of New York
Qualified in Nassau County
No. 30-5403460
Term Expires March 30, 19...



(Signature of notary or other officer)

⁸ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, Department of Justice, Washington, D.C. 20530.

RECEIVED
U.S. DEPARTMENT
OF JUSTICE
CRIMINAL DIVISION

JUL 14 4 57 PM '81

BARBADOS INDUSTRIAL DEVELOPMENT CORPORATION

NEW YORK OFFICE

INTERNAL SECURITY
SECTION
REGISTRATION UNIT

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|---|----------------------------------|--------------------|
| Dec. 3 | Barclays Bank | Expenses on purchasing liquor | \$ 445.15 |
| 3 | Kingston Travel Agency | Purchasing airticket | 516.00 |
| 5 | Charmaine St. John | Temporary employment | 58.12 |
| 9 | New York Telephone | Telephone exps. | 23.92 |
| 12 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 12 | Colin Highland | Salary & Allowances | 1,153.50 |
| 12 | Jeanette Speede | Salary | 497.00 |
| 12 | Hilary Cumberbatch | Salary | 428.50 |
| 12 | Margaret Headley | Salary | 428.50 |
| 12 | Charmaine St. John | Temporary employment | 112.50 |
| 12 | United Nations Int'l School | Tuition | 460.00 |
| 15 | Holdings Overseas shipping | Shipping expenses | 7,020.00 |
| 15 | American Express | Exps. on hotel accommodation | 1,329.74 |
| 16 | American Express | Travelling & Entertainment exps. | 968.10 |
| 16 | Peter Rothholz Associates | Professional services | 2,872.34 |
| 16 | M. Perlman, Inc. | Stationery & Office supplies | 1,352.70 |
| 16 | Van Brunt & Company | Advertising expenses | 9,531.68 |
| 16 | Western Union | Cable Exps. | 24.72 |
| 16 | The New York Times | Renewal of subscription | 78.25 |
| 16 | Business Week | Renewal of subscription | 30.50 |
| 16 | Con Edison | Electricity exps. | 7.19 |
| 16 | Bourne International | Professional Services | 7,200.00 |
| 18 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 18 | Colin Highland | Salary & Allowances | 1,153.50 |
| 18 | Jeanette Speede | Salary | 497.00 |
| 18 | Hilary Cumberbatch | Salary | 428.50 |
| 18 | Margaret Headley | Salary | 428.50 |
| 18 | Alken Travel Bureau | Purchasing airticket | 258.00 |
| 18 | Western Union | Cable exps. | 27.95 |
| 18 | Hilary Cumberbatch | Salary | 428.50 |
| 19 | Charmaine St. John | Temporary employment | 112.50 |
| 19 | New York Telephone | Telephone expenses | 130.84 |
| 29 | Sandra Aimey | Salary | 296.85 |
| 31 | Margaret Headley | Refund on travelling exps. | 12.00 |
| 31 | Colin Highland | Refund on out-of-pocket exps. | 15.90 |
| 31 | Colin Highland | Refund on out-of-pocket exps. | 22.39 |
| 31 | Jeanette Speede | Reimbursement of petty cash | 25.00 |
| 31 | Jeanette Speede | Reimbursement of petty cash | 5.72 |
| Jan. 5 | Mazda Wolf Manhattan | Purchasing of car | 7,000.00 |
| 6 | Dale Carnegie Institute of New York City | Tuition expenses | 500.00 |
| 6 | New York Telephone | Telephone exps. | 24.10 |
| | | Carried forward | <u>\$48,988.46</u> |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|-----------------------------|----------------------------------|---------------|
| | | Brought forward | \$48,988.46 |
| Jan. 6 | Harold Weekes | Purchases Newspapers | 33.15 |
| 6 | Adolph'a Locksmith | Installing locks | 18.50 |
| 7 | Jeanette Speede | Arrears in salary | 447.30 |
| 7 | Colene Clarke | Arrears in Salary | 341.93 |
| 7 | Hilary Cumberbatch | Arrears in Salary | 385.65 |
| 7 | Margaret Headley | Arrears in Salary | 367.58 |
| 8 | H.S.M. Moller Inc. | Purchasing merchandise | 128.33 |
| 9 | Merit-Kaplan Paint | Purchasing paint | 52.70 |
| 9 | New York Telephone | Telephone expenses | 787.07 |
| 9 | Hilary Cumberbatch | Expenses on painting office | 90.00 |
| 15 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 15 | Colin Highland | Salary & Allowances | 1,153.50 |
| 15 | Jeanette Speede | Salary | 521.85 |
| 15 | Colene Clarke | Salary | 492.98 |
| 15 | Hilary Cumberbatch | Salary | 42.85 |
| 15 | Margaret Headley | Salary | 449.93 |
| 16 | American Express | Travelling & Entertainment exps. | 775.74 |
| 16 | Jennifer Field | Outfit allowance & setting up | 700.00 |
| 20 | North Waterside Nursery | Tuition | 120.00 |
| 20 | New York Telephone | Telephone exps. | 30.10 |
| 20 | Con Edison | Electricity exps. | 22.78 |
| 20 | American Express | Travelling & Entertainment exps. | 223.81 |
| 20 | M. Perlman Inc. | Stationery & Office supplies | 251.50 |
| 20 | Senator Supply Co. | Stationery | 24.00 |
| 20 | Western Union | Cable exps. | 19.10 |
| 20 | B'dos Board of Tourism | Refund on Cable & postage exps. | 339.29 |
| 20 | Burroughs Corporation | Maintenance agreement on machine | 67.41 |
| 20 | Int'l Bus. Center of N.E. | Seminar expenses | 954.95 |
| 20 | Peter Rothholz Associates | Professional Services | 1,665.77 |
| 20 | Mentor International | Professional Services | 2,882.62 |
| 20 | Van Brunt & Company | Advertising exps. | 9,335.11 |
| 20 | Bourne International | Professional Services | 5,000.00 |
| 20 | United Nations Int'l School | Tuition | 690.00 |
| 21 | Sandra Aimey | Salary | 162.21 |
| 26 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 26 | Colin Highland | Salary & Allowances | 1,153.50 |
| 26 | Jeanette Speede | Salary | 521.85 |
| 26 | Colene Clarke | Salary | 492.97 |
| 26 | Hilary Cumberbatch | Salary | 449.92 |
| 26 | Margaret Headley | Salary | 449.92 |
| 26 | Jennifer Field | Salary & Allowances | 1,470.10 |
| 26 | Jeanette Speede | Reimbursement of Petty Cash | 25.00 |
| 27 | New York Telephone | Telephone expenses | 35.17 |
| 29 | Jeanette Speede | Reimbursement of petty cash | 24.00 |
| 29 | New York Telephone | Telephone expenses | 453.58 |
| | | Carried forward | \$85,724.98 |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|------------------------------|----------------------------------|---------------|
| | | Brought forward | \$85,724.98 |
| Feb. 2 | Sandra Aimey | Advance for supplies for school | 250.00 |
| 3 | D.P. Winnie Co.Inc. | Purchasing twine | 4,680.00 |
| 3 | Alken Travel Bureau | Purchasing airtickets | 785.00 |
| 4 | B'dos Mission to the UN | Refund on cable espenses | 11.67 |
| 6 | E. Anton Norris | Travelling advance | 500.00 |
| 6 | Sandra Aimey | Advance for school supplies | 200.00 |
| 10 | Con Edison | Electricity expenses | 23.89 |
| 10 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 10 | Colin Highland | Salary & Allowances | 1,153.50 |
| 10 | Jennifer Field | Salary & Allowances | 1,035.05 |
| 10 | Jeanette Speede | Salary | 521.85 |
| 10 | Colene Clarke | Salary | 492.97 |
| 10 | Hilary Cumberbatch | Salary | 449.92 |
| 10 | Margaret Headley | Salary | 449.92 |
| 12 | Reimer Locksmith | Replacing locks | 37.50 |
| 12 | Mercury Messenger Service | Messenger services | 9.00 |
| 12 | Bourne International | Professional Services | 2,400.00 |
| 12 | Western Union | Instalation of telex machine | 292.88 |
| 12 | Int'l Business Machines | Purchasing tapes and ribbons | 546.00 |
| 12 | M. Perlman, Inc. | Stationery & supplies | 553.75 |
| 12 | B'dos Mission to the UN | Refund on cable espenses | 18.62 |
| 12 | American Express | Travelling & Entertainment exps. | 259.17 |
| 12 | Shelburne Murray Hill | Hotel Accommodation | 1,325.79 |
| 12 | Van Brunt & Company | Advertising expenses | 17.76 |
| 12 | Organization of American St. | Purchasing magazines | 5.00 |
| 12 | Peter Rothholz Associates | Professional Services | 1,650.05 |
| 12 | B'dos Consulate General | Refund on operating expenses | 2,246.71 |
| 12 | Coffee Distributors Corp. | Coffee supplies | 42.00 |
| 13 | American Express | Travelling & Entertainment exps. | 210.59 |
| 12 | Jennifer Field | Refund on travelling exps. | 12.25 |
| 20 | Carib Publicity | Renewal of subscription | 33.00 |
| 20 | The Seeford Organization | Printing booklets | 1,640.00 |
| 20 | Federal Express | Mailing expenses | 20.00 |
| 20 | Sandra Aimey | Salary | 270.35 |
| 20 | New York Telephone | Telephone expenses | 34.07 |
| 20 | Mentor International | Professional Services | 3,908.90 |
| 20 | Jeanette Speede | Reimbursement of Petty Cash | 20.88 |
| 23 | New York Telephone | Telephone expenses | 851.57 |
| 24 | New York Telephone | Telephone expenses | 60.35 |
| 24 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 24 | Colin Highland | Salary & Allowances | 1,153.50 |
| 24 | Jennifer Field | Salary & Allowances | 1,035.05 |
| 24 | Jeanette Speede | Salary | 521.85 |
| 24 | Colene Clarke | Salary | 492.97 |
| 24 | Hilary Cumberbatch | Salary | 449.92 |
| 24 | Margaret Headley | Salary | 449.92 |
| 24 | Jennifer Field | Furnishing allowance | 100.00 |
| | | Carried forward | \$120,030.95 |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|---|-------------------------------------|---------------|
| | | Brought forward | \$ 120,030.95 |
| Mar. 2 | E. Anton Norris | Travelling advance | 500.00 |
| 2 | North Waterside Nursery | Tuition | 230.00 |
| 2 | Alken Travel Bureau | Purchasing airticket | 278.00 |
| 4 | Jennifer Field | Refund on rental fees | 885.00 |
| 11 | Con Edison | Electricity expenses | 28.97 |
| 11 | American Express | Travelling expenses | 123.46 |
| 11 | The Advocate-News | Renewal of subscription | 252.20 |
| 11 | Bourne International | Professional Services | 2,600.00 |
| 11 | M. Perlman, Inc. | Purchasing cabinet locks | 60.00 |
| 11 | ITT World Communications | Cable expenses | 57.04 |
| 11 | Van Brunt & Company | Advertising expenses | 2,683.56 |
| 11 | Peter Rothholz Associates | Professional Services | 2,970.49 |
| 11 | Jennifer Field | Refund on out-of-pocket exps. | 19.40 |
| 11 | Jeanette Speede | Refund on stationery exps. | 28.34 |
| 11 | Alken Travel Bureau | Purchasing airticket | 134.00 |
| 11 | Colin Highland | Acting allowance | 4,081.00 |
| 11 | Sandra Aimey | Advance for school supplies | 500.00 |
| 12 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 12 | Colin Highland | Salary & Allowances | 1,153.50 |
| 12 | Jennifer Field | Salary & Allowances | 1,035.05 |
| 12 | Jeanette Speede | Salary | 521.85 |
| 12 | Colene Clarke | Salary | 492.97 |
| 12 | Hilary Cumberbatch | Salary | 449.92 |
| 12 | Margaret Headley | Salary | 449.92 |
| 12 | E. Anton Norris | Refund on out-of-pocket exps. | 105.00 |
| 13 | D.P. Winnie Co. Inc. | Purchasing twine | 37.44 |
| 13 | Electro/81 | Registration fees to attend seminar | 20.00 |
| 13 | Colin Highland | Refund on travelling expenses | 29.55 |
| 13 | A.B. Dick Company | Purchasing paint | 76.36 |
| 16 | American Express | Entertainment expenses | 49.37 |
| 16 | Business Council for Int'l Understanding | Luncheon expenses | 444.57 |
| 18 | Thomas Cook | Purchasing airticket | 200.55 |
| 18 | Jeanette Speede | Reimbursement of petty cash | 25.00 |
| 19 | Colin Highland | Refund on travelling exps. | 258.00 |
| 19 | E. Anton Norris | TRavelling advance | 350.00 |
| 19 | Karl Schroff & Assoc. | Custom charges on film | 58.50 |
| 20 | Senator Supply Co. | Purchasing envelopes | 58.50 |
| 20 | Mutual of Omaha | Flight insurance | 25.75 |
| 20 | QYX | Purchasing print wheels | 90.00 |
| 20 | Western Union | Cable expenses | 52.29 |
| 20 | New York Telephone | Telephone expenses | 557.36 |
| 20 | New York Telephone | Telephone expenses | 30.55 |
| 20 | Newsweek | Renewal of subscription | 32.50 |
| 20 | Charmaine St. John | Temporary employment | 60.00 |
| 24 | E. Anton Norris | Salary & Allowances | 1,541.40 |
| 24 | Colin Highland | Salary & Allowances | 1,153.50 |
| 24 | Jennifer Field | Salary & Allowances | 1,035.05 |
| 24 | Jeanette Speede | Salary | 521.85 |
| | | carried forward | \$ 146,244.61 |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|---------------------------|----------------------------------|---------------|
| | | Brought forward | \$ 146,244.61 |
| Mar. 24 | Colene Clarke | Salary | 492.97 |
| 24 | Hilary Cumberbatch | Salary | 449.92 |
| 24 | Margaret Headley | Salary | 449.92 |
| 24 | Sandra Aimey | Salary | 270.35 |
| 24 | Avis Rent-a-car | Hired car expenses | 212.20 |
| 24 | B'dos Consulate General | Refund on operating expenses | 7,105.99 |
| 25 | Harold Weekes | Purchasing newspapers | 25.35 |
| 26 | Colene Clarke | Reimbursement of petty cash | 9.75 |
| 26 | New York Telephone | Telephone expenses | 37.08 |
| 27 | Charmaine St. John | Temporary employment | 60.00 |
| Apr. 1 | Charmaine St. John | Temporary employment | 75.00 |
| 7 | Colene Clarke | Entertainment expenses | 107.42 |
| 7 | E. Anton Norris | Arrears in salary | 2,429.50 |
| 7 | Colin Highland | Arrears in salary | 2,020.50 |
| 7 | Jennifer Field | Arrears in salary | 544.56 |
| 7 | E. Anton Norris | Refund on travelling expenses | 150.00 |
| 9 | A.J.G. Locksmith | Cost of opening locks | 54.00 |
| 9 | Colin Highland | Refund on travelling expenses | 98.50 |
| 9 | New York Telephone | Telephone expenses | 113.13 |
| 9 | Peter Rothholz Associates | Professional Services | 2,051.49 |
| 9 | Con Edison | Electricity expenses | 11.73 |
| 9 | Bourne International | Professional Services | 2,400.00 |
| 9 | Western Union | Cable Expenses | 410.80 |
| 9 | M. Perlman, Inc. | Purchasing paper towels | 54.50 |
| 9 | Senator Supply Co. | Stationery & Office supplies | 278.19 |
| 9 | Con Edison | Electricity expenses | 25.05 |
| 9 | Dun & Bradstreet | Renewal of subscription | 2,106.00 |
| 9 | American Express | Travelling & Entertainment exps. | 909.27 |
| 9 | American Express | Travelling expenses | 351.35 |
| 9 | Roy Clarke | Salary increment | 1,620.00 |
| 10 | E. Anton Norris | Salary & Allowances | 1,655.40 |
| 10 | Colin Highland | Salary & Allowances | 1,255.75 |
| 10 | Jennifer Field | Salary & Allowances | 1,134.80 |
| 10 | Jeanette Speede | Salary | 521.85 |
| 10 | Colene Clarke | Salary | 521.85 |
| 10 | Hilary Cumberbatch | Salary | 449.92 |
| 10 | Margaret Headley | Salary | 724.00 |
| 10 | Charmaine St. John | Temporary employment | 75.00 |
| 10 | Marine Tobacco | Purchasing liquor | 295.50 |
| 10 | E. Anton Norris | Travelling advance | 150.00 |
| 10 | Jennifer Field | Travelling advance | 100.00 |
| 13 | Amtrak | Roundtrip tickets to Maryland | 132.00 |
| 14 | Abel International | Purchasing adding machines | 474.00 |
| 15 | Adolph's Locksmith | Installing locks | 42.50 |
| 15 | James Stuart | Deposit on upholsting chair | 100.00 |
| 16 | Western Union | Cable expenses | 89.52 |
| | | Carried forward | \$ 179,531.22 |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|----------------------------|------------------------------------|---------------|
| | | Brought forward | \$ 179,531.22 |
| Apr.16 | Senator Supply Co. | Stationery | 117.88 |
| 16 | M. Perlman Inc. | Office supplies | 46.45 |
| 16 | B'dos Board of Tourism | Refund on postage expenses | 797.66 |
| 16 | B'dos Consulate General | Refund on operating expenses | 3,506.80 |
| 16 | Charmaine St. John | Temporary employment | 60.00 |
| 21 | The NY Chamber of Commerce | Luncheon expenses | 50.00 |
| 21 | Mary Sellner | UNIDO luncheon expenses | 25.00 |
| 21 | Sandra Aimey | Salary | 221.63 |
| 24 | E. Anton Norris | Salary & Allowances | 1,655.40 |
| 24 | Colin Highland | Salary & Allowances | 1,255.75 |
| 24 | Jennifer Field | Salary & Allowances | 1,134.80 |
| 24 | Jeanette Speede | Salary | 521.85 |
| 24 | Colene Clarke | Salary | 521.85 |
| 24 | Hilary Cumberbatch | Salary | 449.92 |
| 24 | Margaret Headley | Salary | 60.33 |
| 24 | Charmains St. John | Temporary employment | 75.00 |
| 24 | Sandra Aimey | Salary | 221.63 |
| 27 | Sandra Aimey | Advance for supplies | 300.00 |
| 28 | New York Telephone | Telephone expenses | 113.13 |
| 28 | New York Telephone | Telephone expenses | 35.09 |
| 28 | New York Telephone | Telephone expenses | 655.32 |
| 28 | Western Union | Cable expenses | 209.77 |
| 28 | The Wall Street Journal | Renewal of subscription | 77.00 |
| 29 | Hilary Cumberbatch | Reimbursement of petty cash | 98.59 |
| 29 | Macys | Purchasing office furnishings | 332.50 |
| 30 | E. Anton Norris | Adjustment in salary | 972.50 |
| 30 | Colin Highland | Adjustment in salary | 65.00 |
| 30 | Jennifer Field | Adjustment in Salary | 30.00 |
| 30 | Sandra Aimey | Increment in salary | 1,027.29 |
| 30 | Con Edison | Electricity expenses | 28.82 |
| 30 | Day-timers | Purchasing daytimers | 22.61 |
| 30 | Van Brunt & Company | Advertising expenses | 5,530.00 |
| 30 | New York Telephone | Telephone expenses | 35.40 |
| May 1 | Charmaine St. John | Temporary employment | 90.00 |
| 5 | Regan Furniture | Purchasing office furnishings | 1,239.00 |
| 5 | E. Anton Norris | Refund on out-of-pocket exps. | 47.00 |
| 8 | Charmaine St. John | Tempirary employment | 90.00 |
| 8 | Hilary Cumberbatch | Cost of painting office & supplies | 118.60 |
| 12 | E. Anton Norris | Salary & Allowances | 1,707.55 |
| 12 | Frederick Harding | Salary & Allowances | 1,416.00 |
| 12 | Colin Highland | Salary & Allowances | 1,322.00 |
| 12 | Jennifer Field | Salary & Allowances | 1,162.30 |
| 12 | Jeanette Speede | Salary | 521.85 |
| 12 | Colene Clarke | Salary | 521.85 |
| 12 | Hilary Cumberbatch | Salary | 449.92 |
| | | Carried forward | \$208,472.26 |

| <u>Date</u> | <u>To Whom</u> | <u>Purpose</u> | <u>AMOUNT</u> |
|-------------|-----------------------------|----------------------------------|---------------|
| | | Brought forward | \$ 208,472.26 |
| May 12 | Frederick Harding | Setting allowances | 450.00 |
| 12 | E. Anton Norris | Refund on rental expenses | 1,225.00 |
| 15 | Charmaine St. John | Temporary employment | 75.00 |
| 15 | Jennifer Field | Refund on rental expenses | 885.00 |
| 15 | Bourne International | Professional Services | 2,400.00 |
| 15 | Van Brunt & Company | Advertising expenses | 1,437.81 |
| 15 | Inc. Magazine | Renewal of subscription | 12.00 |
| 15 | American Management Assoc. | Purchasing publications | 128.72 |
| 15 | Colin Highland | REFUND on out-of-pocket exps. | 25.00 |
| 15 | Con Edison | Electricity expenses | 26.01 |
| 15 | Frederick Harding | Refund on out-of-pocket expenses | 17.50 |
| 15 | Peter Rothholz Associates | Professional Services | 1,622.90 |
| 15 | Regan Furniture | Purchasing office furnishings | 170.00 |
| 18 | United Nations Int'l School | Tuition | 200.00 |
| 18 | American Express | Travelling & Entertainment Exps. | 600.57 |
| 18 | New York Telephone | Telephone expenses | 38.95 |
| 19 | Sandra Aimey | Salary | 328.03 |
| 20 | Hilary Cumberbatch | Reimbursement of petty cash | 67.96 |
| 20 | New York Telephone | Telephone expenses | 668.02 |
| 20 | M. Perlman Inc. | Stationery & Office supplies | 131.50 |
| 20 | Mutual of Omaha | Flight insurance | 375.00 |
| 20 | James Stuart | Balance on repairing chair | 100.00 |
| 21 | Colin Highland | Refund on travelling expenses | 99.90 |
| 22 | E. Anton Norris | Salary & Allowances | 1,707.55 |
| 22 | Frederick Harding | Salary & Allowances | 1,126.00 |
| 22 | Colin Highland | Salary & Allowances | 1,312.00 |
| 22 | Jennifer Field | Salary & Allowances | 1,162.30 |
| 22 | Jeanette Speede | Salary | 521.85 |
| 22 | Colene Clarke | Salary | 521.85 |
| 22 | Hilary Cumberbatch | Salary | 449.92 |
| 22 | Charmaine St. John | Temporary employment | 75.00 |
| 22 | New York Telephone | Telephone expenses | 31.54 |
| 22 | Regan Furniture | Purchasing office furnishings | 700.00 |
| 27 | Sandra Aimey | Salary | 221.63 |
| 29 | Charmaine St. John | Temporary employment | 90.00 |
| 29 | American Express | Travelling & Entertainment exps. | 518.17 |
| 29 | Jeanette Speede | Reimbursement of petty cash | 34.34 |
| | | | <hr/> |
| | | | \$228,029.28 |

RECEIVED
U.S. DEPARTMENT
OF JUSTICE
CRIMINAL DIVISION

JUL 14 4 57 PM '81

BARBADOS BOARD OF TOURISM

NEW YORK OFFICE

INTERNAL SECURITY
SECTION
REGISTRATION UNIT

ITEM 15 (a)

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|---------------|------------------------|-------------------------------|---------------|
| DECEMBER 1980 | | | |
| 3 | US Postmaster | Postage machine refill | \$1,500.00 |
| 3 | Alken Travel | Travelling - Browne | 245.00 |
| 5 | M. Wilson | Travelling & Ent. Oct. | 1,351.89 |
| 8 | M. Wilson | Salaries & Allowances | 999.37 |
| 8 | R. Roach | Salaries & Allowances | 789.42 |
| 8 | C. Randell | Salaries & Allowances | 764.93 |
| 8 | B. Browne | Salaries & Allowances | 731.80 |
| 8 | M. Weekes | Salaries | 497.00 |
| 8 | A. Seale | Salaries | 428.50 |
| 8 | M. Jemmott | Salaries | 362.50 |
| 8 | J. Riley | Salaries | 306.50 |
| 8 | K. Yearwood | Salaries | 289.00 |
| 8 | C. Scott | Salaries | 428.50 |
| 8 | M. Wilson | Salaries | 275.00 |
| 8 | C. Roach | Salaries | 368.36 |
| 10 | ANTOR | Luncheon fee Weekes & Randell | 48.00 |
| 10 | ANTOR | Luncheon fee for Browne | 24.00 |
| 10 | C. Roach | Salaries | 165.11 |
| 15 | J. Riley | Salaries | 375.44 |
| 15 | M. Wilson | Salaries & Allowances | 1,154.86 |
| 15 | R. Roach | Salaries & Allowances | 910.40 |
| 15 | B. Browne | Salaries & Allowances | 838.29 |
| 15 | C. Randell | Salaries & Allowances | 878.42 |
| 15 | M. Weekes | Salaries | 506.31 |
| 15 | Seale, A. | Salaries | 428.50 |
| 15 | M. Jemmott | Salaries | 362.50 |
| 15 | K. Yearwood | Salaries | 381.94 |
| 15 | C. Scott | Salaries | 428.50 |
| 15 | B. Browne | Utilities & Travelling | 181.37 |
| 15 | C. Randell | Utilities & Travelling | 201.42 |
| 15 | R. Roach | Utilities & Travelling | 1,445.60 |
| 15 | Tribune Films | Film distribution | 62.25 |
| 15 | M. Perlman, Inc. | Stationery | 17.40 |
| 15 | DeVoe Travel | Participation in CTA Seminar | 495.00 |
| 15 | IBM Corp | Purchase of ribbons | 100.50 |
| 15 | ASTA | Membership dues | 65.00 |
| 15 | Exhibition Contractors | Transporting of lit. | 9.00 |
| | | Carried Fd. | \$18,417.58 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|---------------|------------------------|--|---------------|
| DECEMBER 1980 | | Brought Fd. | \$18,417.58 |
| 15 | CMS Electrical | Installation of ballast | 34.90 |
| 15 | NY SKAL Club | 1981 Dues - Wilson | 75.60 |
| 15 | Western Union | Cables - Oct, Nov. & equipment charges for Oct | 347.70 |
| 15 | Robinson's | Duplicate slides | 117.90 |
| 15 | Pitney Bowes | Postage meter rental | 83.00 |
| 15 | Todd Travel Promotions | Storage charges & Mailings | 1,757.52 |
| 15 | B'dos Consulate | Insurance & rentals | 3,487.00 |
| 15 | Bonaire Travel | Refund for projector | 27.00 |
| 15 | J. Riley | Salaries | 306.50 |
| 31 | Ainsley Allder | Advertising | 60.00 |
| 31 | Caribbean Holidays | Participation in promotion | 5,454.54 |
| 31 | A. Seale | Advance on salary | 100.00 |
| JANUARY 1981 | | | |
| 7 | B. Browne | Advance on salary | 500.00 |
| 8 | M. Wilson | 2 day trip to Conn. | 100.00 |
| 12 | M. Wilson | Salaries & Allowances | 999.37 |
| 12 | R. Roach | Salaries & Allowances | 789.42 |
| 12 | C. Randell | Salaries & Allowances | 764.93 |
| 12 | B. Browne | Salaries & Allowances balance | 231.80 |
| 12 | M. Weekes | Salaries | 497.00 |
| 12 | M. Jemmott | Salaries | 362.50 |
| 12 | K. Yearwood | Salaries | 289.00 |
| 12 | A. Seale | Balance re salaries | 328.50 |
| 12 | C. Scott | Salaries | 428.50 |
| 12 | Harold Weekes | Nations for Sep - Dec | 33.15 |
| 15 | Cash | Petty cash | 44.50 |
| 16 | US Postmaster | Bulk mailing fee 1981 | 40.00 |
| 21 | Lightning Copy center | Copying of material | 59.00 |
| 21 | Avis Rent A Car | Rental of car | 67.42 |
| 21 | US Postmaster | Postage machine refill | 400.00 |
| 21 | NY SKAL Club | Dinner meeting - Wilson | 21.00 |
| 21 | Cash | Petty cash | 70.05 |
| 22 | M. Wilson | Utilities & Travel & Ent. | 500.00 |
| 27 | M. Wilson | Salaries & Allowances | 999.36 |
| 27 | R. Roach | Salaries & Allowances | 789.40 |
| 27 | C. Randell | Salaries & Allowances | 764.92 |
| 27 | B. Browne | Salaries & Allowances | 731.79 |
| 27 | M. Wilson | 1 day trip to Washington | 301.00 |
| 27 | TTRA | Luncheon fee Wilson | 20.00 |
| 27 | M. Weekes | Salaries | 497.00 |
| 27 | A. Seale | Salaries | 428.50 |
| 27 | C. Scott | Salaries | 428.50 |
| | | Carried Fd. | \$41,755.85 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|---------------|----------------------|------------------------------|---------------|
| JANUARY 1981 | | Brought Fd. | \$41,755.85 |
| 27 | M. Jemmott | Salaries | 362.50 |
| 27 | J. Riley | Salaries | 306.50 |
| 27 | K. Yearwood | Salaries | 289.00 |
| 27 | NY Telephone | Telephone calls for Nov. | 974.78 |
| FEBRUARY 1981 | | | |
| 2 | M. Weekes | Retroactive salary Apr - Jan | 497.00 |
| 2 | A. Seale | " " " " | 428.50 |
| 2 | M. Jemmott | " " " " | 362.50 |
| 2 | J. Riley | " " " " | 453.50 |
| 2 | K. Yearwood | " " Oct-Jan | 115.60 |
| 2 | NY Telephone | Tel. calls for Dec | 1,113.44 |
| 2 | US Postmaster | Postage machine refill | 1,100.00 |
| 2 | C. Raoch | Salaries | 165.10 |
| 2 | C. Scott | Retroactive salary Aug-Jan | 257.10 |
| 3 | M. Wilson | 3 day trip to Saranac, NY | 245.00 |
| 6 | B. Browne | 1 day trip to Niagara Falls | 155.00 |
| 10 | US Postmaster | Postage machine refill | 1,500.00 |
| 6 | C. Randell | 2 day trip to Conn. | 223.30 |
| 10 | M. Wilson | Balance due travel & ent. | 313.43 |
| 11 | ANTOR | Luncheon fee for Wilson | 20.00 |
| 12 | M. Weekes | Salaries | 521.85 |
| 12 | A. Seale | Salaries | 449.92 |
| 12 | C. Scott | Salaries | 449.92 |
| 12 | K. Yearwood | Salaries | 314.83 |
| 12 | M. Wilson | Salaries & Allowances | 1,041.33 |
| 12 | C. Randell | Salaries & Allowances | 794.85 |
| 12 | B. Browne | Salaries & Allowances | 759.84 |
| 12 | R. Roach | Salaries & Allowances | 899.94 |
| 12 | M. Wilson | Utilities, travel & Ent. | 1,721.56 |
| 12 | J. Riley | Salaries | 324.00 |
| 12 | Cash | Petty cash | 59.75 |
| 12 | J. Riley | Balance re salaries | 32.40 |
| 18 | Waldorf Astoria | Deposit for Mar 30 reception | 750.00 |
| 18 | M. Wilson | 2 day trip to Hartford & Pa. | 205.00 |
| 18 | Alken Travel | Travelling | 393.77 |
| 18 | C. Roach | Salaries | 165.11 |
| 20 | Avis Rent A Car | Rental of cars | 651.27 |
| 20 | Mid Island Messenger | Messenger service | 72.00 |
| 20 | Carey Cadillac | Limousine service | 44.70 |
| 20 | US Postmaster | Permit fee for 1981 | 30.00 |
| 20 | US Postmaster | Advance deposit fee 1981 | 75.00 |
| 20 | ANTOR | 1981 membership dues | 40.00 |
| | | Carried Fd. | \$60,435.14 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|---------------|--------------------------|---|---------------|
| FEBRUARY 1981 | | Brought Fd. | \$60,435.14 |
| 20 | White Plains Hotel | Accommodation charges for Randell | 62.06 |
| 20 | Emery Air Freight | Delivery of literature | 65.13 |
| 20 | News Events Photo Svs | Photographic services | 146.10 |
| 20 | TTRA | 1981 membership dues | 160.00 |
| 20 | Western Union | Cables for Dec & equipment charges for Nov. | 71.40 |
| 20 | M. Perlman | Stationery | 223.68 |
| 20 | Tribune Films | Film distribution | 129.65 |
| 20 | Admiral's Club | Membership dues 1981 | 50.00 |
| 20 | Todd Travel Promotions | Storage charges & mailings | 1,475.09 |
| 20 | CTA Great Lakes | Shared cost on promotion | 95.66 |
| 20 | C. Randell | Utilities, travel & ent. | 208.05 |
| 20 | B. Browne | Utilities, travel & ent. | 89.20 |
| 20 | Saddlebrook Marriott | Deposit for April 2 reception | 400.00 |
| 20 | M. Wilson | Travel to Conn, Pa., & Boston | 100.00 |
| 23 | M. Wilson | Salaries & Allowances | 999.37 |
| 23 | R. Roach | Salaries & Allowances | 789.40 |
| 23 | C. Randell | Salaries & Allowances | 1,233.22 |
| 23 | B. Browne | Salaries & Allowances | 731.79 |
| 23 | M. Weekes | Salaries | 521.85 |
| 23 | A. Seale | Salaries | 449.93 |
| 23 | C. Scott | Salaries | 449.93 |
| 23 | M. Jemmott | Salaries | 424.73 |
| 23 | K. Yearwood | Salaries | 303.45 |
| 23 | C. Roach | Salaries | 165.10 |
| 23 | Wilson | 8 day trip to Fla, Houston, San Francisco, Los Angeles | 620.00 |
| 23 | Exposition Svs & Rentals | Rental of furniture for show | 52.00 |
| 23 | The Wedding Show | Participation in show | 262.50 |
| 23 | M. Wilson | Additional advance for travelling | 100.00 |
| 27 | C. Randell | 2 day trip to L.I. | 254.00 |
| 12 | M. Jemmott | Salaries | 380.62 |
| 12 | J. Riley | Salaries | 324.00 |
| MARCH 1981 | | | |
| 6 | Cash | Petty cash | 50.00 |
| 6 | Alken Travel | Travelling to Pa & Conn | 181.00 |
| 6 | Ziff Davis Corp | Purchase of Travel Market Yearbook | 48.00 |
| 6 | White Plains Hotel | Deposit for Apr 3 reception | 200.00 |
| 11 | ANTOR | Luncheon fee for Wilson | 16.00 |
| 11 | B. Browne | Travelling & Entertainment | 40.00 |
| 11 | M. Jemmott | Salaries | 402.67 |
| 12 | M. Wilson | Salaries & Allowances | 999.37 |
| | | Carried Fd. | \$73,710.09 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|-------------|---|--|---------------|
| MARCH 1981 | | Brought Fd. | \$73,710.09 |
| 12 | R. Roach | Salaries & Allowances | 1,089.25 |
| 12 | C. Randell | Salaries & Allowances | 771.23 |
| 12 | B. Browne | Salaries & Allowances | 731.80 |
| 12 | M. Weekes | Salaries | 521.85 |
| 12 | A. Seale | Salaries | 449.92 |
| 12 | J. Riley | Salaries | 340.20 |
| 12 | C. Scott | Salaries | 449.92 |
| 12 | C. Roach | Salaries | 165.11 |
| 12 | K. Yearwood | Salaries | 303.45 |
| 12 | DeVoe Travel | Deposits for receptions in San Francisco & Los Angeles | 2,500.00 |
| 13 | M. Wilson | 3 day trip to Conn. | 245.00 |
| 16 | R. Roach | 1 day trip to Pa. | 134.00 |
| 16 | US Postmaster | Postage machine refill | 1,500.00 |
| 16 | NYPO-Pcc | Registration fee for Seale | 22.00 |
| 16 | Seale, A. | Transporting boxes to JFK | 35.00 |
| 16 | J. Speede | Typing services | 45.00 |
| 16 | M. Wilson | 2 day trip to Dallas | 180.00 |
| 18 | B. Browne | 2 day trip to Conn & Boston | 334.00 |
| 20 | NY Telephone | Calls for January | 1,331.20 |
| 20 | Admiral's Club | Initiation fee | 25.00 |
| 20 | Central Bureau For Registered Addresses | Renewal of abbreviated address | 15.00 |
| 20 | US Postmaster | Refund for postage due account | 100.00 |
| 20 | M. Wilson | Advance for travelling | 100.00 |
| 20 | DeVoe Travel | Deposits for Beverly Wiltshire & St. Francis Hotels | 3,500.00 |
| 20 | Calendar Travel | Rental of bus for tour | 3,181.05 |
| 23 | C. Randell | Travelling to White Plains | 25.00 |
| 24 | TTRA | Luncheon fee for Wilson & Browne | 40.00 |
| 25 | M. Wilson | Salaries & Allowances | 999.36 |
| 25 | R. Roach | Salaries & Allowances | 826.07 |
| 25 | C. Randell | Salaries & Allowances | 771.22 |
| 25 | B. Browne | Salaries & Allowances | 731.79 |
| 25 | M. Weekes | Salaries | 521.85 |
| 25 | A. Seale | Salaries | 449.93 |
| 25 | M. Jemmott | Salaries | 402.68 |
| 25 | J. Riley | Salaries | 340.20 |
| 25 | K. Yearwood | Salaries | 303.45 |
| 25 | C. Scott | Salaries | 449.93 |
| 25 | C. Roach | Salaries | 330.21 |
| 25 | C. Randell | 1 day trip to L.I. | 135.29 |
| 25 | Cash | Petty cash | 54.94 |
| 25 | Harold Weekes | Nations - Jan - March | 33.80 |
| 25 | Cash | Petty cash increase | 100.00 |
| 27 | UPS | Literature delivery | 35.57 |
| 27 | C. St. John | Clerical services | 36.10 |
| 27 | M. Wilson | Advance for tour | 3,000.00 |
| 27 | M. Wilson | 14 days travelling allow. | 910.00 |
| | | Carried Fd. | \$102,277.46 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|-------------|---------------------|---|---------------|
| MARCH 1981 | | Brought Fd. | \$102,277.46 |
| 27 | Doral Inn | Guarantee deposit for accommodation | 155.20 |
| 27 | B. Browne | Purchase of uniform | 80.00 |
| 27 | C. Randell | Purchase of uniform | 80.00 |
| 30 | C. Randell | 2 day trip to Hartford & Boston | 284.00 |
| 30 | B. Browne | 2 day trip to Conn & Boston | 264.00 |
| 31 | H. Cumberbatch | Travelling | 100.00 |
| 31 | Barclays Bank | Service charges | 4.69 |
| APRIL 1981 | | | |
| 2 | R. Roach | 6 day trip to San Francisco & Los Angeles | 1,005.00 |
| 2 | UPS | Delivery of literature | 60.01 |
| 6 | TF Casey | Delivery of literature | 36.00 |
| 7 | B. Browne | 2 day trip to Washington | 290.00 |
| 8 | H. Cumberbatch | Travelling to Todd | 45.00 |
| 9 | M. Wilson | Salaries & Allowances | 999.37 |
| 9 | R. Roach | Salaries & Allowances | 826.08 |
| 9 | C. Randell | Salaries & Allowances | 771.23 |
| 9 | B. Browne | Salaries & Allowances | 731.80 |
| 9 | M. Weekes | Salaries | 521.85 |
| 9 | A. Seale | Salaries | 449.92 |
| 9 | M. Jemmott | Salaries | 402.67 |
| 9 | J. Riley | Salaries | 364.29 |
| 9 | K. Yearwood | Salaries | 303.45 |
| 9 | C. Scott | Salaries | 449.92 |
| 9 | Cash | Petty cash | 62.29 |
| 9 | Cash | Payment for liquor | 342.00 |
| 9 | C. Sinckler | Travelling | 25.00 |
| 13 | Robert Davis | Advance for tour expenses | 258.00 |
| 13 | Anthony Carter | Advance on tour expenses | 230.00 |
| 13 | CTA Midwest Chapter | Promotion registration | 200.00 |
| 13 | M. Wilson | Salary advance | 100.00 |
| 13 | Alken Travel | Airline tickets | 1,784.00 |
| 14 | C. Randell | Salaries & Allowances | 771.22 |
| 15 | M. Wilson | 2 day trip to Miami | 180.00 |
| 14 | CAsh | Storage charges for literature | 75.00 |
| 15 | C. Scott | Advance on salary | 150.00 |
| 15 | C. Randell | Utilities, travel & Ent. | 211.98 |
| 15 | Detroit News | Travel show registration | 270.00 |
| 24 | M. Weekes | Salaries | 521.85 |
| 24 | A. Seale | Salaries | 449.93 |
| 24 | M/ Jemmott | Salaries | 414.00 |
| 24 | J. Riley | Salaries | 340.20 |
| 24 | K. Yearwood | Salaries | 303.45 |
| 24 | C. Scott | Balance due salaries | 349.93 |
| | | Carried Fd. | \$116,808.99 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|-------------|------------------------|---|---------------|
| APRIL 1981 | | Brought Fd. | \$116,808.99 |
| 24 | M. Wilson | Salaries & Allowances | 961.86 |
| 24 | R. Roach | Salaries & Allowances | 851.07 |
| 24 | B. Browne | Salaries & Allowances | 756.79 |
| 24 | M. Wilson | Travelling & ent. | 2,697.76 |
| 24 | B. Browne | 3 day trip to Detroit | 420.00 |
| 24 | George Jemmott | Travelling to JFK | 20.00 |
| 29 | M. Perlman, Inc. | Stationery | 518.45 |
| 30 | Barclays Bank | Check issued to US Postmaster | 1,500.00 |
| MAY 1981 | | | |
| 4 | NY Telephone | calls for Feb & March | 2,917.15 |
| 7 | US Postmaster | Postage machine refill | 1,500.00 |
| 7 | Cash | Petty cash | 60.07 |
| 7 | B. Browne | 5 day trip to Barbados | 275.00 |
| 7 | B. Browne | 1 day trip to Chicago | 150.00 |
| 7 | B. Browne | Salaries & Allowances | 751.80 |
| 7 | Western Union | Cables & Telex Jan - Mar | 744.89 |
| 7 | Western Union Svs Corp | Equipment charges Dec - Mar | 121.80 |
| 7 | C. Roach | TRetroactive salary Apr-Sep1980 & salaries | 1,250.86 |
| 7 | Cash | 5 day trip to B'dos - Wilson | 275.00 |
| 7 | Lightning Copy Ctr. | Copying of lists | 54.60 |
| 7 | Peter Rothholz Assoc. | Tour expenses | 3,331.22 |
| 8 | A. Seale | Salaries | 449.92 |
| 8 | M. Weekes | Salaries | 521.85 |
| 8 | M. Wilson | Salaries & Allowances | 1,011.87 |
| 8 | R. Roach | Salaries & Allowances | 831.08 |
| 8 | C. Randell | Salaries & Allowances | 776.23 |
| 8 | M. Jemmott | Salaries | 402.67 |
| 8 | J. Riley | Salaries | 346.57 |
| 8 | JK. Yearwood | Salaries | 303.45 |
| 8 | C. Scott | Salaries | 449.92 |
| 12 | C. Randell | Utilities, travel & ent. | 365.22 |
| 15 | R. Roach | Advance on salary & ent. at CTA Show | 650.00 |
| 15 | Emery Air Freight | Delivery of literature | 644.32 |
| 15 | Overland Overseas | Airline tickets | 1,125.00 |
| 15 | TTRA | Conference registration | 195.00 |
| 15 | Del Webbs Sahara | Hotel accommodation | 42.40 |
| 15 | CHA | Conference registration | 150.00 |
| 15 | CTC-5 Housing Bureau | Hotel accommodation | 32.00 |
| 15 | Avis Rent A Car | rental of car in Dallas | 53.65 |
| 15 | Avis Rent A Car | Rental of cars | 376.14 |
| 21 | C. Scott | Salaries | 899.85 |
| | | Carried Fd. | \$145,594.45 |

BARBADOS BOARD OF TOURISM CONT'D

| <u>DATE</u> | <u>TO WHOM</u> | <u>PURPOSE</u> | <u>AMOUNT</u> |
|-------------|----------------------|--|---------------------|
| MAY 1981 | | Brought Fd. | \$145,594.45 |
| 21 | M. Wilson | Salaries & Allowances | 1,061.86 |
| 21 | R. Roach | Salaries & Allowances | 351.07 |
| 21 | C. Randell | Salaries & Allowances | 796.22 |
| 21 | B. Browne | Salaries & Allowances | 736.79 |
| 21 | M. Weekes | Salaries | 521.85 |
| 21 | A. Seale | Salaries | 449.93 |
| 21 | M. Jemmott | Salaries | 402.68 |
| 21 | J. Riley | Salaries | 340.20 |
| 21 | K. Yearwood | Salaries | 303.45 |
| 21 | M. Wilson | Bal. due travel & ent. | 655.55 |
| 21 | C. Randell | Utilities | 1,298.00 |
| 21 | Waldorf Astoria | Reception on Mar 30 | 10,327.86 |
| 21 | Hotel Sonesta | Reception on Mar 31 | 4,299.60 |
| 21 | Sheraton Boston | Reception on April 1 | 5,092.50 |
| 21 | Loews Anatole | Reception on April 6 | 4,416.60 |
| 21 | Saddlebrook Marriott | Reception on April 2 | 5,883.83 |
| 21 | White Plains Hotel | Reception on April 3 | 4,642.78 |
| 21 | Projection Inc. | Audio visual operator at Sheraton Boston | 60.00 |
| 21 | Charles Monaghan | Expenses for travelling to Hartford to speak at promotion | 114.37 |
| 21 | M. Weekes | 1 hour overtime | 9.77 |
| 21 | Tribune Films | Film distribution | 183.35 |
| 21 | Randy Flaun | Photography services | 48.00 |
| 27 | Grand Hyatt, NY | Luncheon fee | 46.00 |
| 28 | Pro Travel | Deposit - Hotel accommodation | 150.00 |
| 28 | NY SKAL Club | Luncheon fee for Wilson | 21.00 |
| 28 | US Postmaster | Postage machine refill | 1,500.00 |
| 28 | Cash | Refreshments for LINKS Promotion | 57.00 |
| 28 | A. Seale | Transporting of mail to post office for 1 month | 125.00 |
| 28 | B. Browne | 2 day trip to Niagara Falls | 275.00 |
| 28 | M. Wilson | Travelling & Ent. March & April | 7,724.42 |
| 28 | Barclays Bank | Overdraft charges | 19.46 |
| 28 | Barclays Bank | returned check | 81.25 |
| Total | | | <u>\$197,589.84</u> |

CASH RECEIPTS - BARBADOS BOARD OF TOURISM

DECEMBER 1980 - MAY 1981

| | | <u>AMOUNT</u> |
|------------------|------------------------------|--------------------------|
| December 9, 1980 | Barbara Browne | \$ 17.05 |
| " 9, 1980 | Arthur Seale | 35.70 |
| " 9 | Barbados Board of Tourism | 22,601.59 |
| January 14, 1981 | Barbados Board of Tourism | 5,762.57 |
| " 22 | Cayman Islands Tourist Board | 276.00 |
| " 22 | Henry Davis Corp. | 425.00 |
| " 22 | Ambassador Mailing Co. | 400.00 |
| " 22 | Barbados I.D.C. | 339.29 |
| " 23 | Barbados Board of Tourism | 15,205.41 |
| February 13 | Barbados Board of Tourism | 30,216.49 |
| " 27 | Barbados Board of Tourism | 11,979.10 |
| March 11 | Barbados Board of Tourism | 20,000.00 |
| " 6 | Barbara Browne | 50.50 |
| " 6 | Arthur Seale | 30.00 |
| " 6 | Katrina Yearwood | 18.00 |
| " 6 | Claude Scott | 35.00 |
| April 9 | Van Brunt & Co. | 100.00 |
| " 24 | Barbados I.D.C. | 797.66 |
| " 24 | Postage refund | 7.50 |
| " 30 | Barbados Board of Tourism | 44,243.80 |
| May 21 | Barbados Board of Tourism | 36,000.00 |
| " 28 | Patrick Hinds | 100.00 |
| | Total | <hr/> \$188,640.66 <hr/> |

