

U.S. Department of Justice

Washington, DC 20530

**Supplemental Statement**

**Pursuant to the Foreign Agents Registration Act of 1938, as amended**

For Six Month Period Ending March 31, 2015

(Insert date)

**I - REGISTRANT**

1. (a) Name of Registrant

JETRO, Houston

(b) Registration No.

2277

(c) Business Address(es) of Registrant

1221 McKinney Street, Suite 4141  
Houston, TX 77010

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

(1) Residence address(es) Yes  No

(2) Citizenship Yes  No

(3) Occupation Yes  No

(b) If an organization:

(1) Name Yes  No

(2) Ownership or control Yes  No

(3) Branch offices Yes  No

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

**IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).**

3. If you have previously filed Exhibit C<sup>1</sup>, state whether any changes therein have occurred during this 6 month reporting period.

Yes  No

If yes, have you filed an amendment to the Exhibit C? Yes  No

If no, please attach the required amendment:

<sup>1</sup> The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes  No

If yes, furnish the following information:

Name	Position	Date Connection Ended
Takashi Nakamizo	Chief Executive Director	12/05/2014

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes  No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
Junji Kurokawa	2724 Kipling, #306 Houston, TX 77098	Japanese	Chief Executive Director	11/13/2014

5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes  No

If yes, identify each such person and describe the service rendered.

Mr. Kurokawa has overall responsibility for administering the operations and affairs of JETRO Houston in achieving its organizational purpose of promoting bilateral trade and mutual understanding between Japan and the United States. The activities of JETRO Houston include research, public relations and dissemination of information concerning Japan.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes  No

Name	Residence Address	Citizenship	Position	Date Assumed
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(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes  No

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
Takashi Nakamizo	Chief Executive Director	12/05/2014

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes  No

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes  No

If no, list names of persons who have not filed the required statement.

Junji Kurokawa

Please refer to Mar.2015 Short Form Registration Statement Attachment 1

**II - FOREIGN PRINCIPAL**

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes  No
- If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)<sup>2</sup> during this 6 month reporting period? Yes  No
- If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)<sup>2</sup> whom you continued to represent during the 6 month reporting period.

Japan External Trade Organization (JETRO)  
 P.O. Box 528, Ark Mori Building  
 12-32, Akasaka 1-chome, Minato-ku  
 Tokyo, 107-6006, Japan

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A<sup>3</sup> Yes  No

Exhibit B<sup>4</sup> Yes  No

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes  No

If yes, have you filed an amendment to these exhibits? Yes  No

If no, please attach the required amendment.

<sup>2</sup> The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

<sup>3</sup> The Exhibit A, which is filed on Form NSD-3, sets forth the information required to be disclosed concerning each foreign principal.

<sup>4</sup> The Exhibit B, which is filed on Form NSD-4, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

**III - ACTIVITIES**

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11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes  No

If yes, identify each foreign principal and describe in full detail your activities and services:

Please refer to  
Mar.2015 Attachment 1

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity<sup>5</sup> as defined below? Yes  No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

Please refer to  
Mar.2015 Attachment 2

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes  No

If yes, describe fully.

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<sup>5</sup> "Political activity," as defined in Section 1(o) of the Act, means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

**IV - FINANCIAL INFORMATION**

**14. (a) RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes  No

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.<sup>6</sup>

Date	From Whom	Purpose	Amount
		Please refer to Mar.2015 Attachment 3	

\$413,134.09

Total

**(b) RECEIPTS - FUNDRAISING CAMPAIGN**

During this 6 month reporting period, have you received, as part of a fundraising campaign<sup>7</sup>, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes  No

If yes, have you filed an Exhibit D<sup>8</sup> to your registration? Yes  No

If yes, indicate the date the Exhibit D was filed. Date \_\_\_\_\_

**(c) RECEIPTS-THINGS OF VALUE**

During this 6 month reporting period, have you received any thing of value<sup>9</sup> other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes  No

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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<sup>6, 7</sup> A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).  
<sup>8</sup> An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.  
<sup>9</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes  No

(2) transmitted monies to any such foreign principal? Yes  No

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
		Please refer to Mar.2015 Attachment 4	

\$367,118

Total

**(b) DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value<sup>10</sup> other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes  No

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
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**(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value<sup>11</sup> in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes  No

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

## V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?<sup>12</sup>

Yes  No

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?

Yes  No

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Japan External Trade Organization (JETRO), Tokyo, Japan

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes  No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- Radio or TV broadcasts       Magazine or newspaper       Motion picture films       Letters or telegrams  
 Advertising campaigns       Press releases       Pamphlets or other publications       Lectures or speeches  
 Other (specify) \_\_\_\_\_

**Electronic Communications**

Email

Website URL(s): http://www.jetro.org

Social media websites URL(s): \_\_\_\_\_

Other (specify) \_\_\_\_\_

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- Public officials       Newspapers       Libraries  
 Legislators       Editors       Educational institutions  
 Government agencies       Civic groups or associations       Nationality groups  
 Other (specify) \_\_\_\_\_

21. What language was used in the informational materials:

English

Other (specify) \_\_\_\_\_

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes  No

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?

Yes

No

<sup>12</sup> The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

**VI - EXECUTION**

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature<sup>13</sup>)

April 23, 2015

/s/ Junji Kurokawa

eSigned

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<sup>13</sup> This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

**Attachment 1**

**JETRO-Houston**

**(Registration No. 2277)**

Response to Item 11:

**Japan External Trade Organization (JETRO), Tokyo, Japan:**

The Japan External Trade Organization (JETRO), established by a special law in Japan, is a non-profit, Japanese-government supported organization dedicated to promoting mutually beneficial trade and economic relations between Japan and other countries.

In the United States, JETRO currently maintains offices in New York, San Francisco, Chicago, Los Angeles, Houston, and Atlanta. These offices provide information relating to the Japanese economy and business as well as U.S.-Japan economic and trade relations and engage in various activities to promote a mutual understanding of U.S.-Japan economic and trade relations. The functions of JETRO's U.S. offices are believed to be similar to those of the United States Trade Center or U.S. Commercial Service (of the United States Department of Commerce).

As the Houston-based office of the Japan External Trade Organization (JETRO), JETRO-Houston provides to public officials, corporations, associations, individuals and any other interested parties information and materials relating to various aspects of Japanese economy and business, as well as U.S.-Japan economic and trade relations. JETRO-Houston also monitors the development of U.S. economic and market conditions for JETRO.

**Attachment 2**

**JETRO-Houston (Registration No. 2277)**

Response to Item 12:

During this six-month period JETRO-Houston representatives engaged in the following activities:

For JETRO-Tokyo, Japan

<u>Date</u>	<u>Activities</u>	<u>Location</u>	<u>Representative</u>
12/9/2014- 12/11/2014	Exhibited at POWER-GEN/Renewable Energy International Conference & Expo	Orland, FL	Junji Kurokawa Shinobu Maeda

**Attachment 3**

JETRO-Houston

(Registration No. 2277)

## Response to Item 14.(a) RECEIPTS-MONIES:

During this six-month period, JETRO-Houston received the following amount of money for general purposes from the following foreign principal:

<u>Month/Year</u>	<u>From Whom</u>	<u>Amount</u>
October, 2014	JETRO Tokyo	\$43,163.11
November, 2014	JETRO Tokyo	\$44,936.00
December, 2014	JETRO Tokyo	\$90,742.74
January, 2015	JETRO Tokyo	\$41,772.97
February, 2015	JETRO Tokyo	\$91,680.75
March, 2015	JETRO Tokyo	\$100,838.52
Total:		<u>\$413,134.09</u>

**Attachment 4****JETRO-Houston  
(Registration No. 2277)**

Response to Item 15.(a) DISBURSEMENTS-MONIES:

During this six-month period, JETRO-Houston disbursed or expended monies in connection with activities and services on behalf of Japan External Trade Organization, Tokyo, Japan as follows:

Month	Item	Purposes	Amount	
October, 2014	Salaries		\$17,174	
	Office and Administrative Expenses	Office rent		\$15,634
		Insurance and employee benefits		\$3,419
		Housing Allowance		\$1,871
		Telephone, facsimile, mail, courier and other communications-related expenses		\$2,963
		Equipment leasing and office supplies		\$3,513
		Business travel		\$8,119
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)		\$1,050
		PennWell Corporation 1241 South Sheridan Rd. Tulsa, OK 74112 (Power Gen Inter'l 2014 Exhibit Space and Advertisement)		\$6,288
	Other miscellaneous expenses		\$1,633	
	<b>TOTAL</b>			<b>\$61,662</b>

**Attachment 4 - Continued**

Month	Item	Purposes	Amount
November, 2014	Salaries		\$18,669
	Office and Administrative Expenses	Office rent	\$15,634
		Insurance and employee benefits	\$3,419
		Housing Allowance	\$2,149
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,029
		Equipment leasing and office supplies	\$686
		Business travel	\$16,678
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,675
	Other miscellaneous expenses		\$423
<b>TOTAL</b>			<b>\$62,361</b>

## Attachment 4 - Continued

Month	Item	Purposes	Amount
December, 2014	Salaries		\$16,091
	Office and Administrative Expenses	Office rent	\$15,634
		Insurance and employee benefits	\$3,419
		Housing Allowance	\$5,033
		Telephone, facsimile, mail, courier and other communications-related expenses	\$2,065
		Equipment leasing and office supplies	\$2,400
		Business travel	\$17,934
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$2,275
Other miscellaneous expenses		\$6,988	
<b>TOTAL</b>			<b>\$71,838</b>
January, 2015	Salaries		\$16,233
	Office and Administrative Expenses	Office rent	\$15,460
		Insurance and employee benefits	\$3,419
		Housing Allowance	\$1,421
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,650
		Equipment leasing and office supplies	\$3,513
		Business travel	\$4,038
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,238
Other miscellaneous expenses		\$2,107	
<b>TOTAL</b>			<b>\$51,079</b>

## Attachment 4 - Continued

Month	Item	Purposes	Amount
February, 2015	Salaries		\$16,141
	Office and Administrative Expenses	Office rent	\$15,460
		Insurance and employee benefits	\$3,419
		Housing Allowance	\$1,421
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,963
		Equipment leasing and office supplies	\$1,093
		Business travel	\$16,284
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$1,050
	Other miscellaneous expenses		\$1,026
<b>TOTAL</b>			<b>\$57,857</b>

**Attachment 4 - Continued**

Month	Item	Purposes	Amount
March, 2015	Salaries		\$17,283
	Office and Administrative Expenses	Office rent	\$15,460
		Insurance and employee benefits	\$3,434
		Housing Allowance	\$1,421
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,584
		Equipment leasing and office supplies	\$5,151
		Business travel	\$5,518
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$350
		Washington Core 4340 East-West Highway Suite 1110 Bethesda, MD 20814 (Environment and Energy Monitoring 2014 Report)	\$4,000
	Other miscellaneous expenses		\$8,119
<b>TOTAL</b>			<b>\$62,321</b>
<b>GRAND TOTAL</b>			<b>\$367,118</b>