

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement

Pursuant to the Foreign Agents Registration Act of 1938, as amended

For Six Month Period Ending 1/31/2014

(Insert date)

I - REGISTRANT

1. (a) Name of Registrant (b) Registration No.

Kobe Trade Information Office 2438

(c) Business Address(es) of Registrant

1001 Fourth Ave, Suite 2328
Seattle, WA 98154

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

- (1) Residence address(es) Yes No
- (2) Citizenship Yes No
- (3) Occupation Yes No

(b) If an organization:

- (1) Name Yes No
- (2) Ownership or control Yes No
- (3) Branch offices Yes No

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Position	Date Connection Ended
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(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes No

If yes, identify each such person and describe the service rendered.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes No

Name	Residence Address	Citizenship	Position	Date Assumed
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(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
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(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes No

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes No
- If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes No
- If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Kobe Municipal Government (Japan)

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes No Exhibit B⁴ Yes No

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3 (Formerly CRM-157) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4 (Formerly CRM-155) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

If yes, identify each foreign principal and describe in full detail your activities and services:

See Attachment A, named, "Calendar of Activities" for all short-form registrants' activities.

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes No

If yes, describe fully.

⁵ The term "political activity" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes No

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
9/20/2013	Kobe Municipal Gov't	Reimbursement for business trip expenses (San Francisco)	\$455.99

\$455.99

Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

If yes, have you filed an Exhibit D to your registration? Yes No

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes No

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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6, 7 A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).
 8 An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.
 9 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
	See Attachment B, named, "Disbursement of Monies" for a detailed report of transactions		

\$70,636.28

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes No

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
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(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²
 Yes No

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?
 Yes No

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Kobe Municipal Government

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- Radio or TV broadcasts Magazine or newspaper Motion picture films Letters or telegrams
 Advertising campaigns Press releases Pamphlets or other publications Lectures or speeches
 Other (specify) _____

Electronic Communications

- Email
 Website URL(s): http://www.cityofkobe.org
 Social media websites URL(s): http://www.facebook.com/cityofkobe
 Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- Public officials Newspapers Libraries
 Legislators Editors Educational institutions
 Government agencies Civic groups or associations Nationality groups
 Other (specify) travel agents; the general public

21. What language was used in the informational materials:

- English Other (specify) Japanese

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes No

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes No

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI- EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

February 12, 2014 _____

/s/ Masao Kakiuchi _____

eSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

REG. NO: 2438
Kobe Trade Information OfficeAugust 2013 to January 2014
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-KageyATTACHMENT A
page 1 of 3

START DATE	START TIME	END TIME	DESCRIPTION
8/4/2013	9:00AM	8:00PM	Mr. Kakiuchi attended the Bainbridge Island Summer Festival, manning a booth to introduce Kobe City to attendees.
8/7/2013	11:00AM	11:15AM	Mr. Kakiuchi met with Yoshiki Uenishi at the Consulate-General of Japan to hand over a welcome letter for the new Consul General, Masahiro Ohmura.
8/7/2013	2:00PM	3:00PM	Mr. Kakiuchi went to IACE Travel to discuss tourism in Kobe.
9/5/2013	5:00PM	7:00PM	Mr. Kakiuchi attended the Welcome Party for the New Consul General of Japan at Veteran's Hall in Seattle.
9/6/2013	2:00PM	3:00PM	Mr. Kakiuchi met with Akiko Olsen of the Japan-America Society of the State of Washington (JASSW) to discuss planning for the 3/11 Tohoku Relief Event.
9/6/2013	6:00PM	9:00PM	Mr. Kakiuchi attended JASSW's Japan Night at the Mariners at Safeco Field in Seattle.
9/7/2013	10:00AM	5:00PM	Mr. Kakiuchi attended Aki Matsuri in Bellevue, WA and helped with the Kobe booth.
9/8/2013	10:00AM	4:00PM	Mr. Kakiuchi attended Aki Matsuri in Bellevue, WA and helped with the Kobe booth.
9/11/2013	3:00PM	4:00PM	Akiko Olsen of JASSW came to KTIO to discuss plans for the 3/11/2014 Tohoku Relief Event.
9/17/2013	10:00AM	11:30AM	Mr. Kakiuchi went to the Hyogo Business and Cultural Center in Seattle to review the Hyogo-Washington Sister State 50th Anniversary events with Mr. Mizuguchi.
9/30/2013	11:00AM	12:00PM	Mr. Yondai Taka (President of the Shinkaichi Town Management Organization in Kobe) and Ms. Aki Miyafuji (Jazz Vocalist) pay a courtesy call to KTIO.
10/3/2013	11:00AM	11:30AM	Mr. Kurosawa (Japan Business Association President) came to KTIO to discuss events for the 3/11/2014 Tohoku Relief Event.
10/4/2013	6:00PM	8:00PM	Mr. Kakiuchi attended the International Festival Night at Island Park Elementary on Mercer Island, WA to run a Kobe booth.
10/17/2013	1:00PM	2:00PM	Joseph Massey, Nobuhito Koya, and Lily Yuriko Yamada from Global Reach KK came to KTIO to discuss expanding business from Japan to the USA.
10/18/2013	1:00PM	7:00PM	Mr. Kakiuchi attended an event in Bellevue (at the Bellevue City Hall) entitled, "Japan Update: Business Opportunities for 2014 & Beyond."
10/28/2013	6:00PM	8:00PM	Mr. Kakiuchi attended a retirement party for Mr. Takeda at the Consulate-General's resident in Seattle.

REG. NO: 2438
Kobe Trade Information OfficeAugust 2013 to January 2014
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-KageyATTACHMENT A
page 2 of 3

START DATE	START TIME	END TIME	DESCRIPTION
10/29/2013	3:00PM	4:00PM	Joseph Massey, Nobuhito Koya, and Lily Yuriko Yamada from Global Reach KK came to KTIO to further discuss expanding business from Japan to the USA.
11/1/2013	1:30PM	2:00PM	Mr. Terry Nakano came to KTIO to discuss the Japanese Queen Scholarship Program of Washington.
11/1/2013	3:00PM	5:00PM	Mr. Kakiuchi attended the JET (Japan Exchange Teaching) Program Reception for returning JET participants at the Consulate General residence in Seattle.
11/5/2013	10:00AM	12:00PM	Matt Auflick, Justine Miley, and Jon Enrenfeld of Peacewinds America came to KTIO to discuss future collaboration projects.
11/8/2013	11:00AM	12:15PM	Jun Sato of Deloitte came to KTIO to pay a courtesy call.
11/12/2013	1:30PM	2:30PM	Mr. Ogata of CLAIR's New York Office paid a courtesy call to KTIO.
11/12/2013	3:00PM	4:00PM	Mr. Kakiuchi accompanied Mr. Ogata to Seattle City Hall for a courtesy call.
11/13/2013	8:10AM	10:27AM	Mr. Kakiuchi takes Alaska Airlines Flight 600 to Las Vegas.
11/13/2013	4:00PM	5:00PM	Mr. Kakiuchi attends the concert for the Kobe band called, "VINO" in Las Vegas, NV. (Part of a music exchange with Kobe.)
11/13/2013	9:55PM	12:25AM	Mr. Kakiuchi takes Alaska Airlines Flight 601 back to Seattle.
11/18/2013	2:30PM	3:30PM	Mr. Kakiuchi met with Mr. Tomio Moriguchi (President of Uwajimaya) and Mr. Yamamoto (Representative of Fugetsudo sweets in Kot) to discuss future opportunities, specifically of Fugetsudo opening a store in Seattle.
11/19/2013	6:10AM	9:41AM	Mr. Kakiuchi takes Frontier Airlines Flight 144 to Denver.
11/19/2013	11:00AM	5:00PM	Mr. Kakiuchi attends the SC13 Conference in Denver, assisting the Kobe Supercomputer booth.
11/20/2013	8:55PM	10:45PM	Mr. Kakiuchi takes Fronter Airlines Flight 143 back to Seattle.
11/21/2013	5:45PM	5:03AM	Mr. Kakiuchi takes US Airways flights 413 and 569 to Orlando, with a layover in Phoenix.
11/22/2013	9:00AM	5:00PM	Mr. Kakiuchi attends the ACTFL Convention (World Languages) in Orlando, FL as an exhibitor representing the City of Kobe.

REG NO: 2438
Kobe Trade Information Office

August 2013 to January 2014
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

ATTACHMENT A
page 3 of 3

START DATE	START TIME	END TIME	DESCRIPTION
11/23/2013	9:00AM	5:00PM	Mr. Kakiuchi attends the ACTFL Convention (World Languages) in Orlando, FL as an exhibitor representing the City of Kobe.
11/24/2013	2:40PM	8:50PM	Mr. Kakiuch takes American Airlines Flights 324 and 1017 back to Seattle, with a layover in Dallas/Ft. Worth.
12/10/2013	10:00AM	12:00PM	Mr. Sam Takahashi (Food Consultant) came to KTIO to discuss expanding a local popcorn business to Kobe.
12/12/2013	12:00PM	2:00PM	Mr. Kakiuchi attended the Emperor's Birthday Celebration at the Consul General's Resident in Seattle.
1/8/2014	2:30PM	3:00PM	Mr. Kakiuchi and Laura went to Seattle City Hall to hand over a few letters to Mike Peters (Office of Intergovernmental Relations) from the Kobe City government to the Seattle government.
1/14/2014	3:45PM	5:00PM	Michiko Peses from JTB came to KTIO to discuss tourism news and opportunities.
1/16/2014	6:00PM	9:00PM	Mr. Kakiuchi attends the Japan Business Association's New Year's Party at the Bellevue Hilton.
1/23/2014	12:00PM	2:00PM	Mr. Kakiuchi attened the New Year Reception at the Consulate-General of Japan in Seattle.
1/29/2014	8:20AM	8:00PM	Laura flies to Miami from Seattle, via Chicago, on American Airlines Flight 1236.
1/30/2014	8:30AM	2:00PM	Laura attends the Japan Showcase event in Miami and gives a presentation on tourism in Kobe to travel agents.
1/30/2014	5:15PM	9:00PM	Laura flies back to Seattle from Miami on American Airlines Fight 1057.

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
1

Summary Report
8/1/2013 through 1/31/2014

<u>Expense Categories</u>	<u>Totals</u>	<u>Category Totals</u>
Office Expenses		
Rent	\$16,503.36	
Operating (consumables)	\$1,818.24	
Office Equipment/Software	\$67.00	
Communication	\$2,090.90	
Total Office Expenses		\$20,479.50
Personnel		
Tax	\$6,477.30	
Housing	\$9,031.50	
Insurance	\$2,831.72	
Retirement	\$1,474.98	
Salary	\$17,062.12	
Regional Transport Pass	\$756.00	
Total Personnel		\$37,633.62
Project		
Travel	\$2,859.12	
Memberships/Subscriptions	\$565.00	
Company Car Maintenance & Misc.	\$8,202.04	
Business Meetings/Conferences	\$745.00	
Advertising	\$152.00	
Total Project		\$12,523.16
Grand Total		\$70,636.28

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
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Date	Description	Memo	Category	Amount
8/2/2013	Northwest Employers Trust	Dental - Laura April 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi April 2013	Personnel:Insurance	-70.35
8/12/2013	Verizon Wireless	Aug 7- Sept 6 #464222662-0001	Office Expenses (Business):Communication	-106.49
8/12/2013	Business Card	Office Supplies (folders, etc)	Office Expenses (Business):Operating	-59.8
		Parking	Car Expenses & Maintenance	-3
		Gas	Car Expenses & Maintenance	-41.97
		SF BART	Business Trips	-8.25
		Hotel - San Francisco (K)	Business Trips	-218.19
		Seatac Parking	Car Expenses & Maintenance	-56.00
		Gas	Car Expenses & Maintenance	-55.73
		Parking	Car Expenses & Maintenance	-3
		Parking	Car Expenses & Maintenance	-3
		Torchlight Parking	Car Expenses & Maintenance	-15.00
		Parking	Car Expenses & Maintenance	-9
		Gas	Car Expenses & Maintenance	-53.68
		Drum (Printer)	Office Expenses (Business):Operating	-83.44
		Bainbridge Ferry	Car Expenses & Maintenance	-16.4
		Bainbridge Ferry	Car Expenses & Maintenance	-24.1
8/14/2013	Laura Hoak-Kagey	Aug 1-15, 2013	Personnel:Salary	-1,198.16
8/14/2013	Laura Hoak-Kagey	Aug 16-31, 2013	Personnel:Salary	-1,198.16
8/15/2013	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax	Personnel:Tax	-328
8/19/2013	American Honda Finance Corp	#102714956 - Sept 2013	Car Expenses & Maintenance	-448.74
8/20/2013	FARA Filing Fee	Justice Report - Aug 2013	Office Expenses (Business):Operating	-305.00
8/22/2013	Regence Blueshield	ID#110147217 Sept 2013	Personnel:Insurance	-273
8/23/2013	Transfer To Checking		[BUS IMAX 0293]	15,000.00
8/26/2013	NOP-1001 4th LLC	Sept 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
8/26/2013	The Mercer	Sept 2013 Rent for #502	Personnel:Housing	-1,510.50
8/26/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Sept 2013	Personnel:Retirement	-245.83
8/26/2013	Laura Hoak-Kagey	Sept 2013 Train Pass	Personnel:Train Pass	-126
8/28/2013	NOP-1001 4th LLC	Sept 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39

Total Expenses Month Ending 8/31/2013**-10,077.56**

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
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9/3/2013	CenturyLink	206-Z22-0101 / Sept 2013	Office Expenses (Business):Communication	-353.86
9/4/2013	Northwest Employers Trust	Dental - Laura Sept 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi Sept 2013	Personnel:Insurance	-70.35
9/6/2013	JASSW	2013 Annual Membership	Office Expenses (Business):Operating	-250
9/12/2013	Laura Hoak-Kagey	Sept 1-15, 2013	Personnel:Salary	-1,198.16
9/12/2013	Verizon Wireless	Sept 7- Nov 6 #464222662-0001	Office Expenses (Business):Communication	-101.16
9/12/2013	American Honda Finance Corp	#102714956 - Oct 2013	Car Expenses & Maintenance	-448.74
9/16/2013	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax	Personnel:Tax	-328
9/20/2013	Business Card	Gas	Car Expenses & Maintenance	-51.9
		Parking	Car Expenses & Maintenance	-1
		Parking	Car Expenses & Maintenance	-3
		Parking	Car Expenses & Maintenance	-6
		Parking	Car Expenses & Maintenance	-1.5
		Parking	Car Expenses & Maintenance	-28
		Gas	Car Expenses & Maintenance	-53.96
		Car Maintenance	Car Expenses & Maintenance	-144.73
		Gas	Car Expenses & Maintenance	-50.58
		Parking	Car Expenses & Maintenance	-4.88
		Parking	Car Expenses & Maintenance	-4.88
		Gas	Car Expenses & Maintenance	-52.69
9/20/2013	Regence Blueshield	ID#110147217 Oct 2013	Personnel:Insurance	-273
9/27/2013	Laura Hoak-Kagey	Sept 16-30, 2013	Personnel:Salary	-1,198.16
9/27/2013	The Mercer	Oct 2013 Rent for #502	Personnel:Housing	-1,510.50
9/27/2013	NOP-1001 4th LLC	Oct 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
9/27/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Oct 2013	Personnel:Retirement	-245.83
9/27/2013	Laura Hoak-Kagey	Oct 2013 Train Pass	Personnel:Train Pass	-126
		Postage to Japan	Office Expenses (Business):Operating	-3.75
		Paper Towels	Office Expenses (Business):Operating	-10.94
9/27/2013	NOP-1001 4th LLC	Sept 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
9/30/2013	Transfer To Checking		[BUS IMAX 0293]	15,000.00
9/30/2013	CenturyLink	206-Z22-0101 / Oct 2013	Office Expenses (Business):Communication	-307.11
9/30/2013	North American Post	2014 New Year's Greeting	Advertising (Business)	-72
Total Expenses Month Ending 9/30/2013				-10,517.45

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
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10/2/2013	Northwest Employers Trust	Dental - Laura Oct 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi Oct 2013	Personnel:Insurance	-70.35
10/10/2013	Labor & Industries	2013 3rd Quarter #320,225-00	Personnel:Tax	-62.53
10/10/2013	Employment Security Department	Qrtly Rpt ES254272000/910741102	Personnel:Tax	-14.96
10/14/2013	Laura Hoak-Kagey	Oct 1-15, 2013	Personnel:Salary	-1,198.16
10/15/2013	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax	Personnel:Tax	-328
10/16/2013	American Honda Finance Corp	#102714956 - Nov 2013	Car Expenses & Maintenance	-448.74
10/16/2013	Verizon Wireless	Nov 7- Dec 6 #464222662-0001	Office Expenses (Business):Communication	-115.68
10/17/2013	JASSW	Business Op for 2014 & Beyond Mtg	Projects:Business Meetings - Conferences	-45
10/21/2013	Business Card	Gas	Car Expenses & Maintenance	-54.27
		Gas	Car Expenses & Maintenance	-53.85
		Nikkei 3 months	Office Expenses (Business):Memberships - Subscriptions	-315
		Parking	Car Expenses & Maintenance	-3
		Parking	Car Expenses & Maintenance	-4.5
		Parking	Car Expenses & Maintenance	-1.75
		Parking	Car Expenses & Maintenance	-1.25
		Gas	Car Expenses & Maintenance	-56.09
		Parking	Car Expenses & Maintenance	-8
		Gas	Car Expenses & Maintenance	-43.62
		Gas Refund	Car Expenses & Maintenance	0.56
		Credit Card Reward	Office Expenses (Business):Operating	25
10/22/2013	Regence Blueshield	ID#110147217 Nov 2013	Personnel:Insurance	-273
10/24/2013	Laura Hoak-Kagey	Paper Towels	Office Expenses (Business):Operating	-10.94
		Postage for Kobe Guide Request	Office Expenses (Business):Operating	-1.32
		Postage for SC13 Letters	Office Expenses (Business):Operating	-46
		Color ink cartridges & 2014 schedule	Office Expenses (Business):Operating	-75.51
		SC13 postage to Puerto Rico	Office Expenses (Business):Operating	-1.1
10/24/2013	Masao Kakiuchi	Daily Allowance San Diego (2 Days)	Business Trips	-121.04
		Daily Allowance San Fran (2 Days)	Business Trips	-144.5
10/24/2013	Interface International Inc.	Interpreter - Visit Seattle 9-19-13 2 hrs	Office Expenses (Business):Operating	-200
10/30/2013	Laura Hoak-Kagey	Oct 16-31, 2013	Personnel:Salary	-1,198.16
10/30/2013	The Mercer	Nov 2013 Rent for #502	Personnel:Housing	-1,510.50
10/30/2013	NOP-1001 4th LLC	Nov 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
10/30/2013	NOP-1001 4th LLC	Oct 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
10/30/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Nov 2013	Personnel:Retirement	-245.83
10/30/2013	Laura Hoak-Kagey	Nov 2013 Train Pass	Personnel:Train Pass	-126
Total Expenses Month Ending 10/31/2013				-10,395.42

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11/4/2013	Northwest Employers Trust	Dental - Laura Nov 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi Nov 2013	Personnel:Insurance	-70.35
11/4/2013	Transfer To Checking		[BUS IMAX 0293]	15,000.00
11/5/2013	CenturyLink	206-Z22-0101 / Nov 2013	Office Expenses (Business):Communication	-238.25
11/8/2013	Laura Hoak-Kagey	Printer Toner	Office Expenses (Business):Operating	-56.93
		Shiny Paper (for display) & hole puncher	Office Expenses (Business):Operating	-13.67
		Paper for display placard	Office Expenses (Business):Operating	-9.31
11/8/2013	The Hartford	Acct #10889933 Bus. Insurance	Office Expenses (Business):Operating	-537
11/13/2013	Verizon Wireless	Dec 7- Jan 6 #464222662-0001	Office Expenses (Business):Communication	-106.2
11/13/2013	American Honda Finance Corp	#102714956 - Dec 2013	Car Expenses & Maintenance	-448.74
11/14/2013	Laura Hoak-Kagey	Nov 1-15, 2013	Personnel:Salary	-1,198.16
11/14/2013	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax	Personnel:Tax	-328
11/14/2013	Business Card	Gas	Car Expenses & Maintenance	-50.64
		Flight to Las Vegas	Business Trips:Air Travel	-199.8
		Parking	Car Expenses & Maintenance	-24
		Gas	Car Expenses & Maintenance	-49.33
		Flight to Denver	Business Trips:Air Travel	-197.8
		Parking	Car Expenses & Maintenance	-3.67
		Printer Paper	Office Expenses (Business):Operating	-56.92
		Gas	Car Expenses & Maintenance	-51.36
		Denver Hotel	Business Trips:Hotel	-233.68
		Flight to Orlando	Business Trips:Air Travel	-464.6
		Travelocity booking fee	Business Trips:Air Travel	-9.99
		Gas	Car Expenses & Maintenance	-49.68
		Lumber and screws	Office Expenses (Business):Operating	-13.4
		Felt and rope	Office Expenses (Business):Operating	-41.74
11/14/2013	NAP Publishing, Inc.	Soy Source New Year's Greeting	Projects:Advertising	-80
11/18/2013	Travelers	12/1/13 - 11/30/2014 Car Insurance	Car Expenses & Maintenance	-2,001.00
11/23/2013	Regence Blueshield	ID#110147217 Dec 2013	Personnel:Insurance	-273
11/25/2013	Masao Kakiuchi	Las Vegas Daily Allowance (1 Day)	Business Trips	-62.24
		Denver Daily Allowance (2 Days)	Business Trips	-124.12
		Orlando Daily Allowance (4 Days)	Business Trips	-247.48
11/25/2013	JASSW	2014 Membership Inv #02932	Projects:Business Meetings - Conferences	-250
11/25/2013	Laura Hoak-Kagey	Blue Ink Cartridge, Rubber Cement	Office Expenses (Business):Operating	-18.59
		Correction for double reimbursement	Office Expenses (Business):Operating	10.94
11/26/2013	The Mercer	Dec 2013 Rent for #502	Personnel:Housing	-1,510.50
11/26/2013	Laura Hoak-Kagey	Nov 16-30, 2013	Personnel:Salary	-1,198.16
11/26/2013	Laura Hoak-Kagey	Dec 2013 Train Pass	Personnel:Train Pass	-126
11/26/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Dec 2013	Personnel:Retirement	-245.83
11/27/2013	NOP-1001 4th LLC	Dec 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
11/27/2013	NOP-1001 4th LLC	Dec 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
Total Expenses Month Ending 11/30/2013				-14,195.97

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12/3/2013	Laura Hoak-Kagey	2013 Bonus	Personnel:Salary	-2,682.20
12/3/2013	CenturyLink	206-222-0101 / Dec 2013	Office Expenses (Business):Communication [BUS IMAX 0293]	-268.76
12/4/2013	Transfer To Checking			15,000.00
12/4/2013	EFTPS	Social Security	Personnel:Tax	-493.84
		Medicare	Personnel:Tax	-115.5
		Federal Tax	Personnel:Tax	-995.63
12/5/2013	The Gallery Collection	2013 Christmas Cards	Office Expenses (Business):Operating	-340.37
12/5/2013	Laura Hoak-Kagey	Screws for display	Office Expenses (Business):Operating	-1.29
		Cord & Masking tape for display		-13.61
12/13/2013	Laura Hoak-Kagey	Dec 1-15, 2013	Personnel:Salary	-1,198.16
12/13/2013	American Honda Finance Corp	#102714956 - Jan 2014	Car Expenses & Maintenance	-448.74
12/17/2013	VSP	Vision Insurance Jan 2014	Personnel:Insurance	-15.16
12/19/2013	Business Card	One Year Doman/Hosting cityofkobe.org	Office Expenses (Business):Operating	-95.88
		Gas	Car Expenses & Maintenance	-46.96
		Las Vegas taxi	Business Trips:Rental Car & Taxi	-9
		Seatac parking	Car Expenses & Maintenance	-28
		Trendmicro anti-virus softward	Office Expenses (Business):Office Equipment - Software	-67
		Baggage fee	Business Trips	-25
		SC13 registration fee	Business Trips:Registration Fees	-150
		Denver shuttle	Business Trips:Rental Car & Taxi	-22
		baggage fee	Business Trips	-25
		Denver Taxi	Business Trips:Rental Car & Taxi	-64.5
		Gas	Car Expenses & Maintenance	-44.09
		Seatac parking	Car Expenses & Maintenance	-56
		Taxi Orlando	Business Trips:Rental Car & Taxi	-44.45
		baggage fee	Business Trips	-25
		Taxi Orlando	Business Trips:Rental Car & Taxi	-42.00
		Seatac Parking	Car Expenses & Maintenance	-38.04
		Orlando Hotel - Days Inn	Business Trips:Hotel	-179.98
		Director's Expense		-97.89
		Home Depot - HIS Display supplies	Office Expenses (Business):Operating	-24.86
		Parking	Car Expenses & Maintenance	-10
		2 calendars, 2 toners, 3 color ink cartridges	Office Expenses (Business):Operating	-136.2
		parking	Car Expenses & Maintenance	-1.25
		Gas	Car Expenses & Maintenance	-46.85
		Flight to Miami - Laura JNTO	Business Trips:Japan Showcase	-272.70
		Flight to San Jose - Laura JNTO	Business Trips:Japan Showcase	-117.8
		Int'l transaction fee (Trendmicro)	Office Expenses (Business):Operating	-2.01
		Int'l trans fee (Director's Expense)		-2.94
		Hotel Network rebate		7.2
		Gas Refund		0.47
		Director's Expense Refund		97.89
		Int'l fee Refund (Director's Expense)		2.94
12/19/2013	Verizon Wireless	Jan 7- Feb 6 #46422662-0001	Office Expenses (Business):Communication	-124.02
12/20/2013	Laura Hoak-Kagey	Stamps (11 books of 20)	Office Expenses (Business):Operating	-101.2
		Stamps (80 International)	Office Expenses (Business):Operating	-88
12/23/2013	The Mercer	Jan 2014 Rent for #502	Personnel:Housing	-1,510.50
12/23/2013	NOP-1001 4th LLC	Jan 2014 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
12/23/2013	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax Withholdings	Personnel:Tax	-328
12/23/2013	Laura Hoak-Kagey	Jan 2014 Train Pass	Personnel:Train Pass	-126
12/23/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Jan 2014	Personnel:Retirement	-245.83
12/23/2013	NOP-1001 4th LLC	Jan 2014 Rent - Suite 2328	Office Expenses (Business):Operating	-2,728.90
12/24/2013	Healthplanfinder/Premiera	Jan 2014 Health Insurance (L)	Personnel:Insurance	-261.61
12/27/2013	Laura Hoak-Kagey	Dec 16-31, 2013	Personnel:Salary	-1,198.16
Total Expenses Month Ending 12/31/2013				-15,637.41

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1/6/2014	Nippon Travel Agency	Miami Jan 30, 2014	Business Trips:Japan Showcase	-250
		San Jose Feb 4, 2014	Business Trips:Japan Showcase	-250
1/6/2014	NTA America Inc.	ACTFL World Language Exhibitor Fee		-50
1/6/2014	CenturyLink	206-Z22-0101 / Jan 2014	Office Expenses (Business):Communication	-265.76
1/7/2014	United States Treasury	2013 FUTA tax EIN#91-0741102	Personnel:Tax	-42
1/8/2014	Laura Hoak-Kagey	Stamps	Office Expenses (Business):Operating	-9.20
		Correction Tape, 2 Gluesticks	Office Expenses (Business):Operating	-8.2
1/10/2014	United Concordia	Laura - Dental Jan 2014	Personnel:Insurance	-43.19
		Kakiuchi - Dental Jan 2014	Personnel:Insurance	-43.19
1/13/2014	Labor & Industries	2013 4th Quarter #320,225-00	Personnel:Tax	-56.86
1/14/2014	Laura Hoak-Kagey	Jan 1-15, 2014	Personnel:Salary	-1,199.16
1/14/2014	Business Card	Parking	Car Expenses & Maintenance	-3.25
			Car Expenses & Maintenance	-1.25
			Car Expenses & Maintenance	-48.46
			Car Expenses & Maintenance	-46.09
		Quarterly Credit Card Rewards		25
1/14/2014	Transfer To Checking		[BUS IMAX 0293]	15,000.00
1/16/2014	VSP	Vision Insurance Feb 2014	Personnel:Insurance	-15.16
1/17/2014	Verizon Wireless	Feb 7- March 6 #464222662-0001	Office Expenses (Business):Communication	-103.61
	American Honda Finance			
1/17/2014	Corp	#102714956 - Feb 2014	Car Expenses & Maintenance	-448.74
1/27/2014	NOP-1001 4th LLC	Feb 2014 Parking - Suite 2328	Car Expenses & Maintenance	-340.00
	Vanguard Fiduciary Trust Co			
1/27/2014	0030	0030 / 88051272075 - Feb 2014	Personnel:Retirement	-245.83
1/28/2014	Laura Hoak-Kagey	Jan 16-31, 2014	Personnel:Salary	-1,199.16
1/30/2014	NOP-1001 4th LLC	Feb 2014 Rent - Suite 2328	Office Expenses (Business):Operating	-2,728.90
1/30/2014	Laura Hoak-Kagey	Feb 2014 Train Pass	Personnel:Train Pass	-126
	Employment Security			
1/31/2014	Department	Ortly Rpt ES254272000/910741102	Personnel:Tax	-21.82
1/31/2014	Healthplanfinder/Premiera	Feb 2014 Health Insurance (L)	Personnel:Insurance	-261.61
1/31/2014	Masao Kakiuchi	Mercer Feb Rent Reimbursement	Personnel:Housing	-1,479.00
1/31/2014	EFTPS	Social Security	Personnel:Tax	-365.8
		Medicare	Personnel:Tax	-85.56
		Federal Tax Withholdings	Personnel:Tax	-326
Total Expenses Month Ending 1/31/2014				-10,063.80