



# Government of Singapore

## Letter Of Acceptance

The Economic Development Board (hereinafter referred to as "the Buyer") hereby accepts your offer via Invitation to Tender No.: **EDB000ETT13000041** and issues this Letter Of Acceptance (hereinafter referred to as "LOA") for the Goods and Services listed in **Annex A** of the LOA.

A.General Information			
<b>Contract No./Issue No. :</b>	EDB000ECO14000040/1	<b>Contract Reference No. :</b>	
<b>Contract Origin:</b>	Invitation to Tender	<b>Document No./Reference No. :</b>	EDB000ETT13000041/T37/2013
<b>Contract Description:</b>	Tender T37/2013 for the Provision of Public Relations Services in the United States of America for a period of one year, with an option to extend for another year.		
<b>Type of Purchase:</b>	Services	<b>Procurement Nature:</b>	PERIOD CONTRACT
<b>Contract Start Date : (dd/mm/yyyy)</b>	01/04/2014	<b>Contract End Date: (dd/mm/yyyy)</b>	31/03/2016
B.Supplier Information			
<b>Trading Partner Ref. No.:</b>	Y147760	<b>Former Supplier Code:</b>	
<b>Supplier Name:</b>	DANIEL J. EDELMAN, INC.		
<b>GST Registered No.:</b>			
<b>Address:</b>	200 E. Randolph Drive, Flr 63,		
<b>Contact Person:</b>	Elizabeth Anne	<b>E-mail:</b>	libby.fiedler@edelman.com
<b>Contact No.:</b>	0112126427785	<b>Fax No.:</b>	
C.Buyer Information			
<b>Buyer Name:</b>	Economic Development Board		
<b>Address:</b>	250 North Bridge Road, #22-00 Raffles City Tower, S'pore 179101.		
<b>Contact Person:</b>	Elizabeth TAN	<b>E-mail:</b>	Elizabeth_TAN@edb.gov.sg
<b>Contact No.:</b>	68326148	<b>Fax No.:</b>	68326498

D. Details of Contract							
<b>Description of Goods/Services:</b>	see Annex A						
<b>Total Contract Value :</b>	1,199,000.00 (SGD - Singapore Dollar)						
<b>Payment Terms:</b>	30 days from date of delivery of goods/services or receipt of invoice, whichever is later.						
<b>Billing Location:</b>	250 North Bridge Road, #22-00 Raffles City Tower, S'pore 179101.						
E. Others							
<b>Security Deposit (SGD):</b>							
<b>Instructions on Submission for Security Deposit:</b>							
F. Signatory Information							
As provided for in the Invitation to Tender, the Contractor's offer and this LOA shall constitute a binding contract between us upon the terms set out in the Conditions of Contract and the Requirement Specifications.							
<b>Name:</b>	Janet Lam		<b>Designation:</b>	Director			
<b>Contract Signed Date:</b> (dd/mm/yyyy)	28/03/2014						
Annex A							
List Of Items							
Item 1							
<b>Description:</b>	Tender T37/2013 for the Provision of Public Relations Services in the United States of America for a period of one year estimated wef 01 April 2014.						
<b>Remarks:</b>	Mandatory Scope of work - S\$408,000. Optional Scope of work (estimated) - S\$191,500.						
<b>Instruction to Supplier:</b>							
<b>UOM:</b>	EA-EACH	<b>Qty:</b>	1.0000	<b>Unit Price:</b>	SGD 599,500.0000	<b>Total Price:</b>	SGD 599,500.00
S/No.	Delivery Date	Qty	Delivery Term	Delivery Location			
1	01/04/2014	1.0000	LOC-Local Delivery	EDB, 250 North Bridge Road, #22-00 Raffles City Tower, S'pore 179101.			
Item 2							
<b>Description:</b>	Option to Renew - Tender T37/2013 for the Provision of Public Relations Services in the United States of America for a period of one year estimated wef 01 April 2015.						
<b>Remarks:</b>	Mandatory Scope of work - S\$408,000. Optional Scope of work (estimated) - S\$191,500.						

<b>Instruction to Supplier:</b>							
<b>UOM:</b>	EA-EACH	<b>Qty:</b>	1.0000	<b>Unit Price:</b>	SGD 599,500.0000	<b>Total Price:</b>	SGD 599,500.00
<b>S/No.</b>	<b>Delivery Date</b>	<b>Qty</b>	<b>Delivery Term</b>	<b>Delivery Location</b>			
1	01/04/2015	1.0000	LOC-Local Delivery	EDB, 250 North Bridge Road, #22-00 Raffles City Tower, S'pore 179101.			
<b>Any Other Instruction(s)</b>							
NIL							

Last updated on 6 Mar 2014