

U.S. Department of Justice  
Washington, DC 20530

**Exhibit A to Registration Statement**  
**Pursuant to the Foreign Agents Registration Act of 1938, as amended**

**INSTRUCTIONS.** Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently. The filing of this document requires the payment of a filing fee as set forth in Rule (d)(1), 28 C.F.R. § 5.5(d)(1). Compliance is accomplished by filing an electronic Exhibit A form at <http://www.fara.gov>.

**Privacy Act Statement.** The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: <http://www.fara.gov>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <http://www.fara.gov>.

**Public Reporting Burden.** Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterespionage Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

<p>1. Name and Address of Registrant</p> <p>Pillsbury Winthrop Shaw Pittman LLP Four Embarcadero Center, 22nd Floor, San Francisco, CA 94111-2228</p>	<p>2. Registration No.</p> <p>5198</p>
<p>3. Name of Foreign Principal</p> <p>Cayman Islands Ministry of Financial Services, Commerce &amp; Environment</p>	<p>4. Principal Address of Foreign Principal</p> <p>Ministry of Financial Services, Commerce &amp; Environment Government Administration Building, Box 126 133 Elgin Avenue, Grand Cayman KY1-9000 Cayman Islands</p>

5. Indicate whether your foreign principal is one of the following:

Government of a foreign country<sup>1</sup>

Foreign political party

Foreign or domestic organization: If either, check one of the following:

<input type="checkbox"/> Partnership	<input type="checkbox"/> Committee
<input type="checkbox"/> Corporation	<input type="checkbox"/> Voluntary group
<input type="checkbox"/> Association	<input type="checkbox"/> Other (specify) _____

Individual-State nationality \_\_\_\_\_

6. If the foreign principal is a foreign government, state:

a) Branch or agency represented by the registrant

The Ministry of Financial Services, Commerce & Environment

b) Name and title of official with whom registrant deals

Andre Ebanks, Senior Legislative Policy Advisor

7. If the foreign principal is a foreign political party, state:

a) Principal address

N/A

b) Name and title of official with whom registrant deals

c) Principal aim

<sup>1</sup> "Government of a foreign country," as defined in Section 1(e) of the Act, includes any person or group of persons exercising sovereign de facto or de jure political jurisdiction over any country, other than the United States, or over any part of such country, and includes any subdivision of any such group and any group or agency to which such sovereign de facto or de jure authority or functions are directly or indirectly delegated. Such term shall include any faction or body of insurgents within a country assuming to exercise governmental authority whether such faction or body of insurgents has or has not been recognized by the United States.

---

8. If the foreign principal is not a foreign government or a foreign political party:

a) State the nature of the business or activity of this foreign principal.

N/A

b) Is this foreign principal:

Supervised by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Owned by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Directed by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Controlled by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Financed by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes <input type="checkbox"/>	No <input type="checkbox"/>

---

9. Explain fully all items answered "Yes" in Item 8(b). *(If additional space is needed, a full insert page must be used.)*

N/A

---

10. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

N/A

---

**EXECUTION**

In accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this Exhibit A to the registration statement and that he/she is familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date of Exhibit A	Name and Title	Signature
September 02, 2016	Stephan E. Becker, Partner	/s/ Stephan E. Becker eSigned

OMB No. 1124-0004; Expires April 30, 2017

U.S. Department of Justice  
Washington, DC 20530**Exhibit B to Registration Statement  
Pursuant to the Foreign Agents Registration Act of  
1938, as amended**

**INSTRUCTIONS.** A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at <http://www.fara.gov>.

**Privacy Act Statement.** The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: <http://www.fara.gov>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <http://www.fara.gov>.

**Public Reporting Burden.** Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterespionage Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant  Pillsbury Winthrop Shaw Pittman LLP	2. Registration No.  5198
3. Name of Foreign Principal  Cayman Islands Ministry of Financial Services, Commerce & Environment	

Check Appropriate Box:

4.  The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.
5.  There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.
6.  The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.
7. Describe fully the nature and method of performance of the above indicated agreement or understanding.  
Provide, on an ongoing basis, legal advice and representation concerning the matters described in Item 8.

8. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

As described in the attached engagement agreement, Registrant shall (1) provide legislative and public policy advice to, and consult, coordinate and strategize with, the Ministry on matters of relevance to the Ministry in connection with phase one of the Ministry's education and advocacy program in the United States, and (2) represent the Ministry in connection with legislative, administrative, regulatory and stakeholder briefings for phase one of such education and advocacy program.

9. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act and in the footnote below? Yes  No

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose.

The Registrant may engage in political activities on behalf of the foreign principal. The Registrant's activities may include communications on behalf of the foreign principal with relevant Executive Branch and Legislative Branch offices regarding issues of interest to Cayman Islands Ministry of Financial Services, Commerce & Environment.

**EXECUTION**

In accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this Exhibit B to the registration statement and that he/she is familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date of Exhibit B	Name and Title	Signature
September 02, 2016	Stephan E. Becker, Partner	/s/ Stephan E. Becker <span style="float: right;">eSigned</span>

Footnote: "Political activity," as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

Pillsbury Winthrop Shaw Pittman LLP

1200 Seventeenth Street NW | Washington, DC 20036-3006 | tel 202.663.8000 | fax 202.663.8007

Kimberly V. Mann

tel: 202.663.8281

kimberly.mann@pillsburylaw.com

August 15, 2016

Ministry of Financial Services, Commerce & Environment  
Government Administration Building, Box 126  
133 Elgin Avenue  
Grand Cayman KY1-9000  
Cayman Islands  
Attention: Dax Basdeo, Ph.D., JP, Chief Officer

Dear Dr. Basdeo:

We are pleased that The Ministry of Financial Services, Commerce & Environment (the "Ministry") has selected Pillsbury Winthrop Shaw Pittman LLP ("we" or the "Firm") as legal counsel to represent the Ministry with respect to the matters below described. This letter sets forth the terms and conditions of our engagement.

1. Nature of Engagement and Fees. The Ministry has asked us to (i) provide legislative and public policy advice to, and consult, coordinate and strategize with, the Ministry on matters of relevance to the Ministry in connection with phase one of the Ministry's education and advocacy program in the United States and (ii) represent the Ministry in connection with legislative, administrative, regulatory and stakeholder briefings for phase one of such education and advocacy program. For the avoidance of doubt, we will provide no legal advice with respect to matters relating to the laws of the Cayman Islands or any other jurisdiction outside the United States. Our billing policies and procedures, rates, charges for disbursements, and other standard terms of engagement are provided in the Addendum to this letter.

2. Identity of the Client. Unless agreed otherwise in writing, the Ministry will be our sole client in this engagement. The Ministry has agreed with us that the Firm should not regard The Government of the Cayman Islands or any department or agency thereof or any other affiliated entity, other than the Ministry, as a client of the Firm for any purpose, unless an attorney-client relationship with that entity has been established by an express agreement with the Firm. Similarly, the Firm should not regard a representation that is adverse to any such entity as being adverse to the Ministry unless such an agreement with such entity has been entered.

www.pillsburylaw.com

4844-9840-5166.v1

August 15, 2016

Page 2

3. Pillsbury Marketing. The Ministry agrees that we may list it as a client in our marketing materials and note the general nature of the matters where we have represented it. We will of course preserve any confidential information obtained during the course of our engagement.

4. Advance Conflicts Waiver. The Firm is an international law firm that represents many different clients with diverse interests. Many of our clients conduct business or compete with one another. Our website, [www.pillsburylaw.com](http://www.pillsburylaw.com), describes the types of clients we represent, the locations where we practice, and the matters we typically handle.

In the future, we may be asked to represent a party in a transaction or a dispute that is adverse or potentially adverse to the Ministry, where that transaction or dispute is unrelated to the matter involved in this engagement. Under the rules of professional conduct for lawyers in many of the jurisdictions where we practice, we may be precluded from representing a current or new client in a matter adverse or potentially adverse to the Ministry, even though that matter is unrelated to this engagement for the Ministry, unless we have specific agreement from the Ministry in advance that we may do so.

The Ministry's signature of this letter confirms that the Ministry understands and agrees that we may take on such unrelated matters and that the Ministry waives any conflicts that such a future representation might present to the extent such consent and waiver may be required under applicable laws. We will preserve at all times the Ministry's confidences under applicable rules of professional conduct and this advance waiver does not affect that obligation.

By signing this letter, the Ministry also acknowledges, that it has had the opportunity to consult with other counsel about the consequences of granting this advance waiver and that we recommended that it do so.

5. Termination or Withdrawal. Unless otherwise agreed in writing, this engagement will terminate if no services are provided by us for a six-month period, except where we are awaiting an action or decision by a court, tribunal or agency, or specific actions are necessary to complete the engagement that extend beyond the six-month period.

The Ministry may terminate this representation at any time, with or without cause, by providing written notice to us. In the event of such termination, the Ministry agrees to pay for our time and expenses incurred on its behalf in copying and transferring files to other legal counsel.

August 15, 2016  
Page 3

We have the right to withdraw from representation of the Ministry subject to applicable rules of professional conduct. Before withdrawing we will discuss with the Ministry any steps necessary to protect the Ministry's interests in any ongoing matter including transfer to other legal counsel.

The termination or withdrawal of this engagement will not affect the Ministry's responsibility to pay for services rendered and charges incurred on its behalf.

6. Arbitration of Disputes. If the Ministry disagrees with the amount of our fees or other charges, or if it has any concerns about our work for it, please bring that to our attention as soon as possible. In the event any dispute between us arising from or relating to our work cannot be resolved informally, we both agree to forego the right to trial by jury and to resolve any disputes between us, or any disputes the Ministry has with any of our lawyers or staff, including but not limited to disputes over fees and charges, exclusively through private and confidential binding arbitration before the American Arbitration Association. The arbitration will be governed by the rules for complex commercial disputes, conducted before one neutral arbitrator for any dispute where the claim is less than \$300,000 or before three neutral arbitrators for any larger dispute, and the arbitrator or arbitrators will be authorized to award any damages or relief that a court of law having jurisdiction over the dispute could award. The Ministry acknowledges by signing this letter that it has had the opportunity to consult with other counsel about the consequences of agreeing to binding arbitration and that we recommended that the Ministry do so.

To the extent that New York rules would apply to a dispute between us that cannot be readily resolved, the Ministry may have the right to request non-binding arbitration in New York City under Part 137 of the Rules of the Chief Administrator of the Office of Court Administration of the New York State Unified Court System or under applicable bar association procedures. By signing this engagement letter, the Ministry expressly waives that right and agrees to binding private arbitration as provided above.

7. Internal Communications. There may be instances where our lawyers and staff find it useful to communicate about their professional obligations with inside or outside counsel for our Firm. For example, we may need to determine if a new representation of another client would present a conflict of interest because of our work for the Ministry, and if so, the form of waiver required. Another example is where a dispute occurs between the Ministry and our Firm. The Ministry agrees that if our lawyers or staff have communications with our inside or outside legal counsel about our work for the Ministry, we have the Ministry's consent to do so, and such communications will be deemed confidential and protected by our Firm's attorney-client privilege. Our representation of the Ministry shall not waive such privilege and

August 15, 2016  
Page 4

the Ministry agrees that we will not be obligated to disclose such privileged communications.

8. Additional Engagements. If the Ministry requests and we agree that our Firm undertake additional engagements for the Ministry, or represent any of its affiliates, we will do so on the terms and conditions set forth in this letter unless otherwise mutually agreed in writing.

9. Review and Execution. Please review this letter carefully and let us know if the Ministry has any questions. If these terms are acceptable, please sign and return the enclosed copy, keeping a copy for the Ministry's files.

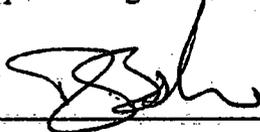
We are pleased to have this opportunity to be of service and we look forward to working with the Ministry on the engagement.

Very truly yours,

Kimberly V. Mann

Accepted and agreed to:

By



Name: Dax Basdeo  
Title: Chief Officer

Date 24 Aug 2016

August 15, 2016  
Page 5

**ADDENDUM  
BILLING AND DISBURSEMENTS**

1. **Our Billing Policies and Procedures.** Our fees are based on the number of hours devoted to this engagement. The current rates for our attorneys and paralegals who will work on the Ministry's matter are as follows:

<b>Attorney/Paralegal Name</b>	<b>Rates</b>
<b>Partners/Senior Counsel</b>	<b>\$675-\$955</b>
<b>Counsel</b>	<b>\$675</b>
<b>Associates</b>	<b>\$615</b>

From time to time, it may become necessary or desirable to assign different or additional attorneys or paralegals to work on the Ministry's matter.

Our standard hourly rates are adjusted periodically to reflect the advancing experience, capabilities and seniority of our professionals as well as general economic factors. We will provide the Ministry with notice of any adjustment in rates for professionals working on this matter.

Fees generally will be billed within 30 days of the month in which the services are rendered, and disbursements and other charges will generally be billed within 30 to 60 days after they are incurred by us. Payment is due upon the Ministry's receipt of our statement.

The timely payment of our statements is important to us and a critical part of our engagement. If a bill is not paid within 35 days following the date of the statement, the Ministry agrees that interest on the full amount thereof at the rate of 1% per month will also be due. Interest will commence to run on the 35<sup>th</sup> day following the date of our statement for all unpaid amounts. Payment of interest does not waive or limit our rights to withdraw from representation for failure to make timely payment of statements when due.

2. **Maximum Fees.** As is our custom, the Firm will act reasonably and prudently in deploying and utilizing its resources to perform the services set forth in this engagement letter. Our Firm's legal fees for such services shall not exceed \$125,000 in aggregate. This cap shall apply solely to services rendered in connection with the phase one of the Ministry's education and advocacy program in the United States.

3. **Estimates of Fees and Expenses.** Any estimates of anticipated (future) fees that we provide at the Ministry's request, whether for budgeting purposes or otherwise, are only an approximation of what the actual fees will be. Unless we have otherwise

August 15, 2016  
Page 6

agreed in writing, any such estimate is not a maximum or minimum fee quotation, and our fees will be determined based on actual hours incurred as provided above.

4. **Disbursements.** In the course of our engagement we will use our normal support systems. In addition to our fees for legal services, we will charge separately for certain costs, expense disbursements and taxes, as applicable. A list of our standard charges that may be incurred during the course of the engagement is set forth below.

<u>DISBURSEMENT/EXPENSE*</u>	<u>CLIENT CHARGE BASIS</u>
Postage	No Charge
Faxes	No Charge
Domestic & International Phone Calls	No Charge
<b><u>Computer</u></b>	
Litigation Support (data hosting charges)	\$30/GB/mo. - Monthly Hosting Charge
Computer Research (LexisNexis and Westlaw), etc.	Charged based on standard vendor rates per search less a discount of 30% on Westlaw and LexisNexis searches, plus the hourly rate of the person conducting the search.
Trademark search fees (database via CD-ROM)	\$30 per search, plus update fees and the standard hourly rate of the person conducting the research.
<b><u>Document Processing</u></b>	
	\$60/Hr. - Basic (Simple creation & editing; basic power point, excel and acrobat services)
	\$75/Hr. - Standard (Forensics & troubleshooting; advanced power point, excel and acrobat services)
	\$90/Hr. - Premium (Graphic design; S1s; non-standard programs; financial tables)
<b><u>Document Preparation</u></b>	
Convenience Copies, Printing, Scanning	\$0.19 per page
Copy Center Reproduction & Printing (photocopies, scan, image, etc.)	\$0.15 per page (for jobs under 3,500 counts) \$0.10 per page (for jobs of 3,500 counts or more)
Oversized Copies	\$0.75 per page
Color Copies, Color Printing	\$0.40 per page (for jobs under 3,500 counts) \$0.35 per page (for jobs of 3,500 counts or more)
Document binding (e.g., for briefs, formal presentation documents, etc.)	\$1.25 per binding
CD Burn	\$5.00 per burn
DVD Burn	\$7.50 per burn

www.pillsburylaw.com

4844-9840-5166.v1

August 15, 2016  
Page 7

<u>DISBURSEMENT/EXPENSE*</u>	<u>CLIENT CHARGE BASIS</u>
Bates Stamping / Labels	\$0.03 per
Tabs	\$0.20 per tab
Slip Sheets	\$0.05 per page
Litigation Preparation -- Copying, Scanning, etc.	\$0.10 per page (light) \$0.12 per page (medium) \$0.16 per page (heavy) \$0.20 per page (glass work)

\* All other expenses incurred and paid for by the Firm on behalf of clients, including express courier service, court services, catering, equipment rental, 3rd party conference calls, cell phone expenses, etc. are charged at cost. Disbursements for large vendor invoices (over \$2500) will be forwarded directly to the client for payment. Alternatively, if the client prefers to have the Firm pay the vendor for large invoices and include the disbursement on the next client bill, the Firm will do so if the vendor agrees to defer payment of their invoice until the client pays the Firm.

For matters involving patent work, we do not handle the payment of maintenance fees or annuities on granted United States or foreign patents. If the Ministry does not already have an arrangement for handling these payments, we suggest it consider engaging Computer Patent Annuities ("CPA") or another similar vendor to handle monitoring and payment of the Ministry's annuities. CPA, which has no affiliation with us, presently handles approximately 1,000,000 renewal payments each year and has relationships with patent and trademark offices in every country in the world. Of course, the Ministry can attend to these payments itself rather than make use of a vendor, but we recommend against doing so. Please inform us as soon as possible which vendor the Ministry currently uses or plans to engage for payment of maintenance fees and annuities on granted patents.

**5. Communications, Files and Subpoenas.** In working on the engagement, we will preserve communications and documents in either hard-copy or electronic form, depending on the circumstances, as reasonably necessary to represent the Ministry. As described below, some of these files belong to the Ministry ("Client Files") and some belong to us. The Client Files consist of those electronic and hard-copy documents that are kept in the central file that we maintain for each client matter. Before we transmit the Client Files to the Ministry at its request, we will remove administrative documents, purely internal correspondence and drafts of documents or memoranda that we may prepare but do not transmit to the Ministry.

In the event we are required to respond to a subpoena or other formal request for records or other information relating to our services for the Ministry, including testimony at a deposition, we will consult the Ministry before responding to determine if the Ministry wants to supply the information demanded and/or assert the attorney-client or other privilege that may apply. The Ministry agrees to reimburse us for the time and expense for responding to such demands, including, without

August 15, 2016  
Page 8

limitation, the time and expense for searching, locating, reviewing and copying responsive information, appearing at depositions or hearings, and litigating any issues raised at the Ministry's request.

At the completion or termination of this engagement, the Ministry may request in writing the return or disposal of the Client Files. In order to collect and prepare the Client Files for delivery or disposal, we likely will need to spend time and incur expense. The Ministry agrees to pay us at our regular rates for this time and pay any necessary disbursements. We will give the Ministry an estimate of our expected charges promptly after receipt of its written request for transfer or disposal of the files. In our discretion we may make and keep a copy of any Client Files being returned or disposed of at our expense.

If the Ministry does not request return of the Client Files, we will maintain them for a period of five (5) years, after which time the Ministry agrees that we may dispose of them in a confidential manner. Prior to disposal of the Client Files, we will advise the Ministry in writing, at the last known address in our files, of our intent to do so in order to give the Ministry an opportunity to request the materials. We may dispose of our own files at any time without notice to the Ministry.

Please also note that if electronic communications are sent or received by the Ministry on a computer or other device that may be accessed by third-parties, the privilege protection that such communications with us might otherwise be afforded may be lost. We therefore strongly encourage the Ministry not to use such a device when communicating with us. Please also note that our records may be accessed electronically by all our offices and that we may store records using "cloud computing."

6. Non-legal Services. Because we are a law firm, we provide only legal services. In the engagement we will not provide any investment, insurance, accounting or technical advice, make business decisions, or investigate the character or credit of those with whom the Ministry may be dealing.