

RECEIVED
DEPARTMENT OF JUSTICE

JUL 9 3 31 PM '76

REGISTRATION UNIT
CRIMINAL DIVISION

Budget Bureau No. 43-R210.6
Approval Expires Oct. 31, 1977

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

SUPPLEMENTAL STATEMENT

*Pursuant to Section 2 of the Foreign Agents
Registration Act of 1938, as Amended*

JUN 17 1976

For Six Month Period Ending _____
(Insert date)

Name of Registrant
Belgian National Tourist Office

Registration No. **529**

Business Address of Registrant
**720 Fifth Avenue
New York, N. Y. 10019**

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

- | | | |
|-----------------------|------------------------------|-----------------------------|
| (1) Residence address | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Citizenship | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Occupation | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

(b) If an organization:

- | | | |
|--------------------------|------------------------------|--|
| (1) Name | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Ownership or control | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Branch offices | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position	Date Connection Ended
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CERTIFIED 318024

CERTIFIED

JUL 8 76

8

REGISTERED

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Citizenship</i>	<i>Position</i>	<i>Date Assumed</i>
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5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes No

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Position or connection</i>	<i>Date terminated</i>
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7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Position or connection</i>	<i>Date connection began</i>
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II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?
Yes No

If yes, furnish the following information:

Name of foreign principal

Date of Termination

-
9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes No

If yes, furnish following information:

Name and address of foreign principal

Date acquired

-
10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

Commissariat Général au Tourisme (Belgian National Tourist Office) in Brussels, Belgium, which is under the jurisdiction of the Ministry of Transport, Brussels, Belgium.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes No

If yes, identify each such foreign principal and describe in full detail your activities and services:
On behalf of both, dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (Attachment #1). Exhibits are being forwarded to you separately. Said material is listed on attached sheet (Attachment #2), together with respective quantities made available.

¹The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?

Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes No

If yes, describe fully.

² The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

Date *From Whom* *Purpose* *Amount*
The Belgian National Tourist Office draws against an amount allotted annually for advertising, publicity, salaries, etc., (for 1976: \$645,250.-). The following expenditures were made for this period and debited to the Commissariat Général au Tourisme, Brussels, Belgium, as of the following dates:

<u>1976</u>	Jan 1	\$	67,326.12
	Feb 1		8,414.55
	Mar 1		25,067.54
	Apr 1		35,954.10
	May 1		79,466.74
	Jun 1		112,552.41

\$ 328,781.46
Total

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes No

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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³ A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(c).

⁴ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

- | Date | To Whom | Purpose | Amount |
|--|---------|---------|--------|
| 1. Expenditures are operated solely by the Belgian National Tourist Office, which is staffed by Mr. P. A. De Maerel, Director; Mrs. M. Koenig, Administrative Assistant; and Miss A. Neville, Publicity Assistant, whose salaries are paid by the Commissariat Général au Tourisme (Belgian National Tourist Office) Brussels, Belgium. | | | |
| 2. Our advertising agency, Donald N. Martin and Company, 630 Fifth Avenue, New York, N. Y., prepares and places advertising in consumer and trade publications and directs the sales promotion program for the "Belgium's Bonus Days" travel incentive plan. During this period payments to them were approximately \$227,400, as per copies of invoices herewith (Enclosure A). | | | |
| 3. Bulletins are mailed and printed matter is distributed by a direct mail service, the Boffer Corporation, 111 Eighth Avenue, New York, N. Y. 10011. During this period payments to them were about \$62,690, as per copies of invoices herewith (Enclosure B). | | | |

In round figures, other expenditures for this period were approximately as follows:

Membership in travel trade organizations	\$	380
Purchase and printing of publicity material		200
Public Relations expenses (entertainment of persons in the travel, tours and affiliated business)		15,000
Travel and transportation		4,000
Customs handling, transportation of publicity material		4,550
Stationery, office supplies		3,750
Office expenses (including translations, secretarial assistance, etc.)		20,750
Subscriptions		310
Item 2 of 15(a) above		227,400
Item 3 of 15(a) above		62,690

\$ 339,030

Total

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes No

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes No

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
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V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes No

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

⁵ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?
Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following: **no such activities**
 Radio or TV broadcasts Magazine or newspaper articles Motion picture films Letters or telegrams
 Advertising campaigns Press releases Pamphlets or other publications Lectures or speeches
 Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups: **NO**
 Public Officials Newspapers Libraries
 Legislators Editors Educational institutions
 Government agencies Civic groups or associations Nationality groups
 Other (Specify) _____

21. What language was used in this political propaganda:
 English Other (specify) _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?
Yes No **No such items**

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes No **No such items**

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?
Yes No **No such items**

VI - EXHIBITS AND ATTACHMENTS

Samples of items listed under No. 11 of this Statement are being sent to you under separate cover.

25. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 9 the following: **none**

Exhibit A⁶ Yes No

Exhibit B⁷ Yes No

If no, please attach the required exhibit.

(a) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? **none**

Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

⁶ The Exhibit A, which is filed on Form OBD-67 (Formerly DJ-306) sets forth the information required to be disclosed concerning each foreign principal.

⁷ The Exhibit B, which is filed on Form OBD-65 (Formerly DJ-304) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6 month reporting period.

Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements, been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

Yes No

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)

Peter A. De Maerel

Peter A. De Maerel
Director/U.S.A.

Subscribed and sworn to before me at New York, New York

this 5th day of July, 19 76

STATE OF NEW YORK
COUNTY OF NEW YORK
CITY OF NEW YORK

Sworn To Before Me

this 5th Day of July, 19 76

Marion Koenig

(Signature of notary or other officer)

MARION KOENIG
NOTARY PUBLIC, State of New York
No. 31-7325096

⁸ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, constitution, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, Department of Justice, Washington, D.C. 20530. Qualified in New York County Commission Expires March 30, 1978)

NEWS from BELGIUM



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #1

Items listed under:

III - ACTIVITIES (11)
of the Supplement Statement
are distributed to some or all of the following, depending on
quantities available and on the categories for which the various
items would be of greatest interest.

DISTRIBUTION: Mailing lists of names in the United States

Important U.S. Travel Editors	267
Travel Trade	50
Travel Editors of General Magazines	108
Columnists	31
Radio & TV Commentators	8
Important Women Editors	127
Freelance Writers	48
American firms doing business in Belgium	529
Belgian Colony	314
Belgian Embassy & Consulates	93
Conventions International	93
European Railroads	11
European Travel Commission	25
Museums	243
General Public Relations	191
Libraries	241
Schools	135
Rotary Club	350
Womens Passenger Traffic Association	41
Travel Agents	5,813
Tourist Offices	34
European Consular Offices	24
United Nations Correspondents	171
Pan American Passenger Marketing Offices	293
Air Canada Passenger Marketing Offices	50



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #2

Items listed under:

III ACTIVITIES (11) of the Supplement Statement

"News from Belgium" - Bulletins - A/76 - 36/76
(Quantity available depends on subject)

Brochures

Blankenberge	400
Brussels Hotels - 1976	4,000
Calendar of Touristic Events	21,780
Brugge - Events 1976	400
Brugge - Accommodations - 1976	400
Brugge	1,200
Europe Begins in Belgium	300,000
Provincie Antwerpen Hotels 1976	500
ETE 1976	300
Castles in Belgium 1976	1,500
Castles in Belgium (Color)	1,000
Knokke-Heist	200
Belgium Scenic regions	2,000
Camping 1976	5,000
Mechelen	1,200
Knokke-Heist Accomodations 1976	2,000
Hotels Ardennes-Meuse 1976	1,500
Hotels West Flanders 1976	175
Hotels - Belgium - 1976	15,000
See Belgium and Europe by Train 1976	12,750

Posters

Gent	1,000
Year of Scenic Regions 1976	100

Exc. A

DONALD M. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

RECEIVED
DEPARTMENT OF JUSTICE
JUL 3 3 31 PM '76
RECEIVED
GENERAL DIVISION

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Invoice No 1510

December 22, 1975

Belgium's Bonus Days - Sales Promotion

For: 5,000 reprints of advertisement appearing in February 1976 issues of Business Week, Dun's Review, Nation's Business and U.S. News & World Report, and delivery to Boffer Corporation, 111 Eighth Avenue, New York City

\$ 626 82

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SIX HUNDRED TWENTY-SIX DOLLARS AND EIGHTY-TWO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

620 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1511

December 23, 1975

Belgium's Bonus Days -- Sales Promotion

For:

One-page release "Gift Someone You Love with a Trip to Europe and Belgium Will Add \$260 in Bonus Treats"

Writing, typing for offset printing, printing, folding, addressing envelopes and mailing to 297 consumer newspapers; postages; messengers

\$492 47

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOUR HUNDRED NINETY-TWO DOLLARS AND FORTY-SEVEN CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice **Nº 1512**

December 24, 1975

Belgium's Bonus Days -- Advertising Production

For:

Advertising production as per itemization attached

\$ 196 16

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE HUNDRED NINETY-SIX DOLLARS AND SIXTEEN CENTS.

Ray H. Johnson

For: Belgium's Bonus Days Advertising Production

1/2-page 3/color advertisement "It's Simple Arithmetic..." for
insertion in Travel Agent magazine on 5/5/75 et seq.

Mechanical charges - convert to film from mechanical
art (3 line shots, composition, final contact)

\$ 42.34

1/2-page 3/color advertisement "It's Simple Arithmetic..." for
insertion in Travel Weekly issues of 6/30/75 et seq.

Production charge for 3-color plate

153.82

Total ----- \$ 196.16

DONALD N. MARTIN AND COMPANY
630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Invoice NO 1514

December 24, 1975

For: Belgium's Bonus Days -- Consumer advertising for February 1976
Adjustment to billing on invoice 1506 dated December 15, 1975 - Correction of rate as per itemization attached

\$ 625 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SIX HUNDRED TWENTY-FIVE DOLLARS AND NO CENTS.

Ray H. Johnson

Adjustment to billing on invoice 1506 dated December 15, 1975 -
Correction of rate

<u>Publication</u>	<u>Insertion date</u>	<u>Space</u>
Newsweek executive edition	February 1976	2/3 page

Correct rate: \$5,625.00

Billed to and paid by BNTD 12/19/75: 5,000.00

. Balance due \$ 625.00

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice **Nº 1515**

December 29, 1975

Belgium's Bonus Days Advertising Production - Consumer Advertising

For: Advertising production

Itemization of advertisements attached.

\$2,745 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWO THOUSAND SEVEN HUNDRED FORTY-FIVE DOLLARS AND NO CENTS.

Ray St. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 FIFTH Avenue
New York, New York 10019

Invoice NO 1525

January 19, 1976

For:

Belgian National Tourist Office

Advertising in Belgian American Trade Review

Insertion date

Space

December 1975

Page

\$ 335 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THREE HUNDRED THIRTY-FIVE DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1526

February 4, 1976

BELGIAN NATIONAL TOURIST OFFICE

For: Advertising production - Full-page ad: BEGIN YOUR TRIP
AT THE HUB... for insertion in October 1975 issue and
subsequent issues of Belgian American Trade Review

\$ 839 50

(itemization attached)

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF EIGHT HUNDRED THIRTY-NINE DOLLARS
AND FIFTY CENTS.

Ray St. John

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1528

March 3, 1976

Ref:

Belgium's Bonus Days -- Consumer advertising

Publication

Insertion date

Space

European Travel
Commission's special
advertising supple-
ment in New York Times

3/21/76

Page/4-color

\$9,500 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF NINE THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6.8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1563

March 10, 1976

For:

Belgian National Tourist Office

Advertising in Belgian American Trade Review

Insertion date

Space

January-February 1976

Page

\$ 335 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THREE HUNDRED THIRTY-FIVE DOLLARS AND NO CENTS.

Ray H. [Signature]

TO: Belgian National Tourist Office
 720 Fifth Avenue
 New York, New York 10019

Invoice N^o 1565

March 29, 1976

For:

Belgium's Bonus Days Promotion -- Scheduled consumer and trade advertising for month of March 1976

Consumer advertising (itemized list attached)	\$38,167	50
Trade advertising (itemized list attached)	7,569	00

\$45,736 50

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FORTY-FIVE THOUSAND SEVEN HUNDRED THIRTY-SIX DOLLARS AND FIFTY CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK

20, N. Y.

CIRCLE 6-8720

RECEIVED
 DEPARTMENT OF COMMERCE
 JUL 3 1976
 RECEIVED
 CUSTOMER SERVICE

TO:

Belgian National Tourist Office
 720 Fifth Avenue
 New York, New York 10019

Invoice **Nº 1567**

March 30, 1976

For:

Belgian National Tourist Office - Consumer advertising

<u>Publication</u>	<u>Insertion date</u>	<u>Space</u>
United States Student Travel's 1976 Student Travel Organizer	1976	1/2 page

Distribution of 4,000 copies of Belgian literature.

Total amount

\$600 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SIX HUNDRED DOLLARS
 AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1573

April 19, 1976

For:

Belgian National Tourist Office

Advertising in Belgian American Trade Review

Insertion date

Space

March 1976

Page

\$ 335 00

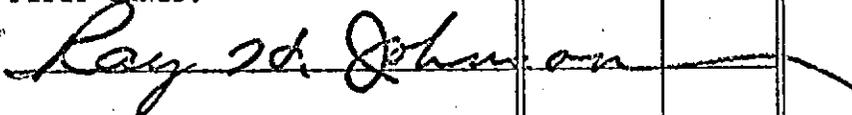
CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THREE HUNDRED THIRTY-FIVE DOLLARS AND NO CENTS.

Ray W. [Signature]

TO: Belgian National Tourist Office
 720 Fifth Avenue
 New York, New York 10019

Invoice N^o 1575

April 26, 1976

For:	Belgium's Bonus Days Promotion -- Scheduled consumer and trade advertising in month of April 1976			
	Total consumer advertising	\$24,105	00	
	Less credit consumer advertising	982	50	
	Total trade advertising			\$23,122 50
	(See itemizations attached)			5,813 00
				\$28,935 50
CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY EIGHT THOUSAND NINE HUNDRED THIRTY-FIVE DOLLARS AND FIFTY CENTS.				
				

DONALD N. MARTIN AND COMPANY

620 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-6720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1576

April 26, 1976

For:

Belgium's Bonus Days -- Radio promotion

Air time for month of April 1976, as per schedule attached

\$15,922 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIFTEEN THOUSAND NINE HUNDRED TWENTY-TWO DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1577

April 26, 1976

For: Belgium's Bonus Days -- Radio promotion

Air time for month of May 1976, as per schedule attached

\$28,704 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-EIGHT THOUSAND SEVEN HUNDRED FOUR DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTINI COMPANY
 630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
 720 Fifth Avenue
 New York, New York 10019

Invoice No 1580

May 3, 1976

For:

Belgium's Bonus Days Promotion -- Scheduled consumer and trade advertising in month of May 1976

Total consumer advertising
 Total trade advertising

\$ 17,175 00
 3,940 00

(see itemizations attached)

\$ 21,115 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-ONE THOUSAND ONE HUNDRED FIFTEEN DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1585

May 14, 1976

For:

Belgian National Tourist Office

Advertising in Belgian American Trade Review

Insertion date

Space

April 1976

Page

\$ 335 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THREE HUNDRED THIRTY-FIVE DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1586

May 19, 1976

For: Belgium's Bonus Days --- Radio promotion

Adjustments to previous billings for air time during
April and May

\$ 97 00

(please see schedule attached)

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF NINETY-SEVEN DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1587

May 19, 1976

For: Belgian National Tourist Office

Two sets of duplicate negatives, 1976 Belgium's Bonus
Days brochure

\$ 441 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOUR HUNDRED FORTY-ONE DOLLARS
AND NO CENTS.

Ray H. Johnson

DONALD W. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office

720 Fifth Avenue

New York, New York 10019

Invoice NO 1592

May 27, 1976

Belgium's Bonus Days - Sales Promotion

303,800 copies of 8-page 4-color brochure plus fold-out BBD Certificate perforated for detachability (1976 English and French versions)

21,500 BBD Certificates printed on both sides separately from brochure

(See itemized statement attached)

\$38,623 95

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THIRTY-EIGHT THOUSAND SIX HUNDRED TWENTY-THREE U.S. DOLLARS AND NINETY-FIVE CENTS

Ortalia Jodris

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y. 10019

Invoice N^o 1594

June 9, 1976

For: Belgian National Tourist Office
Advertising in Belgian American Trade Review

Insertion date Space
May 1976 Page

\$ 335 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THREE HUNDRED THIRTY-FIVE DOLLARS AND NO CENTS.

Ray H. Johnson

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1603

June 16, 1976

For:	<u>Belgium's Bonus Days - Sales Promotion*</u>			
7,500	Travel Agent's Kits, including promotional materials			\$ 6,000 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SIX THOUSAND DOLLARS AND NO CENTS.

Please pay this amount into the account of the Belgian National Tourist Office at
La Societe Generale de Banque No. 210 0737253 08.

Donald N. Martin

To: BNTO

Re: 1976 BBD Program

Sales Promotion Budget - Travel Agents Kits

7,500 die-cut file-folder holders for BBD travel agent literature,
printed in full color

7,500 Matching envelopes, printed in full color

7,500 Order reply cards, printed on both sides

7,500 Reprints of full-color BBD ad which appeared in New York Times
supplement, glossy stock

7,500 4-page promotional folder, in full-color (Mr. De Maerel's letter
to agents; reprint of 2-page spread trade advertisement; how
BBD program works for agents--instructional flyer)

Design, mechanicals, color overlays, separations, color keys, printing;
writing (promotional blurbs, letter to agents, instructional flyer).

Freight to Boffer Co.; messenger service.

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1604

June 16, 1976

For: Belgium's Bonus Days - Sales Promotion*

Audio/Visual presentation for trade meetings

\$ 5,250 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS AND NO CENTS.

Please pay this amount into the account of the Belgian National Tourist Office at La Societe Generale de Banque No. 210 0737253 08.

Donald N. Martin

To: Belgian National Tourist Office

Re: 1976 BBD Program

Sales Promotion Budget - Audio/Visual Presentation

--Creating, researching and writing script of 15-minute, 80-slide presentation used at Sabena sales meeting and BNTO agents' presentation. Review and selection of appropriate slides from existing materials; production (including artwork, typesetting and photography) of new slides as required; coordination of script and visuals

Staff time in connection with presentations of 1976 BBD program to trade press and travel trade, April 22, 1976

- Assisting BNTO with preparation of press and industry VIP list for luncheon; follow-up phone calls.
- Assisting with invitee list for travel agents' reception and presentation
- Preparing remarks for use of Mr. Verheyden at press luncheon; reproducing remarks for inclusion in press kit
- Preparing remarks for use of Messrs. Verheyden and De Maerel at travel agent presentation
- Researching and writing special news release "BELGIUM'S PROMOTION CHIEF SEES INCREASE IN U.S. VISITORS..."
- Arranging for drawing of BBD Sweepstakes prizes
- Arranging for projectors, projectionist and screen for audio/visual presentation and film showing
- Working with photographer covering press luncheon and agents' presentation; captioning and placing photographs in all trade media

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1605

June 17, 1976

For: Belgium's Bonus Days -- Advertising*

Radio production costs

\$ 5,000 00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIVE THOUSAND DOLLARS AND NO CENTS.

Please pay this amount into the account of the Belgian National Tourist Office at
La Societe Generale de Banque No. 210 0737253 08.

Donald N. Martin

To: Belgian National Tourist Office

Re: 1976 BBD Program

Advertising: Radio Production Costs

--Creative Services: Producing three 60-second radio commercials including writing announcer's introduction and tag line, and N.Y. Director's promotional messages; coaching, taping, editing

---Technical Services: Studio time, dubbing, masters, tapes for 8 stations on schedule, cassettes; shipping

RONALD N. MARTIN AND COMPANY

CIRCLE 6.8720

630 FIFTH AVENUE

NEW YORK 20, N. Y.

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1606

June 17, 1976

For: Belgium's Bonus Days -- Advertising

Print production costs to June 1, 1976

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THIRTEEN THOUSAND NINE HUNDRED EIGHTY-THREE DOLLARS AND FORTY CENTS.

Please pay this amount into the account of the Belgian National Tourist Office at
La Societe Generale de Banque No. 210 0737253 08.

Donald N. Martin

\$13,983 40

For Belgian National Tourist Office

Re: Production costs - Trade Advertising 1976 BBD Program

--Full page advertisement in Belgian Trade Review.
"Begin Your Trip at the Hub of Europe..."

Updating copy for adaptation to 1976 program. Writing,
mechanical, paste up; typography; cut for new patch

\$ 301.14

--2-page/2-color trade advertisement with reply postcard and
BBD brochure tipped-in, for insertion in Travel Agent magazine

Creative services: Design, concept, copy

Technical services: Layout, type specifications; mechanicals,
paste-up, color overlays; finished art; photostats; typography

1,291.04

--1 page B&W trade advertisement "HELD OVER BY POPULAR DEMAND..."
for insertion in Travel Agent, Travel Weekly, Canadian Travel,
Courier, Canadian Travel News, Canadian Travel Press

Creative services: Design, concept, copy

Technical services: Layout, type specifications; mechanicals,
paste-ups, typography; finished art; copper plate; fineline
reproduction; paper prints

Miscellaneous: Air freight to Toronto and Montreal, Canada

1,009.00

--1/2 Jr. page (3-3/4" x 10") trade advertisement "MAKE FRIENDS,
MAKE MONEY..." for insertion in Travel Agent, Travel Trade,
Travel Weekly, Canadian Travel Courier, Canadian Travel News,
Canadian Travel Press

Creative services: Concept, design, copy

Technical services: Layout, type specifications; mechanical,
paste-ups; photostats; typography; zinc plates, tint negatives,
proofs; setting up, surprints; scotch prints; packing and ship-
ping to Canadian trade papers

942.13

Trade production to 6/1/76

\$ 3,543.3

For: Belgian National Tourist Office

Re: Production Costs - Consumer Advertising 1976 BBD Program

--Full page, full color advertisement "THE EUROPE YOU'VE ALWAYS DREAMED OF..." for insertion in the European Travel Commission's supplement Your Invitation to Europe '76, also distributed as fulfillment piece for coupon respondents to ETC advertising in major markets; distributed to travel agents as a special supplement to Travel Trade; distributed in bulk to travel agents in fulfillment of advertising offer in Travel Weekly, Travel Agent, Travel Trade (total circulation 1,700,000)

Creative services: Concept, design, copy

Technical services: Layout, type specifications; mechanicals, paste-ups, color overlays; hand-lettering; color art, photo retouching, photoprints; typography; color separations

\$1,761.58

--1200-line newspaper advertisement "ROMANTIC EUROPE IS ALIVE AND WELL..." for insertion in The New York Times, The Boston Globe, Washington Post, Chicago Tribune, Philadelphia Inquirer, Cleveland Plain Dealer, Toronto Globe & Mail, Montreal Star

Creative services: Concept, design, copy

Technical services: Layout, design, type specifications; mechanical, paste-ups; finished art, lettering; photocopies and photostats; typography; fineline reproduction; 12 paper prints; silhouette halftone; dot etching, stripping, line negative; film negatives; reproportionment of advertisement (for different size newspaper pages); photoprints; air delivery to newspapers

2,613.63

--Six versions of 450-line newspaper advertisement "ROMANTIC EUROPE IS ALIVE AND WELL...", one for each of the cities participating in the BBD program: Brussels, Antwerp, Bruges, Ghent, Liege and Namur, for insertion in The New York Times, The Boston Globe, Washington Post, Chicago Tribune, Cleveland Plain Dealer, Toronto (Canada) Globe & Mail, Toronto Star, Montreal Star

Creative services: Concept, design, copy

Technical services: Layout, type specifications, six mechanicals, paste-ups, overlays; typography; halftones; duplicate films, lines, tints; dot etching, stripping & cropping; washout surprints; 10 blueprints, 38 paper prints.

Air freight to Toronto, Montreal, Cleveland, Boston, Chicago, Washington

\$3,587.72

Production charges made by N.Y. Times (halftone) 51.81

Miscellaneous charges (duties, entry fees, cart-

age, etc.) made by the Montreal Star

104.43

3,743.96

(carried forward) \$8,119.17

Production Costs - Consumer Advertising 1976 BBD Program
page #2

(brought forward) \$ 8,119.17

--Six versions of 450-line newspaper advertisement "ROMANTIC EUROPE IS ALIVE AND WELL..." (special adaptation to fit the Philadelphia Inquirer's 6-column newspaper format)

Technical services: 5 halftones, 4 duplicate film of setup, 6 lines, 2 tints, dot etching, stripping, washout surprint, 10 paper prints
Shipping to Philadelphia

999.44

--Six versions of 450-line French language newspaper advertisement "LA BELGIQUE, OU BAT LE COEUR DE L'EUROPE..." for insertion in Montreal (Canada) La Presse

Technical services: Mechanical with overlays; halftones, photostats, typography.
Shipment to Montreal

465.70

Consumer production to 6/1/76 \$ 9,584.31

--Miscellaneous Production Charges

Long distance telephone, period
January through April, 1976 \$ 123.28

Services of special messengers:

January	\$ 98.55
February	112.65
March	110.60
April	40.75
May	<u>45.95</u>

408.50

Starch-Inra-Hooper, Inc.
Starch Advertisement Readership
Reports, New York Times Travel
Section, Sunday, March 14;
Sunday, April 11, 1976

324.00

Miscellaneous production to 6/1/76 \$ 855.78

Summary of production charges to 6/1/76

Trade production	\$ 3,543.31
Consumer production	9,584.31
Miscellaneous production	<u>855.78</u>

Total \$13,983.40

Enc. B

RECEIVED
DEPARTMENT OF JUSTICE
JUL 9 3 31 PM '76
REGISTRATION UNIT
ORIGINAL DIVISION

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000
A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

DATE: December 18, 1975
YOUR ORDER NO.
INVOICE NO. 20633/8068
TERMS: NET

Att: Mr. P. A. De Maerel

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1976 Calendar mailing - Single Piece and Bulk				
3212	Labels addressographed and zoned for following lists: C D F WB ABB BL BO ETC PR QL QS AAA CONVI MUS WPTA UNO and ERR	280	00	
3212	Labels pasted on envelopes containing 1976 Calendars (1 Each) meter tie bag and deliver to Post Office and mail Third Class	1320	00	
60	Miscellaneous lots various quantities 1976 Calendars already enclosed in envelopes wrapped and shipped in cartons and wrapping material supplied by us in quantities listed on distribution sheet dated November 17, 1975 Via Parcel Post UPS and/or Local trucking as required	330	00	
		1930	00	
	Postage 3212 X 66¢ each	2119.92		
	UPS	96.08		
	Parcel Post	5.90		
	Local Trucking	75.00	2296	90
			4226	90
	Postage Advanced by you		2119	92
	Balance due		2106	98
				2106 98

TAX EXEMPT

Certified true and correct amount
of Twenty One Hundred and Sixty Four Dollars
Signed Alfred J. Gorman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel: 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: December 23, 1975

YOUR ORDER NO.

INVOICE NO. 20643/8200

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

	<u>Distribution of Balance of 1976 Wall Calendars</u>			
520	Labels addressographed for X P Q RC lists	20	00	
520	Labels affixed to envelopes containing 1976 Calendars meter tie bag and deliver to Post Office and mail third class	235	00	
		255	00	255 00
	TAX EXEMPT			
	Postage billed on separate invoice			

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York N.Y. 10019

Att: Mr Peter De Maerel

DATE: December 31, 1975

YOUR ORDER NO.

INVOICE NO. 20679/8136

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

5209	Labels and 7 1/2 X 10 3/4 envelopes addressographed TAB list - labels affixed to customers envelopes	318	00		
5209	Insert 10 copies of Belgium bonus Days Brochure in envelope seal meter mail third class				
23	Miscellaneous lots various quantities Brochures enclosed in envelopes and/or cartons supplied by us in quantities specified seal meter mail Parcel Post and/or third class	1961	50		
		2279	50	2279	50
TAX EXEMPT					
Postage billed on Separate Invoice					

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: December 31, 1975

YOUR ORDER NO.

INVOICE NO. 20691/8180

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

759	Labels addressed for BO CGB RPS CHB CONVI and ABB lists	25	00		
445	Labels pasted on customers 9 X 12 envelopes (1 each) of conventions in Belgium 1975 enclosed in envelope seal meter mail third class				
59	Miscellaneous lots various quantities Conventions in Belgium folders enclosed in customers 9 X 12 envelopes - Labels pasted on envelope seal meter mail third class and/or Parcel Post	229	00		
		254	00		
	Postage	141	79		
		395	79		
				395	79
	TAX EXEMPT				
	Certified true and correct to the net amount <i>Three hundred Ninety Five and 79/100 Dollars</i> Signed <i>Alfonso Pennacchi</i>				

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York N.Y. 10019

Att: Mr Peter De Maerel

DATE: December 31, 1975

YOUR ORDER NO.

INVOICE NO. 8136/20698

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage on Invoice #20679 dated 12/31/75
Distribution of Belgium Bonus Days Brochure

1805 20

1805 20

Certified true and correct amount

of Eighteen hundred five ²⁰/₁₀₀ Dollars

Signed Alpha O. Jermann



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: January 5, 1976

YOUR ORDER NO.

INVOICE NO. 8200/20703

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage on Inv #20643 dated 12/23/75
Mailing Balance of 1976 Wall Calendars

344 52

344 52

Certified true and correct in the exact amount
of Three hundred forty four ⁵²/₁₀₀ Dollars
Signed Alfred O. Jensen

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York N.Y. 10019

Att: Ms Marion Koenig

DATE: January 8, 1976

YOUR ORDER NO.

INVOICE NO. 20718/8253

TERMS: NET

THE AMOUNT OF THIS INVOICE IS FULLY COVERED BY THE DEPOSIT TO CASH DISCOUNT CARD OF ALLOWED

46
13
61

1st Maintenance - Dec 1975

Additions - BA TAB PR BL B
Alterations - TAB QS BLB PH
Deletions - TAB BL BBDPA PH F G and X
Plates cut put into frames card sort proofread file and
interfile - pull plates for alteration and deletions -
refile alterations - 3 X 5 cards addressed for alteration
and additions

66 45

66 45

TAX EXEMPT

Certified true and correct in the exact amount
of Septyty Szy 45 - Doptanc

Signed Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Marion Koenig

DATE: January 12, 1976

YOUR ORDER NO.

INVOICE NO. 20742/8192

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

24	DSM letters multilith on customers letterheads				
5525	Dear Travel Agent Letters multilith on customers letterheads				
5525	Certificate instruction sheets multilith on our 60# monadnock stock 8 1/2 X 11				
5525	Business reply cards multilith on our 65# Green stock 4 X 6 - 2 sides	540	00		
5232	#10 envelopes addressed TAR and RPS list (USA only)	120	00		
5208	Dear Travel Agent letters and Instruction sheet folded enclosed in envelope with BRC and Bonus Brochure seal meter mail first class				
24	Dear DSM letters only folded enclosed in envelope seal meter mail first class (letter only)	233	00		
		893	00		
	Postage	1277	08		
		2170	08		
				2170	08

TAX EXEMPT

Certified true and correct as the exact amount

of Two thousand One hundred Seventy Dollars

Signed Alfred J. Gennaro



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: P. A. De Maerel

DATE: January 16, 1976

YOUR ORDER NO.

INVOICE NO. 20776/8318

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

<u>December 1975 Bulk Shipments</u>					
Attached requisition sheets showing wrapping and shipping in cartons and wrapping material supplied by us various quantities Posters, folders, Brochures and various other miscellaneous promotional material shipped in quantities listed thereon Via Parcel Post UPS Air Freight Local and/or Overland trucking as required					
Parcel Post	296.38	961	50		
UPS	18.58				
Air Freight	53.30				
Local Trucking	105.00	473	26		
		1434	76		
				1434	76
TAX EXEMPT					
Certified true and correct is the exact amount					
of <u>One thousand four hundred thirty seven</u>					
Signed <u>Alfred J. Ferranti</u>					
					76 Dollars



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: January 20, 1976

YOUR ORDER NO.

INVOICE NO. 20787/8196

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3300	Copies BNT0 #3/76 - 1976 Week-ends and excursions from Brussels hand type set heading balance of text Bodoni bold layout and Multilith on News from Belgium letterheads 8 1/2 X 11 black ink with halftone reduction and stripin	250	00		
2538	#10 envelopes addressed for B C D G AAA BO BL ERR PR BBDPA BBDAC RPS (USA only) CHB CGB and BOC lists	60	00		
2538	BNT0 #3/76 folded enclosed in envelope seal meter mail first class Air mail on BBDPC and BLB lists				
	10 Copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	200 " " Ann Neville unfolded	180	00		
		490	00		
	Postage	362	56		
		852	56		
	TAX EXEMPT			852	56



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: January 20, 1976

YOUR ORDER NO.

INVOICE NO. 20794/8195

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1500	Copies BNTO #1/76 Calendar of Congresses and Commercial Expositions 1976 hand type set heading, balance of text Bodoni Bold layout and Multilith on News from Belgium letterheads 8 1/2 X 11 and our 60# Canary stock two sides Black ink - Collate and staple	524	00		
674	#10 envelopes addressed for ABB and BO RPS CHB CGB and BOC lists	20	00		
674	BNTO #1/76 folded enclosed in envelope (1 each) seal meter mail first class				
	10 copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	300 " unfolded to Ann Neville	72	00		
		616	00		
	Postage	105	49		
		721	49		
	TAX EXEMPT			721	49

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: January 27, 1976

YOUR ORDER NO.

INVOICE NO. 20821/8199

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED.

8500	Copies each BNTO #6/76 - Important Events in Bruges 1976 and #7/76 June 5 - Aug 31, 1976 Exhibitions in connection with St. John's hospital have type set headings balance of text Bodoni Bold layout and Multilith on News from Belgium letterhead 8 1/2 X 11 BNTO #7 - two sides BNTO #6 - one side	810	00		
7675	#10 envelope addressographed B C D G PR AAA TAB BO BL BBDPA BBDAC RPS (USA only) CHB CGB and BOC lists	160	00		
7675	BNTO #6/75 and #7/75 folded enclosed in envelope seal meter mail first class				
	10 copies of each BNTO #6 and 7/76 to each name on RPS list (USA only)				
5	" " " " " " " " " " " CHB and CGB list				
6	" " " " " " " " " " " BOC "				
200	" to Ann Neville unfolded	615	00		
	Postage	1585	00		
		1018	81		
		2603	81		
				2603	81
TAX EXEMPT	Certified true and correct in the exact amount				
	<i>Five thousand six hundred three and 81/100</i>				
	Signed <i>Alfred J. ...</i>				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York N.Y. 10022

Att: Ms Ann Neville

DATE: January 28, 1976

YOUR ORDER NO.

INVOICE NO. 20831/8197

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3000	Copies BNT0 #5/76 "The President Hotelsof Brussels" and				
2500	Copies BNT0 #4/76 Astoria Hotel hand type set headings balance				
	of text Bodoni Bold layout and multilith on News from Belgium				
	letterheads 8 1/2 X 11 - 1 side Black ink	440	00		
2131	#10 envelopes addressographed B C D G PR BO BL BBDPA BBDAC				
	RPS CHB and CGB BOC plus ABB list (select)	75	00		
2131	BNT0 #4/76 and BNT0 #5/76 folded enclosed in same envelope				
	plus ABB list for BNT0 #5/76 only seal meter mail first class				
	10 copies of each to each name on RPS list				
	5 " " " " " " " " CHB and CGB list				
	6 " " " " " " " " BOC list				
200	" " " " Ann Neville unfolded	252	00		
		767	00		
		294	90		
	Postage	1061	90		
				1061	90
	TAX EXEMPT				
	Certified true and correct in the exact amount				
	<i>Walter J. ...</i>				
	Signed <i>Alfred J. ...</i>				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York N.Y. 10019

Att: Marion Koenig

DATE: February 4, 1976

YOUR ORDER NO.

INVOICE NO. 20884/8425

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

<u>List Maintenance - January 1976</u>					
57	Additions - BLB TAB RPS PR BL				
16	Alterations TAB ERR RPS BL ABB and B				
53	Deletions - BLB TAB ERR PR BL BO CONVI ABB AAA B C D and G				
	Plates cut put into frames card sort proofread file and				
	interfile - Pull plates for Alterations and Deletions -				
	Refile alterations - 3 X 5 cards addressed for additions				
	and alterations	78	95	78	95
	 TAX EXEMPT				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr Peter A. De Maerel

DATE: February 5, 1976

YOUR ORDER NO.

INVOICE NO. 20897/8373

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1823	#10 envelopes addressographed BL CONVI ETC MUS PR QL QS BBDPA BBDAC UNO CGB CHB and RPS (USA only)	40	00		
1764	Visit Friendly Belgium folders enclosed in #10 envelope (1 ea) seal meter mail first class				
59	Miscellaneous lots various quantities Visit Friendly Bel- gium folders enclosed in envelope and/or wrapped in quantities indicated via third class and/or Parcel Post	261	00		
	Postage	301	00		
		293	43		
		594	43	594	43
	TAX EXEMPT				

Check for the amount in the exact amount.
 \$ Five hundred ninety four ⁴³/₁₀₀ Dollars
 Signed Alfred J. J. J.

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: February 12, 1976

YOUR ORDER NO.

INVOICE NO. 20940/8372

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

50,000

News from Belgium letterheads Photo offset on our 60#
Buff stock 8 1/2 X 11
Hold in stock for future use

885 00

885 00

TAX EXEMPT

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Marion Koenig

DATE: February 12, 1976

YOUR ORDER NO.

INVOICE NO. 20943/8353

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

5500	Business Reply cards multilith on our 65# white card stock 4 X 6 2 sides black ink	185	00		
5425	Addressograph customers 9 X 12 envelopes TAB list	150	00		
5425	Enclose: See Belgium and Europe by Train 1976 Tear sheet Begin your trip BBD Brochure Business Reply card and Tour map of Belgium in 9 X 12 envelope seal meter mail third class	925	00		
	Postage 5425 X 34	1260	00		
		1844	50		
		3104	50	3104	50
	TAX EXEMPT				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: February 18, 1976

YOUR ORDER NO.

INVOICE NO. 20968/8340

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1850	Copies each of BNTD #8/76 and 9/76 "Belgium Schedule Event" and Brussels Hotels offer "Special" Weekends hand type set heading, balance of text Bodoni Bold layout and multilith on News from Belgium Letterheads 8 1/2 X 11 - Black ink	360	00		
1287	#10 envelopes addressographed B C D G BO BL PR BLB RPS (USA only) CHB CGB and BOC list	40	00		
1287	Fold BNTD #8 and 9/76 and enclose in #10 envelope seal meter mail first class and Air Mail				
	5 Copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
200	" " Ann Neville	120	00		
	unfolded	520	00		
		197	07		
		717	07		
	Postage			717	07
	TAX EXEMPT				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: February 20, 1976

YOUR ORDER NO.

INVOICE NO. 20987/8358

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2200	Copies BNT0 #11/76 The Glass Museum at Charleroi hand set heading in Melior Semi Bold 14 PT balance of text Bodoni Bold layout and Multilith on News from Belgium letterheads 8 1/2 X 11 Black Ink - two sides	365	00		
7100	Copies BNT0 #10/76 1976 Belgium's Year of Landscapes, Parks and Gardens hand type set heading balance of text Bodoni Bold layout and Multilith on News from Belgium Letterheads 8 1/2 X 11 - Black ink - two sides	565	00		
6885	#10 envelopes addressographed B C D G BO BL PR BLB TAB BBPDC QL and QS - RPS (USA only) CHB CGB and BOC	140	00		
6885	BNT0#10 and 11/76 folded enclosed in #10 envelope together where indicated on TAB and BBPC enclose BNT0 #10/76 only on QL and QS lists enclose BNT0 #11/76				
	5 copies of each BNT0 #10/76 and 11/76 to RPS (USA only)				
	5 " " " " " " " " " " CHB and CGB lists				
	6 " " " " " " " " " " BOC list				
200	" " " " " " " " " " Ann Neville unfolded	426	50		
	TAX EXEMPT	1496	50		
				1496	50

Postage billed on Inv #21007 dated 2/25/76
Certified true and correct in the exact amount

of Fourteen Hundred ninety six ⁵⁰/₁₀₀ Dollars

Signed Carlo O. Ferraro



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr. P. A. De Maerel

DATE: February 23, 1976

YOUR ORDER NO.

INVOICE NO. 21000/8532

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

January - February 1976 - Bulk Shipments

Attached requisition sheets showing wrapping and shipping in cartons and wrapping material supplied by us various quantities Hotel Guides Posters, folders and various other miscellaneous promotional material shipped in quantities listed thereon Via Parcel Post UPS Overland and Local Trucking as required Labels type addressed and pasted on cartons

1632 00

1632 00

TAX EXEMPT

Postage and Trucking Billed on Inv #21008/8532 dated 2/25/76

Certified true and correct in the exact amount
of Seventeen Hundred Thirty Two 00 Dollars

Signed

Alfred O. Gumbel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Mr. P. A. De Maerel

DATE: February 25, 1976

YOUR ORDER NO.

INVOICE NO. 21008/8532

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage and Trucking on Inv #21000/8532 January and February 1976 Bulk Shipments

Itemization:	Postage	491.89		
	Local Trucking	210.00		
	Overland Trucking	96.99		
	UPS	<u>43.52</u>	842	40

842 40 842 40

Certified true and correct in the exact amount
of Eight hundred forty two ⁴⁰/₁₀₀ Dollars

Signed

Alfonso Jarama



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: February 25, 1976

YOUR ORDER NO.

INVOICE NO. 21007/8358

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage on Inv #20987/8358
dated 2/20/76 Mailing BNTD #11/76

924 81

924 81

(Certified true and correct in the exact amount

of One hundred twenty four dollars

Signed Carol O. Givens



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

DATE: March 3, 1976

YOUR ORDER NO.

INVOICE NO. 21071/8546

Att: Mr. Peter A. DeMaerel

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

553
553
59

Distribution of Conventions in Belgium 1976 Booklet
9 X 12 Envelopes addressographed BO CGB CHB RPS CONVI ABB
Booklets (1 each) enclosed in envelope seal meter mail
third class BO CONVI and ABB list
Miscellaneous lots 10 Booklets each enclosed in envelope
seal meter mail third class
Send overs to Kathy Williams to be picked up by Marty

Postage

	30	00		
	186	00		
	216	00		
	202	48		
	418	48		
			418	48

TAX EXEMPT

Certified true and correct in the exact amount

of Four hundred Eighteen ⁴⁸/₁₀₀

Signed Alfred O. Jermann



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgium National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: March 31, 1976
#0000000000

INVOICE NO. 21101/0492

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2006	Copies BNT0 #12/76 Calendar of Touristic Events hand type set heading using Stymie Bold condensed 24PT balance of text Bodoni Bold layout and multilith on customers News from Belgium letterheads 8 1/2 X 11 with halftone reduction and stripins	195	00		
1579	#10 envelopes addressographed B C D G BO BL PR BBDPA BLB RPS (USA only) CHB CGB and BOC	40	00		
1579	BNT0 #12/76 folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	150 " unfolded to Ann Neville	88	00		
		323	00		
	Postage	218	20		
		541	20		
				541	20

TAX EXEMPT

Certified true and correct in the exact amount
of Five hundred forty one ²⁰/₁₀₀ Dollars

Signed Alfred Germain



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: March 12, 1976

YOUR ORDER NO.

INVOICE NO. 21136/8531

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1282	2 pages 1800 copies each BNTD 14/76 "News of Musical Events" Hand type heading balance of text Bodoni Bold layout and Multilith on customers News from Belgium letterheads 8 1/2 X 11 Black Ink - 2 sides	250	00		
1282	#10 envelopes addressographed B C D G BO BL PR BLB RPS (USA only) CHB CGB and BOC lists	40	00		
	BNTD #14/76 folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	200 " unfolded to Ann Neville	105	00		
		395	00		
	Postage	179	59		
		574	59		
				574	59

TAX EXEMPT

Certified true and correct in the exact amount
of Five hundred Seventy four ⁵⁹/₁₀₀ Dollars
Signed Cefeo O. German



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: March 12, 1976

YOUR ORDER NO.

INVOICE NO. 21129/8530

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2500	Copies BNT0 #13/76 Belgium US Bicentennial Projects				
	Multilith on customers letterhead 8 1/2 X 11 0 with hand				
	type set heading, balance of text Bodoni Bold and layout	245	00		
1917	#10 envelopes addressographed B C D G BL BO PR MUS RC BLB				
	BBDPC RPS (USA) CHB CGB and BOC	40	00		
1917	BNT0 #13/76 folded enclosed in #10 envelope seal meter				
	mail first class				
	5 Copies to each name on RPS list				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	200 " Unfolded to Ann Neville	110	00		
		395	00		
				395	00
	TAX EXEMPT				
	Postage	270	42	270	42
		665	42	665	42

Certified true and correct in the exact amount
of Six hundred sixty five ⁴²/₁₀₀ Dollars
Signed Alfred O. Jenkins



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York N.Y. 10019

Att: Ms Ann Neville

DATE: March 16, 1976

YOUR ORDER NO.

INVOICE NO. 21180/8607

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2200	Copies BNT0 #15/76 Belgian Royal Greenhouses Open to Public during May 1976 - Hand type not heading, balance of text Bodoni Bold layout and multilith on customers News from Belgium letterheads 8 1/2 X 11	210	00		
1674	#10 envelopes addressographed B C D G X BL BO PR BBDAC BBDPA BLB RPS (USA only) CHB CGB and BOC	40	00		
1674	BNT0 #15/76 - folded enclosed in envelope seal meter mail first class - BLB Air Mail				
	5 Copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
200	Unfolded to Ann Neville	126	00		
		376	00		
	Postage	229	03		
		605	03		
				605	03

TAX EXEMPT

Certified true and correct in the exact amount

of Six hundred five and 03/100 Dollars

Signed Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr Peter A. De Maerel

DATE: March 17, 1976

YOUR ORDER NO.

INVOICE NO. 21189/8576

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

150

Miscellaneous lots various quantities Belgium for Holidays (1976) #8 and Rubens Posters wrapped in cartons and tubes supplied by us in quantities listed on distribution letter dated February 27, 1976 via Parcel Post and/or UPS as required Labels type addressed pasted on cartons and/or tubes Parcels written up and arranged for shipment through shipping Agent (Parcel Post and UPS)

Parcel Post
UPS

230.12
401.48

573 00

631 60

1204 60

1204 60

TAX EXEMPT



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

Att: Ms Marion Koenig

DATE: March 23, 1976

YOUR ORDER NO.

INVOICE NO. 21212/8686

TERMS: NET

THE AMOUNT OF THIS INVOICE Largely Covers Labor, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

81

Miscellaneous lots various quantities New BBD Bonus Days folders (Code #46-B) wrapped and shipped in cartons and wrapping material supplied by us in quantities listed on distribution sheet dated March 15, 1976 Labels type addressed pasted on cartons - Cartons written up and prepared for shipment Via Local Trucking UPS and/or Parcel Post as required - part pick up by Martti

UPS	74.06
Parcel Post	2.80
Local Trucking	15.00

295 00

91 86

386 86

386 86

TAX EXEMPT

Certified true and correct in the exact amount

Three hundred eighty six 86 Dollars

Signed

Carl W. Boffer



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attn: Ms Marion Koenig

DATE: March 23, 1976
YOUR ORDER NO.
INVOICE NO. 21210/8711
TERMS: NET

THE AMOUNT OF THIS INVOICE IS SUBJECT TO PAYMENT WITHIN 10 DAYS. THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED.

		<u>List Maintenance - Feb 1976</u>			
170	Additions -	BLB TAB PR BO TABR BBDB ABB			
25	Alterations -	BLB TAB PR BL BBDB BBDPA ABB AAA D and G			
74	Deletions	BLB TAB ETC PR BL BO QS MUS BBDB BBDPA UNO ABB AAA B C and G			
	Plates cut put into frames card sort proofread file and interfile Pull plates for alterations and deletions refile alterations - 3 X 5 cards addressed for alterations and additions				
1704	Galley addressed for	ABB BL BO CONVI ETC PR QL QS WB X and WPTA			
232	BBDB BBDRB BBDPC and BLB Galleys			230	95
					230 95
	TAX EXEMPT				

Certified true and correct in the exact amount
of five hundred thirty 95/100 Dollars
Signed Walter D. Gensler



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Att: Ms. Ann Neville

DATE: March 29, 1976

YOUR ORDER NO.

INVOICE NO. 21275/8626

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1000	Copies BNT0 #17/76 Belgium for Holidays hand type heading using Stymie Extro Bold condensed, balance of text Bodoni Bold layout and multilith on News from Belgium Letterheads 8 1/2 X 11 - Black Ink - (2 set ups)	215	00		
1800	Copies BNT0 #16/76 Brussels offers New Services for Visitors hand type set heading, layout and multilith on News from Belgium letterhead 8 1/2 X 11 - Black Ink	185	00		
1284	#10 envelopes addressographed for B C D G BO BL PR BLB RPS (USA only) CHB CGB and BOC lists	50	00		
1284	BNT0 #16 and 17/76 folded enclosed in envelopes (together on lists BO and BL) seal meter mail first class - BLB sent air mail				
	5 copies each to each name on RPS list (USA)				
	5 " " " " " " CHB and CGB list				
	6 " " " " " " BOC list	120	00		
		570	00		
	Postage	187	59		
		757	59	757	59

Certified true and correct in the exact amount

TAX EXEMPT

of Seven hundred fifty seven and 59/100 Dollars

Signed Walter O. Glavin



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 5, 1976

YOUR ORDER NO.

INVOICE NO. 21325/8680

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

600	Copies BNTO #20/76 Restaurant at Brussels Intl Trade Mart	170	00		
2300	Copies BNTO #19/76 Belgium Castles	205	00		
2010	Copies BNTO #18/76 The Museum Van Buuren in Brussels hand type set heading, layout on all three and multilith on customers News from Belgium Letterheads 8 1/2 X 11 - Black ink	210	00		
2052	#10 envelopes addressographed B C D G BL BO PR BLB MUS ABB RPS CHB CGB and BOC	60	00		
2052	BNTO 18, 19, 20/76 folded enclosed in envelopes together where indicated seal meter mail - first class - BLB Air Mail				
	5 copies each to RPS list (USA)				
	5 " " " CHB CGB lists				
	6 " " " BOC list				
200	" " " Ann Neville	325	00		
		970	00		
		304	44		
		1274	44		
				1274	44

TAX EXEMPT Certified true and correct in the exact amount

of twelve hundred twenty four and 44/100
Signed *Alfred O. Scourge*

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 15, 1976

YOUR ORDER NO.

INVOICE NO. 21349/8831

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1,577	#10 envelopes addressographed BL BO WB AAA ECO ERR ETC and UNO lists	40	00		
1,577	Enclose "Europe Begins in Belgium" Brochure (1 each) in #10 envelope seal meter mail first class	84	00		
		124	00		
	Postage	205	37		
		329	37	329	37
	TAX EXEMPT				
<p>Certified true and correct in the exact amount of <u>Three hundred twenty nine ³⁷/₁₀₀ Dollars</u> Signed <u><i>Walter O. Johnson</i></u></p>					

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: April 15, 1976

YOUR ORDER NO.

INVOICE NO. 21386/8816

TERMS: NET

Att: Mr. Peter A. De Maerel

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

60

Miscellaneous lots various quantities Hotels 1976 #25 and #25A enclosed in cartons and wrapping material supplied by us in quantities listed on letter dated 4/2/76 and shipped via Parcel Post - labels type addressed and pasted on cartons - cartons written up for Parcel Post shipment

Parcel Post

270 00

94 09

364 09

364 09

TAX EXEMPT

Certified true and correct in the exact amount

Three hundred sixty four ⁰⁹/₁₀₀ Dollars

Signed

[Signature]



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 21, 1976

YOUR ORDER NO.

INVOICE NO. 21425/8770

TERMS: NET

THE AMOUNT OF THIS PRICE LABELY COVERED UNDER THE FOLLOWING PAYABLE BY CREDIT CARD IS ALLOWED

1000	Copies BNT0 #21/76 1976 Belgian Homecoming Year hand type set heading on Engravers text 24 PT balance of text Bodoni Bold layout and multilith - 2 sides on customers letterheads 8 1/2 X 11 Black Ink	220	00		
1000	Copies BNT0 #22/76 Belgian Coast hand type heading in Century Bold 18 PT balance of text Bodoni Bold layout - multilith - 1 side on customers letterheads 8 1/2 X 11 black ink	155	00		
476	#10 envelopes addressographed BO BL RPS list CHB CGB and BOC lists	20	00		
476	BNT0 #21 and 22/76 folded enclosed in envelope seal meter mail first class				
	5 copies of each to RPS list				
	5 " " " " CHB and CGB list				
	6 " " " " BOC list				
200	" " " " Ann Neville unfolded	97	00		
	Postage	492	00		
		78	43		
		570	43		
				570	43

TAX EXEMPT

Certified true and correct in the exact amount

Five hundred Seventy Three Dollars

Signed *Alfred O. Giverson*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 20, 1976

YOUR ORDER NO.

INVOICE NO. 21411/8657

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

7500

Copies Calendar of Touristic Events Belgium 1976 - BNTD
#12/76 Re-run on customers letterheads 8 1/2 X 11
two colors with extra shot reduction and stripins

225 00

225 00

TAX EXEMPT

Certified true and correct in the exact amount

of Two hundred twenty five and 00/100 Dollars

Signed Walter O. Ferrarini



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: April 20, 1976

YOUR ORDER NO.

INVOICE NO. 21413/8662

Att: Ms Ann Neville

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3 pages 7500 copies each Belgium's Bonus days Easy
procedures for handling Group Passengers, multilith
with letterhead on our 20# Canary stock 8 1/2 X 11 one
side - black ink with correction Collate and staple

695 00

695 00

TAX EXEMPT

Certified true and correct in the exact amount

of Five Hundred Ninety Five 00/100 Dollars

Signed

Alfred D. Gerhan



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 20, 1976

YOUR ORDER NO.

INVOICE NO. 21444/8877

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Shipping charges on Invoices 21410 and 21443/8877 for
March - 1976 - Bulk Shipments-

ParcelPost	741.12
UPS	284.28
Air Freight to Montreal	65.10
Overland Trucking	304.87
Local Trucking	<u>320.00</u>

1715 37

1715 37

Certified true and correct in the exact amount

of Seventeen hundred fifteen ³⁷/₁₀₀ Dollars

Signed *Alfred J. ...*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 20, 1976

YOUR ORDER NO.

INVOICE NO. 21443/8877

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

March 1976 - Bulk Shipments

Attached requisition sheets indicating the wrapping and shipping in cartons and wrapping material supplied by us various quantities folders Posters Camping Brochures Calendar of Events and Various other miscellaneous promotional material shipped in quantities listed thereon via Parcel Post, UPS Overland and/or local trucking as required Labels type addressed pasted on cartons - cartons written up for shipment through Agent

Balance of Invoice #21410/8877

1230 75

1230 75

TAX EXEMPT

Certified true and correct in the exact amount

of Twelve Hundred thirty 75 Dollars

Signed Alfred O. Grunni



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: Septil 20, 1976

YOUR ORDER NO.

INVOICE NO. 21410/8877

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

March 1976 - Bulk Shipments

Attached requisition sheets indicating the wrapping and shipping in cartons and wrapping material supplied by us various quantities folders Posters Camping Brochures Calendar of Events and Various other miscellaneous promotional material shipped in quantities listed thereon via Parcel Post, UPS Overland and/or local trucking as required Labels type addressed pasted on cartons - cartons written up for shipment through Agent

1/2 of Amount not to exceed \$2000.00

1230 75

1230 75

TAX EXEMPT

Certified true and correct in the exact amount

Twelve hundred thirty seven Dollars

Signed *Alfred J. Gennaro*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maere

DATE: April 28, 1976

YOUR ORDER NO.

INVOICE NO. 21466/8845

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

7156

Assembly of Belgium's Bonus Days Travel Agents Kits
 BBD Travel Agents Kits Assembled as follows
 Manila (Yellow) Belgiums Bonus days folder and inserts furnish-
 ed by customer and assembled with the following material

1. Dear Travel Agent Letter (11 X 17 folded)
2. BNTO #12/76 Calendar of Tourist Events
3. The Europe You've always dreamed of Brochure
4. Business Reply card
5. Europe begins in Belgium folder (\$260)
6. Belgium Bonus Days Easy procedures (3 pages)
7. Belgium for Holidays Booklet

1950 00

1950 00

TAX EXEMPT

Certified true and correct in the exact amount

of Nineteen hundred fifty ⁰⁰ Dollars

Signed *Alfred O. Johnson*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 29, 1976

YOUR ORDER NO.

INVOICE NO. 21472/8772

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3000	Copies each BNTO #23/76 and 24/76 Chateau De Beloeil - 1976 Season and The Chamber Music Festival of Chimay hand type set headings balance of text Bodoni Bold layout and multilith on customers News from Belgium letterheads 8 1/2 X 11 - 2 sides black ink	520	00		
2357	#10 envelopes addressographed for B C D G AAA BL BO MUS PR BLB	60	00		
2357	BNTO #23/76 and 24/76 folded enclosed in envelope (1 each) seal meter mail first class - BLB mailed Air Mail				
	5 Copies of each BNTO 23 and 24/76 to RPS list				
	5 " " " " " " " " CHB and CGB list				
	6 " " " " " " " " BOC list				
	200 " " " to Ann Neville unfolded	211	00		
		791	00		
	Postage	338	76		
		1129	76		
				1129	76

Certified true and correct in the exact amount

of Seven hundred twenty nine ⁷⁶ Dollars

Signed Alfred J. Gammis



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21479/8915

TERMS: NET

THE AMOUNT OF THIS INVOICE IS FULLY PAYABLE, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED

50,000

Now from Belgium letterheads
Photo offset on our 60# Buff stock 8 1/2 X 11 -
match Red and Black ink
Held in stock for future use

906 00

906 00

TAX EXEMPT

-Certified true and correct in the exact amount

Nine Hundred Sixty 00 Dollars

Signed *Alfred O. Jensen*



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21491/8845

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Balance of Postage on Inv. 21490/8845

1388 25

1388 25

Certified true and correct in the exact amount

of thirteen hundred eighty eight ²⁵ dollars

Signed Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21490/8845

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage on Invoices #21466-21489/8845

1300 25

1300 25

Certified true and correct in the exact amount

of thirteen hundred eighty eight 25 Dollars

Signed

Alfred J. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21489/8845

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

6170
6170

Balance of Inv #21466/8845
Addressograph customers 10 X 13 envelopes for TAB HUNPA HUNAC
Above completed kits enclosed in 10 X 13 envelopes seal meter
tie bag and deliver to PO and mailed 3rd class
986 Return to Customer

200	00
210	00
1295	00
1705	00

1705 00

TAX EXEMPT

Certified true and correct in the exact amount

of Seventeen hundred and five 00/100 Dollars

Signed Alfred O. Germain



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21522/8774

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABELS, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Postage on Inv #21511/8774 dated 4/30/76
Mailing of BNTO 25 and 27/76
News of Interest for Visitors and Hotels 1976

1158 95

1158 95

Certified true and correct in the exact amount

of Seven Hundred Fifty Eight ¹² Dollars

Signed Alfred O. Germain



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: April 30, 1976

YOUR ORDER NO.

INVOICE NO. 21511/8774

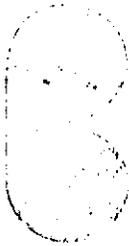
TERMS: NET

THE AMOUNT OF THIS INVOICE LAIBLY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3500	Copies BNT0 #25/76 News of Interest for Visitors and			
8300	Copies BNT0 #27/76 Hotels - 1976 Belgium hand type set Head- ings balance of text Bodoni Bold layout and multilith on customers News from Belgium letterheads 8 1/2 X 11 Halftone reduction and stripin on BNT0 #27/76	495	00	
8720	#10 envelopes addressographed B C D G AAA BO BL PR BBDPA BBDAC MUS PH TAB BBDPC CHB CGB RPS and BOC	180	00	
8720	BNT0 #25/76 and 27/76 folded enclosed in envelope in corresponding lists - lists MU and PH enclose only BNT0 25/76 Lists TAB and BBDPC (Airmail) enclose BNT0 #27/76 only 5 copies of each BNT0 to RPS list 5 " " " " " CHB and CGB list 6 " " " " " BOC list 200 " " " " " Ann Neville unfolded	567	00	
		1242	00	1242 00

TAX EXEMPT

Certified true and correct in the exact amount
of Twelve hundred forty two⁰⁰ Dollars
Signed Alfred O. Flanagan



The Boffer Corporation

111. EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Ann Neville

DATE: May 10, 1976

YOUR ORDER NO.

INVOICE NO. 21568/8965

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1000	Copies Errata BNT0 32/76 and				
1800	" Erratum BNT0 31/76 Multilith on customers News from Belgium letterheads 8 1/2 X 11 - black ink	100	00		
1729	#10 envelopes addressographed - BL BO RPS (USA only) CHB and BOC for BNT0 31/76 - lists B C D G BL BO MUS RPS CHB and CGB and BOC for BNT0 32/76	40	00		
1729	BNT0 31/76 32/76 Erratum and Errata folded enclosed in envelope in corresponding lists seal meter mail first class				
	5 copies of each to RPS list (USA only)				
	5 " " " " CHB and CGB lists				
	6 " " " " BOC list				
200	" " " " Ann Neville unfolded	155	00		
		295	00		
	Postage	232	85		
		527	85		
				527	85

TAX EXEMPT

Certified true and correct in the exact amount

of Five hundred twenty seven and 85/100 Dollars

Signed

Agnes J. Johnson



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: May 12, 1976

YOUR ORDER NO.

INVOICE NO. 21582/8783

TERMS: NET

THE AMOUNT OF THIS INVOICE PAID BY CREDIT CARD, THEREFORE, DOES NOT BE SUBJECT TO SALES TAX

8500	Copies BNT0 #26/76 The Year of Rubens (2 pages) hand type set heading, balance of text Bodoni Bold layout and Photo offset on customor News from Belgium letterhead and our 20# canary stock for second page 8 1/2 X 11 Collate and staple	1100 00
8363	#10 envelopes addressographed B C D G PR AAA BO BL MUS PH TAB BLB RPS (USA only) CHB CGB BOC	180 00
8363	BNT0 #26/76 folded enclosed in #10 envelope seal meter mail first class - BLB list send Air Mail	
	5 copies to each name on RPS list (USA only)	
	5 " " " " " CHB and CGB list	
	6 " " " " " BOC list	
	200 " " Ann Neville unfolded	418 00
		1698 00

1698 00

TAX EXEMPT

Certified true and correct in the exact amount

of Sixteen hundred Ninety Eight 00 Dollars

Signed Alfredo P. P. P.



The Boffer Corporation
 111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000
 A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
 720 Fifth Avenue
 New York, N.Y. 10019

 Att: Ms Ann Neville

DATE: May 12, 1976
 YOUR ORDER NO.
 INVOICE NO. 21581/8861
 TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2500	Copies BNTO #28/76 New Novotel in Bruges hand type set heading in Helios Bold condensed, balance of copy Bodoni Bold layout and Multilith on customers News from Belgium letter-head 8 1/2 X 11	195	00		
1996	#10 envelopes addressographed B C D G AAA BO BL BBDAC BBDPC	40	00		
1996	BNTO #28/76 New Novotel in Bruges folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list (USA only)				
	5 " " " " " CHB and CGB list				
	6 " " " " " BOC list				
	200 " " Ann Neville unfolded	114	00		
		349	00		
	Postage	276	25		
		625	25		
				625	25

TAX EXEMPT

Certified true and correct in the exact amount
 of Six hundred twenty five and 25/100 Dollars
 Signed Walter J. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: May 12, 1976

YOUR ORDER NO.

INVOICE NO. 21583/8783

TERMS: NET

THE AMOUNT OF THIS INVOICE LAIRGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Pontage on Inv #21582 dated 5/12/76
BNTO #26/76 The Year of Rubons mailing

1118 11

1118 11

TAX EXEMPT

Certified true and correct in the exact amount

of Seven hundred, Eighteen and 00/100 Dollars

Signed Alfred O. Jermann

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

Att: Ms Marion Koenig

DATE: May 13, 1976

YOUR ORDER NO.

INVOICE NO. 21593/8971

TERMS: NET

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE BY A DATE AND AUTHORITY

651
14
49

List Maintenance March and April 1976
Additions - TAB RPS CGB CHB PR BL BO MUS ABB B C D
Alterations - TAB BL BO BBDB MUS ERR BBDPA B and G
Deletions - RC PR BL MUS UND BBDPA ABB AAA B C G WB and ECO
Plates embossed proofread put in frames card sort file and
interfile - Pull plates for Alterations and
deletions - refile alterations - 3 X 5 cards addressed for
alterations and additions

537 65

537 65

TAX EXEMPT

Certified true and correct in the exact amount
of Five hundred thirty seven ⁶⁵ Dollars
Signed Alfred O. Spurr



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: May 19, 1976

YOUR ORDER NO.

INVOICE NO. 21632/9047

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Shipping charges on Inv #21629 dated 5/19/76
April 1976 Bulk Shipments

UPS	109.83
Parcel Post	448.05
Overland Trucking	92.87
Local Trucking	<u>275.00</u>

925 75

925 75

Certified true and correct in the exact amount
of Nine hundred twenty five ⁷⁵/₁₀₀ Dollars

Signed

Alfred J. ...



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: May 19, 1976

YOUR ORDER NO.

INVOICE NO. 21629/9047

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

April 1976 Bulk Shipments

Attached requisition sheets showing the wrapping and shipping in cartons and wrapping material supplied by us various quantities Posters, folders, Display Brochures Timetable Books and various other miscellaneous promotional material shipped in quantities listed via Parcel Post, UPS, Overland and/or local trucking as required, labels type addressed pasted on cartons, Cartons written up for shipment through Agent

1671 50

1671 50

TAX EXEMPT

Certified true and correct in the exact amount

of Seventeen hundred Twenty One ⁵⁰/₁₀₀ Dollars

Signed

Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: May 24, 1976

YOUR ORDER NO.

INVOICE NO. 21656/8868

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1606	2 pages 2100 copies each BNT0 #29/76 H. M. King Baudouin's 25th year Sovereignty hand type set heading in Commercial Script 24PT Balance of text Bodoni Bold layout and multilith on customers letterheads 8 1/2 X 11 - Black Ink Collate and staple	375	00		
1606	#10 envelopes addressographed B C D G BL BO PR BBDAC BBDPA RPS (USA only) CGB CHB and BOC lists	40	00		
	BNT0 29/76 folded enclosed in #10 envelope seal meter mail first class				
	5 copies to each name on RPS list				
	5 " " " " " " CGB and CHB list				
	6 " " " " " " BOC list				
	200 " unfolded to Ann Neville	144	00		
		559	00		
	Postage	217	96		
		776	96		
				776	96

TAX EXEMPT

Certified true and correct in the exact amount of Seven hundred seventy six 96/100

Signed Alfred O. Linn



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attn: Ms Ann Neville

DATE: May 24, 1976

YOUR ORDER NO.

INVOICE NO. 21650/8869

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED

960	3 pages 1000 copies each Hand type set composition for heading in Coronet Bold 30PT Balance of text Bodoni Bold layout and multilith on customers letterheads 8 1/2 X 11 for front page And our 60# Buff stock 8 1/2 X 11 - Black Ink Collate and staple	495	00		
960	#10 envelopes addressographed B C D G BL BO PR RPS (USA only) CGB CHB and BOC lists	20	00		
	BNT0 #30/76 folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list				
	5 " " " " " CGB and CHB list				
	6 " " " " " BOC list				
	200 " unfolded to Ann Neville	95	00		
		610	00		
	Postage	148	94		
		758	94		
				758	94

TAX EXEMPT

Certified true and correct in the exact amount

of Seven Hundred Fifty Eight and 94/100 Dollars

Signed Robin J. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: May 27, 1976

YOUR ORDER NO.

INVOICE NO. 21684/8966

TERMS: NET

THE AMOUNT OF THIS INVOICE IS FULLY COVERED THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1100	Copies BNT0 33/76 American Womens Club of Brussels hand type set heading balance of text Bodoni Bold layout and multilith on customers letterheads 8 1/2 X 11 - Black Ink - 2 sides	255 00
433	#10 envelopes addressographed BL and BO and RPS lists	20 00
433	Fold letter, enclose in #10 envelope seal meter mail first class - 5 copies to each name on RPS list	67 00

Postage

342 00

59 09

401 09

401 09

TAX EXEMPT

Certified true and correct in the exact amount

of Four hundred One 09 Dollars

Signed Alfred J. Jumper



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000.

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

Att: Mr. Peter A. De Maerel

DATE: June 8, 1976

YOUR ORDER NO.

INVOICE NO. 21779/9153

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

May 1976 Bulk Shipments

Attached requisition sheets showing the wrapping and shipping in cartons and wrapping material supplied by us various quantities posters Maps, folders Hotel guides, brochures and various other miscellaneous promotional material shipped in quantities listed via Parcel Post, UPS local and long distance trucking - labels type addressed, pasted on cartons cartons written up for shipment through shipping agent

UPS	138.38	926	50
PP	130.26		
Trucking	190.00		
Amerford Long Distance	79.64	538	28
		1464	78

1464 78

TAX EXEMPT

Certified true and correct in the exact amount

of fourteen hundred and eighty four and 78/100 Dollars

Signed

Alpha O. Ferraro



JUN - 9 1976

The Boffer Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000
A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

Att: Ms Marion Koenig

DATE: June 8, 1976
YOUR ORDER NO.
INVOICE NO. 21783/9162
TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

<u>List Maintenance - May 1976</u>					
158	Additions UNO, TAB, PR, BL, BBDPA, BLB, ABB, D and BBDB				
30	Alterations UNO, TAB, CHB, BL, BO, MUS, BBDPA, BOC, PH and B lists				
153	Deletions UNO, TAB, PR, BL, BO, PH, ABB, AAA, B and D lists				
	Plates cut put into frames card sort proofread file interfile				
	Pull plates for alterations and deletions refile alterations				
	3 X 5 cards addressed for alterations and deletions	196	00	196	00
TAX EXEMPT					
Certified true and correct in the exact amount of <u>One Hundred Ninety Six and 00/100 Dollars</u> Signed <u>Alfred J. Koenig</u>					



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

DATE: June 10, 1976

YOUR ORDER NO.

INVOICE NO. 21799/8967

Att: Ms Ann Neville

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1300	Copies BNT0 #34/76 hand type heading in Raphael bold, balance of text Bodoni Bold layout and Multilith on customers News from Belgium letterhead 8 1/2 X 11 - Black ink	195	00		
721	#10 envelopes addressographed C BL BO and PR plus RPS CGB CHB and BOC lists	25	00		
721	BNT0 #34/76 folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list				
	5 " " " " " CGB and CHB list				
	6 " " " " " BOC list				
	200 " " Ann Neville unfolded	70	00		
		290	00		
	Postage	101	81		
		391	81		
				391	81
TAX EXEMPT	Certified true and correct in the exact amount of <u>Three hundred Ninety, One and Eighty Dollars</u>				
	Signed <u>Alfredo Jimenez</u>				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 741-7000

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Ave
New York, N.Y. 10019

Att: Ms Ann Neville

DATE: June 17, 1976

YOUR ORDER NO.

INVOICE NO. 21834/8968

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR. THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2200	Copies BNT0 #35/76 hand type set heading balance of text Bodoni Bold, layout and photo offset on customer News frp, Belgium letterheads 8 1/2 X 11 Black Ink one side only	210	00		
1510	#10 envelopes addressographed for B C D G BL BO PR MUS RPS CGB CHB and BOC lists	40	00		
1510	BNT0 #35/76 folded enclosed in envelope seal meter mail first class				
	5 copies to each name on RPS list				
	5 " " " " " CGB and CHB list				
	6 " " " " " BOC list				
200	" " Ann Neville unfolded	115	00		
		365	00		
	Postage	204	38		
		569	38	569	38
	TAX EXEMPT				
	Certified true and correct in the exact amount of <u>Five hundred Sixty Nine ³⁸ Dollars</u> Signed <u>Officer J. Perham</u>				

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FEDERAL BUREAU OF INVESTIGATION
CRIMINAL DIVISION

UNITED STATES DEPARTMENT OF JUSTICE
REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D. C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your supplemental statement:

1. Is your answer to Item 16 of Section V (Political Propaganda - page 7 of Form DJ-302 - Supplemental Statement):

Yes _____ or No X

(If your answer to question 1 is "Yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

Yes X or No _____

(If your answer to Question 2 is "Yes" please forward for our review copies of all such material including; films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)


Signature

July 5, 1976
Date

Peter A. De Maerel

Please type or print name of signatory on the line above

Director/U.S.A.

Title

Belgian National Tourist Office