

U.S. Department of Justice
Washington, DC 20530

Supplemental Statement
Pursuant to the Foreign Agents Registration Act of 1938, as amended

For Six Month Period Ending 5/31/2011
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant (b) Registration No.
Lou Hammond & Associates, Inc. 5935

(c) Business Address(es) of Registrant
39 East 51st Street
New York, NY 10022

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

- (1) Residence address(es) Yes No
- (2) Citizenship Yes No
- (3) Occupation Yes No

(b) If an organization:

- (1) Name Yes No
- (2) Ownership or control Yes No
- (3) Branch offices Yes No

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

NSD/CES/REGISTRATION
UNIT
2011 JUN 30 AM 9:28

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes No

If yes, have you filed an amendment to the Exhibit C? Yes No

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Position	Date Connection Ended
------	----------	-----------------------

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes No

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
------	-------------------	-------------	----------	--------------

5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes No

If yes, identify each such person and describe the service rendered.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes No

Name	Residence Address	Citizenship	Position	Date Assumed
------	-------------------	-------------	----------	--------------

(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
------	------------------------	-----------------

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
------	------------------------	-------------------	-----------------

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes No

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes No

If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes No

If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Bermuda Department of Tourism
675 Third Avenue - 20th floor
New York, NY 10017

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes No

Exhibit B⁴ Yes No

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes No

If yes, have you filed an amendment to these exhibits? Yes No

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3 (Formerly CRM-157) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4 (Formerly CRM-155) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

If yes, identify each foreign principal and describe in full detail your activities and services:

Bermuda Department of Tourism

- 1) Preparation of material promoting tourism
- 2) Contact w/ media to place material before traveling public
- 3) Organize press trips
- 4) Organize special events

Attached are monthly reports describing all the activities and copies of all Press Releases during this period

-
12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below?
Yes No

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

-
13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes No

If yes, describe fully.

⁵ The term "political activity" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes [X] No []

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
12/1/2010 to	Bermuda Dept. of	Monthly retainers	\$252,000.00
5/31/2011	Tourism	Out-of-pocket expenses	\$403,154.64

Please see attached!

\$655,154.64

Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes [] No [X]

If yes, have you filed an Exhibit D to your registration? Yes [] No [X]

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes [] No [X]

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
-------------------	---------------	----------------	---------

NSD/CES/REGISTRATION UNIT 2011 JUN 30 AM 9:29

^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes No

(2) transmitted monies to any such foreign principal? Yes No

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
12/1/2010 to 5/31/2011	Bermuda Dept. of Tourism	Phone calls faxes fedexes photocopies postage printing messengers taxis airfares hotels	\$403,154.64

ALL OUT-OF-POCKET INVOICES
FOR THE SIX MONTH PERIOD
ARE ATTACHED!

NSD/CES/REGISTRATION
UNIT
2011 JUN 30 AM 9:29

\$403154.64

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes No

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
------	-----------	-------------------	----------------	---------

(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes No

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
------	--------------------------	-------------------------------------	-------------------

^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²
Yes No

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?
Yes No

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

All disseminated material are included in this package for your review.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes No

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- Radio or TV broadcasts
- Magazine or newspaper
- Motion picture films
- Letters or telegrams
- Advertising campaigns
- Press releases
- Pamphlets or other publications
- Lectures or speeches
- Other (specify) _____

Electronic Communications

- Email
- Website URL(s): _____
- Social media websites URL(s): _____
- Other (specify) Mail _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- Public officials
- Newspapers
- Libraries
- Legislators
- Editors
- Educational institutions
- Government agencies
- Civic groups or associations
- Nationality groups
- Other (specify) Media _____

21. What language was used in the informational materials:

- English
- Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes No

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes No

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

6/28/2011



Lourena Harmoned

HSD/CEG/REGISTRATION
UNIT
2011 JUN 30 AM 9:28

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

**BERMUDA DEPARTMENT OF TOURISM
INVOICES FROM 12/1/2010 TO 5/31/2011**

DATE	RETAINER	OUT-OF-POCKET
12/1/2010	42,000.00	
12/15/2010		10,888.46
1/3/2011	42,000.00	
1/27/2011		16,260.80
2/1/2011	42,000.00	
2/23/2011		2,489.59
3/1/2011	42,000.00	
3/8/2011		60,000.00
3/15/2011		135,770.00
3/31/2011		116,853.87
4/1/2011	42,000.00	
4/14/2011		10,000.00
4/15/2011		20,000.00
4/27/2011		13,294.70
4/27/2011		4,346.48
5/2/2011	42,000.00	
5/26/2011		13,250.74
TOTAL	252,000.00	403,154.64



LOU HAMMOND & ASSOCIATES

DATE: January 15, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Michelle Horn; Susannah Gregory; Matthew
Monagan
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – December 2010

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of December 2010.

GENERAL ACTIVITIES

- Agency participated in weekly conference calls with client and provided agendas and call reports on the same.
- Agency continues to update LH&A and Bermuda Twitter page and website with client releases and images.
- Agency provided client with relevant media clips.
- Agency sent client pertinent news articles daily from *The Royal Gazette*.
- Agency drafted speaking points for W. Griffith and Honorable Patrice Minors for James Beard Media Luncheon.
- Agency liaised with client to develop 2011 calendar of events for use on CTO website.
- Agency took part in an integrated meeting with Global Hue, Icrossing and Bermuda Department of Tourism to discuss budget and 2011 events.

2011 JUN 30 PM 9:30
NSD/CES/REGISTRATION UNIT

WRITTEN MATERIALS

- **LH&A VALUE BLAST** - Agency included The Reefs Hotel and Club and Elbow Beach in LH&A's weekly travel deal round-ups distributed to target media.
- **"BERMUDA RENDEZVOUS" PROGRAM OFFERS VISITORS FREE DAILY CULTURAL ACTIVITIES** - Agency drafted and distributed to targeted media.
- **"FEEL THE LOVE" IN BERMUDA THIS HOLIDAY SEASON WITH VALUE-ADDED HOTEL PACKAGES AND ISLAND-WIDE SAVINGS** - Agency drafted and distributed to targeted media.

KEY HIGHLIGHTS

CONDÉ NAST TRAVELER

As a result of media outreach and release distribution, outlet highlighted the "Compliments of Bermuda" promotion in its December issue.

FROMMERS.COM

As a result of media outreach and release distribution, outlet highlighted the "Compliments of Bermuda" promotion on December 6.

PALM BEACH POST

As a result of media outreach and release distribution, outlet highlighted the "Bermuda Rendezvous" program on December 15.

TODAY SHOW

As a result of media outreach, outlet highlighted Bermuda in its "Wow, Deal Destinations 2011" segment on December 25. Agency worked with Travelzoo Senior Marketing Manager Christie McConnell to provide video for this coverage.

TRAVEL + LEISURE

As a result of media outreach and release distribution, outlet highlighted the "Bermuda Rendezvous" program in its December issue.

TRAVEL INDUSTRY TODAY

As a result of securing a media visit for freelance writer Margaret Swaine, outlet highlighted the history of Gosling's Black Seal rum and its connection to Bermuda on December 7.

TRAVELINGGOLFER.COM

As a result of securing a media visit for Golf Reporter Brent Long, outlet highlighted several Bermuda locations as perfect to visit during a golf holiday on December 16.

NEWS BUREAU

Listed below are media with whom the agency has had contact on behalf of Bermuda Department of Tourism and provided information in the way of specialized pitches, press kits or fact checking. In most cases, although listed only once, LH&A liaised with publications or freelancers on multiple occasions.

ABCNEWS.COM

Agency sent Travel Correspondent John Griffith a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Griffith a specialized pitch on "Holiday Season Packages" for editorial consideration.

ABOUT.COM

Agency sent Caribbean Travel Writer Robert Curley a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration.

Agency also sent Curley a specialized pitch on "Holiday Season Packages" for editorial consideration.

AGENT@HOME

Agency sent Senior Editor Kerry Medina a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Medina a specialized pitch on "Holiday Season Packages" for editorial consideration.

AM-NEW YORK

Agency sent Editor Lucy Cohen Blatter a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

ASSOCIATED PRESS

Agency sent Caribbean/Bermuda Travel Editor Michael Melia a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Melia a specialized pitch on "Holiday Season Packages" for editorial consideration.

ARTHUR FROMMER'S BUDGET TRAVEL

Agency sent Travel Editor Andrew Minarcek a specialized pitch on "Holiday Season Packages" for editorial consideration.

ATLANTA JOURNAL CONSTITUTION

Agency sent Contributing Editor Clara Bosonetto Maerz a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

BERGEN RECORD

Agency sent Travel Editor Jill Schensul a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

BLACKBOOK.COM

Agency sent Online Travel Editor Longton Bryce a specialized pitch on "Holiday Season Packages" for editorial consideration.

BOSTON GLOBE

Agency sent Travel Editor Anne Fitzgerald a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

BUFFALO NEWS

Agency sent Web Site Editor Brian Connolly a specialized pitch on "Holiday Season Packages" for editorial consideration.

CANADIAN TRAVEL PRESS

Agency sent Editor-In-Chief Edith Baxter a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.'

Agency sent Travel Writer Ian Stalker a specialized pitch on "Holiday Season Packages" for editorial consideration.

CARIBBEAN LIVING

Agency sent Editor Ava Rosales a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration.

CHICAGO TRIBUNE

Agency sent Travel Editor Ross Werland a specialized pitch on "Holiday Season Packages" for editorial consideration.

CHICAGO SUN-TIMES

Agency sent Travel Section Editor Lori Rackl a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

CINCINNATI ENQUIRER

Agency sent Travel Editor Denise Stockstill a specialized pitch on "Holiday Season Packages" for editorial consideration.

CONDÉ NAST TRAVELER

Agency sent Online Editor Tom Loftus a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

DAILY CANDY

Agency sent Editor Jordan Blumberg a specialized pitch on "Holiday Season Packages" for editorial consideration.

DALLAS MORNING NEWS

Agency sent Travel Editor Mary Ellen Botter a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

DENVER POST

Agency sent Travel Editor Kyle Wagner a specialized pitch on "Holiday Season Packages" for editorial consideration. Communication continues.

FREELANCER JANE ZAREM (FODOR'S – CARIBBEAN GUIDE BOOKS)

Agency sent Freelance Writer Jane Zarem a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

FREELANCER RHEA MAHBUBANI (AM NEW YORK, NEW YORK TIMES)

Agency sent Freelance Writer Rhea Mahbubani a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

FROMMERS.COM

Agency sent Associate Editor Amy Chen a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

GAYOT

Agency sent Travel Editor Dylan Nugent a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

HARTFORD COURANT

Agency sent Features Editor Gina Seay a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

HOTEL INTERACTIVE

Agency sent Editor-in-Chief Glenn Haussmann a specialized pitch on "Holiday Season Packages" for editorial consideration.

IN THE KNOW TRAVELER

Agency sent Editor-in-Chief Devin Galaudet a specialized pitch on "Holiday Season Packages" for editorial consideration.

JOHNNYJET.COM

Agency sent Editor-in-Chief John DiScala a specialized pitch on "Holiday Season Packages" for editorial consideration.

JUSTLUXÉ

Agency sent Editor Courtney Driver a specialized pitch on "Holiday Season Packages" for editorial consideration.

KANSAS CITY STAR

Agency sent Editor Mary Lou Nolan a specialized pitch on "Holiday Season Packages" for editorial consideration.

LOS ANGELES TIMES

Agency sent Travel Editor Catharine Hamm a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

LUXURY TRAVEL MAGAZINE

Agency sent Editor-in-Chief Christine Gray a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

METRO BOSTON

Agency sent U.S. Features Editor Ray Amber a specialized pitch on "Holiday Season Packages" for editorial consideration.

Agency also sent Amber a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

METRO NEW YORK

Agency sent Travel Editor Amber Ray a specialized pitch on "Holiday Season Packages" for editorial consideration.

Agency also sent Ray a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

MIAMI HERALD

Agency sent Travel Editor Marjie Lambert a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

NATIONAL GEOGRAPHIC TRAVELER

Agency sent Travel Editor Kathie Gartrell a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

NEWSDAY

Agency sent Travel Editor Shawna Van Ness a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Van Ness a specialized pitch on “Holiday Season Packages” for editorial consideration.

NEW YORK CARIBBEAN NEWS

Agency sent Editor Tony Best a specialized pitch on “Holiday Season Packages” for editorial consideration.

NEW YORK DAILY NEWS

Agency sent Caribbean Beat Editor Jared McCallister a specialized pitch on the “Bermuda Rendezvous” program for editorial consideration. Communication continues.

Agency also sent McCallister a specialized pitch on "Holiday Season Packages" for editorial consideration. Communication continues.

NEW YORK POST

Agency sent Travel Editor David Landsel a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Landsel a specialized pitch on “Holiday Season Packages” for editorial consideration.

NEW YORK TIMES

Agency sent Travel Reporter Michelle Higgins a specialized pitch on the "Bermuda Rendezvous” program for editorial consideration. Communication continues.

Agency also sent Higgins a specialized pitch on “Holiday Season Packages” for editorial consideration.

NY1

Agency sent Host Val D’Elia a specialized pitch on “Holiday Season Packages” for editorial consideration.

ONBOARD MEDIA

Agency sent Senior Editor Linda Brockman images to include on the covers of *Celebrity* and *Royal Caribbean* Magazines.

ORLANDO SENTINEL

Agency sent Reporter Sara Clarke a specialized pitch on “Holiday Season Packages” for editorial consideration.

OTTAWA CITIZEN

Agency sent Travel Editor Laura Robin a specialized pitch on the “Bermuda Rendezvous” program for editorial consideration. Communication continues.

PHILADELPHIA INQUIRER

Agency sent Travel Editor Bill Reed a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

RECOMMEND

Agency sent Caribbean Editor Ciara LaVelle a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also liaised with LaVelle regarding a Bermuda luxury travel story. Agency helped LaVelle reach out to A. Shutte for quotes. Communication continues.

SAN FRANCISCO CHRONICLE

Agency sent Deputy Travel Editor Spud Hilton a specialized pitch on "Holiday Season Packages" for editorial consideration.

SEATTLE TIMES

Agency sent Travel Writer Kristin Jackson a specialized pitch on "Holiday Season Packages" for editorial consideration.

SHERMANSTRAVEL.COM

Agency sent Contributing Editor Ed Perkins a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Perkins a specialized pitch on "Holiday Season Packages" for editorial consideration.

SMARTERTRAVEL.COM

Agency sent Executive Editor Anne Banas a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Banas a specialized pitch on "Holiday Season Packages" for editorial consideration.

SOUTH FLORIDA SUN-SENTINEL

Agency sent Lifestyle Editor Gretchen Day-Bryant a specialized pitch on "Holiday Season Packages" for editorial consideration.

STAR TRIBUNE

Agency sent Travel Reporter Jim Buchta a specialized pitch on "Holiday Season Packages" for editorial consideration.

THE WASHINGTON POST

Agency sent Travel Editor Joe Yonan a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Yonan a specialized pitch on "Holiday Season Packages" for editorial consideration.

THE WALL STREET JOURNAL

Agency sent Reporter Jonnelle Marte a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

TIME.COM

Agency sent Lifestyle and Travel Reporter Deirdre Van Dyk a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

TORONTO STAR

Agency sent Travel Editor Jim Byers a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

TORONTO SUN

Agency sent National Travel Editor Robin Robinson a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

TRAVEL + LEISURE

Agency sent Online Executive Editor Rich Beattie a specialized pitch on "Holiday Season Packages" for editorial consideration.

TRAVEL AGENT

Agency sent Senior Editor Joe Pike a specialized pitch on "Holiday Season Packages" for editorial consideration.

TRAVELPULSE

Agency sent Editorial Director James Shillinglaw a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Shillinglaw a specialized pitch on "Holiday Season Packages" for editorial consideration.

TRAVELWEEK

Agency sent Staff Writer Cindy Sosroutomo a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Sosroutomo a specialized pitch on "Holiday Season Packages" for editorial consideration.

TRAVEL WEEKLY

Agency sent Contributing Editor Laura Del Rosso a specialized pitch on the "Bermuda Rendezvous" program for editorial consideration. Communication continues.

Agency also sent Del Rosso a specialized pitch on "Holiday Travel Packages" for editorial consideration.

TRAVELZOO.COM

Agency liaised with Senior Marketing Manager Christie McConnell to provide destination b-roll for a *Today Show* "Wow, Deal Destinations 2011" segment on December 25. Agency sent a digital clip of the coverage to client for review.

USA TODAY

Agency sent Travel Reporter Jayne Clark a specialized pitch on "Holiday Season Packages" for editorial consideration.

VANCOUVER SUN

Agency sent Travel Editor Carolyn Campbell a specialized pitch on "Holiday Season Packages" for editorial consideration.

MEDIA VISITS

INDIVIDUAL:

FREELANCER (CARIBBEAN TRAVEL + LIFE, NEWSWEEK); JANUARY 14-16, 2011

Agency received approval from client for Freelancer Sana Butler to visit Bermuda during Marathon Weekend 2011. Unfortunately, Butler had a conflict and could not attend at this time. Communication continues for future opportunities with Butler and *Caribbean Travel + Life*.

FREELANCER (GOODLIFE, WINECOP.COM, TORONTO STAR); DECEMBER 11-15, 2010

Agency assisted Alex Eberspaecher and his wife with accommodations and various meals. Agency worked with Bermuda to arrange an island tour and opportunities to photograph golf courses. Eberspaecher will publish two articles for *GoodLife* in an upcoming issue. Articles to highlight golf and general travel in Bermuda. Agency to track coverage and send to client for review.

CONNECTICUT MAGAZINE (FREELANCER- BOSTON GLOBE, WASHINGTON POST); DECEMBER 23-26

Agency assisted Editor Charles Monagan and his family with golf reservations at Port Royal and provided a list of on-island Christmas activities for his convenience. A "Christmas in Bermuda" story is scheduled to appear in November/December 2011. Agency to track coverage and send to client for review. Communication continues.

WORKING MOTHER; DECEMBER 10-13

Agency worked with Tucker's Point regarding media visit for Teresa Palagano in December. Agency also assisted Palagano with roundtrip airfare and arranged an island tour and various meals. Palagano to include Bermuda in February and April issues of magazine. Agency to track coverage and send to client for review.

GROUP:**NBC UNIVERSAL (NBC LEARN); DECEMBER 3-5, 2010**

Agency assisted in seeking accommodations and provided customs/immigration/flight assistance for the crew. Communication continues.

PRESS TRIPS

- **GOLF AND SPA/BERMUDA MARATHON WEEKEND; JANUARY 14-17, 2011**
Agency developed press trip invitation for Golf and Spa group press visit and pitched to target health, fitness and travel reporters for press trip. Agency followed up with media and secured the following five journalists:
 - Heather Mikesell, *American Spa*
 - Andrea Amadio, *Parents Magazine*
 - Christine Speer, *Philadelphia Magazine*
 - Shaun Tolson, *Robb Report Collection*
 - Liz Oziast, *SPA Magazine*

Agency has sent flight times to journalists for approval and is liaising with Elbow Beach to arrange spa treatments and accommodations. Communication continues.

EVENTS / PROMOTIONS**EVENTS:**

- **THE JAMES BEARD MEDIA LUNCHEON; DECEMBER 9, 2010**
 - Event included a reception featuring hors d'oeuvres, followed by a multi-course lunch and introductions to the destination.
 - Minister of Business Development and Tourism Hon. Patrice K. Minors, JP, MP, Director of Tourism William Griffith and Director of Global Operations Ann Shutte were introduced and spoke about Bermuda. LH&A organized the rundown.
 - Agency conducted outreach to secure the following five media attendees:
 - Chelsea Morse, *Food & Wine*
 - Brian Major, *Performance Media Group*
 - Dorene Internicola, *Reuters*
 - Kathryn O'Shea-Evans, *Travel + Leisure*
 - Andrea Peterson, *Wall Street Journal*
 - Agency worked with Beard House, client and Chefs Herbie Bascome and Cliff Crawford to secure food sourcing, wine, kitchen prep space and logistics for event.
 - Agency arranged accommodations and airfare for chefs.

HOT TIPS

Agency provided the following "HOT TIPS" media leads and contacts to the client.

A freelancer for a women's fitness magazine was seeking warm-weather hotels with unique wellness or fitness programs being offered this winter for an upcoming story. Agency collected and sent information from The Reefs Hotel and Club and Elbow Beach for consideration. Communication continues.

Smart Luxury Travel magazine was seeking luxury travel deals for the "Luxe List" debuting in the March/April 2011 issue. Agency collected and sent information from The Reefs Hotel and Club for consideration. Communication continues.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

<u>Outlet</u>	<u>Opportunity Description</u>
Condé Nast Traveler	All-Islands Issue
Travel + Leisure	Hotels/It List
Robb Report Collection	Travel: Destination Spas (May)
Glamour	The Beach Issue
Association News	Spa feature
Forbes Life	Culture Issue
Fortune	Summer Travel
Bridal Guide	Caribbean Vacations: A Guide to Attractions and Activities
City Magazine	Spring Destinations
Los Angeles Magazine	Travel Issue
Sunset Magazine	Travel Issue
Parents Magazine	Best Family Resorts

###



LOU HAMMOND & ASSOCIATES

DATE: February 16, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Michelle Horn; Susannah Gregory; Matthew
Monagan
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – January 2011

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of January 2011.

GENERAL ACTIVITIES

Agency participated in weekly conference calls with client and provided agendas and call reports on the same.

Agency continues to update LH&A and Bermuda Twitter page and website with client releases and images.

Agency provided client with relevant media clips.

Agency sent client pertinent news articles daily from *The Royal Gazette*.

WRITTEN MATERIALS

LH&A VALUE BLAST - Agency included The Fairmont Southampton, the U.S. Airways Bermuda Vacation Package, Tucker's Point Hotel and Spa and Fairmont Hamilton Princess in LH&A's weekly travel deal round-ups distributed to target media.

**"ESCAPE TO BERMUDA THIS FEBRUARY FOR FIRST-EVER
"FEEL THE LOVE MONTH"** - Agency drafted and distributed to targeted media.

2011 JUN 30 AM 9:30
HSD/CES/REGISTRATION
UNIT

THE PGA OF AMERICA EXTENDS STAY OF PGA GRAND SLAM OF GOLF THROUGH 2012 IN BERMUDA AT THE PORT ROYAL GOLF COURSE - Agency drafted and distributed to targeted media.

A HUB FOR INTERNATIONAL CULTURAL EVENTS, BERMUDA SHOWCASES TOP TALENT FROM AROUND THE WORLD AT ANNUAL FESTIVAL OF THE PERFORMING ARTS - Agency drafted and distributed to targeted media.

KEY HIGHLIGHTS/COVERAGE

- AOL TRAVEL - Feel the Love Month
- *BALTIMORE SUN* – Compliments of Bermuda
- BRIDES – Bermuda Feature
- *CHICAGO TRIBUNE* - Bermuda Honeymoon Feature
- *FLORDIA SUN-SENTINEL* – Feel the Love Month
- *HARTFORD COURANT* – Syndicated from *Chicago Tribune* Feature
- JETSETTER.COM – Feel the Love Month
- *MONTREAL GAZETTE* – Compliments of Bermuda
- *PALM BEACH POST* – Compliments of Bermuda
- *TOWN & COUNTRY* – Compliments of Bermuda
- *TRAVEL AGENT CENTRAL* – PGA Grand Slam at Port Royal through 2012
- *TRAVE AGE WEST* – Bermuda Rendezvous Program
- TRAVELPRESS.COM – Feel the Love Month
- TRAVELPULSE.COM – Feel the Love Month

NEWS BUREAU

Listed below is a sampling of media with whom the agency has had contact on behalf of Bermuda Department of Tourism and provided information in the way of specialized pitches, press kits or fact checking. In most cases, although listed only once, LH&A liaised with publications or freelancers on multiple occasions.

Agency sent a specialized pitch on Bermuda's "Feel the Love Month" to short/long lead media outlets. A sampling includes:

- ABCNews.com
- About.com
- Agent@Home
- *AM New York*
- *American Spa*
- *Associated Press*
- *Arthur Frommer's Budget Travel*
- *Atlanta Journal Constitution*
- *Baltimore Sun*
- Blackbook.com

- *Boston Globe*
- *Business Travel News*
- *Canadian Travel Press*
- *Charleston Post-Courier*
- *Chicago Sun Times*
- *Chicago Tribune*
- *Conde Nast Traveler*
- *Daily Candy*
- *Denver Post*
- Fred Bernstein, Freelancer; *New York Times*, *Metropolitan Magazine*
- Frommers.com
- *Gayot*
- *Gazette*
- *Hartford Courant*
- *Houston Chronicle*
- JohnnyJet.com
- *Kansas City Star*
- Kelly Carter, Freelancer; *Elite Traveler*, *People*, *Stylist*, *USA Today*
- LOGO Online
- *Los Angeles Times*
- *Metro Boston*
- *Miami Herald*
- *Montreal Gazette*
- *National Geographic Traveler*
- *New York Daily News*
- *New York Post*
- *New York Times*
- NY1
- *Orlando Sentinel*
- *Ottawa Citizen*
- *Palm Beach Post*
- *Philadelphia Inquirer*
- *Prevue*
- *Recommend*
- *San Francisco Chronicle*
- *Seattle Times*
- Shermans Travel Media
- SmarterTravel.com
- *St. Louis Dispatch*
- *Star Tribune*
- *Time Out NY*
- Time.com
- *Toronto Sun*
- *Travel + Leisure*

- *Travel Age West*
- *Travel Weekly*
- *Travel with Kal*
- *TravelAge West*
- *TravelHotNews.com*
- *TravelPulse.com*
- *USA Today*
- *Vancouver Sun*
- *Washington Post*

Agency sent a specialized pitch on the PGA Grand Slam in Bermuda through 2012 to Caribbean, trade and travel outlets. A sampling includes:

- *About.com Guide to Caribbean Travel*
- *Associated Press*
- *Amsterdam News*
- *Atlanta Journal-Constitution*
- *Baltimore Sun*
- *Baxter Travel Media*
- *Boston Globe*
- *Canadian Travel Press*
- *Canadian Traveller*
- *Caribbean Business*
- *Caribbean Life*
- *Caribbean Living*
- *Caribbean News Digital*
- *Caribbean Today*
- *Caribbean Travel & Life*
- *Corporate & Incentive Travel*
- *NY Carib News*
- *New York Times*
- *Successful Meetings*
- *Travel Agent*
- *Travel Weekly*
- *TravelHotNews.com*
- *TravelPulse.com*
- *Vacation Agent*
- *Washington Post*

Agency sent a specialized pitch on the Bermuda Festival of Performing Arts to short lead media outlets. A sampling includes:

- *Arizona Republic*
- *Asbury Park Press*

- *Atlanta Journal-Constitution*
- *Birmingham News*
- *Blackbook.com*
- *Boston Globe*
- *Business Travel News*
- *Buffalo News*
- *Calgary Herald*
- *Charlotte Observer*
- *Chicago Tribune*
- *Cleveland Plain Dealer*
- *Dallas Morning News*
- *Detroit News*
- *Edmonton Journal*
- *JohnnyJet.com*
- *Laura Daily; Freelancer, AAA World, AARP The Magazine*
- *Los Angeles Times*
- *Miami Herald*
- *Milwaukee Journal Sentinel*
- *Newsday*
- *New York Times*
- *NY1*
- *Orlando Sentinel*
- *Palm Beach Post*
- *Peter Zaremba; Freelancer, New York Daily News*
- *Philadelphia Inquirer*
- *Sacramento Bee*
- *San Antonio Express-News*
- *San Jose Mercury News*
- *SmarterTravel.com*
- *Sunshine Flint; Freelancer, Brides, Conde Nast Traveler, Town & Country*
- *Wall Street Journal*
- *Washington Post*

MEDIA CONTACT

- Agency provided destination images to *Ottawa Citizen* Contributing Writer Daniel Drolet for February coverage.
- Agency provided destination images to *Robb Report* Editor Shaun Tolson for April coverage.
- Agency provided destination images to *TravelwithVal* Travel Writer Amanda Chan for February coverage.
- Agency provided destination images to *Philadelphia Magazine* Art Director Chesney Polis for April coverage.

PRESS TRIPS

SPA/BERMUDA MARATHON WEEKEND; JANUARY 14-17, 2011

Agency hosted spa group press trip. Agency followed up with media and secured flight times, spa treatments and accommodations for the following five journalists:

- Heather Mikesell, *American Spa*
- Andrea Amadio, *Parents Magazine*
- Christine Speer, *Philadelphia Magazine*
- Shaun Tolson, *Robb Report Collection*
- Liz Oziast, *SPA Magazine*

Agency continues to follow up with journalists regarding fact-checking and images. Agency to track resulting coverage and send to client for review.

HOT TIPS

Agency provided the following "HOT TIPS" media leads and contacts to the client.

A freelancer for a women's fitness magazine was seeking warm-weather hotels with unique wellness or fitness programs being offered this winter for an upcoming story. Agency collected and sent information from The Reefs Hotel and Club and Elbow Beach for consideration. Communication continues.

AOL Travel was seeking hotels with unique wellness or fitness programs being offered through the end of 2011 for an upcoming story. Client did not have appropriate information at this time. Communication continues.

Parents Magazine was seeking family vacation giveaway packages for its annual Family Vacation Giveaway Photo contest in the September 2011 issue. Client did not have appropriate information at this time. Communication continues.

Self Magazine was seeking relaxing spa giveaway packages, with a culinary twist, for its annual Spa Giveaway story in the June 2011 issue. Client did not have appropriate information at this time. Communication continues.

The Today Show was seeking spring break or romantic Valentine's Day packages for consideration in an upcoming segment. Agency collected and sent information from The Reefs, The Fairmont Princess and Tucker's Point for consideration. Communication continues.

Spamagazine.com was seeking Valentine's Day themed-spa packages from Bermuda hotels for possible "Feel the Love Month" story. Agency collected and sent information from Tucker's

Point, Grotto Bay, The Reefs and Cambridge Beaches for consideration. Communication continues.

MISCELLANEOUS

- Agency liaised with “Regis and Kelly Live” producer regarding special retirement gift for Regis. Communication continues.
- Agency liaised with K. Darrell in answering questions for Bermuda *Smart Meetings* feature and sent final version to reporter Julie Keller.
- Agency contacted K. Darrell regarding interview with Editor Cara Clinton for *Successful Meetings* feature. Agency sent completed questions to Clinton for consideration.
- Agency contacted Ted Williams and NBC regarding possible Bermuda visit. Agency/client agreed to hold and discuss opportunity at later date.
- Agency sent images from Caribbean Hotel Association Awards to N. Talbot for local media distribution.
- Agency sent Bermuda promotional video to iCrossing for use on new website GoToBermuda.com.
- Agency sent Executive Vice President to Orlando for PGA Grand Slam announcement.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

Outlet	Opportunity Description
24 Hours Vancouver	Travel
AAA Motorist - Northeast Ohio Region	Bermuda: caught between the devil and the deep blue sea
Arthur Frommer's Budget Travel	Real deals: exclusive must-book packages
Better Homes & Gardens	Family: best year ever: weekend getaways
Boston Globe	Spring Travel
Boston Magazine	Destination dining
CITY Magazine	Travel
Conde Nast Traveler	The hot list issue

Family Circle	Best beaches
Golf Digest	America's 100 greatest
Golfweek	Best courses issue
Jezebel	Focus: spas
Jezebel	Travel: exotic vacation getaways
Los Angeles Family	The best in family travel
Modern Luxury	Spring & Summer Travel
New York Magazine	Travel
Parents	All American Family Trips
Reader's Digest	Travel and food
Redbook	Summer Fun
San Francisco Chronicle	Spring Travel
Shape	Couples getaways
Successful Meetings	Golf resorts
The Robb Report Collection	Travel
Travel + Leisure	Summer Escapes
Travelweek	Family travel
Upscale	The *travel* issue
Virtuoso Life	Hotel and resort updates
Wall Street Journal	Golf

###



LOU HAMMOND & ASSOCIATES

DATE: March 31, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Jaime Derbyshire; Susannah Gregory; Matthew Monagan
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – February 2011

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of February 2011.

GENERAL ACTIVITIES

Agency participated in weekly conference calls with client and provided agendas and call reports on the same.

Agency continues to update LH&A and Bermuda Twitter page and website with client releases and images.

Agency provided client with relevant media clips.

Agency sent client pertinent news articles daily from *The Royal Gazette*.

WRITTEN MATERIALS

LH&A VALUE BLAST - Agency included Tucker's Point Hotel and Spa and The Fairmont Southampton in LH&A's weekly travel deal round-ups distributed to target media.

BERMUDA SPORTING COMPETITIONS ARE A WINNING ATTRACTION FOR TOURISM TO THE DESTINATION - Agency drafted for on-island distribution.

2011 JUN 30 AM 9:30

NSD/CES/REGISTRATION
UNIT

KEY HIGHLIGHTS/COVERAGE

PORTHOLE CRUISE – Bermuda destination feature
SHERMANSTRAVEL.COM – Tucker's Point Spa (Result of spa press trip)
SMARTERTRAVEL.COM – Feel the Love Month
TAKINGTHEKIDS.COM – Feel the Love Month
TORONTO SUN – Feel the Love Month
USA TODAY – AirTran Service to Bermuda

As a result of release distribution, *Chicago Tribune* Travel Editor Ross Werland highlighted Bermuda in a destination piece that was syndicated in the following outlets:

- CANADA.COM
- COLUMBUS DISPATCH
- DENVER POST
- JANESVILLE GAZETTE
- LIMA NEWS
- OTTAWA CITIZEN
- PHILADELPHIA INQUIRER
- PITTSBURGH TRIBUNE-REVIEW
- POST AND COURIER
- READING EAGLE
- SACRAMENTO BEE
- TENNESSEAN
- THE FREE PRESS
- THE RECORD
- THE REPUBLIC
- THE STAR LEDGER
- THE WEEK
- WICHITA EAGLE

NEWBUREAU

Agency sent a specialized pitch to Boston area media regarding the Boston Globe Travel Show and special Gombey performance. A sampling includes:

- About.com (Caribbean Travel Guide)
- *Bridal Guide*
- BostonGardens.com
- *Clearchannel Radio*
- *CVN-Multi-Media*
- Diane Bair; Freelance Writer; *Luxury Travel, Outdoor Recreation*
- Examiner.com
- *Gatehouse Media New England*
- *JetSetExtra*

- *JustLuxe*
- *Life TV Show*
- OffManhattan.com
- Frommers
- *SELF*
- *The Boston Foodie*
- TheTravelEditor.com
- *WBZ Radio*
- WindsorTravel.com

MEDIA CONTACT

- Agency provided destination images to *Brides Magazine* Editorial Assistant Leigh Bond for pending coverage.
- Agency provided destination information regarding Tucker's Point, Fairmont, Elbow Beach and The Reefs to *Burt Wolf Productions* Senior Producer Caroline McCool before her visit.
- Agency provided Mid-Ocean Club image to *Golf Odyssey* Editor-In-Chief David Baum for pending golf feature coverage.
- Agency provided destination information to Canada AM Executive Manager Caroline De Silva for promotional prize partner coverage.
- Agency provided Tucker's Point images to ShermansTravel.com Contributing Writer Liz Oziast for February coverage.
- Agency provided Rum Swizzle recipe and Bermuda press kit to *Woman's World* for May coverage.
- Agency provided resort wedding information to *Travelweek* Associate Editor Kathryn Folliot for April coverage.

PROJECTS/EVENTS

CHRIS ROBINSON TRAVEL RADIO SHOW, FEBRUARY 26, 2011

Agency liaised with client and show producers to arrange radio interview on Saturday, February 26 with W. Griffith and J. Crellin. Agency provided times, dates and rundown of show for client preparation.

TRAVEL WITH KAL RADIO SHOW, FEBRUARY 23, 2011

Agency liaised with client and Host Kal London regarding aspects of Bermuda tourism interview on Wednesday, February 23 with Minister Patrice K. Minors. Agency provided dates, times, show information and speaking points for client preparation.

TODAY SHOW/ROYAL WEDDING OPPORTUNITY, APRIL 28, 2011 (DATE PENDING)

Agency working with NBC Correspondent Kerry Sanders regarding *Today Show* Royal Wedding coverage from Bermuda. Client advised that segment would focus on how local Bermudians will be observing the wedding and could include possible interviews. Communication continues.

BERMUDA SALES BLITZ; BOSTON (MARCH 1-4); BALTIMORE (MARCH 17); ATLANTA (MARCH 23-24); NEW YORK CITY (MARCH 30-31)

Agency/client developed strategic plan for promoting Jet Blue/AirTran direct service to Bermuda from Boston, Baltimore and Atlanta during month of March. Agency/client utilizing guerilla marketing techniques in major transportation hubs within each city and reaching out to reserve dinner reception locations. Agency/client to visit each site beforehand and determine best course of action regarding event setup and execution. LHA has secured or is working to secure the following for the March Bermuda Sales Blitz:

Boston:

March 1 – Guerilla Stunt in South Station involving steel pan player, Bermuda promotional material and vacation giveaways.

March 2 – “Top of the Hub” Dinner including Travel Agents and BDOT members.

March 3 – Neiman Marcus Event involving Bermuda promotional material giveaways.

Baltimore:

March 17

(Day) Guerilla Stunt at Baltimore’s Penn Station involving steel pan player, Bermuda promotional material and vacation giveaways.

(Night) Dinner and presentation at Baltimore National Aquarium including media, BDOT and LHA members.

Atlanta:

March 23 - Guerilla Stunt at Peachtree Center involving steel pan player, Bermuda promotional material and vacation giveaways.

March 24 – Dinner and presentation at Georgia National Aquarium including media, BDOT and LHA members.

New York City:

March 30 – Guerilla Stunt at Grand Central Station involving steel pan player, Bermuda promotional material and vacation giveaways.

March 31 – Dinner and presentation at Mandarin Oriental Hotel.

SUSTAINABLE TOURISM CONFERENCE; APRIL 3-6, 2011

Agency working to secure North American media for conference taking place at the Fairmont Southampton. Agency has confirmed accommodations and flights for the following journalists:

- Melanie Reffes – Caribbean Correspondent, *Around the World Radio*
- Donn Bobb – Chief Executive Producer, *UN Radio*
- Anthony Everett Fraser – Reporter, *Associated Press*
- Michael DeFrietas – Freelance Journalist, *Canadian Travel, Caribbean Travel + Life*

Agency has secured accommodations and is working to arrange flights for the following journalists:

- Eddie Patricelli – Editor-in-Chief, *Islands Magazine*
- Gay Myers – Caribbean Editor, *Travel Weekly*
- Linda Straker – Reporter, *Grenada Advocate*
- Peter Richards – Editor, *Caribbean Media Corporation*
- Graham McKenzie - Reporter, *Travelmole.com*
- Solomon Herbert – Editor-in-Chief, *Black Meetings & Tourism*
- Brian Major – Beat Reporter, *TravelPulse.com*

Agency to send representative to attend conference, liaise and assist with media.

PRESS TRIPS

GOLF PRESS TRIP; APRIL 28-31, 2011

Agency working with Fairmont Southampton to arrange press trip promoting PGA Grand Slam of Golf in October. Agency to develop invitations and reach out to top golf editors. A sampling includes:

- Greg Midland – *The Met Golfer*
- Ted McIntyre – *Ontario Golf*
- Tim Branco – *New England Golf Monthly*
- Dot Anderson – *The 19th Hole*
- Jeff Thoreson – *Golf Styles*
- Hunki Yun – *Links*
- Mark Pazdur – *Executive Golfer*
- Jason Scott Deegan – *Travelgolf.com*

Agency to send representative to assist with media and provide on-island support.

HOT TIPS

Agency provided the following “HOT TIPS” media leads and contacts to the client.

The Today Show was seeking packages to use in on-air, vacation giveaway contests. Agency collected and sent information from Tucker’s Point for consideration. Communication continues.

Live! Regis and Kelly was seeking packages to use in on-air, vacation giveaway contests. Agency collected and sent information from Tucker’s Point for consideration. Communication continues.

AOL Travel was seeking seeking spa treatments that use chocolate, maple syrup or anything else "mouthwatering" for an upcoming story. Client collected and sent information from Cambridge Beaches Resort and Spa. Communication continues.

The Today Show was seeking Bermuda Royal Wedding-themed packages for consideration on the show. Agency collected and sent information from Tucker's Point for consideration. Communication continues.

W Magazine was seeking details on spring/summer spa openings as well as new initiatives and/or spa deals for the upcoming June issue. Agency collected and sent information from Tucker's Point and The Reefs for consideration. Communication continues.

Condé Nast Traveler was seeking details on spring/summer spa openings as well as new initiatives and/or spa deals for the upcoming June issue. Agency collected and sent information from Tucker's Point and The Reefs for consideration. Communication continues.

MISCELLANEOUS

- Agency continues to liaise with "Regis and Kelly Live" producer regarding special retirement gift for Regis. Communication continues.
- Agency sent Executive Vice President T. Gallagher to Bermuda to assist and provide support for on-island PGA Grand Slam of Golf announcement.
- Agency sent representative to attend CTO PR Council meetings and provided client with appropriate feedback.
- Agency liaised with Gombey's public relations travel show organizers regarding Boston Globe Travel Show.
- Agency liaised and met with Theo of World Dance Championships regarding bringing celebrity dancers on island. Communication continues.
- Agency updated Bermuda Fact Sheet for client and i-crossing utilization.
- Agency advised of opportunity with HGTV's "House Hunters" for couple to hunt for new home in Bermuda. LHA following up with producers regarding island involvement. Communication continues.
- Agency sent Executive Vice President Terry Gallagher to Philadelphia media event and provided press kit materials for top travel writers.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

<u>Outlet</u>	<u>Opportunity Description</u>
24 Hours Vancouver	Travel
7X7 Magazine	Travel: where to go now
Arthur Frommer's Budget Travel	Summer travel package
Associated Press	Outdoors/Summer
Boston Globe	Summer Travel
Canadian Travel Press	Honeymoons
Chicago	Classifieds: summer getaways
CITY Magazine	Travel
Coast Magazine	Travel: luxury vacation locales near and far
Conde Nast Traveler	Top spas to beauty tips to wellness retreats, the ultimate way to tap into the rejuvenating power of travel
Condé Nast Traveler	Business Poll
D Magazine	Spring travel planner
Departures Magazine	An issue dedicated to incomparable experiences in travel, fashion, design, and shopping right here at home
Ebony	Summer travel
ELLE	Doing good by traveling well
ESPN Rise	Golf
ForbesLife	Travel
Golf Digest	Resort Rankings
Golf Digest	Travel Issue
Golfweek	The golf life
Health	Top spas solve your beauty problems
Houston Lifestyles & Homes	Seasonal destinations
InStyle	Travel package
Islands	Caribbean gems
Jezebel	Travel: exotic vacation getaways
Los Angeles Family	Travel: summer travel preview
Meetings West	Spas
Metrosource	Travel

Miami Herald	Mother's Day Issue
Modern Luxury	Culture Issue
New York Times	Nationwide Festivals/Summer Performances
New York Times	Travel Fall
Outside	Weekend escapes: our favorite places to escape for a 72-hour getaway
Parenting Early Years	Summer fun
Pathfinders Travel Magazine	Sizzling summer vacations and destinations
Philadelphia Magazine	Hotels and resorts
Ranch & Coast	Destinations
Recommend	Travel
Robb Report	Travel
Robb Report Collection	Where to meet and where to stay
San Francisco Chronicle	Honeymoon
San Francisco Chronicle	Summer Travel/Spa Fun
SELF	Travel
Smart Meetings Magazine	Gaming and golf destinations
Sports Illustrated	Golf courses and outings
TIME	Spas guide
Travel + Leisure	The it list, The A list
Travel Courier	Bermuda
Travel Weekly	Luxury
Travelweek	Luxury travel
Us Weekly	Mother's Day gift guide
Vacations	Escapes to exotic locales
Wall Street Journal	Global business travel: meetings and conventions
Westchester Magazine	Travel
Woman's Day	The summer issue

###



LOU HAMMOND & ASSOCIATES

DATE: April 15, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Jaime Derbyshire; Susannah Gregory; Matthew Monagan
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – March 2011

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of March 2011.

GENERAL ACTIVITIES

Agency participated in weekly conference calls with client and provided agendas and call reports on the same.

Agency continues to update LH&A Facebook, Twitter, Bermuda Twitter pages as well as company website with client releases and images.

Agency provided client with relevant media clips.

Agency sent client pertinent news articles daily from *The Royal Gazette*.

WRITTEN MATERIALS

LH&A VALUE BLAST - Agency included Tucker's Point Hotel and Spa, The Fairmont Hamilton Princess, Newstead Belmont Hills and the Compliments of Bermuda Extension in LH&A's weekly travel deal round-ups distributed to target media.

MINISTER MINORS SPEAKING POINTS – Agency drafted and sent speaking points for the Hon. Patrice K. Minors, Minister of Business Development and Tourism for Bermuda for *WCBS-FM* interview.

NSD/CES/REGISTRATION
UNIT
2011 JUN 30 AM 9:30

WILLIAM GRIFFITH SPEAKING POINTS - Agency developed and sent speaking points for Director of Tourism William Griffith and Host Dan Taylor during *WCBS-FM* interview at Grand Central Station.

BERMUDA RANKED AMONG WORLD'S TOP HONEYMOON DESTINATIONS – Agency drafted and distributed to targeted media.

BERMUDA TOURISM EXTENDS “COMPLIMENTS OF BERMUDA” DEAL, TRAVELERS TO RECEIVE FREE-NIGHT STAYS THROUGH JUNE – Agency drafted and distributed to targeted media.

BERMUDA DEPARTMENT OF TOURISM'S MARCH SALES BLITZ BEGINS WITH SUCCESSFUL OUTREACH IN BOSTON AND BALTIMORE - Agency drafted for on-island distribution.

KEY HIGHLIGHTS/COVERAGE

BUFFALO NEWS – Compliments of Bermuda
CARIBBEAN NEWS DIGITAL – Compliments of Bermuda
CONDÉ NAST TRAVELER – Compliments of Bermuda
DELTA VACATIONS.COM – Compliments of Bermuda
EXAMINER.COM – Compliments of Bermuda
GLOBE AND MAIL – Compliments of Bermuda
INTHEKNOWTRAVELER.COM – Compliments of Bermuda
JETSETTERBLOG.COM – *Brides* Ranking
OTTAWA CITIZEN – Destination Feature
PHILADELPHIA MAGAZINE – Spring Break Bermuda Feature
PREVUE – Bermuda Rendezvous
RECOMMEND – Compliments of Bermuda
SUCCESSFUL MEETINGS – Bermuda Group Meetings Story
THE GAZETTE – Compliments of Bermuda
TRAVELWITHVAL.COM – Compliments of Bermuda
TRAVELPULSE.COM – *Brides* Ranking
VIRTUALPAPER.COM – Bermuda Golf Feature
WASHINGTON POST – Compliments of Bermuda

NEWBUREAU

Agency sent a specialized pitch on Bermuda's *BRIDES* ranking to short/long lead trade. A sampling includes:

- About.com (Caribbean Travel Guide)
- Associated press
- Baxter Travel Media
- *Canadian Travel Press*
- *Canadian Traveller*

- *Corporate & Incentive Travel*
- *Corporate Meetings and Incentives*
- *Freelance*
- *International Travel News*
- *JaxFax*
- *Meetings and Conventions*
- *NY Carib News*
- *OpenJaw.com*
- *Recommend Magazine*
- *Successful Meetings*
- *Travel Agent*
- *TravelHotNews*
- *Travel Industry Today*
- *Travel Weekly*
- *Travel World News*
- *TravelPulse.com*
- *Travelweek*
- *Vacation Agent*

Agency sent a specialized pitch on the Compliments of Bermuda extension to lead media. A sampling includes:

- *About.com (Caribbean Guide)*
- *ABCNews.com*
- *Agent@Home.com*
- *AM New York*
- *American Spa.com*
- *Associated Press*
- *Arthur Frommer's Budget Travel*
- *Atlanta Journal Constitution*
- *Baltimore Sun*
- *Blackbook.com*
- *Boston Globe*
- *Business Travel News*
- *Canadian Travel Press*
- *Charleston Post-Courier*
- *Chicago Sun Times*
- *Chicago Tribune*
- *Conde Nast Traveler*
- *Daily Candy*
- *Denver Post*
- *Frommers.com*
- *Montreal Gazette*
- *Hartford Courant*

- *Houston Chronicle*
- Jane Zarem, Freelancer; *Fodors*, Caribbean Guide Books
- JohnnyJet.com
- *Kansas City Star*
- LOGO Online
- *Los Angeles Times*
- Maria Lisella, Freelancer; *Travel + Leisure*
- *Metro Boston*
- *Miami Herald*
- *New York Daily News*
- *New York Post*
- *New York Times*
- *NY1*
- *Orlando Sentinel*
- *Ottawa Citizen*
- *Palm Beach Post*
- *Philadelphia Inquirer*
- *Prevue*
- *Recommend*
- *San Francisco Chronicle*
- *Seattle Times*
- Shermans Travel Media
- SmarterTravel.com
- *St. Louis Dispatch*
- *Star Tribune*
- *Time Out NY*
- Time.com
- *Toronto Sun*
- Travel+Leisure.com
- *Travel Age West*
- *Travel Weekly*
- *Travel with Kal*
- *TravelAge West*
- TravelHotNews.com
- TravelPulse.com
- *USA Today*
- *Vancouver Sun*
- *Washington Post*
- *Wall Street Journal*

MEDIA CONTACT

- Agency provided interview responses to *Smart Meetings* Contributing Writer Sandy Cain for pending coverage.
- Agency provided destination images to TravelwithVal.com Contributing Writer Amanda Chan for March coverage.
- Agency provided destination information and images to *In Jersey* Travel Writer David Butwin for July coverage.
- Agency provided destination copy and images to *Private Journey* Advertising Director Kristina Spade for March coverage.
- Agency provided destination wedding information and Bermuda b-roll to *TheKnot* Public Relations Manager Melissa Bach regarding a possible segment with TBS Movie & A Makeover. Communication continues on pending coverage.
- Agency provided destination images and information to *Bergen Record* Art Director Alexis Tarrazi for April 3 coverage.
- Agency provided fact-checking and Compliments promotion information to *Washington Post* Travel Columnist K.C. Summers for March coverage.
- Agency provided fact-checking to *Baltimore Sun* Travel Editor Michelle Deal-Zimmerman for April coverage.
- Agency provided information about new air service, the Compliments extension, and Feel the Love rewards for *Caribbean Travel + Life* June/July coverage.
- Agency submitted the Fairmont Hamilton Princess' Girls Long Weekend Away Package for consideration in a Frommers.com "Girls Getaway" story.
- Agency provided destination images to *Main Line Times* Travel Writer Ralph Collier for March coverage.
- Agency provided Tucker's Point fact-checking and spa images to *Spa Magazine* Deputy Editor Liz Ozaist for June coverage.
- Agency provided answers for a *USA Today* advertorial. Communication continues regarding pending coverage.
- Agency provided sailing images to *The Today Show* for a segment highlighting sailing in the Caribbean.
- Agency provided Bermuda information and fact-checking to Freelance Journalist Michael DeFreitas. Communication continues regarding pending coverage.
- Agency continues to liaise with "Regis and Kelly Live" producer regarding special retirement gift for Regis. Communication continues.
- Agency advised of opportunity with HGTV's "House Hunters" for couple to hunt for new home in Bermuda. LHA following up with producers regarding island involvement. Communication continues.

PROJECTS/EVENTS

TODAY SHOW/ROYAL WEDDING OPPORTUNITY, APRIL 28, 2011

Agency worked with NBC Correspondent Kerry Sanders regarding *Today Show* Royal Wedding coverage from Bermuda. Segment would focus on how local Bermudians will be observing the

wedding and could include possible interviews. The *Today Show* advised schedule was very hectic and could not guarantee coverage at this time.

BERMUDA SALES BLITZ; BOSTON (MARCH 1-4); BALTIMORE (MARCH 17); ATLANTA (MARCH 23-24); NEW YORK CITY (MARCH 30-31)

Agency/client developed strategic plan for promoting Jet Blue/AirTran direct service to Bermuda from Boston, Baltimore, Atlanta and New York City during month of March. Agency/client utilized guerilla marketing techniques in major transportation hubs within each city and reached out to reserve dinner reception locations. Agency/client visited each site beforehand and determined best course of action regarding event setup and execution. Agency developed media alerts for guerilla events and invitations for dinner receptions and distributed to target media in each city. Agency also secured partnership with CBS radio and local affiliates in Atlanta and New York City broadcasted live from Peachtree Center and Grand Central Station. LHA arranged or assisted with the following for the March Bermuda Sales Blitz:

Boston:

March 1 – Guerrilla Stunt in South Station involving steel pan player, Bermuda promotional material and vacation giveaways.

March 2 – “Top of the Hub” Dinner including Travel Agents and BDOT members.

March 3 – Neiman Marcus Event including Bermuda promotional material giveaways.

Baltimore:

March 17

(Day) Guerrilla Stunts at Baltimore’s Penn Station/The Harborplace and Gallery involving steel pan player, Gombey Dancers Bermuda promotional material and vacation giveaways.

- Agency secured the following media for this event:
 - *WBAL-TV*

(Night) Dinner and presentation at Baltimore National Aquarium including BDOT members, Gombey Dancers and LHA members.

- Agency secured the following media for this event:
 - Joe Sugarman, *Baltimore Style*
 - Derrice Deane, *Caribbean National Television*

Atlanta:

March 23 - Guerrilla Stunt at Peachtree Center involving steel pan player, Gombey Dancers Bermuda promotional material and vacation giveaways.

March 24 – Dinner and presentation at Georgia Aquarium including media, Gombey Dancers, Travel Agents, BDOT and LHA members.

- Agency secured the following media for this event:
 - Tiffany Gatlin, *Atlanta Go To Girl*

New York City:

March 30 – Guerrilla Stunt at Grand Central Station involving live band, Gombey Dancers, Bermuda promotional material and vacation giveaways.

- Agency secured and arranged interviews with Bermuda Director of Global Operations Ann Shutte, Director of Tourism William Griffith and Grotto Bay hotelier Clyde Darrell with the following media for this event:

- *WCBS-FM*
- *WPIX-TV*

March 31 – (Day) Agency secured and escorted Minister Minors for an interview with *CBS Radio*.

(Night) Dinner and presentation at Mandarin Oriental Hotel including Travel Agents, BDOT and LHA members.

SUSTAINABLE TOURISM CONFERENCE; APRIL 3-6, 2011

Agency worked to secure North American media for conference taking place at the Fairmont Southampton. Agency worked with CTO and client to confirm accommodations, flights and itineraries for the following journalists:

- Clive Bacchus – Managing Director, *WINN-FM*
- Donn Bobb – Chief Executive Producer, *UN Radio*
- David Cumberbatch – Executive Editor, Caribbean Media Services
- Michael DeFrias – Freelance Journalist, *Canadian Travel, Caribbean Travel + Life*
- Anthony Everett Fraser – Reporter, *Associated Press*
- Solomon Herbert – Editor-in-Chief, *Black Meetings & Tourism*
- Stephen Lovell – Cameraman, Caribbean Media Corporation
- Brian Major – Beat Reporter, *TravelPulse.com*
- Michael McCarthy – Freelance Journalist, *PostMedia Canada*
- Graham McKenzie - Reporter, *Travelmole.com*
- Yndiana Monteverde – President, *SoloCaribe.com*
- Gay Myers – Caribbean Editor, *Travel Weekly*
- Eddie Patricelli – Editor-in-Chief, *Islands Magazine*
- Melanie Reffes – Caribbean Correspondent, *Around the World Radio*
- Peter Richards – Editor, *Caribbean Media Corporation*
- J.C. Santiago – President, *Caribbean News Digital*
- Janet Silveria – Senior Writer, *The Gleaner*
- Theresa Storm – Freelance Journalist, *WestjetVacations.com*
- Stephen Wickens – Freelance Writer, *Canadian Media*

Agency sent representatives T. Gallagher and J. Derbyshire to attend conference, liaise and assist with media.

WORLD DANCE CHAMPIONSHIPS; MARCH 18-21, 2011

Agency liaised with competition representatives to discuss key competitors and opportunities for coverage. LHA reached out to competitor from *The Daily Buzz* but decided not to pursue paid opportunity.

MEDIA VISITS

JENNIFER SEMBLER, ELITE TRAVELER, MARCH 17-20, 2011

Agency secured round trip airfare, accommodations at Elbow Beach, spa treatment, meals and passes to Dolphin Quest and the World Dance Championships. Sembler to write a Bermuda destination guide including top accommodations, restaurants, romance/nightlife, family activities, history/culture, shopping and events for *Elite Traveler*. Agency to track resulting coverage for client review.

THERESA STORM, WESTJETVACATIONS.COM, APRIL 1-8, 2011

Agency worked with client to secure round trip airfare, accommodations at Fairmont Southampton, some meals, island tours and on-island transportation. Storm to write a Bermuda feature story on WestJetVacations.com and potential article for Up! Magazine. Agency to track resulting coverage for client review.

MICHELLE DEAL-ZIMMERMAN, BALTIMORE SUN, APRIL 13-15, 2011

Agency liaising with client regarding a short island tour and attraction letter while her cruise ship is docked in Bermuda. Zimmerman included new AirTran flights from Baltimore to Bermuda on Baltimore Sun's website and is hoping to write a feature story upon return. Agency to track resulting coverage for client review.

PAUL FRENCH, TAKEOFFEH.COM, APRIL 1-4, 2011

Agency worked with client to arrange an island tour and provide an attraction letter for French during his visit. French to write a Bermuda feature story in April. Agency to track resulting coverage for client review.

BRENDA BLACKMON, WWOR-TV, APRIL 1-4, 2011

Agency worked with client to arrange accommodations at the Fairmont Princess and liaised with Blackmon regarding her on-island WWOR taped promotion of new book titled "A Mom's Story." Agency to follow up with Blackmon regarding air date and track for client review.

STEVE JERMANOCK, BOSTON GLOBE, MAY 11-14, 2011

Agency working with client to arrange accommodations at The Fairmont Princess, Grotto Bay and The Reefs, round trip airfare and on-island activities. Jermanock to review three resorts for FamilyVacationCritic.com and write Sporting Life in Bermuda story for the *Boston Globe*. Communication continues.

PRESS TRIPS

AIRTRAN INAUGURAL BWI FLIGHT; APRIL 7-10, 2011

Agency worked with client and AirTran to secure airfare, accommodations at the Fairmont Hamilton Princess and itineraries while on-island for the following media:

- Joseph Guinto, *National Geographic Traveler*
- Rachel Guinto, *National Geographic Kids*
- Kevin Chaffee, *Washington Life*
- Larry Sindass, *Caribbean National Television*

- John Blake, *Caribbean National Television*

Agency sent T. Gallagher to Baltimore for promotional events preceding the inaugural flight on April 7. Agency also sent J. Derbyshire to assist and liaise with media on-island.

TUCKER'S POINT PRESS TRIP; APRIL 7-10, 2011

Agency liaised with client to arrange island tour on April 9 for the following media:

- McLean Robins – *AOL Travel*
- Amanda McClements – *Washington Post, DC Modern Luxury*
- Sandra Ramani – *Brides, Robb Report*
- Nicole Alper – *Town & Country and Forbeslife*

GOLF PRESS TRIP; APRIL 28-31, 2011

Agency working with Fairmont Southampton to arrange press trip promoting PGA Grand Slam of Golf in October. Agency to develop invitations and work with client on tee times, accommodations and itineraries. Agency reaching out to top golf editors. Confirmed media to date include:

- Tim Branco – *New England Golf Monthly*
- Steve Pike – *Examiner.com*
- Michael Patrick Shiels, Golf Writers Association
- Steven Gomen – *Golf Fitness*

Agency to send representative to assist with media and provide on-island support.

HOT TIPS

Agency provided the following "HOT TIPS" media leads and contacts to the client.

Newsweek was seeking spring spa fitness programs with a dedicated food component for an upcoming story. Agency collected and sent information from Elbow Beach for consideration. Communication continues.

AOL Travel was seeking seeking spa treatments that use chocolate, maple syrup or anything else "mouthwatering" for an upcoming story. Client collected and sent information from Cambridge Beaches Resort and Spa. Communication continues.

Lou Hammond & Associates was seeking information for an upcoming agency-wide release on "Summer Family Travel." Agency collected information from Elbow Beach and The Reefs for consideration.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

24 Hours Vancouver	Travel
7X7 Magazine: SF People, Stories + Style	Travel: where to go now
Alaska Airlines Magazine	Great escapes
Arthur Frommer's Budget Travel	True stories: weird and wonderful tales from readers
Association News	Meetings-friendly hotels
Bon Appetit	Travel Issue
Boston Magazine	Summer travel
Canadian Travel Press	Bermuda
Chicago	Cover: summer getaways
CITY Magazine	Travel
Coast Magazine	Travel: luxury vacation locales near and far
DC	Travel
Departures	Vacation Issue
ESPN Rise	Golf
Faze Magazine	Travel: Feature destination
Forbes Life	Great Escapes
Fore	Golf travel information
Fort Worth Star-Telegram	Travel section
Houston	Travel
Houston Lifestyles & Homes	Seasonal destinations
Islands	The just go issue
Jezebel	Travel: exotic vacation getaways
Los Angeles Family	Family travel
Luxury Spa Finder	Readers' Choice Awards
Mature Lifestyles	Travel
Men's Health	Your perfect summer issue: the keys to the greatest summer ever are right here - the foods and exercises to give readers the best body for the each, the best places to C35+C36visit, and the gear they'll need once they get there.

Men's Journal	Summer special: a guide to living your best summer ever.
Money	Travel
National Geographic Adventure	The Adventure Travel Issue
National Geographic Traveler	Family travel: family-friendly destinations, strategies, and tips on traveling with children.
National Geographic Traveler	Places of a Lifetime
New York	Travel issue
NewsMax	Golf
Orange County Parenting	Travel
Preservation	Traveler: exciting, surprising and intriguing destinations you won't want to miss.
Prevue	Bermuda.
Quest	Travel
Ranch & Coast	Destinations
Recommend	Golf vacations
Recreation News	Travel
Sherman's Travel	Spa Getaways/Spa Hotel Deals
Sizzle	Hotel chef
Spa	Weekend spa trips: great 3 day escapes
Successful Meetings	Caribbean and Bermuda marketplace
Tennis Life Magazine	Tennis and golf
The Boston Globe	Spring travel
The Costco Connection	Summer travel
The Robb Report Collection	Travel
Time Out New York	Weekend Getaways
Travel Weekly	Luxury
Travelgirl	Cool off in the Caribbean
Travelweek	Summer family escapes
USA Today	Golf and gear
Virtuoso Life	Sustainable travel
Westchester Magazine	Travel
Woman's Day	Last minute travel plans
Woman's World	Memorial Day



LOU HAMMOND & ASSOCIATES

DATE: May 13, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Jaime Derbyshire; Susannah Gregory; Matthew
Monagan
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – April 2011

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of April 2011.

GENERAL ACTIVITIES

Agency participated in conference calls with client and provided agendas and call reports on the same.

Agency continues to update LH&A Facebook, Twitter and Bermuda Twitter pages as well as company website with client releases and images.

Agency provided client with relevant media clips.

Agency sent client pertinent news articles daily from *The Royal Gazette*.

WRITTEN MATERIALS

LH&A VALUE BLAST - Agency included The Fairmont Southampton and Newstead Belmont Hills in LH&A's weekly travel deal round-ups distributed to target media.

BERMUDA TAKES ONE-OF-A-KIND VACATION EXPERIENCE TO THE NET WITH NEW WEBSITE LAUNCH – Agency drafted and distributed to targeted media.

BERMUDA SHOWS STRONG FIRST QUARTER VISITOR ARRIVAL GROWTH –
Agency drafted and distributed to targeted media.

SUMMERTIME FAMILY TRAVEL HEATS UP WITH EXCITING EXCURSIONS AND FESTIVALS ALL SEASON LONG - Agency included Cup Match in an agency-wide Summer Festival release and distributed to targeted media.

SENATOR WILSON TRAVEL BRIEF FOR BWI FLIGHT LAUNCH – Agency drafted speaking points for client.

KEY HIGHLIGHTS/COVERAGE

ABOUT.COM – Tucker’s Point Hotel and Spa Feature
ABOUT.COM – Compliments of Bermuda
BALTIMORE SUN - New AirTran Flights Promotion
BERGEN RECORD – Bermuda Railway Feature
CARIBBEAN TRAVEL + LIFE – Bermuda Destination Feature
EXAMINER.COM – Bermuda Destination Wedding Feature
FOXNEWS.COM – Bermuda Mother’s Day Deal
GADLING.COM – Beach Getaway Story
GO – Bermuda Destination Feature
ISLANDS.COM – Result of STC Conference
PERRINPOST.COM – Compliments of Bermuda
RANCH & COAST – Bermuda Destination Feature
ROBB REPORT COLLECTION – Bermuda Beau Rivage Feature
SPORT DIVER MAGAZINE – Bermuda Destination Feature
NEW HAMPSHIRE SUNDAY NEWS – Compliments of Bermuda
TAKEOFFEH.COM – Bermuda Destination Feature
TORONTO STAR – Result of STC Conference
TRAVELWEEKLY.COM – New Website Launch
TRAVELPRESS.COM – Strong First Quarter Air Arrivals
TRAVELPULSE.COM – Strong First Quarter Air Arrivals
TRAVELWEEK.COM – Strong First Quarter Air Arrivals
TRAVELWORLDNEWS.COM – New Website Launch
UNRADIO.COM – Result of STC Conference
WORKINGMOTHER.COM – Bermuda Destination Feature

NEWBUREAU

Agency sent a specialized pitch on Bermuda’s strong first quarter visitor arrival growth to short lead media. A sampling includes:

- About.com (Caribbean Travel Guide)
- Associated Press
- Baxter Travel Media
- *Canadian Travel Press*
- *Canadian Traveller*
- *Corporate & Incentive Travel*
- *Corporate Meetings and Incentives*

- International Travel News
- JaxFax
- *Meetings and Conventions*
- *NY Carib News*
- OpenJaw.com
- *Recommend Magazine*
- *Successful Meetings*
- *Travel Agent*
- TravelHotNews
- Travel Industry Today
- Travel Weekly
- Travel World News
- TravelPulse.com
- *Travelweek*
- Vacation Agent

Agency sent a specialized pitch on Bermuda's new website launch to short-lead media. A sampling includes:

- About.com (Caribbean Travel Guide)
- ABCNews.com
- Agent@Home.com
- *AM New York*
- *Associated Press*
- *Atlanta Journal Constitution*
- *Baltimore Sun*
- Blackbook.com
- *Boston Globe*
- Budget Travel
- *Business Travel News*
- *Canadian Travel Press*
- *Charleston Post-Courier*
- *Chicago Sun Times*
- *Chicago Tribune*
- *CondéNastTraveler.com*
- *Daily Candy*
- *Denver Post*
- Frommers.com
- *Montreal Gazette*
- *Hartford Courant*
- *Houston Chronicle*
- JohnnyJet.com
- *Kansas City Star*
- KC Summers, Freelancer; *Washington Post*

- LOGO Online
- *Los Angeles Times*
- *Metro Boston*
- *Metro New York*
- *Metro Philadelphia*
- *Miami Herald*
- *New York Daily News*
- *New York Post*
- *New York Times*
- *NY1*
- *Orlando Sentinel*
- *Ottawa Citizen*
- *Palm Beach Post*
- *Philadelphia Inquirer*
- *Prevue*
- *Recommend*
- *San Francisco Chronicle*
- *Seattle Times*
- Shermans Travel Media
- SmarterTravel.com
- *St. Louis Dispatch*
- *Star Tribune*
- Ted Stedman, Freelancer; *The Denver Post*, *Endless Vacation*
- *Time Out NY*
- Time.com
- *Toronto Sun*
- TravelandLeisure.com
- *Travel Weekly*
- *Travel with Kal*
- *TravelAge West*
- TravelHotNews.com
- TravelPulse.com
- *USA Today*
- *Vancouver Sun*
- *Washington Post*
- *Wall Street Journal*

MEDIA CONTACT

- Agency provided destination images/fact-checking to Takeoffeh.com Freelance Writer Paul French for April coverage.
- Agency provided Bermuda aerial images to *Tennis Channel* Producer John Zinni for pending coverage.

- Agency provided destination information and arranged interview with BDOT representative for *Boss Magazine* Freelance Writer Greg Rienzi. Coverage is set for June issue.
- Agency provided destination images to *Cabin Cruise Magazine* Art Director Caroline Geertz for pending coverage.
- Agency provided wedding photos to LuvTrip.com Freelance Writer Melanie Reffes. LHA tracked resulting coverage for client review.
- Agency provided fact-checking to *Elite Traveler* Editorial Assistant Sahar Khan for pending coverage written by Contributing Writer Jenn Sembler as a result of her recent visit to the island.
- Agency provided Bermuda destination images to CruiseCritic.com Managing Editor John Deiner for the website. Communication continues regarding future opportunities.
- Agency provided Bermuda wedding images to Freelance Writer Michele Peterson for pending coverage on Examiner.com.
- Agency sent a Bermuda press kit and provided fact-checking to Westjetvacations.com Freelance Travel Writer Theresa Storm for pending coverage.
- Agency reached out to Stephen Colbert's producer regarding promotional tie-ins regarding boat race from Charleston to Bermuda. Vice President T. Gallagher to attend Charleston Cocktail reception to present Colbert with pair of Bermuda shorts. Communication continues.
- Agency provided fact-checking to *Baltimore Sun* Travel Editor Michelle Deal-Zimmerman for April coverage and will continue following up to track.
- Agency advised of opportunity to develop Bermuda golf book with Writer John Steinbreder. Client passed on opportunity at this time.
- Agency provided information on policies BDOT has in place to avoid cruise passenger harassment to *Travel Weekly* Senior Editor Gay Myers. Coverage is pending.
- Agency provided cup match photos to About.com Caribbean Guide Editor Robert Curley for pending coverage.
- Agency provided destination images to *The Montrealer* Publisher Peter Kerr for the May issue.
- Agency followed up with Canada AM liaison Caroline De Silva regarding promotional prize partnership. Client decided not to pursue due to limited coverage.
- Agency pitched Harbor Nights Festival/Cup Match Cricket Festival and sent images to *JustLuxe* Senior Travel Correspondent for pending coverage.
- Agency continues to liaise with "Regis and Kelly Live" producer regarding special retirement gift for Regis. Communication continues.
- Agency liaised with *National Geographic Kids* regarding a photo/trip giveaway contest in its Canadian issue. Client passed and LHA continues outreach regarding future opportunities.
- Agency worked with NBC Correspondent Kerry Sanders regarding *Today Show* Royal Wedding coverage from Bermuda. Segment would focus on how local Bermudians will be observing the wedding and could include possible interviews. The *Today Show* advised schedule was very hectic and could not guarantee coverage at this time.
- Agency liaised with client and Fresh Creations President Elmore Warren to arrange payment, airfare, accommodations at Grotto Bay and "Hidden Gems" itinerary for Peter

Greenberg on-island broadcast. Agency following up with Greenberg regarding aerial video of island and will track resulting coverage for client review.

- Agency provided airfare for three HGTV “House Hunters International” crewmembers and advised producers are working with local production liaison Simone Barton. Agency following up post visit to provide further assistance as needed and track resulting air date.

PROJECTS/EVENTS

SUSTAINABLE TOURISM CONFERENCE; APRIL 3-6, 2011

Agency worked to secure North American media for conference taking place at the Fairmont Southampton. Agency worked with CTO and client to confirm accommodations, flights and itineraries for the following journalists:

- Clive Bacchus – Managing Director, WINN-FM
- Donn Bobb – Chief Executive Producer, *UN Radio*
- David Cumberbatch – Executive Editor, Caribbean Media Services
- Michael DeFrias – Freelance Journalist, *Canadian Travel, Caribbean Travel + Life*
- Anthony Everett Fraser – Reporter, *Associated Press*
- Solomon Herbert – Editor-in-Chief, *Black Meetings & Tourism*
- Stephen Lovell – Cameraman, Caribbean Media Corporation
- Brian Major – Beat Reporter, TravelPulse.com
- Michael McCarthy – Freelance Journalist, PostMedia Canada
- Graham McKenzie - Reporter, Travelmole.com
- Yndiana Monteverde – President, SoloCaribe.com
- Gay Myers – Caribbean Editor, *Travel Weekly*
- Eddie Patricelli – Editor-in-Chief, *Islands Magazine*
- Melanie Reffes – Caribbean Correspondent, *Around the World Radio*
- Peter Richards – Editor, *Caribbean Media Corporation*
- J.C. Santiago – President, Caribbean News Digital
- Janet Silveria – Senior Writer, *The Gleaner*
- Theresa Storm – Freelance Journalist, WestjetVacations.com
- Stephen Wickens – Freelance Writer, Canadian Media

Agency sent representatives T. Gallagher and J. Derbyshire to attend conference, liaise and assist with media. Agency continues to track resulting coverage for client review.

MEDIA VISITS

THERESA STORM, WESTJETVACATIONS.COM, APRIL 1-8, 2011

Agency hosted Storm during Sustainable Tourism Conference and also worked with client to provide extension on stay and extra activities. Storm working on a Bermuda feature story on WestJetVacations.com and pitched story for Up! Magazine. Agency provided fact-checking for coverage and will track resulting coverage for client review.

MICHELLE DEAL-ZIMMERMAN, BALTIMORE SUN, APRIL 13-15, 2011

Agency liaised with client regarding a short island tour and attraction letter while her cruise ship was docked in Bermuda. Zimmerman included new AirTran flights from Baltimore to Bermuda on Baltimore Sun's website and will include general destination feature in Sun sometime in June. Agency to track resulting coverage for client review.

PAUL FRENCH, TAKEOFFEH.COM, APRIL 1-4, 2011

Agency worked with client to arrange an island tour and provide an attraction letter for French during his visit. French wrote a Bermuda feature story in April and Agency tracked resulting coverage for client review.

BRENDA BLACKMON, WWOR-TV, APRIL 1-4, 2011

Agency worked with client to arrange accommodations at the Fairmont Hamilton Princess and liaised with Blackmon regarding her on-island WWOR taped promotion of new book titled "A Mom's Story." Agency to track resulting coverage for client review.

STEVE JERMANOCK, BOSTON GLOBE, MAY 11-14, 2011

Agency worked with client to arrange accommodations at The Fairmont Princess, Grotto Bay and The Reefs, round trip airfare and on-island activities. Jermanock to review three resorts for FamilyVacationCritic.com and write Sporting Life in Bermuda story for the *Boston Globe*. Agency sent along final itinerary and will track resulting June coverage for client review.

MICHAEL MCCARTHY, WASHINGTON FLYER MAGAZINE, DATES PENDING

Agency working with McCarthy on individual visit covering the destination as a whole. LHA continues to liaise regarding summer travel dates, accommodations and specific on-island activities. Communication continues.

JENNIFER MIFLIN, CHICAGO-SUN TIMES, JUNE

Agency working with Miflin on individual visit and bachelorette/bachelor story for syndication within the *Chicago-Sun Times* media conglomerate. Agency liaising with Mifflin regarding assignment letter, specific dates and expected coverage dates and will pass media request form when appropriate. Communication continues.

MARC ATCHISON, TRAVELIFE, PENDING DATES

Agency working with Atchison to arrange individual visit this summer. Atchison interested in penning a Bermuda golf story. LHA to liaise and secure specific dates, accommodations and tee-times for Atchison as appropriate. Communication continues.

PRESS TRIPS

AIRTRAN INAUGURAL BWI FLIGHT; APRIL 7-10, 2011

Agency worked with client and AirTran to secure airfare, accommodations at the Fairmont Hamilton Princess and itineraries while on-island for the following media:

- Joseph Guinto, *National Geographic Traveler*
- Rachel Guinto, *National Geographic Kids*
- Kevin Chaffee, *Washington Life*

- Larry Sindass, *Caribbean National Television*
- John Blake, *Caribbean National Television*

Agency sent T. Gallagher to Baltimore for promotional events preceding the inaugural flight on April 7. Agency also sent J. Derbyshire to assist and liaise with media on-island. Agency to track resulting coverage for client review.

TUCKER'S POINT PRESS TRIP; APRIL 7-10, 2011

Agency liaised with client to arrange island tour on April 9 for the following media:

- McLean Robins – *AOL Travel*
- Amanda McClements – *Washington Post, DC Modern Luxury*
- Sandra Ramani – *Brides, Robb Report*
- Nicole Alper – *Town & Country and Forbeslife*

GOLF PRESS TRIP; APRIL 28-31, 2011

Agency worked with Fairmont Southampton to arrange press trip promoting PGA Grand Slam of Golf in October. Agency developed invitations and worked with client to arrange tee times, accommodations and itineraries for the following media:

- Tim Branco – *New England Golf Monthly*
- Steve Pike – *Examiner.com*
- Michael Patrick Shiels - *Golf Writers Association*
- Amyr Heard – *The 19th Hole*

Agency sent representative M. Monagan to assist with media and provide on-island support. Agency continues to track resulting coverage for client review.

HOT TIPS

Agency provided the following “HOT TIPS” media leads and contacts to the client.

Los Angeles Times was seeking was seeking fun Mother’s Day deals, packages and events. Agency collected and sent information from The Reefs for consideration. Communication continues.

Frommers.com was seeking Memorial Day deals and packages. Agency did not receive appropriate information at the time.

The Price is Right was seeking top destinations and resorts to feature as prizes during next season’s show. Agency collected information from Elbow Beach and The Fairmont Southampton and will send for consideration. Communication continues.

Lou Hammond & Associates was seeking information on Father’s Day packages for ongoing pitching purposes. Agency collected information from Elbow Beach for consideration. Communication continues.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

24 Hours Vancouver

7X7 Magazine: SF People, Stories + Style
Alaska Airlines Magazine
Arthur Frommer's Budget Travel

Association News
Bon Appetit
Boston Magazine
Canadian Travel Press
Chicago
CITY Magazine
Coast Magazine
DC
Departures
ESPN Rise
Faze Magazine
Forbes Life
Fore
Fort Worth Star-Telegram
Houston
Houston Lifestyles & Homes
Islands
Jezebel
Los Angeles Family
Luxury Spa Finder
Mature Lifestyles
Men's Health

Men's Journal

Money
National Geographic Adventure
National Geographic Traveler

National Geographic Traveler
New York
NewsMax

Travel

Travel: where to go now
Great escapes
True stories: weird and wonderful tales from readers
Meetings-friendly hotels
Travel Issue
Summer travel
Bermuda
Cover: summer getaways
Travel
Travel: luxury vacation locales near and far
Travel
Vacation Issue
Golf
Travel: Feature destination
Great Escapes
Golf travel information
Travel section
Travel
Seasonal destinations
The just go issue
Travel: exotic vacation getaways
Family travel
Readers' Choice Awards
Travel
Your perfect summer issue: the keys to the greatest summer ever are right here - the foods and exercises to give readers the best body for the each, the best places to C35+C36visit, and the gear they'll need once they get there.
Summer special: a guide to living your best summer ever.
Travel
The Adventure Travel Issue
Family travel: family-friendly destinations, strategies, and tips on traveling with children.
Places of a Lifetime
Travel issue
Golf

2011 JUN 30 AM 9: 31

NSD/CES/REGISTRATION
UNIT

Orange County Parenting
Preservation

Prevue
Quest
Ranch & Coast
Recommend
Recreation News
Sherman's Travel
Sizzle
Spa
Successful Meetings
Tennis Life Magazine

Travel
Traveler: exciting, surprising and intriguing
destinations you won't want to miss.
Bermuda.
Travel
Destinations
Golf vacations
Travel
Spa Getaways/Spa Hotel Deals
Hotel chef
Weekend spa trips: great 3 day escapes
Caribbean and Bermuda marketplace

Tennis Life Magazine	Tennis and golf
The Boston Globe	Spring travel
The Costco Connection	Summer travel
The Robb Report Collection	Travel
Time Out New York	Weekend Getaways
Travel Weekly	Luxury
Travelgirl	Cool off in the Caribbean
Travelweek	Summer family escapes
USA Today	Golf and gear
Virtuoso Life	Sustainable travel
Westchester Magazine	Travel
Woman's Day	Last minute travel plans
Woman's World	Memorial Day

###



LOU HAMMOND & ASSOCIATES

DATE: June 15, 2011

TO: William Griffith; Ann Shutte; Ann White; Stacey Evans
Bermuda Department of Tourism

FROM: Terence Gallagher; Jaime Derbyshire; Susannah Gregory; Matthew
Monagan; Katie Thelen
Lou Hammond & Associates

CC: Lou Hammond; Stephen Hammond

RE: Activity Report – May 2011

Following is a summary of services conducted by Lou Hammond & Associates on behalf of the Bermuda Department of Tourism for the month of May 2011.

GENERAL ACTIVITIES

Agency participated in conference calls with client and provided agendas and call reports on the same.

Agency continues to update LH&A Facebook, Twitter and Bermuda Twitter pages as well as company website with client releases and images.

Agency provided client with relevant media clips.

Agency sent client pertinent news articles daily from *The Royal Gazette*.

WRITTEN MATERIALS

LH&A VALUE BLAST -- Agency included Elbow Beach, The Fairmont Southampton and The Rosedon Hotel in LH&A's weekly travel deal round-ups distributed to target media.

BERMUDA PLAYS HOST TO ATLANTA FALCONS CHEERLEADERS FOR ANNUAL CALENDAR PHOTO SHOOT – Agency drafted release for regional/trade distribution.

BERMUDA'S FAIRMONT SOUTHAMPTON UNVEILS PACKAGES FOR TRAVELERS ATTENDING 2011 PGA GRAND SLAM OF GOLF – Agency drafted for client approval.

BERMUDA PROVIDES NEW INCENTIVE REWARDS PROGRAM TO "FEEL THE LOVE" – Agency drafted and distributed release to targeted media.

BERMUDA PARTNERS WITH AIRTRAN TO OFFER NONSTOP FLIGHTS FROM ATLANTA – Agency drafted and distributed to targeted media.

BERMUDA DEPARTMENT OF TOURISM PARTNERS WITH PREMIER GOLF TO OFFER NEW CENTRALIZED TEE TIME SYSTEM – Agency drafted and distributed to targeted media.

CELEBRATED PORT ROYAL GOLF COURSE OFFERS PLAY 'N DINE SPECIAL AND EXTENDS VISITOR TOURNAMENTS FOR BERMUDA GUESTS -- Agency drafted and distributed to targeted media.

EIGHT TOP UK RADIO STATIONS READY TO FEEL THE LOVE FROM BERMUDA – Agency drafted release for on-island distribution.

BERMUDA TO HOST INFLUENTIAL LEADERS OF ATLANTA'S BUCKHEAD COALITION ON AIRTRAN AIRWAYS INAUGURAL FLIGHT – Agency updated release for on-island distribution.

BERMUDA DEPARTMENT OF TOURISM LAUNCHES NEW IPHONE APPLICATION – Agency updated iCrossing's release for distribution to targeted media.

Agency developed speaking points regarding the following:

- **"UK ADVENTURES IN RADIO" COPY**
- **DIRECTOR WILLIAM GRIFFITH SCRIPT FOR *CHFI-FM* RADIO INTERVIEW**
- **DIRECTOR WILLIAM GRIFFITH SCRIPT FOR BERMUDA "DESTINATION OF THE MONTH" AUDIOCAST**
- **MAYOR MASSELL SCRIPT FOR *ATLANTA & COMPANY* INTERVIEW**
- **MINISTER MINORS SCRIPT FOR *CBS-ATLANTA* INTERVIEW**

KEY HIGHLIGHTS/COVERAGE

ABOUT.COM – New Atlanta AirTran Flights
AMERICAN SPA – Destination Spa Story
FORTUNE – Gosling Rum Story
GLOBE AND MAIL – Port Royal Play N’ Dine
GOODLIFE – Destination Feature, Result of Media Visit
HOTELINTERACTIVE.COM – Centralized Tee System
JAXFAX – Result of STC
JUSTLUXE – Hamilton Harbor Nights (Festivals around the World Feature)
LANSING STATE JOURNAL – Result of Golf Press Trip
LUVTRIP.COM – Result of STC
MLIVE.COM – Result of Golf Press Trip
NEW ENGLAND GOLF MONTHLY – Result of Golf Press Trip
RECOMMEND – Destination Golf, Hotel Feature
SMART MEETINGS – Bermuda Meetings, New Developments Story
THE MONTREALER – Bermuda “What to Do, Where to Go” Story
TRAVELAGENTCENTRAL – Feel the Love Month Rewards
TRAVELAGENTCENTRAL – New Atlanta AirTran Flights
TRAVELPULSE -- New Atlanta AirTran Flights
TRAVELPRESS – Bermuda Partners with Premier Golf
TRAVELWORLDNEWS – Feel the Love Month Rewards
WOMANSWORLD – Bermuda Activity/Rum Swizzle Feature

NEWS BUREAU

Agency sent a specialized pitch on the “Feel the Love Rewards” program to media. A sampling includes:

- About.com (Caribbean Travel Guide)
- Associated Press
- Baxter Travel Media
- *Corporate & Incentive Travel*
- *Corporate Meetings and Incentives*
- Fenuxe
- International Travel News
- JaxFax
- *Houston Chronicle*
- *Improper Bostonian*
- *In The Know Traveler*
- JaxFax
- *Meetings & Incentive Travel*
- *Metro Boston*
- *Miami Herald*
- *National Geographic Traveler*

- *New York Post*
- *New York Times*
- *Newsday*
- *Recommend Magazine*
- *Sophisticated Groom*
- *Successful Meetings*
- *Travel Agent*
- *Travel Industry Today*
- *Travel Weekly*
- *TravelPulse.com*
- *Travel + Leisure*
- *Travel Age West*
- *TripAtlas.com*
- *USA Today*
- *Wall Street Journal*
- *Washington Post*

Agency sent a specialized pitch on Bermuda partnering with AirTran to offer nonstop flights from Atlanta to media. A sampling includes:

- *AirTran's GO Magazine*
- *Atlanta Business Chronicle*
- *Atlanta Daily World*
- *Atlanta Inquirer*
- *Atlanta Journal-Constitution*
- *Atlanta Now*
- *J'Adore*
- *Jezebel*
- *Meetings and Conventions*
- *NY Carib News*
- *OpenJaw.com*
- *Points North*
- *Upscale*
- *Vacation Agent*
- *WHERE Atlanta*

Agency sent a specialized pitch on Bermuda's new centralized tee system to media. A sampling includes:

- *ABCNews.com*
- *About.com*
- *Agent@Home*
- *Akron Beacon Journal*
- *AM New York*

- Arthur Frommer's Budget Travel
- Associated Press
- *Atlanta Journal-Constitution*
- *Baltimore Sun*
- *Blade*
- *Boston Globe*
- *Boston Herald*
- *Callaway Golf Magazine*
- *Canadian Travel Press*
- *Canadian Traveller*
- *Charlotte Observer*
- *Chicago Sun-Times*
- *Chicago Tribune*
- *Cincinnati Enquirer*
- *Conde Nast Traveler*
- *Continental Magazine*
- *Daily News*
- *Denver Post*
- *Endless Vacation*
- *ESPN The Magazine*
- *Forbes*
- *Fort Worth Star-Telegram*
- Freelancer, Paul Kandarian; *Boston Globe*, About.com, *Upscale Living*
- Freelancer; Steve Jermanock; *Boston Globe*, Budget Travel, *Men's Journal*, *Travel + Leisure*
- Frommers.com
- *Golf Digest*
- *Golf Fitness*
- *Golf Magazine*
- *Golf Media Network*
- *Golf Resort News*
- *Golf Today Magazine*
- *Golf World*
- GolfChannel.com
- *GolfStyles Atlanta*
- *GolfWeek*
- *Hemispheres*
- *Orlando Sentinel*
- *Philadelphia Inquirer*
- *Pittsburgh Post-Gazette*
- *Prevue*
- *Providence Journal*
- *Province*
- *Seattle Times*

- SmarterTravel.com
- *South Florida SunSentinel*
- *Southland Golf*
- *Sporting News*
- *Sports Illustrated*
- *Time Out NY*
- *Travel + Leisure*
- *Travel Age West*
- *Travel Agent Magazine*
- Travel Weekly
- TravelPulse.com
- Travelweek
- *USA Today*
- *Wall Street Journal*
- *Washington Post*
- WorldGolf.com

Agency sent a specialized pitch on Port Royal's Play N' Dine Special and visitor's tournaments to media. A sampling includes:

- About.com
- Agent@Home
- *Akron Beacon Journal*
- *AM New York*
- *Arizona Republic*
- Arthur Frommer's Budget Travel
- Associated Press
- *Baltimore Sun*
- Baxter Travel Media
- BernsNews.com
- *Boston Globe*
- *Boston Herald*
- *Buffalo News*
- *Business Travel News*
- *Callaway Golf Magazine*
- *Canadian Traveller*
- *Conde Nast Traveler*
- *ESPN The Magazine*
- *Forbes*
- *ForbesLife*
- ForbesTraveler.com
- *Fort Worth Star-Telegram*
- Freelancer, Christopher Cox; *The Observer, The Guardian*
- Freelancer; David Swanson; *Caribbean Travel + Life, Brides*

- *Global Traveler*
- *Globorati*
- *Golf Digest*
- *Golf Fitness*
- *Golf Media Network*
- *Golf Resort News*
- *Golf Today Magazine*
- *GolfWeek*
- *Grand Rapids Press*
- *Hamilton Spectator*
- *Hartford Courant*
- *Hemispheres*
- *Hotel & Motel Management*
- *Hotels*
- *Journal Metro*
- *Links Magazine*
- *Lodging Hospitality*
- *Meetings & Incentive Travel*
- *Miami Herald*
- *National Geographic Traveler*
- *New York Post*
- *New York Times*
- *Newsday*
- *Orlando Sentinel*
- *Palm Beach Post*
- *Peter Greenberg*
- *Recommend*
- *Shermans Travel Media*
- *South Florida SunSentinel*
- *Sports Illustrated*
- *Time Out NY*
- *Travel Weekly*
- *Travel with Kal*
- *TravelPulse.com*
- *Travelweek*
- *WorldGolf.com*

MEDIA CONTACT

- Agency provided destination images to *Southern Neighbor* Travel Writer Debbie Selinsky for pending coverage.
- Agency provided historical information, sizzling summer activities and images to Frommer's Travel Guides' Travel Writer Kelsy Chauvin for pending coverage.

- Agency provided images to *AAA Southern New England* Travel Writer Elizabeth Papp for pending coverage.
- Agency provided images to *Fodor's Travel* Online Editor Cate Starmer for pending June coverage.
- Agency provided private yacht information/contacts for *Best of Luxury Travel* Journalist Tamara Moore. Communication continues regarding pending coverage.
- Agency provided new Bermuda development information to *Successful Meetings* Writer Karen Gines. Communication continues regarding pending coverage.
- Agency provided new development information and images to *In-Focus* Editor Glen Mutel for pending coverage.
- Agency provided images to *New York Post* Picture Researcher Jessica Hober for pending coverage in Hot Deals/Where to Go Now section.
- Agency provided fact-checking and images to *Elite Traveler* Editorial Assistant Sahar Khan for pending coverage written by Contributing Writer Jenn Sembler as a result of her recent visit to the island.
- Agency sent a Bermuda press kit and provided fact-checking to Westjetvacations.com Freelance Travel Writer Theresa Storm for pending coverage.
- Agency provided cup match photos to About.com Caribbean Guide Editor Robert Curley for pending coverage.
- Agency continues to liaise with "Regis and Kelly Live" producer regarding special retirement gift for Regis. Communication continues.
- Agency provided snorkeling information to *BOSS Magazine* Writer Greg Rienzi for pending coverage.
- Agency provided images to *JaxFax* Freelance Travel Writer Melanie Reffes for August coverage.
- Agency provided information on "Compliments of Bermuda" and Junior Golf Tees to a *New York Post*, SmarterTravel.com syndicated Travel Writer. Communication continues regarding pending coverage.

PROJECTS/EVENTS

AIRTRAN INAUGURAL FLIGHT, MAY 26, 2011

Agency/client worked to secure the following during pre-flight/Bermuda activities:

- Atlanta Falcon Cheerleader arrival in airport and photo shoots at Elbow Beach while on-island.
- Atlanta Falcon Cheerleader customs declaration forms for on-island arrival.
- Mayor Massell interview with *Atlanta & Company* pre-flight.
- Minister Minor interview with WXIA and WGLC at Hartsfield-Jackson International Terminal.
- Steel drum player and photography for i-Crossing utilization.

Agency sent LHA representative Jaime Derbyshire to assist and liaise with media and AirTran at Hartsfield-Jackson International Airport.

STEPHEN COLBERT CHARLESTON DINNER RECEPTION, MAY 20, 2011

Agency reached out to Stephen Colbert's producer regarding promotional tie-ins regarding boat race from Charleston to Bermuda. Vice President T. Gallagher attended Charleston Cocktail reception with BDOT representative to present Colbert with pair of Bermuda shorts. LHA also drafted statement for K. Darrell to read during reception.

Agency sent images from event to Nick at i-Crossing and also distributed with note to top entertainment publications in country. Agency also confirmed Colbert interview opportunity with Premier Cox, however client declined due to Premier's schedule. LHA continues to track coverage for client review.

NATIONAL AQUARIUM PROMOTION, JULY/AUGUST, 2011

Agency/client working with aquarium regarding AirTran Baltimore promotion at aquarium during July or August. Partnership would include signage, promotional video on 4-D screen and possible vacation giveaway. Communication continues regarding specific dates.

PGA GRAND SLAM OF GOLF/NEW YORK GOLF CENTER PROMOTION, JULY-AUGUST, 2011

Agency advised of opportunity with New York Golf Center to arrange signage and trip giveaway raffle for PGA Grand Slam in October. LHA provided information regarding foot/web traffic for store and begin organizing details of promotion. Communication continues.

CTO CARIBBEAN WEEK, JUNE 9-10, 2011

Agency/client worked to confirm amount of collateral and desired set-up for booth at June 9 Media Marketplace. LHA prepared press kits for event and sent CTO information on Bermuda for the new Diaspora website. Agency sent media attendee list to A. Shutte and worked to confirm BDOT representative for June 9 event. T. Gallagher attended June 9 Power Breakfast and developed speaking points for Minister. L. Hammond attended Caribbean Ball on June 10.

MEDIA VISITS

STEVE JERMANOCK, BOSTON GLOBE, MAY 11-14, 2011

Agency worked with client to arrange accommodations at The Fairmont Princess, Grotto Bay and The Reefs, round trip airfare and on-island activities. Jermanock reviewed three resorts for FamilyVacationCritic.com and will pen Sporting Life in Bermuda story for the *Boston Globe*. Agency to track resulting July coverage for client review.

MICHAEL MCCARTHY, WASHINGTON FLYER MAGAZINE, DATES PENDING

Agency working with McCarthy on individual visit covering the destination as a whole. LHA continues to liaise regarding summer travel dates, accommodations and specific on-island activities. Communication continues.

JENNIFER MIFLIN AND SUZANNE WITT, CHICAGO-SUN TIMES, JUNE 22-26, 2011

Agency working with Miflin and Witt on individual visit and bachelorette/bachelor story for syndication within the *Chicago-Sun Times* media conglomerate in September. Agency/client working with journalists regarding specific activities/itinerary details and have confirmed accommodations at both The Reefs and Elbow Beach. Communication continues.

LAUREN PRICE, MSN.COM AND PORTHOLE CRUISE MAGAZINE, JUNE 29-30, 2011

Agency working with client to arrange island tour for Price while cruise ship is docked in Bermuda. LHA sent media request form for review. Price to write a "What to Do, Where to Go" Bermuda feature for *Porthole Cruise*. Communication continues.

CAROLYN O'NEIL, ATLANTA JOURNAL-CONSTITUTION, PENDING DATES

Agency working with O'Neil to arrange individual visit this summer. O'Neil interested in penning a Bermuda destination story. LHA to liaise and secure specific dates, accommodations and activities for O'Neil as appropriate. Communication continues.

DIANE THOMPSON, HARLEM COMMUNITY NEWS, PENDING DATES

Agency working with Thompson regarding an upcoming visit and general Bermuda destination story. Communication continues regarding specific dates, accommodations for four nights and flight information.

PRESS TRIPS

AIRTRAN INAUGURAL ATLANTA FLIGHT; JUNE 9-12, 2011

Agency worked with client and AirTran to secure airfare, accommodations at the Fairmont Southampton and itineraries while on-island for the following media:

- Hollis Gillespie – *AirTran's GO Magazine*
- Jennifer Bradley – *Atlantan Brides*
- Kat Goduco – *Sophisticated Groom*
- Tamara Crockett – *Upscale Magazine*

Agency to send M. Monagan to assist and liaise with media on-island. Agency to track resulting coverage for client review.

HOT TIPS

Agency provided the following "HOT TIPS" media leads and contacts to the client.

TLC was seeking amazing honeymoon packages to give away during an upcoming episode of *Four Weddings*. Agency collected and sent information from Elbow Beach and the Fairmont Southampton for consideration. Communication continues.

The Price is Right was seeking top destinations and resorts to feature as prizes during next season's show. Agency collected information from Elbow Beach and The Fairmont Southampton and sent for consideration. LHA continues to liaise regarding fall inclusion on show. Communication continues.

Lou Hammond & Associates was seeking information on Father's Day packages for ongoing pitching purposes. Agency collected information from Elbow Beach and sent for consideration. Communication continues.

MISCELLANEOUS

- Agency liaised with client regarding response to cruise/bus situation and articles in Royal Gazette and USA Today blog.
- Agency attended and presented PR agendas at integrated meeting on May 10 at i-Crossing offices.
- Agency liaised with Ingenuity regarding key initiatives, asset bank site and incentive meetings objectives.

EDITORIAL CALENDAR

Agency forwarded the following editorial calendar opportunities on behalf of Bermuda Department of Tourism.

24 Hours Vancouver	Travel
7X7 Magazine: SF People, Stories + Style	Travel: where to go now
Alaska Airlines Magazine	Great escapes
Arthur Frommer's Budget Travel	True stories: weird and wonderful tales from readers
Association News	Meetings-friendly hotels
Bon Appetit	Travel Issue
Boston Magazine	Summer travel
Canadian Travel Press	Bermuda
Chicago	Cover: summer getaways
CITY Magazine	Travel
Coast Magazine	Travel: luxury vacation locales near and far
DC	Travel
Departures	Vacation Issue
ESPN Rise	Golf
Faze Magazine	Travel: Feature destination
Forbes Life	Great Escapes
Fore	Golf travel information
Fort Worth Star-Telegram	Travel section
Houston	Travel
Houston Lifestyles & Homes	Seasonal destinations
Islands	The just go issue

Jezebel	Travel: exotic vacation getaways
Los Angeles Family	Family travel
Luxury Spa Finder	Readers' Choice Awards
Mature Lifestyles	Travel
Men's Health	Your perfect summer issue: the keys to the greatest summer ever are right here - the foods and exercises to give readers the best body for the each, the best places to C35+C36visit, and the gear they'll need once they get there.
Men's Journal	Summer special: a guide to living your best summer ever.
Money	Travel
National Geographic Adventure	The Adventure Travel Issue
National Geographic Traveler	Family travel: family-friendly destinations, strategies, and tips on traveling with children.
National Geographic Traveler	Places of a Lifetime
New York	Travel issue
NewsMax	Golf
Orange County Parenting	Travel
Preservation	Traveler: exciting, surprising and intriguing destinations you won't want to miss.
Prevue	Bermuda.
Quest	Travel
Ranch & Coast	Destinations
Recommend	Golf vacations
Recreation News	Travel
Sherman's Travel	Spa Getaways/Spa Hotel Deals
Sizzle	Hotel chef
Spa	Weekend spa trips: great 3 day escapes
Successful Meetings	Caribbean and Bermuda marketplace
Tennis Life Magazine	Tennis and golf
The Boston Globe	Spring travel

The Costco Connection	Summer travel
The Robb Report Collection	Travel
Time Out New York	Weekend Getaways
Travel Weekly	Luxury
Travelgirl	Cool off in the Caribbean
Travelweek	Summer family escapes
USA Today	Golf and gear
Virtuoso Life	Sustainable travel
Westchester Magazine	Travel
Woman's Day	Last minute travel plans
Woman's World	Memorial Day

<u>Outlet</u>	<u>Opportunity Description</u>
24 Heures Montréal	Summer festivals special
Associated Press	Winter Weddings
Canadian Travel A3Press	Asia and Pacific, Caribbean, discover America
Caribbean Travel & Life	The hidden Caribbean
Chicago Tribune	Summer fun guide
CITY Magazine	Travel
Financial Advisor	Luxury travel
Fort Worth Star-Telegram	Travel section
Golf Digest	Buddies Golf Issue
Golfweek	The *golf* life
Islands	The best of the best of lists: best cruises, resorts, nude beaches, villas, romantic spots and more
Jezebel	Travel: exotic vacation getaways
Life & Style Weekly	Father's Day
Los Angeles Family	The best in family travel
Metro Boston	Summer fun guide
Miami Herald	Weekend Travel Getaways
New York	The summer issue
Newsweek International	Global travel
Orlando Sentinel	Florida magazine: travel edition
Pathfinders Travel Magazine	Girlfriend getaways: and a few things for the guys, too
Ranch & Coast	Destinations
Reader's Digest	Travel and food
Recommend	Adventures in the Caribbean

Recreation News	Travel
Robb Report	Grand openings: a series of full-page snapshots showcasing resorts, restaurants, and other rarefied establishments that have recently made their debuts
San Francisco Chronicle	Travel
SELF	Healthiest Cities
Shape	Girlfriend getaways
Sports Illustrated	Golf Plus
Star Tribune	Travel
Successful Meetings	Gaming resorts
Tennis Life Magazine	Tennis and spa getaways
The Arizona Republic	Travel
The Dallas Morning News	Wine panel: grilling
The Hartford Courant	Summer activity guide
The Robb Report Collection	Travel
Travel + Leisure	Philanthropic Vacations
Travel + Leisure	Family
Travel Weekly	The best of luxury
Travelweek	Hotels and resorts
W	The summer blockbuster issue: the best summer travel destinations and exhibitions throughout the world

###



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date
12/15/2010

Invoice #
33527

FOR: Out-of-pocket expenses incurred on your behalf during the month of November.

Item	Description	Amount
Airfare	Roundtrip flights San Francisco/Boston/San Francisco for Kelly Watney who then joined her sister Heidi Watney on flight to Bermuda; Heidi is a reporter for New England Sports Network	413.40
Airfare	Flight for Michelle Horn to Toronto for Caribbean Tourism Organization Media Marketplace	460.80
Airfare	Roundtrip airfare JFK/Bermuda/JFK for Teresa Palagano, executive editor, Working Mother's Magazine	362.50
Accommodations	Long-distance telephone	9.66
Accommodations	AV needs for Peter Greenberg taping at Fairmont Southampton	1,745.00
Airfare	Reimbursement of airfare for Peter Greenberg and C. McIntyre of Peter Greenberg Worldwide Check Six Productions	3,333.00
Publications	BurrellesLuce press clipping service	542.26
Publications	BurrellesLuce press clipping service	299.40
Printing	Updating Bermuda footage for Sky TV	240.75
Printing	Bermuda Perfect 10 Airport Shoot/Edit	1,498.00
Publications	Cision digital clip of the "Today" show with Valarie D'Elia	180.46
Local Travel	Expenses for Michelle Horn re "Early Show" stunt, JFK Airport Bermuda's Perfect 10 event and trip to Toronto for CTO Media Marketplace	571.78
Printing	75 USB drives with a 3 color logo	1,066.50
Postage	Postage	16.68
Printing	Copy October 2010 Activity Report	26.88
Printing	Color copies of clips and labels for DVDs	43.25
Postage	Deliveries	60.00
Printing	Copy press clips and bind October 2010 Activity Report	17.00
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$10,888.46

NSD/CES/REGISTRATION UNIT

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 11.30.10

VENDOR: Expedia

CLIENT & CODE 222

APPROX. AMOUNT: 413.40

DESCRIPTION: Roundtrip flight from San Francisco to Boston for Kelly Watney. She then joined sister and New England Sports Network Reporter Heidi Watney for flight to Bermuda.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

2011 JUN 30 AM 9:34
RSD/CES/REGISTRATION UNIT



Ticket receipt for Boston, MA (4)

B E R M U D A

feel the love.

Booked items

1 Ticket / Round Trip

San Francisco, CA (SFO-San Francisco Intl.) to Boston, MA (BOS-Logan Intl.)

Departure Date: Wed 10-Nov-10 Return Date: Sun 14-Nov-10

Bermudatourism.com Itinerary #: Purchase Date: 28-Oct-10
11360263151

[Back to itinerary page](#)

Ticket numbers: 0167932049491

Traveler and cost summary

KELLY WATNEY	Adult		\$358.14
		Taxes & Fees	\$48.26
		Booking Fee	\$7.00
		Total	\$413.40
		[American Express XXXXXXXXXXXX2008] Payment	\$413.40
		Balance Due	\$0.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: November 29, 2010

VENDOR: Expedia

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$460.80

DESCRIPTION: Flight to Toronto for Caribbean Tourism Organization Media Marketplace

NAME: Michelle Horn

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Toronto, ON, Canada (2)



Proof of citizenship is required for international travel. When children are traveling, additional documentation may also be necessary. It is **your responsibility to meet entry requirements for the countries you are travelling to and connecting through**. To learn more, or to purchase a passport or visa, visit the [CIBT VISA Service Website](#).

Booked items

Although this itinerary doesn't qualify for ThankYou Points, you can still earn points if you add a hotel booking today or any time before you travel. **Thank You**
Rewards Network

[Learn more](#) about how to earn points for future bookings.

Flight: New York to Toronto back to top

Expedia itinerary number: **134400828592**
 Airline ticket number(s): 0017930100476
 LAN Airlines confirmation code: 2HRWWY
 American Airlines confirmation code: IWKDWJ

Main contact: Michelle Horn
 E-mail: horn_michelle@hotmail.com
 Home phone: 1 917363-1742 0

Traveler and cost summary

Michelle Horn	Adult	American Airlines #915AFJ8	\$366.50
		Taxes & Fees	\$94.30
		Total (American Express)	\$460.80

[Change this flight](#) [Print a receipt](#) [View cancellation information](#)

Flight summary

Please reconfirm your international flight reservation at least 72 hours prior to departure by contacting [the airline](#) directly. Seat assignments, meal preferences, and special requests must be confirmed with the airline; we cannot guarantee that they will be honored. Free and special meals are not available on many flights.

All passengers travelling to the USA must provide country of residence and details of the address they will be staying upon arrival (street name and number, city, zip code and state), during check-in. Failure to provide this may result in flight boarding being denied by the airline.

Traveling to Toronto

➔ Thu 28-Oct-10

New York (JFK)	to	Toronto (YYZ)	366 mi	LAN Flight: 532
Depart 11:05 am		Arrive 12:45 pm	(589 km)	
Terminal 4		Terminal 3	Duration: 1hr 40mn	
Economy/Coach Class (26A), Snack, Boeing 767-300				

Total distance: 366 mi (589 km) Total duration: 1hr 40mn

Traveling to New York

➔ Fri 29-Oct-10

Toronto (YYZ)	to	New York (LGA)	356 mi	AA Flight: 4465 Operated by: AMERICAN EAGLE
Depart 5:25 pm		Arrive 7:00 pm	(573 km)	
Terminal 3		Terminal B	Duration: 1hr 35mn	
Economy/Coach Class (10C), Food For Purchase, Embraer EMB-140				

Total distance: 356 mi (573 km) Total duration: 1hr 35mn

Additional airline fees may apply at check-in

Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime.

See fees.

Airline rules & regulations

- Please note that the most restrictive set of rules applies to your entire itinerary.
- **New York, NY (JFK-John F. Kennedy Intl.) to Toronto, ON, Canada (YYZ-Pearson Intl.)**
Tickets are nonrefundable. A fee of \$50.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.
- **Toronto, ON, Canada (YYZ-Pearson Intl.) to New York, NY (LGA-LaGuardia)**
Tickets are nonrefundable. A fee of \$150.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.
- Tickets are nontransferable and name changes are not allowed.
- Please read important information regarding airline liability limitations.
- Prices do not include baggage fees or other fees charged directly by the airline.
- Other penalties may apply.
- See an overview of all the rules and restrictions applicable for this fare.
- View the complete penalty rules for changes and cancellations associated with this fare.

Customer Support

Itinerary number: 134400828592

If you have questions about your reservation, fill out our itinerary assistance form. We'll respond within 24 hours: For immediate assistance call Expedia at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 11.22.10

VENDOR: Expedia.com

CLIENT & CODE 222

APPROX. AMOUNT: \$362.50

DESCRIPTION: Roundtrip Airfare from JFK to Bermuda for Journalist Teresa Palagano. Palagano is the Executive Editor of Working Mother's Magazine.

February issue: Working Mother is debuting a "Getaways" page in February that Tucker's Point Hotel & Spa will also be included in

April issue: Tucker's Point Hotel & Spa to be included in the annual Travel round up that showcases the best family-friendly vacation locales.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Ticket receipt for Hamilton, Bermuda (3) Expedia

Booked items

Although this itinerary doesn't qualify for ThankYou Points, you can still earn points if you add a hotel booking today or any time before you travel. 

[Learn more](#) about how to earn points for future bookings.

1 Ticket / Round Trip

New York, NY (JFK-John F. Kennedy Intl.) to Hamilton, Bermuda (BDA-L.F. Wade Intl.)

Departure Date: Fri 10-Dec-10 Return Date: Mon 13-Dec-10

Expedia Itinerary #: 134801273903 Purchase Date: 22-Nov-10

 [Back to itinerary page](#)

Ticket numbers: 2797937911079

Traveler and cost summary

Teresa Palagano	Adult		\$268.00
		Taxes & Fees	\$94.50
		Total	\$362.50
		[American Express XXXXXXXXXXXX2008] Payment	\$362.50
		Balance Due	\$0.00



ITEMIZED CALL DETAIL

DATE OF INVOICE 11.15.10
INVOICE PERIOD 10.15.10 - 11.14.10

INVOICE NUMBER 52719017
ACCOUNT NUMBER 4358104
PAGE 77

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

REFERENCE	DATE	TIME	# CALLED	LOCATION	MINUTES	AMOUNT
442795261	10/15	09:48 AM	441 292-3662	DEVONSHIRE,BM	0.8	0.1400
442795261	10/15	09:52 AM	441 292-3662	DEVONSHIRE,BM	0.5	0.0900
442795261	10/15	09:55 AM	441 292-0753	DEVONSHIRE,BM	0.5	0.0900
442795261	10/15	09:56 AM	441 292-3662	DEVONSHIRE,BM	0.6	0.1100
442795261	10/15	09:58 AM	441 292-0753	DEVONSHIRE,BM	0.5	0.0900
442795261	10/15	10:03 AM	441 292-0023	DEVONSHIRE,BM	1.2	0.2100
442795261	10/15	10:07 AM	441 292-0023	DEVONSHIRE,BM	0.6	0.1100
442795261	10/15	03:20 PM	441 293-0175	DEVONSHIRE,BM	1.2	0.2100
442795261	10/15	04:27 PM	441 293-0175	DEVONSHIRE,BM	7.5	1.2800
442795261	10/15	04:35 PM	441 292-0023	DEVONSHIRE,BM	0.5	0.0900
442795261	10/15	04:36 PM	441 334-7070	HAMILTON ,BM	1.4	0.2400
18322414623	10/16	05:28 PM	208 953-8971	SEATTLE ,WA	6.8	0.0000
18322414620	10/15	05:44 PM	208 953-8971	SEATTLE ,WA	2.8	0.0000
18344791790	10/19	02:34 PM	310 804-6998	SAN MONICA,CA	1.1	0.0000
18365004112	10/21	12:53 PM	248 254-6337	W BLOOMFLD,MI	3.0	0.0000
18364794083	10/21	02:22 PM	305 495-6298	MIAMI ,FL	11.8	0.0000
18378241812	10/22	06:44 PM	208 953-8971	SEATTLE ,WA	1.1	0.0000
445481411	10/27	02:48 PM	905 849-8118	OAKVILLE ,ON	2.7	0.1900
445481411	10/27	04:32 PM	418 957-8088	TORONTO ,ON	1.2	0.0900
445721902	10/28	05:00 PM	441 298-4021	DEVONSHIRE,BM	0.8	0.1400
447337261	11/05	08:57 AM	441 298-4021	DEVONSHIRE,BM	5.4	0.9200
447337261	11/05	09:03 AM	441 298-4021	DEVONSHIRE,BM	6.8	1.1600
447337261	11/05	11:31 AM	441 292-0023	DEVONSHIRE,BM	10.2	1.7400
447337261	11/05	02:13 PM	441 232-2323	DEVONSHIRE,BM	1.0	0.1700
448130669	11/09	10:59 AM	441 292-0023	DEVONSHIRE,BM	7.7	1.3100
448243501	11/10	10:05 AM	441 294-2760	DEVONSHIRE,BM	1.8	0.3100
448243501	11/10	10:14 AM	441 298-4021	DEVONSHIRE,BM	7.1	1.2100
448856861	11/12	11:43 AM	441 295-4640	DEVONSHIRE,BM	1.6	0.2800
448856862	11/12	11:50 AM	905 845-3457	OAKVILLE ,ON	1.2	0.0900
448856861	11/12	11:55 AM	441 234-0974	DEVONSHIRE,BM	2.4	0.4100
18540662789	11/12	12:02 PM	414 281-7861	MILWAUKEE ,WI	5.0	0.0000
Total for: (212) 542-9930				31 Calls	86.6	
Total for: 222				31 Calls	86.6	

\$ 9.66

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 10/8/10

VENDOR: Fairmont Southampton

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: 1,745.00

DESCRIPTION: AV Needs for Peter Greenberg Taping at Fairmont Southampton

NAME: Michelle Horn

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

**Electronic Services Ltd
Paget, Bermuda PG 04**

Tel: (441)236-3885 . Fax: (441) 236-3725
E-mail: info@electronicservices.bm
Web: www.electronicservices.bm

Estimate

Date	Estimate #
10/8/2010	1486

Name / Address	IMPORTANT!		
Peter Greenberg Radio Show ATTN: Shelli Gonshorowski TEL: 206-953-8971	UPON APPROVAL, PLEASE SIGN AT BOTTOM TO RESERVE EQUIPMENT & LABOR SERVICES		
PETER GREENBERG RADIO SHOW AT THE FAIRMONT SOUTHAMPTON HOTEL AND RESORT OCTOBER 17th, 2010		REP	
		JF	

Qty	Description	# Days	Rate	Total
	OCTOBER 17th, 2010-FRANGIPANI ROOM			
4	Shure SM58 Microphones on table stands	1	160.00	160.00
1	Mackie CFX-12 MK II audio mixer	1	120.00	120.00
1	Tascam CD/RW 2000 CD Recorder	1	130.00	130.00
2	CD Blank to be recorded		20.00	20.00
1	Marantz CDR420 HD/CD recorder as back up	1	190.00	190.00
2	JBL EON 510 (10") speakers with stands	1	200.00	200.00
4	Sony MDR-7506 Headphones	1	40.00	40.00
1	Furman HA-6AB Headphone distribution amplifier	1	45.00	45.00
	LABOR			
	Setup & Breakdown		420.00	420.00
1	Audio Technician		420.00	420.00

**THE ELECTRICAL POWER SERVICE CHARGES WILL BE HANDLED THROUGH THE HOTELS CONVENTIONS
DEPT. (CONVENTION MANAGER) AT \$1.50 PER AMP. PER PHASE. PER DAY + LABOR**

OPERATOR/TECHNICIAN RATES

Mon-Fri.....6:00am - 6:00pm \$72/hr.ca
 Mon-Fri.....6:00pm - Midnight..... \$85/hr.ca
 Mon-Fri.....Midnight - 6:00am..... \$105/hr.ca
 Sat.....6:00am - Midnight.....\$85/hr.ca
 Sun & Bermuda Holidays.....ALL DAY.....\$105/hr.ca

Total	\$1,745.00
--------------	-------------------

Please Sign & Fax Back to Confirm

Client code 222 Bermuda - OK to pay MH

Peter Greenberg WORLDWIDE
CHECK SIX PRODUCTIONS



Bill To: Kristina Paiz
Lou Hammond & Associates
212 308 8880
kristinap@lhammond.com

Ship To: Post Office Box 1377
Studio City, Ca. 91614
Federal Express / UPS
Pmts: 11071 Ventura Blvd.
Studio City, California 91604

Invoice #: ..Bermuda
10/17/2010-2 RS
Invoice Date: ..10/19/10
Customer ID: .. K. PAIZ
RS

Check Six Productions
11071 Ventura Blvd.
Studio City, California 91604
818 985 9160 - Office
818 985 9173 - Fax
loratpsg@aol.com email
www.petergreenberg.com

Invoice

Date	Event Date	Location	Event	Contact Name	Payment Date	Terms	Tax ID
10 19 10	10 17 2010	Bermuda	Radio Show	Kristina Paiz	ASAP	ASAP	95-4850370

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
1	Airfare		Reimbursement of airfare ticket for P Greenberg				\$4,353.15
1	Airfare		Reimbursement of airfare ticket for C McIntyre				\$1,480.50

For Wire Transfer details please contact us.
(Please check with your bank directly for their specific wire transfer instructions)

Subtotal	\$5,833.65
Payments Received	<\$2,500.00>
Balance Due	\$3,333.65

#222
—



PASSENGER TICKET AND BAGGAGE CHECK
 ** NOT VALID FOR TRAVEL **
 NBR 0012326891916
 PASSENGER ITINERARY

American Airlines

PLEASE NOTE - YOU
 WILL BE REQUIRED TO
 PRESENT A PHOTO ID
 AT AIRPORT CHECKIN

GREENBERG/PETER
 FRIDAY
 LV LOS ANGELES 415P FLT 180 FIRST CL
 AR NEW YORK JFK 1225A SEAT 3B DINNER
 SATURDAY
 LV NEW YORK JFK 525P FLT 258 BUSINESS
 AR BERMUDA 900P SEAT 5B DINNER
 SUNDAY
 LV BERMUDA 900A FLT 1443 BUSINESS
 AR NEW YORK JFK 1020A SEAT 5B CONTINENTAL

AMERICAN AIRLINES
 AMERICAN AIRLINES
 AMERICAN AIRLINES

00115154547015 NOT VALID FOR TRANSPORTATION

PASSENGER TICKET AND BAGGAGE CHECK
 ** NOT VALID FOR TRAVEL **
 NBR 0012326891916
 PASSENGER ITINERARY

American Airlines

PLEASE NOTE - YOU
 WILL BE REQUIRED TO
 PRESENT A PHOTO ID
 AT AIRPORT CHECKIN

GREENBERG/PETER
 MONDAY
 LV NEW YORK JFK 1155A FLT 3 FIRST CL
 AR LOS ANGELES 255P SEAT 3H LUNCH

AMERICAN AIRLINES

00115154546971 NOT VALID FOR TRANSPORTATION

PASSENGER TICKET AND BAGGAGE CHECK
 PASSENGER RECEIPT
 2326891916
 09OCT10

American Airlines

GREENBERG/PETER
 ** NOT VALID FOR TRANSPORTATION **
 ** RETAIN THIS RECEIPT **
 ** THROUGHOUT YOUR JOURNEY **

GREENBERG/PETER

LOS ANGELES
 NEW YORK JFK
 BERMUDA
 NEW YORK JFK
 LOS ANGELES

4190.00
 7.50
 4.30
 151.35
 4353.15

00115154546960 001 2326891916 3
 *****DUPLICATE*****

NOT VALID FOR TRAVEL
 001 2326891916 3

PASSENGER TICKET AND BAGGAGE CHECK

** NOT VALID FOR TRAVEL **

American Airlines

American Airlines

NBR 0012199120828
PASSENGER 1 LINERARY

PLEASE NOTE - YOU
WILL BE REQUIRED TO
PRESENT A PHOTO ID
AT AIRPORT CHECKIN

MCINTYRE / CHRISTINA

PHIEN

15OCT - FRIDAY

LV LOS ANGELES 700A FLT 118 ECONOMY
AR NEW YORK JFK 330P SEAT 25H FOOD FOR PUR
LV NEW YORK JFK 525P FLT 258 ECONOMY
AR BERMUDA 900P SEAT 27D FOOD FOR PUR

AMERICAN AIRLINES

AMERICAN AIRLINES

18OCT - MONDAY

LV BERMUDA 900A FLT 1443 ECONOMY
AR NEW YORK JFK 1020A SEAT 26D FOOD FOR PUR
LV NEW YORK JFK 1155A FLT 3 ECONOMY
AR LOS ANGELES 255P SEAT 30B FOOD FOR PUR

AMERICAN AIRLINES

AMERICAN AIRLINES

00115154547166

NOT VALID FOR
TRANSPORTATION

PASSENGER TICKET AND BAGGAGE CHECK

2199120828

American Airlines

American Airlines

PASSENGER RECEIPT
14OCT10

LIS

MCINTYRE / CHRISTINA

MCINTYRE / CHRISTINA

NOT VALID FOR TRANSPORTATION
RETAIN THIS RECEIPT
THROUGHOUT YOUR JOURNEY

LOS ANGELES

NEW YORK JFK

BERMUDA

NEW YORK JFK

LOS ANGELES

NOT VALID FOR TRAVEL

001 2199120828 6

LAX AA X/NYC AA 00A56.00B26 AA X/NYC AA LAX06.00B26 NUC172 00BND 00E1 0 X10 000M
00E172 20057 00XYS 00XAS 50XPLAX4 5JPK4 5JPK4 5

1372.00
AY 7.50
BL 4.30
XT 96.70
1480.50

00115154547155

001 2199120828 6



75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

INVOICE
TERMS: NET 30 DAYS

P.O NO. ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 11/30/10
INVOICE NO. ▶ 10097940

INVOICE TOTAL ▶ \$542.26
TOTAL DUE ▶ \$542.26

For the period 11/01/10 through 11/30/10

Previous Balance	0.00
Basic Rate Charge	260.00
Clip Transactions: 163 Clippings Delivered	
5 Scanned Clips Credited @ \$1.42 each	7.10CR
10 Internet Clips Charged @ \$1.42 each	14.20
70 eClips Charged @ \$1.42 each	99.40
83 Scanned Clips Charged @ \$1.42 each	117.86
Copyright Royalty Fees	15.12
Copyright Royalty Fees Credited	0.21CR
Sales Tax	42.99

222

MSD/CES/REGISTRATION UNIT
2011 JUN 30 AM 9:34

INVOICE TOTAL ▶ 542.26
TOTAL AMOUNT DUE ▶ 542.26

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$542.26	\$.00	\$.00	\$.00	\$.00

▶
PAY
LAST
AMOUNT
THIS COLUMN

BurrellesLuce Media Analysis
A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

Lou Hammond
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

INVOICE

TERMS: NET 30 DAYS

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 KB
DATE ▶ 11/30/10
INVOICE NO. ▶ 10097946

INVOICE TOTAL ▶ \$299.41
TOTAL DUE ▶ \$299.41

Previous Balance
Media Measurement report
for Oct 2010

0.00

Services Rendered
Sales Tax

275.00
24.41

222

INVOICE TOTAL ▶ 299.41

TOTAL AMOUNT DUE ▶ 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL
AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00

PAY
LAST
AMOUNT
THIS COLUMN

BurrellesLuce Media Analysis
A BurrellesLuce Company

75 E. Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ▶

ACCOUNT NO. ▶ 8266 KB

DATE ▶ 11/30/10

INVOICE NO. ▶ 10097946

CISION®

Client Code 222 Bermuda - MHH

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

Invoice Date	Invoice #
10/28/2010	3962275072

Bill To:
Michelle Horn Lou Hammond & Associates 39 East 51st Street New York NY 10022 United States

Ship To:
Michelle Horn Lou Hammond & Associates 39 East 51st Street New York NY 10022 United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
11/27/2010	Net 30		Sales Order #S392620	Dino, Alysha
Shipping Method		Shipping Memo	Tracking No.	
*E-mail				

Cision Item	Pa...	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price
Digital Clip	Yes	1	The Today Show w/ Valeria D'Elia Ft. Bermuda 10/28/10	NT: National	NBC	Today	10/28/2010	9:35 am	03:52	165.75	165.75

Subtotal	165.75
Shipping Cost (*E-mail)	0.00
Tax (NY-NEW YORK 8.875%)	14.71
Total	180.46
Amount Due	\$180.46

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
Cision US, Inc.
P.O. Box 98869
Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

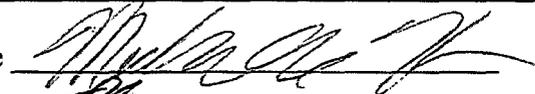
Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962275072

Please Enter Your Credit Card Information	
Type: <input type="checkbox"/> Discover <input type="checkbox"/> Master Card <input type="checkbox"/> Visa <input type="checkbox"/> AMEX	
Credit Card #:	_____
Expiration Date: _____ Month _____ Year	
Signature: _____	

Make Checks Payable To
Cision US, Inc. P.O. Box 98869 Chicago, IL 60693-8869

EXPENSE REPORT (FORM J)

CLIENT CODE: 222	NAME: Michelle Horn	DATE: 11/16/10	
• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
10/8/10	Cab to Early Show stunt	7.13	E
10/8/10	Beverages for team at Early Show stunt	10.94	E
10/8/10	Cab to JFK Airport for Bermuda's Perfect 10 event with videographer	57.58	E
10/8/10	Breakfast snack during JFK terminal event	9.77	E
10/8/10	Lunch at JFK terminal event before boarding	7.84	E
10/9/10	Cab from dinner to host hotel for journalist and PR escort Michelle Horn	21.00	E
10/11/10	Check out for F&B charges during Bermuda's Perfect 10 Weekend	143.80	E
10/28/10	Cab to JFK for CTO Media Marketplace in Toronto	50.00	E
10/29/10	Accommodations at Fairmont Royal York	170.37	E
10/29/10	Cab to Toronto Pearson Airport after CTO Media Marketplace	35.00	E
10/28/10	Cab to Fairmont Royal York from Toronto Pearson Airport	58.35	E
• NON-CLIENT-RELATED BUSINESS (Description)			

Employee Signature 
 Approval: 
 Date: 11/16

Total Expenses **\$571.78**
 (-) Less Advances \$ _____
 (+) Due Employee \$ _____
 (-) Due LHA \$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel;

The Fairmont HAMILTON PRINCESS

P.O. Box HM 837
HAMILTON, BERMUDA HM CX
T (441) 295-3000 F (441) 295-1914

Room : 0267
Folio # : 258309
Cashier # : 307
Page # : 1 of 1

Group Name Perfect 10 Rooms

Ms Michelle Horn

Arrival : 10-08-10

BM

Departure : 10-11-10

Fairmont President's Club

3248839479

Date	Description	Additional Information	Charges	Credits
10-09-10	In Room - Breakfast	CHECK #8509	33.40	breakfast before div
10-09-10	In Room - Lunch	CHECK #8520	28.75	breakfast lunch before
10-09-10	Refreshment Ctr - Minerals	#267 : CHECK #000013	6.00	water Fairmont food
10-10-10	In Room - Breakfast	CHECK #8570	29.90	breakfast before wedding
10-10-10	In Room - Lunch	CHECK #8577	21.70	Lunch before more weddings
10-11-10	In Room - Lunch	CHECK #8621	24.05	Lunch after tree planting
10-11-10	Mastercard	XXXXXXXXXXXX8294 XX/XX		143.80
Total			143.80	143.80
Balance Due			0.00	

Bermuda Perfect 10 weekend F&B - 222
- Michelle

#143.80

Guest signature X
For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (18.66% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.
I have requested delivery of The New York Times. If refused, a credit will be applied to my account of \$25 (Mon-Sat) or \$1.25 (Sun)

Thank you for choosing to stay with Fairmont Hotels & Resorts

Bermuda

MED# 4Y33
10/08/10 TR 5574
START END MILES
06:41 06:45 1.3
Regular Fare
RATE 1:\$ 5.70
SURCH: \$ 0.00
StSrch:\$ 0.50
TIP : \$ 0.93
TOTAL: \$ 7.13

Card Type: DIS
XXXXXXXXXXXX6403
AUTH:00844R

THANKS
TO CONTACT TLC

DIAL 3-1-1
Cab to Early Show
Stunt - Michelle Horn

STARBUCKS Store #7346
550 Madison Avenue
New York, NY (212) 833-6102
1361886 Daniel

CHK 713147
10/08/2010 07:10AM

Gr Tazo Chai 4.10
Parfait Honey 3.45
Gr Brewed Coffee 2.10
Add Sf Vanilla 0.40
Discover 10.94
Subtotal 10.05
Tax 8.875% 0.89
Total 10.94
Change Due \$0.00

----- Check Closed -----
10/08/2010 07:11:29AM

New VIA Flavored Coffee
Available in vanilla, mocha,
caramel and cinnamon spice
100 percent Arabica coffee
natural flavors & cane sugar.

Coffee & beverage before
Early Show stunt outside
- Michelle Horn + team
222 Bermuda

DIAL 3-1-1

Cab to JFK for
JetBlue Perfect 10
Bermuda 222
- Michelle Horn
- Videographer
- Terry Gallagher

MED# 3L72
DRIVERS COPY
10/08/10 TR 680
START END MILES
09:26 10:02 17.4
CARD TYPE: MC
XXXXXXXXXXXX8294
AUTH:374776
JFK FARE
RATE 2:\$ 45.00
SURCH: \$ 0.00
GMTNL:\$ 4.57
STSRCH:\$ 0.50
TIP : \$ 7.51

- 57.58
Charge on card

ENJOY BERMUDA

CAB # T1754
DATE: 10/09/2010
START TIME 22:21
END TIME 22:38
TRIP # 5185
RATE No. 1
MILES 6.17
FARE \$ 19.00
+ \$2 21.00
FOR COMPLAINTS
call 292-1271
ext.115

TAXI from dinner
by Journalist Amy
Epinger or PR Michelle
Horn
Bermuda 222

*Breakfast at JFK for Bermuda
Perfect 10*

JFK Airport Terminal 5
Food Court
OTG Management

Baljinde

13 OCT08'10 10:35AM

EM Fg 2% Peach	2.99
TF-Almnds Slt Sm	2.99
Fiji Sm	2.99
Food	8.97
TAX	0.80
AMOUNT PAID	9.77
XXXXXXXXXXXX6403	XX/XX
Discover	9.77

Thank You.....
We want your feedback
Please Call (866) 508 3558
or visit www.OTGManagement.com

Never Lose your Receipts
& Business Cards -capture them
on-the-go with your smartphone
Text AIRPORT to 30364
to receive your free trial
or go to www.capturengo.com
Code: AP3

*Lunch at JFK
during Perfect 10
222 Bermuda*

JFK Airport Terminal 5
Food Court
OTG Management

4039 FCLUCY

7145 OCT08'10 1:48PM GST 2

1 Lucy Chick Brown	9.00
20.00 %	
20% Airport	1.80
Food	9.00
Discount total	1.80
TAX	0.64
AMOUNT PAID	7.84
XXXXXXXXXXXX8294	XX/XX
Master Card	7.84

428 CLOSED OCT08 01:53PM

Thank You.....
We want your feedback
Please Call (866) 508 3558
or visit www.OTGManagement.com

Never Lose your Receipts
& Business Cards -capture them
on-the-go with your smartphone
Text AIRPORT to 30364
to receive your free trial
or go to www.capturengo.com
Code: AP3

THE *Fairmont*
ROYAL YORK

100 FRONT STREET W
TORONTO, ON M5J 1E3
T 416 368 2511 F 416 368 2884
G.S.T. / H.S.T. Registration # 832522213

Ms Michelle Horn
100 Palisade Ave
4b
Jersey City, NJ 07306 US

Room : 02274
Folio # :
Cashier # : 876
Page # : 1 of 1

Arrival : 10-28-10
Departure : 10-29-10
Fairmont President's Club
3248839479

Date	Description	Additional Information	Charges	Credits
10-28-10	Long Distance	15:34 Line# 2274 : Dialed# 416 710-9375 [00:01:00]	3.11	
10-28-10	In Room Dining	Room# 02274 : CHECK# 2178	25.60	- Lunch for 1111
10-28-10	Room Charge		129.00	
10-28-10	HST - Rooms		16.77	
Total			174.48	0.00
Balance Due			174.48	

<u>GST Summary</u>		<u>HST Summary</u>	
Room :	0.00	Room :	16.77
F&B :	0.00	F&B :	2.60
Other :	0.00	Other :	0.36
Total :	0.00	Total :	19.73

US \$170.32

Guest signature

Signature du client X _____

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
De États-Unis or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (19.56% per annum.) I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$.75 (Mon-Fri) and \$1.50 (Sat.) credit to my account. (At participating hotels.)

Je ne porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne réglerait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (19.56% par année) J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 0,75\$ par jour (du Lundi au Vendredi) et de 1,50\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont



Date 10/28 20 10
OFFICIAL TAXI RECEIPT

FROM NYC
 TO JFK airport
 FARE \$45 TOLL TOTAL \$50
 SIGNATURE Taxi Cab #

US \$ 58.35

DO NOT WRITE ABOVE THIS LINE - NRE RIEN ÉCRIRE AU-DESSUS DE CETTE LIGNE

Aerofleet Cab Services Ltd. 700
 AX 1-800-268-09054

EXPIRY DATE CHECKED DATE D'EXPIRATION VÉRIFIÉE

AUTHORIZATION/NO D'AUTORISATION		AMOUNT-MONTANT	
DATE	10-28-10	TAKEN EMPORTE	<input type="checkbox"/>
CLERK COMMINS	DEPT RAYON	DELIVERED LIVRE	<input type="checkbox"/>

003377

DESCRIPTION	AMOUNT-MONTANT
TAXI FARE	54.00
TIP	5.00
SALES DRAFT CHARGE X FACTURE	
VISA	
MERISIA	
CAN CDN \$	59.00

CARDHOLDER'S SIGNATURE - SIGNATURE DU TITULAIRE
 PLEASE RETAIN THIS COPY AS A RECORD OF YOUR TRANSACTION
 CONSERVEZ CETTE COPIE COMME PREUVE DE VOTRE TRANSACTION

CARDHOLDER WILL PAY TO THE ISSUER OF THE CHARGE CARD PRESENTED HEREWITH THE AMOUNT STATED HEREIN IN ACCORDANCE WITH THE ISSUER'S AGREEMENT WITH THE CARDHOLDER.
 LE DETENTEUR DE LA CARTE CI-HAUTÉ MENTIONNÉE PAIERA À L'ÉMETTEUR LA CARTE LE MONTANT CI-INDIQUÉ CONFORMÉMENT AUX CONDITIONS DE LA CONVENTION ENTRE L'ÉMETTEUR ET LE DÉTENTEUR DE LA CARTE.

Aerofleet Cab Services 905-678-7077 www.aerofleet.ca

RECEIPT Date 10/29/10

Cab No. 13 Amount \$ 35

Driver's Name [Signature]

From: CTO Media Marketplace - Toronto

To: Toronto Airport

AMOUNT SHOWN ABOVE INCLUDES G.S.T.

Driver GST Number (If Available)

Premium Color Group. LLC

Handpack Inc./Premium Color Graphics
95B Industrial East
Clifton, NJ 07012

Invoice

Date 11/30/2010
Invoice # 75203

Bill To

Lou Hammond & Associates
39 East 51st Street
New York, NY 10022

Ship To

We reserve the right to put any customer
who is past due on credit hold.

P.O. Number Terms Rep Project
 Net 30 AG

Quantity	Item Code	Description	Price Each	Amount
		PCG Job #75203 *****		
75	410 - Sales Fulf...	Job Name: Bermuda USB drives with a 3 color logo 75 USB for upload as per files listed. Fed-ex drop via overnight service. *****	12.00	900.00
	420 - Delivery	Ship FedEx Overnight *****	80.00	80.00

Pay your bills online at:
<https://www.intuitbillpay.com/premiumcolorgroup. llc>

#222
✓

Subtotal \$980.00
Sales Tax (8.875%) \$86.98

Total \$1,066.98

Interest will be added to all invoices that go past terms

Page: 1
Date: DEC 02 2010
Time: 10:00A
Station:

Account Summary - JAN 05 2010 to JAN 04 2011

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	2	16.680	0.000	16.680
=====				
Grand Total:	2	16.680	0.000	16.680

End of Report

CLIENT: Bermuda

MONTH: November

PHOTOCOPYING, NON MAILABLE ITEMS

DATE
11/22/10

DESCRIPTION

RELEASES

PAGES

PAPER
LHA CLIENT

October 2010 Activity Report

3

84

✓

26.88

Total = \$ 26.88

COLOR COPIES FORM (FORM Z)

DATE: 11/19/10

ACCOUNT REP: Matthew M

TOTAL: \$ 43.25

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION:

Attached
Golf channel clips
Screen grabs

TOTAL # OF COLOR COPIES: 7

TOTAL COST: \$ 7.00

Gabriel Perez

From: Matthew Monagan
Sent: Friday, November 19, 2010 12:59 PM
To: Gabriel Perez
Cc: Susannah Gregory
Subject: RE: Colored copies

Hi Gabe,

Sorry, but can you make colored copies of these as well? Trying to get the Bermuda bound report out today. Thanks so much!

J:\TerryG\Images\Bermuda\Clips\October\Golf Channel.com 10.15.10.ppt
J:\TerryG\Images\Bermuda\Clips\October\Golf Channel.com 10.16.10.ppt
J:\TerryG\Images\Bermuda\Clips\October\Golf Channel.com 10.17.10.ppt
J:\TerryG\Images\Bermuda\Clips\October\Golf Channel.com 10.19.10.ppt

} 5

J:\TerryG\Images\Bermuda\Clips\October\TravelWeekly 10.28.10.ppt

From: Matthew Monagan
Sent: Friday, November 19, 2010 11:57 AM
To: Gabriel Perez
Subject: Colored copies

Hey Gabe,

Can you please print two colored copies ASAP for Bermuda for the link below? Thanks!

J:\TerryG\Images\Bermuda\Clips\Early Show Screen Grabs\CBS Early Show October 8 2010.doc

- 1

J:\TerryG\Images\Bermuda\Clips\October\ABC SCREEN GRAB.doc

- 1

-Matt

COLOR COPIES FORM (FORM Z)

DATE: 11/3/10

ACCOUNT REP: Michelle Horn

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: 20 Labels with Bermuda logo
on it for DVD's
2 labels to a page

TOTAL # OF COLOR COPIES: 10 @ \$1.00

TOTAL COST: \$10.00

Gabriel Perez

From: Michelle Horn
Sent: Wednesday, November 03, 2010 9:15 AM
To: Gabriel Perez
Cc: Susannah Gregory; Matthew Monagan
Subject: 20 Bermuda DVD labels

Attachments: BDOT_logo_stacked.jpg



BDOT_logo_stacked
.jpg (509 KB)...

Good Morning!

We need 20 labels created for Bermuda promotional DVDs today.

The labels should include the Bermuda logo (attached) and the below text:

Feel the Love
November 2010
Running time: 7 minutes

Please let us know when they're ready. Thanks so much!

Michelle

Michelle Horn, Senior Account Supervisor Lou Hammond & Associates
39 E 51st St, New York, NY 10022
t: 212-891-0266 f: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

COLOR COPIES FORM (FORM Z)

DATE: 10/17/10

ACCOUNT REP: Mathew M

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: October Clips

TOTAL # OF COLOR COPIES: 35 @ .754

TOTAL COST: \$26.25

Gabriel Perez

From: Matthew Monagan
Sent: Wednesday, November 17, 2010 4:53 PM
To: Gabriel Perez
Cc: Susannah Gregory
Subject: FW: Colored Clip Copies

Can you guys also make colored copies of these Bermuda clips for tomorrow morning? Thanks so much!

J:\TerryG\Images\Bermuda\Clips\October

-Matt

- 35

Matthew Monagan, Account Coordinator
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

\$ 15.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 11/4/10

TOTAL: \$60.00

CHARGE: LHA

CLIENT: 222

TO/FROM: Ann Shutte
Name

TEL: 212-818-9800

COMPANY: Bermuda Department of Tourism

ADDRESS: 675 3rd Avenue, 20th Floor
(please include floor and/or suite)

FROM (ACCT. PERSON): Matthew Monagan

SPECIAL INSTRUCTIONS: DVDs with labels go to Ann Shutte

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP *10% EXTRA COST 11:00 AM PICK-UP 3:00 PM PICK-UP

RUSH DELIVERY *10% EXTRA COST 11:00 AM DELIVERY 3:00 PM DELIVERY

~~\$~~ 15.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 11/9/10

CHARGE: LHA CLIENT: 222

TO/FROM: Nicholas King
Name

TEL: 646-329-3538

COMPANY: Icrossing

Hearst Tower

ADDRESS: 200 Park Avenue South, 2nd Floor
(please include floor and/or suite)

300 W 57th
20th Floor

FROM (ACCT. PERSON): Matthew Monagan

SPECIAL INSTRUCTIONS: DVD delivered to Nicholas King

BILLING DESCRIPTION:

Change Address

RECEIVED:

SIGNATURE: A _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

\$ 15.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 11/9/10

CHARGE: LHA

CLIENT: 222

TO/FROM: Yaisa Drayton
Name

TEL: 212-818-9800

COMPANY: Bermuda Department of Tourism

ADDRESS: 675 3rd Avenue, 20th Floor
(please include floor and/or suite)

FROM (ACCT. PERSON): Matthew Monagan

SPECIAL INSTRUCTIONS: USB delivered to Yaisa Drayton

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: A TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

\$ 15.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 11/4/10

CHARGE: LHA

CLIENT: 222

TO/FROM: Ann Shutte
Name

TEL: _____

COMPANY: BDOT

ADDRESS: 675 Third Avenue, 20th Floor
(please include floor and/or suite)

FROM (ACCT. PERSON): Matthew Monagan

SPECIAL INSTRUCTIONS: Bring to Ann Shutte

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

LABOR FORM

DATE 11/19/10

CLIENT Bermuda

SUBJECT: October 2010 Activity Report

TOTAL HOURS: 1/2 hr = \$ 17.00

DESCRIPTION (Please check tasks involved)

- 1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
- 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
- 3. Stick labels onto envelopes
- 4. Stick labels onto photos
- 5. Stick photos onto caption sheets
- 6. Copy press clips (Organize in chronological order [optional])
- 7. Binding
- 8. Putting signatures on letters/ Matching names of envelopes with letters
- 9. Write out on P-touch tape and stick onto index tabs
- 10. Set up the sixth floor (includes deck)
- 11. Wrap gifts (includes wrapping and tie ribbons)
- 12. Set up gift bags (includes putting tissue and everything inside)
- 13. Outside job (Helping out in press events, etc)
- 14. Other:



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
1/27/2011	33683

FOR: Out-of-pocket expenses incurred on your behalf during the month of December.

Item	Description	Amount
Printing	Create name tags and menu cards for luncheon event	144.00
Subsistence	Silverware, space, use of kitchen and food re media luncheon at James Beard House	3,812.50
Accommodations	Photography for CHA reception, January 16 at Sugar Mill Falls, Half Moon, Montego Bay	140.00
Local Travel	Taxi fare for Susannah Gregory re James Beard House luncheon	12.50
Local Travel	Taxi fare for Michelle Horn re James Beard House luncheon and to Integrated Team Meeting; international phone charges for Bermuda events, including Canada Road Show and Perfect 10	104.07
Printing	Create 75 USB drives with 3-color log and upload files to each	1,066.98
Printing	Create podium sign for luncheon	60.97
Accommodations	Deposit to confirm booking for Newstalk 1010 Travel Show	3,506.27
Accommodations	Expenses for Terry Gallagher and Matt Griffin re 10/10/10 promotion	865.11
Postage	FedEx package	55.16
Airfare	Airfare for journalist Christine Speer re Bermuda Spa Press Trip	442.50
Airfare	Airfare for journalist Shaun Tolson re Bermuda Spa Press Trip	628.50
Airfare	Airfare for Michelle Horn and journalists Heather Mikesell, Liz Ozaist and Taryn Mohrman re Bermuda Spa Press Trip	3,398.00
Local Travel	Car service from LaGuardia airport for Michelle Horn	121.89
Airfare	Airfare for Chef Herbie Bascome re James Beard House luncheon	479.50
Sustenance	Two cases of wine for James Beard House luncheon	234.93
Airfare	Airfare for author Lisa Birnbach re Tucker's Point promotion	270.40
Accommodations	Hotel accommodations for Chef Herbie Bascome re James Beard House luncheon	730.64
Publications	Digital clip from Cision, "Today" show	180.46
Accommodations	Long-distance telephone	11.28
Publications	BurrellesLuce clipping service	439.40
Publications	BurrellesLuce clipping service	299.41
Printing	Color copies of Run of Show	16.00
Printing	Color copies of name badges	9.00
Printing	Copy of BurrellesLuce clips for November 2010 Activity Report	25.44
Printing	Copy of November 2010 Activity Report	28.16
Printing	Color copies of November clips	27.20
Accommodations	Purchase plastic badge holders for James Beard House luncheon	66.00
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total

NOB/CES/REGISTRATION
2011 JUN 30 AM 9:34

Invoice

Bill To
C. Ann Shulte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
1/27/2011	33683

FOR: Out-of-pocket expenses incurred on your behalf during the month of December.

Item	Description	Amount
Printing	Cut and assemble name badges into plastic holders along with transparent sheets and 50 cards	51.00
Printing	Copy press clips and bind November 2010 Activity Report	17.00
Postage	Postage	16.53
		NSD/CES/REGISTRATION UNIT 2011 JUN 30 AM 9:34
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$16,260.80

WORD PROCESSING - NON-RELEASE
December 2010
BERMUDA DEPARTMENT OF TOURISM - 222

DESCRIPTION OF WORK	TIME TO HANDLE	DOLLAR AMOUNT
Create name tags and menu cards for luncheon event	3 hours	\$ 144.00
		\$ 144.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 12.29.10

VENDOR: James Beard House

CLIENT & CODE 222

APPROX. AMOUNT: 3,812.50

DESCRIPTION: LHA hosted a media luncheon for Bermuda, travel media/agencies at The James Beard House on December 9 and paid for silverware, space, use of kitchen and food.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

The James Beard Foundation

167 West 12th Street
New York, NY 10011
212-675-4984 x246
212-645-1438-fax
kmoon@jamesbeard.org

Private Party Contract

Today's Date	Tuesday October 19, 2010
Client Name:	Susannah Gregory Lou Hammond & Associates
Date of event:	Thursday December 9th, 2010
Time of Event:	12-3 pm Media Lunch
Access to Kitchen:	8am

- A. Information on types of Events
The James Beard Foundation has been the host of product launches, book release parties, client appreciation events, demonstrations/workshops, annual meetings and a variety of other special events. The facility is available to our corporate, donor, patron and benefactor members.
- B. Reservations and Availability
The James Beard Foundation has a full programming calendar each month which limits space for private functions. Please allow three months to schedule dinners, two months for lunches, brunches, breakfasts and other events.
- C. Capacity and Times
The House has a maximum capacity of 80.

Event Costs:

Guests: 60 ppl

COST:

Corporate Membership:	\$	1000
Venue Dues:	\$	4000
Maitre D'Hotel:	\$	300
Waiters: 6 total, 5 hour min. \$125/each.	\$	750
Kitchen Staff: (3 staff) \$125 ea.	\$	375
Incidentals: Linen, China, Glass, Silver use, rental and use of....	\$	1000
Administration/ Coordinator Fee	\$	200
	Total:	\$7625
	Deposit Due with Contract:	\$3812.50

All Labor Costs are to be estimated and will be adjusted

D. Deposit and Cancellation Policy

A 50% deposit is required to reserve the date and is refundable up to 45 days prior to the event. The deposit will be forfeited if the event is cancelled within 45 days of the event's date. Final payment is due within 3 days after the event.

Amount of deposit: _____ \$3812.50 _____

To further discuss the possibility of having your event with us or to tour the facility, please call me at 212.675-4984 ext. 246 email at kmoon@jamesbeard.org.

Sincerely,

Kris Moon
Director of House Operations
and House Events
The James Beard Foundation

PAYMENT FORM

First Name:		
Last Name:		
Address 1:		
Address 2:		
City:	State:	Zip Code:
<u>Billing Information:</u>		
<i>Payment Type (include card number and expiration date)</i>		
American Express		
Visa		
MasterCard		
Check		
Name as it appears on the Card:		
I _____ understand the terms of the contract and cancellation policy laid out in this document and agree to pay all charges accordingly should I cancel my event. I authorize The James Beard Foundation to charge a deposit of 50% of the estimated cost of the event to hold my reservation.		
<u>Choose one of the following:</u>		
_____ I would like the final balance for the event charged to the card listed above.		
_____ I will furnish another form of payment within 3 days after the event.		
<u>FINAL ACCOUNTING:</u>		
Amount to be charged (or amount of the check):		
Anticipated number of guests:		
Charges:		
Deposit Charge: \$		
Type of charge _____		
Corporate Membership	\$1000	
Venue Dues	\$4000	
Staff	Amount	Amount
Maitre D'		\$300
Wait Staff (6 total for 5 hours)	\$125 each	\$750
Dish Staff (3 total)	\$125 each	\$375
Administration & Coordination Fee		\$200
Linen, Glass, Silverware		\$1000
SUBTOTAL		\$7625
Deposit		(\$3812.50)
Balance to be paid		\$3812.50
Signature of Client: _____		
Signature of Event Coordinator: _____		
Project Number (JBF-Acct.Dept): HE101209		

Denise Mason

INVOICE

Pickcha Dis

Lot 312 Alexander Terrace
Coral Gardens, Montego Bay, St. James
876.776.4213 or 876.506.5580

DATE: January 13, 2011
INVOICE # 160
FOR: Photos

pickcha-dis@hotmail.com

Bill To: Lou Hammond & Associates

Attention: Michelle Horn, Senior Account Supervisor
39 E 51st St,
New York,
NY 10022
212-891-0266

DESCRIPTION	AMOUNT
Photo Event - Reception Bermuda Department of Tourism starting at 8:00 p.m. this Sunday January 16 and located at Sugar Mill Falls at Half Moon, Montego Bay.	US \$140.00
<i>ORTG 11/14/11 Bill Bermuda 222</i>	
TOTAL	US\$140.00

Make all checks payable to Denise Mason
If you have any questions concerning this invoice, contact N: Denise Mason

THANK YOU FOR YOUR BUSINESS!

Bermuda Road Show in Canada - Sept 13-16
 Bermuda's Perfect 10 FAM - Oct 8-11

Statement For: MICHELLE HORN
 Mobile Number: (917) 363-1742
 Account Number: 515181838

Customer Service Number 1-800-937-8997

Oct 14, 2010

Page 8 of 10

LOCAL AIRTIME, LONG DISTANCE and INTERNATIONAL CHARGES - (Continued)

Date	Call Destination	Time	Number Called	Call Type	Minutes	Airtime Charges	Toll Charges	Total
10/11/10	New York, NY	6:45 PM	646-644-1002		1	\$ -	\$ -	\$ -
10/11/10	Incoming	6:46 PM	212-794-7167		13	\$ -	\$ -	\$ -
10/12/10	Queens Nyc, NY	7:15 PM	917-376-0988		1	\$ -	\$ -	\$ -
10/12/10	Cincinnati, OH	7:16 PM	513-288-5216 (A)		10	\$ -	\$ -	\$ -
10/12/10	Queens Nyc, NY	7:26 PM	917-376-0988		1	\$ -	\$ -	\$ -
10/12/10	New York, NY	7:30 PM	646-644-1002		1	\$ -	\$ -	\$ -
10/12/10	New York, NY	7:30 PM	646-644-1002		1	\$ -	\$ -	\$ -
10/12/10	New York, NY	7:34 PM	646-644-1002		1	\$ -	\$ -	\$ -
10/12/10	Queens Nyc, NY	7:35 PM	917-376-0988		1	\$ -	\$ -	\$ -
10/13/10	New York, NY	6:42 PM	212-891-0246		1	\$ -	\$ -	\$ -
Included myFaves Usage					514	\$ -	\$ -	\$ -
Included VM Usage					34	\$ -	\$ -	\$ -
SUBTOTAL					950	\$ -	\$ 1.49	\$ 1.49

ROAMING CHARGES

Date	Call Destination	Time	Number Called	Call Type	Minutes	Airtime Charges	Toll Charges	Total
Bermuda (M3 Wireless)								
10/08/10	Bakersfield	7:23 PM	805-637-7249 (G)		2	\$ 4.58	\$ -	\$ 4.58
10/08/10	Vm Retrieval	10:00 PM	123 (G)		4	\$ 9.16	\$ -	\$ 9.16
10/10/10	Mobility In-Net	1:09 PM	441-333-4471		1	\$ 2.29	\$ -	\$ 2.29
10/10/10	Mobility In-Net	1:42 PM	441-333-4471		1	\$ 2.29	\$ -	\$ 2.29
10/10/10	Mobility In-Net	6:44 PM	441-333-4471		1	\$ 2.29	\$ -	\$ 2.29
10/11/10	Bakersfield	12:21 PM	805-637-7249 (G)		1	\$ 2.29	\$ -	\$ 2.29
10/11/10	Queens	4:16 PM	718-472-2000		1	\$ 2.29	\$ -	\$ 2.29
10/11/10	Brooklyn	4:20 PM	718-743-8200		3	\$ 6.87	\$ -	\$ 6.87
Sub Total					14	\$ 32.06	\$ -	\$ 32.06
MONTREAL (Canada (Rogers Wireless))								
9/16/10	New York, NY	8:30 AM	917-539-0633		12	\$ 5.88	\$ 2.40	\$ 8.28
9/16/10	Montreal, QC	1:46 PM	514-987-2492		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Vm Retrieval	3:01 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Vm Retrieval	3:07 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Incoming	3:21 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Vm Retrieval	7:26 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Incoming	7:29 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49

Call Type: (A) Call Waiting (B) Call Forward (C) Conference Call (E) Data/Fax (F) Mobile2Mobile (G) Voicemail (H) Free Calls

(I) Intl Disc Call (J) Intl Disc Call to Mobile (K) WPS Call (T) T-Mobile Number (U) HotSpot Call (V) myFaves Call (X) T-Mobile @Home Call

Statement For: MICHELLE HORN
 Mobile Number: (917) 363-1742
 Account Number: 515181838

Customer Service Number 1-800-937-8997

Oct 14, 2010

Page 9 of 10

ROAMING CHARGES - (Continued)								
Date	Call Destination	Time	Number Called	Call Type	Minutes	Airtime Charges	Toll Charges	Total
MONTREAL (Canada (Rogers Wireless))								
9/16/10	Cincinnati, OH	7:35 PM	513-851-2152		2	\$ 0.98	\$ 0.40	\$ 1.38
9/16/10	Incoming	7:37 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Incoming	7:37 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Vm Retrieval	8:28 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/16/10	Incoming	8:28 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
Sub Total					24	\$ 11.76	\$ 2.80	\$ 14.56
OTTAWA (Canada (Rogers Wireless))								
9/15/10	New York, NY	1:09 PM	212-891-0246		1	\$ 0.49	\$ 0.20	\$ 0.69
9/15/10	Vm Retrieval	1:51 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/15/10	New York, NY	2:06 PM	917-539-0633		2	\$ 0.98	\$ 0.40	\$ 1.38
Sub Total					4	\$ 1.96	\$ 0.60	\$ 2.56
TORONTO (Canada (Rogers Wireless))								
9/13/10	Incoming	3:57 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
9/13/10	New York, NY	4:02 PM	212-891-0246		1	\$ 0.49	\$ 0.20	\$ 0.69
9/13/10	New York, NY	5:08 PM	212-891-0246		1	\$ 0.49	\$ 0.20	\$ 0.69
9/13/10	Vm Retrieval	8:43 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/13/10	Incoming	8:51 PM	NBR Unavail		1	\$ 0.49	\$ -	\$ 0.49
9/14/10	New York, NY	11:33 AM	646-346-4513		2	\$ 0.98	\$ 0.40	\$ 1.38
9/14/10	New York, NY	11:57 AM	646-346-4513		2	\$ 0.98	\$ 0.40	\$ 1.38
9/14/10	New York, NY	12:02 PM	646-346-4513		2	\$ 0.98	\$ 0.40	\$ 1.38
9/14/10	Vm Retrieval	12:05 PM	123 (G)		3	\$ 1.47	\$ -	\$ 1.47
9/14/10	New York, NY	12:55 PM	646-644-1002		2	\$ 0.98	\$ 0.40	\$ 1.38
9/14/10	Incoming	1:54 PM	NBR Unavail		2	\$ 0.98	\$ -	\$ 0.98
9/14/10	Vm Retrieval	5:18 PM	123 (G)		1	\$ 0.49	\$ -	\$ 0.49
9/14/10	New York, NY	5:53 PM	212-891-0246		1	\$ 0.49	\$ 0.20	\$ 0.69
9/14/10	New York, NY	5:59 PM	212-891-0246		1	\$ 0.49	\$ 0.20	\$ 0.69
9/14/10	New York, NY	6:11 PM	212-891-0246		6	\$ 2.94	\$ 1.20	\$ 4.14
9/14/10	1-800 #	8:59 PM	800-219-4606		13	\$ 6.37	\$ -	\$ 6.37
9/15/10	Vm Retrieval	7:41 AM	123 (G)		2	\$ 0.98	\$ -	\$ 0.98
9/15/10	1-800 #	8:47 AM	800-219-4606		2	\$ 0.98	\$ -	\$ 0.98
9/15/10	1-800 #	8:51 AM	800-219-4606		12	\$ 5.88	\$ -	\$ 5.88
Sub Total					56	\$ 27.44	\$ 3.60	\$ 31.04
SUBTOTAL					98	\$ 73.22	\$ 7.00	\$ 80.22

Call Type: (A) Call Waiting (B) Call Forward (C) Conference Call (E) Data/Fax (F) Mobile2Mobile (G) Voicemail (H) Free Calls

(I) Intl Disc Call (J) Intl Disc Call to Mobile (K) WPS Call (T) T-Mobile Number (U) HotSpot Call (V) myFaves Call (X) T-Mobile @Home Call

Bermuda 222

MED# 9B76
DRIVERS COPY
12/09/10 TR 1408
START END MILES
10:20 10:39 2.2
CARD TYPE: MC
XXXXXXXXXXXX8294
AUTH: 133721 *11.25*
REGULAR FARE
RATE 1: \$ 10.90
SURCH: \$ 0.00
STSRCH: \$ 0.50
TIP : \$ 2.85

*MH to James
Beard House*

*Michelle
Bermuda to
222 Integrated
Team member
NEW YORK*

T
L
A
M
E
R
I
C
A
N
A
I
R
L
I
N
E
S
C
05313133
2E12
20988
12/10/2010
T TIME 07:50
TIME 08:02
No. 1
D. CITY RATE
S R1 1.99
1 \$ 8.10
SUR 0.50
Other 1.00
OT. 9.60
C act TLC Dial
3-1-1
C NUMBER: 8294
P OR: 787043

Premium Color Group. LLC

Handpack Inc./Premium Color Graphics
 95B Industrial East
 Clifton, NJ 07012

Invoice

Date	Invoice #
11/30/2010	75203

Bill To
Lou Hammond & Associates 39 East 51st Street New York, NY 10022

Ship To

We reserve the right to put any customer who is past due on credit hold.	P.O. Number	Terms	Rep	Project
		Net 30	AG	

Quantity	Item Code	Description	Price Each	Amount
		PCG Job #75203 *****		
75	410 - Sales Fulf...	Job Name: Bermuda USB drives with a 3 color logo 75 USB for upload as per files listed. Fed-ex drop via overnight service. *****	12.00	900.00
	420 - Delivery	Ship FedEx Overnight *****	80.00	80.00
Pay your bills online at: https://www.intuitbillpay.com/premiumcolorgroup.llc				

222
 ✓

Subtotal	\$980.00
Sales Tax (8.875%)	\$86.98

Interest will be added to all invoices that go past terms

Total	\$1,066.98
--------------	-------------------

Premium Color Group. LLC

Handpack Inc./Premium Color Graphics
 95B Industrial East
 Clifton, NJ 07012

Invoice

Date	Invoice #
12/9/2010	75691

Bill To
 Lou Hammond & Associates
 39 East 51st Street
 New York, NY 10022

Ship To

We reserve the right to put any customer who is past due on credit hold.	P.O. Number	Terms	Rep	Project
		Net 30	AG	

Quantity	Item Code	Description	Price Each	Amount
		PCG Job #75691 *****		
1	410 - Sales Fulf...	Job Name: Podium Sign for Bermuda Luncheon One podium sign 14 x 20. Pack and ship messenger. *****	56.00	56.00

Pay your bills online at:
<https://www.intuitbillpay.com/premiumcolorgroup>.
 llc

222
/

Subtotal	\$56.00
----------	---------

Sales Tax (8.875%)	\$4.97
--------------------	--------

Total	\$60.97
--------------	----------------

Interest will be added to all invoices that go past terms



THE CHRIS ROBINSON TRAVEL SHOW

Invoice

Date	Invoice #
11/26/2010	1004

Invoice To
Bermuda Department of Tourism c/o Terence Gallagher Lou Hammond & Associates 39 E. 51st St., New York NY 10022 USA

*of Bill Bermuda
TG - note CDN
Dollars*

P.O. No.	Terms	Project
	Net 30	

Description	Qty	Rate	Amount
Deposit to confirm booking for Newstalk 1010 Travel Show - 26 February, 2011 50% of cost of CFRB Travel Show (50% x \$6950 cdn) Please refer to Booking Form and Terms and Conditions Note: Remaining 50% will be invoiced after the show runs, accompanied by audio copies.		3,475.00	3,475.00

Thank you for being a part of the Chris Robinson Travel Show	Total	\$3,475.00
	Payments/Credits	\$0.00
	Balance Due	\$3,475.00

GST/HST No. 829710946

US\$ 3,506.²⁷

Chris Robinson Associates Inc.

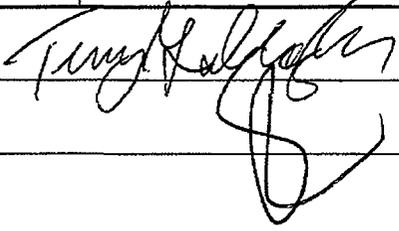
36 Binscarth Road, Toronto ON M4W 1Y1 Canada • Tel: (416) 925-1437 • Fax: (416) 925-0322 • Cell: (416) 845-9253

ChrisRobinsonAssociates@Rogers.com • www.ChrisRobinsonTravelShow.com

EXPENSE REPORT (FORM J)

Bermuda

CLIENT CODE: 222	NAME: Terry Gallagher	DATE: 12/3/10	
• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
10/8/10	JFK Airport Meal - Terry Gallagher and Matt Griffin, videographer - 10/10/10 Promotion	\$24.45	
10/8/10	Taxi - JFK Airport - Manhattan -- 10/10/10 Promotion	\$59.07	
10/8/10	Parking - Videographer Matt Griffin - 10/10/10 Promotion editing	\$24.00	
10/25/10	Bermuda Taxi - On-island meetings	\$38.00	
10/27/10	Breakfast - Wade International Airport Bermuda - on island meetings	\$6.75	
10/25 - 27	Accommodations - Fairmont Hamilton Princess - on island meetings	\$703.84	
12/10/10	Taxi from ICrossing Offices to LHA - Integrated Team Meeting	\$9.00	
• NON-CLIENT-RELATED BUSINESS (Description)			

Employee Signature 

Approval: _____

Date: _____

Total Expenses	\$865.11
(-) Less Advances	\$ _____
(+) Due Employee	\$865.11
(-) Due LHA	\$ _____

THE *Fairmont*
HAMILTON PRINCESS

P.O. Box HM 837
HAMILTON, BERMUDA HM CX
T (441) 295-3000 F (441) 295-1914

Mr Terry Gallagher
7 Eldridge Avenue
Middletown, NJ 07748
US

Room : 0415
Folio # :
Cashier # : 342
Page # : 1 of 1

Arrival : 10-25-10
Departure : 10-27-10
Fairmont President's Club
3247747063

Date	Description	Additional Information	Charges	Credits
10-25-10	In Room - Lunch	CHECK #9229	27.55	
10-25-10	Long Distance	21:49 #7415 : 17327969556 [00:08:00]	17.82	
10-25-10	Room Gratuities	#415 :	10.20	
10-25-10	Room Charge		229.00	
10-25-10	Hotel Occ. Tax/Tourism Fund		21.76	
10-25-10	Resort Levy		9.00	
10-25-10	Hotel Occ. Tax/Tourism Fund		0.86	
10-26-10	Harley's	CHECK #7381	33.95	
10-26-10	Long Distance	19:53 #7415 : 12128910241 [00:01:00]	8.51	
10-26-10	Long Distance	20:00 #7415 : 12128910223 [00:03:00]	8.51	
10-26-10	In Room - Dinner	CHECK #9293	27.55	
10-26-10	Long Distance	23:17 #7415 : 17327969556 [00:19:00]	38.31	
10-26-10	Room Gratuities	#415 :	10.20	
10-26-10	Room Charge		229.00	
10-26-10	Hotel Occ. Tax/Tourism Fund		21.76	
10-26-10	Resort Levy		9.00	
10-26-10	Hotel Occ. Tax/Tourism Fund		0.86	
Total			703.84	0.00
Balance Due			703.84	

Guest signature X
For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (18.56% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.
I have requested delivery of The New York Times. If refused, a credit will be applied to my account of \$3.25 (Mon-Sat, \$1.25 (Sun))

Thank you for choosing to stay with Fairmont Hotels & Resorts



Invoice Number 5-834-30066	Invoice Date Nov 23, 2010	Account Number 1015-9292-8	Page 4 of 4
--------------------------------------	-------------------------------------	--------------------------------------	-----------------------

FedEx Express Shipment Detail By Reference (Original)

Picked up: Nov 15, 2010 Cust. Ref.: 222 Ref.#2:
 Payor: Shipper Ref.#3:

• Fuel Surcharge - FedEx has applied a fuel surcharge of 8.50% to this shipment.

Automation	INET	Sender	Recipient
Tracking ID	796451794375	LOU HAMMOND	MR. IAN DONOGHUE
Service Type	FedEx Intl Priority	LOU HAMMOND & ASSOCIATES, INC.	DECENT EXPOSURE TV LTD
Package Type	FedEx Pak	39 EAST 51 STREET	THE GARDENS
Orig./Dest	JRB/ACI	NEW YORK NY 10022 US	LITTLE KINGSHILL
Zone	D		BUCKINGHAMSHIRE HP160-DR GB
Packages	1		
Rated Weight	1.0 lbs		
Declared Value	USD 1.00		
Delivered	Nov 17, 2010 11:42		
Signed by	C.RADMORE	Transportation Charge	62.00
FedEx Use	P6325/US0010/_	Discount	-11.16
Customs		Fuel Surcharge	4.32
Entry Date	Nov 16, 2010	Total Transportation Charges	USD \$55.16

222 Reference Subtotal	USD	\$55.16
Total FedEx Express	USD	\$55.16



CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 12/22/10

VENDOR: Expedia

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$442.50

DESCRIPTION: Bermuda Spa Press Trip - Journalist Christine Speer

NAME: Michelle Horn

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Hamilton, Bermuda (8)



Proof of citizenship is required for international travel. When children are traveling, additional documentation may also be necessary. It is your responsibility to meet entry requirements for the countries you are traveling to and connecting through.

Booked items

Flight: Philadelphia to Hamilton back to top

Expedia itinerary number: **135118210798**
 Airline ticket number(s): Check back in 24 hours
 US Airways confirmation code: A8XWQP

Main contact: Christine Speer
 E-mail: horn_michelle@hotmail.com
 Cell phone: 1 9173631742

Traveler and cost summary

Christine Speer	Adult	<u>Add Frequent Flyer number(s)</u>	\$348.00
		Taxes & Fees	\$94.50
		Total (American Express)	\$442.50

[Change this flight](#) [View cancellation information](#)

Flight summary

Please reconfirm your international flight reservation at least 72 hours prior to departure by contacting the airline directly. Seat assignments, meal preferences, and special requests must be confirmed with the airline; we cannot guarantee that they will be honored. Free and special meals are not available on many flights.

All passengers travelling to the USA must provide country of residence and details of the address they will be staying upon arrival (street name and number, city, zip code and state), during check-in. Failure to provide this may result in flight boarding being denied by the airline.

✈️ Fri 14-Jan-11

Philadelphia (PHL)	to Hamilton (BDA)	784 mi	US AIRWAYS
Depart 10:15 am	Arrive 1:30 pm	(1,262 km)	Flight: 1424
Terminal A		Duration: 2hr 15mn	

Economy/Coach Class (Seat assignments upon check-in [More Information](#)), Airbus A319

Total distance: 784 mi (1,262 km) Total duration: 2hr 15mn

✈️ Mon 17-Jan-11

Hamilton (BDA)	to Philadelphia (PHL)	784 mi	US AIRWAYS
Depart 3:00 pm	Arrive 4:30 pm	(1,262 km)	Flight: 1425
Terminal A		Duration: 2hr 30mn	

Economy/Coach Class (Seat assignments upon check-in [More Information](#)), Airbus A319

Total distance: 784 mi (1,262 km) Total duration: 2hr 30mn

Additional airline fees may apply at check-in

Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime.
[See fees.](#)

Airline rules & regulations

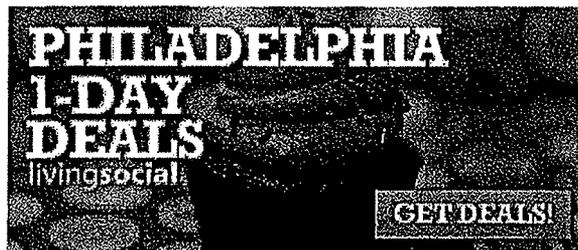
- Ticket changes may incur penalties and/or increased fares.
- Tickets are nontransferable and name changes are not allowed.

- Please read important information regarding airline liability limitations.
- Prices do not include baggage fees or other fees charged directly by the airline.
- Other penalties may apply.
- See an overview of all the rules and restrictions applicable for this fare.
- View the complete penalty rules for changes and cancellations associated with this fare.

Customer Support

Itinerary number: 135118210798

If you have questions about your reservation, fill out our itinerary assistance form. We'll respond within 24 hours: For immediate assistance call Expedia at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.



CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 12/22/10

VENDOR: Expedia

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$628.50

DESCRIPTION: Bermuda Spa Press Trip - Journalist Shaun Tolson

NAME: Michelle Horn

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Hamilton, Bermuda (9)



Proof of citizenship is required for international travel. When children are traveling, additional documentation may also be necessary. **It is your responsibility to meet entry requirements for the countries you are traveling to and connecting through.**

Booked items

Flight: Boston to Hamilton		back to top
Expedia itinerary number: 135118348794 Airline ticket number(s): 0067944215851 Delta confirmation code: HAUELD		Main contact: Shaun Tolson E-mail: horn_michelle@hotmail.com Cell phone: 1 9173631742
Traveler and cost summary		
Shaun Tolson	Adult	<u>Add Frequent Flyer number(s)</u> \$534.00
		Taxes & Fees \$94.50
		Total (American Express) \$628.50
Change this flight View cancellation information		
Flight summary		
Please reconfirm your international flight reservation at least 72 hours prior to departure by contacting the airline directly. Seat assignments, meal preferences, and special requests must be confirmed with the airline; we cannot guarantee that they will be honored. Free and special meals are not available on many flights.		
All passengers travelling to the USA must provide country of residence and details of the address they will be staying upon arrival (street name and number, city, zip code and state), during check-in. Failure to provide this may result in flight boarding being denied by the airline.		
➔ Fri 14-Jan-11		
Boston (BOS) Depart 8:05 am Terminal A	to Hamilton (BDA) Arrive 11:15 am	772 mi (1,242 km) Duration: 2hr 10mn <div style="text-align: right;">DELTA Flight: 561</div>
Economy/Coach Class (19C), Breakfast, Boeing 737-800		
Total distance: 772 mi (1,242 km)		Total duration: 2hr 10mn
➔ Mon 17-Jan-11		
Hamilton (BDA) Depart 12:05 pm Terminal A	to Boston (BOS) Arrive 1:25 pm	772 mi (1,242 km) Duration: 2hr 20mn <div style="text-align: right;">DELTA Flight: 560</div>
Economy/Coach Class (19C), Breakfast, Boeing 737-800		
Total distance: 772 mi (1,242 km)		Total duration: 2hr 20mn
Additional airline fees may apply at check-in		
Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime. See fees.		
Airline rules & regulations		
<ul style="list-style-type: none"> • Please note that the most restrictive set of rules applies to your entire itinerary. • Boston, MA (BOS-All Airports) to Hamilton, Bermuda (BDA-L.F. Wade Intl.) 		

Tickets are nonrefundable. A fee of \$150.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.

- **Hamilton, Bermuda (BDA-L.F. Wade Intl.) to Boston, MA (BOS-All Airports)**
Tickets are nonrefundable. A fee of \$150.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.
- Tickets are nontransferable and name changes are not allowed.
- Please read important information regarding [airline liability limitations](#).
- Prices do not include [baggage fees or other fees](#) charged directly by the airline.
- Other penalties may apply.
- See an overview of all the [rules and restrictions](#) applicable for this fare.
- View the complete [penalty rules for changes and cancellations](#) associated with this fare.

Customer Support

Itinerary number: 135118348794

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours. For immediate assistance call Expedia at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.



CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 12/22/10

VENDOR: Expedia

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$1,398.00

DESCRIPTION: Bermuda Spa Press Trip - Flights for Michelle Horn, Heather Mikesell, Liz Oziast and Taryn Mohrman

NAME: Michelle Horn

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Hamilton, Bermuda (6)



Proof of citizenship is required for international travel. When children are traveling, additional documentation may also be necessary. It is your responsibility to meet entry requirements for the countries you are traveling to and connecting through.

Booked items

Flight: New York to Hamilton		back to top
Expedia itinerary number: 135117895165 Airline ticket number(s): 0017944206105-108 JetBlue Airways confirmation code: KEFTKS American Airlines confirmation code: OTKCJC		Main contact: Michelle Horn E-mail: horn_michelle@hotmail.com Home phone: 1 9173631742
Traveler and cost summary		
Michelle Horn	Adult	JetBlue Airways #2055468035 American Airlines #915AFJ8 <u>Update Frequent Flyer number(s)</u>
		\$255.00
Heather Mikesell	Adult	JetBlue Airways #2055468035 American Airlines #915AFJ8 <u>Update Frequent Flyer number(s)</u>
		\$255.00
ELIZABETH OZAIST	Adult	JetBlue Airways #2055468035 American Airlines #915AFJ8 <u>Update Frequent Flyer number(s)</u>
		\$255.00
TARYN MOHRMAN	Adult	JetBlue Airways #2055468035 American Airlines #915AFJ8 <u>Update Frequent Flyer number(s)</u>
		\$255.00
		Taxes & Fees \$378.00
		Total (American Express) \$1,398.00
Change this flight View cancellation information		
Flight summary		
Please reconfirm your international flight reservation at least 72 hours prior to departure by contacting <u>the airline</u> directly. Seat assignments, meal preferences, and special requests must be confirmed with the airline; we cannot guarantee that they will be honored. Free and special meals are not available on many flights.		
All passengers travelling to the USA must provide country of residence and details of the address they will be staying upon arrival (street name and number, city, zip code and state), during check-in. Failure to provide this may result in flight boarding being denied by the airline.		
✈️ Fri 14-Jan-11		
New York (JFK) Depart 11:29 am Terminal 5	to Hamilton (BDA) Arrive 2:31 pm	771 mi (1,241 km) Duration: 2hr 2mn <div style="text-align: right;"> Flight: 1731 </div>
Economy/Coach Class (13D, 23C, 17B, 15C), E90		
Total distance: 771 mi (1,241 km)		Total duration: 2hr 2mn
✈️ Mon 17-Jan-11		
Hamilton (BDA) Depart 9:00 am Terminal 8	to New York (JFK) Arrive 10:25 am	771 mi (1,241 km) Duration: 2hr 25mn <div style="text-align: right;"> Flight: 1443 </div>
Economy/Coach Class (31A, 19C, 20D, 28A), Food For Purchase, Boeing 757		

Total distance: 771 mi (1,241 km)

Total duration: 2hr 25mn

Additional airline fees may apply at check-in

Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime.

[See fees.](#)

Airline rules & regulations

- Please note that the most restrictive set of rules applies to your entire itinerary.
- **New York, NY (JFK-John F. Kennedy Intl.) to Hamilton, Bermuda (BDA-L.F. Wade Intl.)**
Tickets are nonrefundable. A fee of \$100.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.
- **Hamilton, Bermuda (BDA-L.F. Wade Intl.) to New York, NY (JFK-John F. Kennedy Intl.)**
Tickets are nonrefundable. A fee of \$150.00 per ticket will be charged for itinerary changes after the tickets are issued, provided that the booking rules were followed.
- Tickets are nontransferable and name changes are not allowed.
- Please read important information regarding [airline liability limitations](#).
- Prices do not include [baggage fees or other fees](#) charged directly by the airline.
- Other penalties may apply.
- See an overview of all the [rules and restrictions](#) applicable for this fare.
- View the complete [penalty rules for changes and cancellations](#) associated with this fare.

Customer Support

Itinerary number: 135117895165

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours: For immediate assistance call Expedia at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.





DialCar, Inc.

DialCar, Inc.
 2104 Avenue X
 Brooklyn, NY 11235
 Tel: 1-(718) 743-8042
 Fax: 1-(718) 743-6018

Job #: 341286 On Date: 10/29/2010 00:00:00 Car: 124Z Ticket: A3195124

DATE: <i>10/29/10</i>	FARE #:	CAR NO: <i>124</i>	LA 3195124
NAME OF COMPANY: <i>Low Hammond Assoc</i>	341286	PICKUP TIME: <i>7:35</i>	For Office Use Only
NAME OF PASSENGER: <i>Michael H. 277</i>		DATE: <i>10/29/10</i>	PRICE: <i>80</i>
FROM: <i>LAC</i>	ACTUAL PICK-UP TIME: <i>7:58</i>	INT:	G.C.:
TO: <i>Jersey City NJ</i>	STOPS: <i>9 33</i>	STOPS W.T.:	A.S.:
Client No.:	2: <i>924Z</i>	STOPS W.T.:	PHONE CALLS:
Mobile No.:	3: <i>2126</i>	STOPS W.T.:	FEES: <i>13.50</i>
Employee No.:	4:	STOPS W.T.:	MISC.:
<input type="checkbox"/> Personal <input type="checkbox"/> Overnight <input type="checkbox"/> Temporary <input type="checkbox"/> Package	5:	STOPS W.T.:	GRATUITY:
DIAL CAR www.dialcar.com 2104 AVENUE X, BROOKLYN, NY 11235 (718) DIAL-CAR WHEN OUT OF TOWN OR AT AIRPORT CALL 1-800-DIAL-743	6:	STOPS W.T.:	TOTAL: <i>222</i>
ACCOUNT NO.:	DEPT. NO.:	OVER <input type="checkbox"/>	
<i>L0312</i>	<i>LAC 07</i>		

Fare: \$80.00 SC: \$6.00 AS: \$.00 Wait: \$20.00 NYSSC: \$2.39
 Tolls: \$13.50 Misc: \$.00 Phone: \$.00 Tax: \$.00 Total: \$121.89

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 12.3.10

VENDOR: Expedia

CLIENT & CODE 222

APPROX. AMOUNT: 479.50

DESCRIPTION: Chef Herbie Bascome is traveling from Bermuda to New York for the James Beard Event. He'll be staying and preparing food from December 6-9. The event is on December 10.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

New York, NY



Proof of citizenship is required for international travel. When children are traveling, additional documentation may also be necessary. **It is your responsibility to meet entry requirements for the countries you are traveling to and connecting through.** To learn more, or to purchase a passport or visa, visit the CIBT VISA Service Website.

Booked items

Flight: Hamilton to New York		back to top
Expedia itinerary number: 134906110333 Airline ticket number(s): 2797939937011 JetBlue Airways confirmation code: BVRYPV		Main contact: HERBERT Eugene BASCOME E-mail: horn_michelle@hotmail.com Cell phone: 1 9173631742 0
Traveler and cost summary		
HERBERT BASCOME	Adult	JetBlue Airways #2055468035 <u>Update Frequent Flyer number(s)</u>
		\$385.00
		Taxes & Fees \$94.50
		Total (American Express) \$479.50
Change this flight View cancellation information		
Flight summary		
Please reconfirm your international flight reservation at least 72 hours prior to departure by contacting the airline directly. Seat assignments, meal preferences, and special requests must be confirmed with the airline; we cannot guarantee that they will be honored. Free and special meals are not available on many flights.		
All passengers travelling to the USA must provide country of residence and details of the address they will be staying upon arrival (street name and number, city, zip code and state), during check-in. Failure to provide this may result in flight boarding being denied by the airline.		
➡ Mon 6-Dec-10		
Hamilton (BDA) Depart 3:10 pm Terminal 5	to New York (JFK) Arrive 4:32 pm Terminal 5	762 mi (1,226 km) Duration: 2hr 22mn <div style="text-align: right;"> Flight: 1732 </div>
Economy/Coach Class (Seat assignments upon check-in [i] More Information), E90		
Total distance: 762 mi (1,226 km)		Total duration: 2hr 22mn
➡ Fri 10-Dec-10		
New York (JFK) Depart 11:10 am Terminal 5	to Hamilton (BDA) Arrive 2:10 pm	762 mi (1,226 km) Duration: 2hr 0mn <div style="text-align: right;"> Flight: 1731 </div>
Economy/Coach Class (Seat assignments upon check-in [i] More Information), E90		
Total distance: 762 mi (1,226 km)		Total duration: 2hr 0mn
<input checked="" type="checkbox"/> Additional airline fees may apply at check-in		
Fees may be charged by airlines for services such as preferred seat selection and baggage handling. Please note that fees are determined by the airline you check in with and may change at anytime. See fees.		
Airline rules & regulations		

- Ticket changes may incur penalties and/or increased fares.
- Tickets are nontransferable and name changes are not allowed.
- Please read important information regarding [airline liability limitations](#).
- Prices do not include [baggage fees or other fees](#) charged directly by the airline.
- Other penalties may apply.
- See an overview of all the [rules and restrictions](#) applicable for this fare.
- View the complete [penalty rules for changes and cancellations](#) associated with this fare.

Customer Support

Itinerary number: 134906110333

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours: For immediate assistance call Expedia at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 12.10.10

VENDOR: Astor Wines & Spirits

CLIENT & CODE 222

APPROX. AMOUNT: 234.93

DESCRIPTION: Two ^{Cases} ~~bottles~~ of wine for Bermuda James Beard House Luncheon

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

399 Lafayette at 4th Street New York, NY 10003 (212) 674-7500 astorwines.com



Purchase Date: Wednesday, December 8, 2010

Delivery Date: Thursday, December 9, 2010

Invoice 347011

WILL CALL

SHIPPING ADDRESS

BILLING ADDRESS

MICHELLE HORN

MICHELLE HORN

39 E 51ST ST
NEW YORK, NY 10022

39 E 51ST ST
NEW YORK, NY 10022
USA
(212) 891-0266

Pending Payment
By: SM

ITEM #	DESCRIPTION	SIZE	TKN	QTY	B TTL \$	TOTAL
58155	Casa Lapostolle Sauvignon Blanc 2010	750		12		107.89
58155	Casa Lapostolle Sauvignon Blanc 2010	750		12		107.89

Total Bottles:	0	Total On	2		
Total Cases:	2			Sub-Total	215.78
Invoiced	12/8/10 3:50 pm				
Printed	12/8/10 3:53 pm			Tax	19.15
A XXXXXXXXXXXX2008		12 / 2012		Total	234.93

YOU SAVED \$23.98 TODAY!

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 1/3/11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: 270.40

DESCRIPTION: Airline Ticket; Bermuda - Miami for Author Lisa Birnbach, Tucker's Point promotion

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: American Airlines@aa.com <notify@aa.globalnotifications.com>
Sent: Friday, November 19, 2010 4:06 PM
To: Terry Gallagher
Subject: E-Ticket Confirmation-KXDQSK 06DEC

 **American Airlines**
AA.com

E-Ticket Itinerary & Receipt Confirmation

[Reservations](#) | [Award Booking](#) | [My Account](#) | [Fare Sales & Offers](#)



Date of Issue: 19NOV10

Lou Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: KXDQSK

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

AVIS
Save up to 35% plus earn up to 3000 bonus miles
Budget
Save up to 30% plus earn quadruple miles

American Airlines
Admirals Club
Find Out More

AA Advantage
Car and Hotel Awards

All-new 2011 Jetta.



Record Locator: KXDQSK

Itinerary

Home	Flight	Departing	Arriving	Booking
------	--------	-----------	----------	---------

Number	City	Date & Time	City	Time	Code
1325	BERMUDA	MON 06DEC 8:15 AM	MIAMI INTERNTNL	10:25 AM	Q
American Airlines		Lisa Birnbach	Economy	Seat 21F	Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
LISA BIRNBACH	0012328994447	199.00	71.40	270.40
<small>Payment by Air American Express XXXXXXXXXXXXXXX0000</small>				<small>16 FEB 2010</small>

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in times will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

A summary of Terms and Conditions of Travel is available by selecting the Conditions of Carriage button below.

Conditions Of Carriage	Special Assistance	Flight Check-In	Flight Status Notification
--	------------------------------------	---------------------------------	--

Our Lowest Fare Guarantee Only at AA.com



*We know why you fly**
American Airlines
AA.com

This e-mail address is non-returnable and does not accommodate replies.
If you have a customer service issue, please Contact AA.

NRID: 2164442729211915042763400

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 1/3/2011

VENDOR: Wyndham Garden Manhattan Chelsea West

CLIENT & CODE 222

APPROX. AMOUNT: 1,730.64

DESCRIPTION: Chef Herbie Bascome Hotel Accommodation for James Beard House Reception

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



WYNDHAM GARDEN HOTELS

Wyndham Garden Manhattan Chelsea West

37 West 24th Street
New York NY 10010
United States

Herbert Bascome
United States

December 3, 2010

Thank you for choosing to stay at the **Wyndham Garden Manhattan Chelsea West**. We are pleased to confirm the following:

Arrival Day, Date	Departure Date	Daily Rate	Confirmation
Monday, December 6 2010	Friday, December 10 2010	374.00	623154

Cancellation Policy: The cancellation policy is 24 hours prior to arrival to avoid one night's room charge to the credit card holding your reservation.

Payment: We accept most major credit cards.

Check-In: Our check-in time is 03:00 PM. We'll be happy to register you earlier if rooms are available or store your luggage until your room is prepared.

Departure: Check-out time is 12:00 PM with luggage storage available for departures after noon. Early Departure will result in a charge of one nights room and tax.

For more information on the Wyndham Garden Manhattan Chelsea West, visit our web site:

www.Wyndham.com/hotels/NYCCW/main.wnt

Again, thank you for selecting the Wyndham Garden Manhattan Chelsea West; we look forward to having you as our guest.

Sincerely,

Reservations Office
Wyndham Garden Manhattan Chelsea West



**WYNDHAM
GARDEN HOTELS**

Wyndham Garden Manhattan Chelsea West
37 West 24th Street
New York, New York 10010
Phone: (212)243-0800 Fax: (212) 243-0900

INFORMATION INVOICE

Arrival : 12-06-10
Departure : 12-10-10
Company Name : JAMES BEARD FOUNDATIO
Herbert Bascome
United States

Folio / Invoice # : 610154 /
Reference # :
Room No. : 1602
Page No. : 1 of 1
Membership No. :
Conf. No. : 623154
Cashier No. : 124
A/R Number :

Date	Description	Reference	Charges	Credits
12-06-10	Room Charge		374.00	
12-06-10	Occ Tax-State		33.19	
12-06-10	Occ Tax		21.97	
12-06-10	City Tax		3.50	
12-07-10	Room Charge		374.00	
12-07-10	Occ Tax-State		33.19	
12-07-10	Occ Tax		21.97	
12-07-10	City Tax		3.50	
12-08-10	Room Charge		374.00	
12-08-10	Occ Tax-State		33.19	
12-08-10	Occ Tax		21.97	
12-08-10	City Tax		3.50	
12-09-10	Room Charge		374.00	
12-09-10	Occ Tax-State		33.19	
12-09-10	Occ Tax		21.97	
12-09-10	City Tax		3.50	
12-10-10	American Express	XXXXXXXXXXXX2008 XX/XX		1,730.64
Total			1,730.64	1,730.64
Balance				0.00

Please contact the Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-946-4283 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about privacy.

CISION

222

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

Invoice Date	Invoice #
12/30/2010	3962283448

Bill To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Ship To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
1/29/2011	Net 30		Sales Order #S400675	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
*E-mail		DDS@11:17am		

Cision Item	Ta...	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price
Digital Clip	Yes	1	Bermuda	NT: National	NBC	Today Show	12/25/2010	8:18 am	03:47	165.75	165.75

Subtotal **165.75**
Shipping Cost (*E-mail) **0.00**
Tax (NY-NEW YORK 8.875%) **14.71**
Total **180.46**
Amount Due **\$180.46**

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
Cision US, Inc.
P.O. Box 98869
Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962283448

Please Enter Your Credit Card Information
Type: Discover Master Card Visa AMEX
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To
Cision US, Inc.
P.O. Box 98869
Chicago, IL
60693-8869



ITEMIZED CALL DETAIL

DATE OF INVOICE 12.16.10
INVOICE PERIOD 11.15.10 - 12.14.10

INVOICE NUMBER 52783830
ACCOUNT NUMBER 4358104
PAGE 87

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

REFERENCE	DATE	TIME	# CALLED	LOCATION	MINUTES	AMOUNT
449302625	11/15	11:46 AM	441 294-2780	DEVONSHIRE,BM	2.2	0.3800
18571482342	11/16	11:48 AM	518 464-6483	COLONIE ,NY	3.5	0.0000
449518922	11/16	12:17 PM	441 295-9644	DEVONSHIRE,BM	2.6	0.4500
449518922	11/16	02:57 PM	441 292-0023	DEVONSHIRE,BM	7.6	1.3000
449713935	11/17	11:25 AM	441 298-4021	DEVONSHIRE,BM	0.5	0.0900
449713935	11/17	12:00 PM	441 292-0023	DEVONSHIRE,BM	2.5	0.4300
449713935	11/17	02:29 PM	441 292-0023	DEVONSHIRE,BM	5.4	0.9200
449713935	11/17	02:49 PM	441 295-9644	DEVONSHIRE,BM	0.7	0.1200
449713935	11/17	06:27 PM	441 236-9884	DEVONSHIRE,BM	1.1	0.1900
449926525	11/18	09:58 AM	441 298-4021	DEVONSHIRE,BM	1.6	0.2800
449926525	11/18	02:45 PM	441 292-0023	DEVONSHIRE,BM	2.2	0.3800
450048180	11/18	03:36 PM	613 233-0444	OTTAWAHULL,ON	16.5	1.1400
449926525	11/18	08:23 PM	441 293-0175	DEVONSHIRE,BM	0.5	0.0900
449926525	11/18	08:36 PM	441 734-1074	DEVONSHIRE,BM	1.8	0.2800
450209305	11/19	11:25 AM	441 292-0023	DEVONSHIRE,BM	4.5	0.7700
450209305	11/19	05:48 PM	441 236-9884	DEVONSHIRE,BM	1.2	0.2100
450209305	11/19	05:51 PM	441 232-8686	DEVONSHIRE,BM	1.6	0.2800
450595646	11/22	09:02 AM	441 292-0023	DEVONSHIRE,BM	1.6	0.2800
450595646	11/22	09:52 AM	441 292-0023	DEVONSHIRE,BM	1.1	0.1900
450595646	11/22	12:35 PM	441 292-0023	DEVONSHIRE,BM	8.6	1.4700
450595646	11/22	12:46 PM	441 236-2950	DEVONSHIRE,BM	1.8	0.3100
450595646	11/22	12:50 PM	441 295-9428	DEVONSHIRE,BM	5.2	0.8900
450595646	11/22	12:57 PM	441 292-3824	DEVONSHIRE,BM	2.3	0.4000
450595646	11/22	02:55 PM	441 292-0023	DEVONSHIRE,BM	1.3	0.2300
450595646	11/22	02:59 PM	441 232-8686	DEVONSHIRE,BM	1.8	0.3100
18627581156	11/22	06:04 PM	818 985-9160	NO HOLLYWD,CA	1.4	0.0000
451226390	11/24	01:02 PM	441 238-0222	DEVONSHIRE,BM	1.5	0.2600
451217552	11/24	03:15 PM	416 925-0322	TORONTO ,ON	1.3	0.0900
451817701	11/29	12:40 PM	441 238-8000	DEVONSHIRE,BM	1.8	0.3100
451876519	11/30	10:28 AM	441 236-6517	DEVONSHIRE,BM	1.2	0.2100
452832330	12/03	03:22 PM	441 239-9363	DEVONSHIRE,BM	0.9	0.1600
18725080468	12/06	01:36 PM	678 254-7443	ATLANTA NE,GA	6.5	0.0000
18730263947	12/07	09:22 AM	678 254-7465	ATLANTA NE,GA	1.6	0.0000
453486714	12/07	03:25 PM	441 292-0023	DEVONSHIRE,BM	2.0	0.3400
453745114	12/08	01:42 PM	441 799-6949	DEVONSHIRE,BM	0.5	0.0900
453745114	12/08	01:43 PM	441 747-0014	DEVONSHIRE,BM	6.0	1.0200
18747607237	12/08	01:58 PM	817 867-8574	FORT WORTH,TX	0.5	0.0000
18746857292	12/08	03:21 PM	210 272-1570	SANANTONIO,TX	0.6	0.0000
453894160	12/09	08:27 AM	441 334-7070	HAMILTON ,BM	0.5	0.0900
453894160	12/09	08:27 AM	441 334-7070	HAMILTON ,BM	1.4	0.2400
453894160	12/09	03:08 PM	441 292-0023	DEVONSHIRE,BM	3.4	0.5800
454225291	12/10	02:16 PM	441 292-0023	DEVONSHIRE,BM	1.2	0.2100
454225479	12/10	03:48 PM	905 845-3457	OAKVILLE ,ON	0.5	0.0400
454225479	12/10	03:50 PM	905 845-3457	OAKVILLE ,ON	0.5	0.0400
Total for: (212) 542-9930					44 Calls	112.8
Total for: 222					44 Calls	112.8

Total
\$ 11.28



75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

INVOICE

TERMS: NET 30 DAYS

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 12/31/10
INVOICE NO. ▶ 10107023

INVOICE TOTAL ▶ \$439.40

TOTAL DUE ▶ \$439.40

For the period 12/01/10 through 12/31/10	
Previous Balance	0.00
Basic Rate Charge	260.00
Clip Transactions: 158 Clippings Delivered	
42 Internet Clips Credited @ \$1.42 each	59.64CR
20 eClips Credited @ \$1.42 each	28.40CR
1 Scanned Clip Credited @ \$1.42 each	1.42CR
50 Internet Clips Charged @ \$1.42 each	71.00
51 eClips Charged @ \$1.42 each	72.42
1 Web Video Charged @ \$1.42 each	1.42
56 Scanned Clips Charged @ \$1.42 each	79.52
Copyright Royalty Fees	22.68
Copyright Royalty Fees Credited	13.23CR
Sales Tax	35.05

ARTG Bermuda
1/14/11

222

INVOICE TOTAL ▶ 439.40

TOTAL AMOUNT DUE ▶ 439.40

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$439.40	\$.00	\$.00	\$.00	\$.00



BurrellesLuce Media Analysis
A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

INVOICE

TERMS: NET 30 DAYS

Lou Hammond
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 KB
DATE ▶ 12/31/10
INVOICE NO. ▶ 10107028

INVOICE TOTAL ▶ \$299.41

TOTAL DUE ▶ \$299.41

Previous Balance	0.00
Media Measurement report for Nov 2010	
Services Rendered	275.00
Sales Tax	24.41

222

OK To
Bermuda
1/14/11

INVOICE TOTAL ▶ 299.41

TOTAL AMOUNT DUE ▶ 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00



BurrellesLuce Media Analysis
A BurrellesLuce Company

75 E. Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ▶

ACCOUNT NO. ▶ 8266 KB

DATE ▶ 12/31/10

INVOICE NO. ▶ 10107028

COLOR COPIES FORM (FORM Z)

DATE: 12/9/10

ACCOUNT REP: Michelle H

CLIENT CHARGES: Bermuda # 222

LHA CHARGE

DESCRIPTION: Run of Show (attached)

TOTAL # OF COLOR COPIES: $10 \times 2 = 20 @ .80 \text{ \$/ea}$

TOTAL COST: \$ 16.00

Gabriel Perez

From: Michelle Horn
Sent: Thursday, December 09, 2010 9:34 AM
To: Gabriel Perez
Cc: Susannah Gregory (susannahg@lhammond.com)
Subject: FW: Updated Run of Show Document - RE: James Beard House
Attachments: December 9 2010 James Beard Timing and Flow of Events.docx

Hi! Just received this. Can you print 10 copies of the attached run of show, staples with color logo? Thank you!!

From: Ann Shutte [mailto:ashutte@bermudatourism.com]
Sent: Thursday, December 09, 2010 9:30 AM
To: Terry Gallagher; Michelle Horn
Subject: FW: Updated Run of Show Document - RE: James Beard House

For your info. see you later. ann

From: Georgette Tinsley
Sent: Thursday, December 09, 2010 9:27 AM
To: Ticole Swan
Cc: Ann Shutte
Subject: Updated Run of Show Document - RE: James Beard House

Ticole, the attached is as requested.

Cheers,

G

From: Ticole Swan
Sent: Wednesday, December 08, 2010 5:05 PM
To: Georgette Tinsley
Subject: Fwd: James Beard House

Sent from my iPhone

Begin forwarded message:

From: "Michelle Horn" <michelleh@lhammond.com>
To: "tswan@bermudatourism.com" <tswan@bermudatourism.com>
Subject: FW: James Beard House

FYI

From: Michelle Horn



Timing & Flow of Events

12 p.m.	Car service p/u from Sofitel Hotel with the Director
12:00 – 12:30 p.m.	<p>Guests arrivals and networking</p> <p>As guests and media arrive, they will be met by BDOT and LHA staff members who will provide them with a nametag and introduce them to the Bermuda spokespeople.</p> <p>Wait staff serves still/sparkling water and soft drinks; Goslings representative to serve Dark & Stormy, Rum Swizzle and ginger beer options.</p>
12:30 p.m.	<p>Ann Shutte to introduce William Griffith and provide opening remarks; Ann Shutte will then introduce Chef Herbert Bascome to provide details on Bermudian cuisine and menu.</p> <p><u>Chef Speaking Points:</u></p> <ul style="list-style-type: none">• Menu reflects Bermuda's culinary philosophy of local flavours, fresh ingredients and specialty spices, etc• Menu features fresh seafood and Bermuda signature dishes• Brief overview of lunch menu items <p><u>Featured Bermuda Luncheon Menu:</u></p> <ul style="list-style-type: none">• Bermudian Fish Chowder with spiced sherry peppers and grilled Johnny Cakes

	<ul style="list-style-type: none"> • Bermudian Peas and Rice with banana and almonds and a Gombey jam with glazed carrots • Milk Chocolate Banana Marquise with a banana bread sponge cake and Bermuda liquor anglaise sauce
1:30 p.m.	Following the second course William Griffith to introduce Hon. Patrice Minors who will provide remarks; William Griffith to introduce Goslings representative who will give remarks on rum tasting menu and welcome guests to the Goslings table
2:00 – 2:45 p.m.	Continuation of event; additional rum tasting/networking
2:30 p.m.	Car service p/u from James Beard House
2:50 – 3:00 p.m.	<p>Conclusion of event: BDOT and LH&A staff to hand out gift bags, which will be located at the reception table; Bermuda gift bags to include:</p> <ul style="list-style-type: none"> • Holiday card • Bermuda video; Media to receive flash drive with press materials • Bermuda Cookbook • Bermuda Rum Cake

COLOR COPIES FORM (FORM Z)

DATE: 12/8/10

ACCOUNT REP: Susannah G

CLIENT CHARGES: Bermuda # 222

LHA CHARGE

DESCRIPTION: color copies of name badges

TOTAL # OF COLOR COPIES: 9 @ 1.00 ea

TOTAL COST: \$ 9.00

Gabriel Perez

From: Betsy Watson
Sent: Tuesday, December 07, 2010 5:14 PM
To: Gabriel Perez
Subject: Name tags for Bermuda James Beard lunch on Thursday
Attachments: Nametag with Bermuda Logo2.doc

Attached are 5 sheets of name tags for the above event. Please print in color, cut and assemble into the usual plastic holders. I'm sure there will be more tomorrow and even Thursday morning, but you can start on these. Tomorrow I'll be printing the 50 cards and transparent sheets for the menus that you guys will need to cut and assemble, probably with a ribbon. You should check with Susannah re the color of the ribbon, but my guess would be pink. You can, of course, charge all this to Bermuda. Thanks.

Betsy Watson, Computer Specialist
Lou Hammond & Associates
39 E 51st St, New York, NY 10022
t: 212-891-0217 f: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

Gabriel Perez

From: Betsy Watson
Sent: Wednesday, December 08, 2010 3:08 PM
To: Gabriel Perez
Subject: Additional name tags for Bermuda
Attachments: Nametag with Bermuda Logo2 add ons.doc

Betsy Watson, Computer Specialist
Lou Hammond & Associates
39 E 51st St, New York, NY 10022
t: 212-891-0217 f: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

Gabriel Perez

From: Betsy Watson
Sent: Wednesday, December 08, 2010 6:06 PM
To: Gabriel Perez
Subject: Blank name tags
Attachments: Nametag with Bermuda Logo2 no names.doc

Please run three copies of the attached name tag page with the logos only, no names. Susannah wants some extras. I guess you'll need to cut them and have extra badge holders for them. Thanks.

Betsy Watson, Computer Specialist
Lou Hammond & Associates
39 E 51st St, New York, NY 10022
t: 212-891-0217 f: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

Gabriel Perez

From: Matthew Monagan
Sent: Wednesday, December 15, 2010 6:18 PM
To: Gabriel Perez
Subject: Black and White Copies

Hi Gabe and Carlos,

Can you guys print out these PDF in black and white? I would love to have by early tomorrow morning. Thanks!

Bermuda:

H:\CLIENTS\Bermuda\BurrellesLuce\2010\November Report.pdf - 159

Providence:

H:\CLIENTS\Providence\Clipping Service\Providence Clipp.pdf - 194
H:\CLIENTS\Providence\Clipping Service\Providence Clipp 2.pdf - 184
H:\CLIENTS\Providence\Clipping Service\Providence Clipp 3.pdf - 196
H:\CLIENTS\Providence\Clipping Service\Providence Clipp 4.pdf - 259
H:\CLIENTS\Providence\Clipping Service\Providence Clipp 5.pdf - 142
H:\CLIENTS\Providence\Clipping Service\Providence Clipp 6.pdf - 56

-Matt

Matthew Monagan, Account Coordinator
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

COLOR COPIES FORM (FORM Z)

DATE: 12/14/10

ACCOUNT REP: Mathew M

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: November Clips

TOTAL # OF COLOR COPIES: 34 @ .80 ea

TOTAL COST: \$ 27.20

Gabriel Perez

From: Matthew Monagan
Sent: Tuesday, December 14, 2010 3:14 PM
To: Gabriel Perez
Cc: Susannah Gregory; Amelie Smith
Subject: Colored Copies of Clips

Hi Gabe and Carlos,

Can you guys make colored copies of the clips in the following folders? Would love to have them early tomorrow morning. Thanks so much!

J:\TerryG\Images\Bermuda\Clips\November

- 34

J:\TerryG\Images\Providence\Clips\2010\November

J:\TerryG\Images\Atlantic City\Clips\2010\November

-Matt

Matthew Monagan, Account Coordinator
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr

12/14/2010

TO: ACCOUNT DEPT.

FROM:

DATE: 12/8/10

Client: Bermuda to be billed for related mailings.

Subject: Name Badges for event

PAPER

RELEASES	PAGES	LHA	CLIENT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ENVELOPES

POSTAGE RATE

LHA _____
 9 X 12 _____
 10 X 13 _____
 Client _____
 Others _____

No. of envelopes
 _____ x _____ = _____
 _____ x _____ = _____

BINDERS _____

_____ x _____ = _____

LABELS _____

_____ x _____ = _____

TOTAL COST: _____

PHOTO BACKINGS _____

MISC. ITEMS

Description: 66 name badges @ \$1.00 ea
 \$66.00

RELEASES: \$ _____

ENVELOPES: \$ _____

LABELS: \$ _____

PHOTOBACKINGS: \$ _____

SETS OF DIVIDERS: \$ _____

SLIDE SLEEVES: \$ _____

BINDERS: \$ _____

TOTAL: \$ 66.00



Lou Hammond
Lou Hammond & Associates



Terence Gallagher
Lou Hammond & Associates



Michelle Horn
Lou Hammond & Associates



Susannah Gregory
Lou Hammond & Associates



Matthew Monagan
Lou Hammond & Associates



Hon. Patrice K. Minors
Bermuda Department of
Tourism



**Hon. Patrice K.
Minors**
Bermuda Department of
Tourism



William Griffith
Bermuda Department of
Tourism



Karin Darrell
Bermuda Department of
Tourism



Donna Douglas
Bermuda Department of
Tourism



Ticole Swan
Bermuda Department of
Tourism



**Kathryn O'Shea-
Evans**
Travel + Leisure



Amanda Friedman
Departures



Chelsea Morse
Food & Wine



Andrea Peterson
Wall Street Journal



Brian Major
Performance Media Group



Dorene Internicola
Reuters



Saira Banu Kianes
B.E.S.T. Banu Event
Solutions & Training



Eleanor Kubacki
EFK



Susan Clancy
Helms Briscoe



Mark Zeller
Mason-Shriners Peppercorn
Group



Frank McVeigh, Jr.
McVeigh Associates Ltd.



Joanna Puchalski
Opal Group



Cassidy Martindale
Travel + Leisure



Marilyn Harvey
Breezy Point Travel



Paula DeCecco
Briarcliff Travel Service



Scott Sorkin
Chartwell Vacations



Richard Dixon
Park Travel



Dana Taylor
Phlawless Events



Vicky McGlynn
Travelong Inc



Will Ismaeil
Windward Travel/AMEX



Debbie Falco
Liberty Travel



Melissa DeCourcy
Liberty Travel



Anna Nierman
Liberty Travel



Paula Dececco
Briarcliff Travel Service



Ann Shutte
Bermuda Department of
Tourism





Luis Kianes
Siemens Medical



Patricia McCrossan
EFK



Michael Schron
Robert Schron Associates



Barbara L. Malzone
Eisai, Inc.



Mark Krijnse Locker
First Incentive Travel



Ann Shutte
Bermuda Business
Development and Tourism



**Hon. Patrice K.
Minors, JP, MP**
Bermuda Business
Development and Tourism



William Griffith
Bermuda Business
Development and Tourism



Karin Darrell
Bermuda Business
Development and Tourism



Donna Douglas
Bermuda Business
Development and Tourism



Ticole Swan
Bermuda Business
Development and Tourism



Beth Mitchell
Liberty Travel



Shen Weiss
Liberty Travel



Marie Cicero
Going Places Travel



Judy Beckerman
Going Places Travel



Bob Lawrence
Travel Impressions



Ian Ross
Orbitz



Susan Hennig
Continental Airlines



Stacey Evans
Bermuda Business
Development and Tourism



Earlston Dill
Bermuda Business
Development and Tourism



Christi Tucker
Bermuda Business
Development and Tourism



Robert Dececco
Briarcliff Travel Service



LABOR FORM

DATE 12/8/10

CLIENT Bermuda

SUBJECT: Cut and assembled name badges along with transparent sheets & 50 cards

TOTAL HOURS: 1 1/2 hr = \$ 51.00

DESCRIPTION (Please check [✓] tasks involved)

1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
3. Stick labels onto envelopes
4. Stick labels onto photos
5. Stick photos onto caption sheets
6. Copy press clips (Organize in chronological order [optional])
7. Binding
8. Putting signatures on letters/ Matching names of envelopes with letters
9. Write out on P-touch tape and stick onto index tabs
10. Set up the sixth floor (includes deck)
11. Wrap gifts (includes wrapping and tie ribbons)
12. Set up gift bags (includes putting tissue and everything inside)
13. Outside job (Helping out in press events, etc)
14. Other:

Cut names (individual) and assembled into plastic holders

Cut 50 cards & transparent sheets

LABOR FORM

DATE 12/17/10

CLIENT Bermuda

SUBJECT: November 2010 Activity Report

TOTAL HOURS: 1/2 hr = \$17.00

DESCRIPTION (Please check [✓] tasks involved)

1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
 3. Stick labels onto envelopes
 4. Stick labels onto photos
 5. Stick photos onto caption sheets
 6. Copy press clips (Organize in chronological order [optional])
 7. Binding
 8. Putting signatures on letters/ Matching names of envelopes with letters
 9. Write out on P-touch tape and stick onto index tabs
 10. Set up the sixth floor (includes deck)
 11. Wrap gifts (includes wrapping and tie ribbons)
 12. Set up gift bags (includes putting tissue and everything inside)
 13. Outside job (Helping out in press events, etc)
 14. Other:
-
-

Page: 1
Date: JAN 06 2011
Time: 4:44P
Station:

Account Summary - JAN 05 2010 to JAN 04 2011

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	2	16.530	0.000	16.530
=====				
Grand Total:	2	16.530	0.000	16.530
End of Report				



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
2/23/2011	33751

FOR: Out-of-pocket expenses incurred on your behalf during the month of January.

Item	Description	Amount
Publications	BurrellesLuce press clipping service	531.04
Publications	BurrellesLuce press clipping service	299.41
Local Travel	Car service for Michelle Horn to JFK airport	131.07
Sustenance	Meals for Michelle Horn and Spa Press Trip group	458.65
Accommodations	Accommodations, meals, Bermuda material delivery, Hilton Orlando, taxis and airport parking expenses for Terry Gallagher re PGA Bermuda press event	520.00
Publications	Digital clip from Cision, "Today" show w/Travel + Leisure, Elbow Beach, Bermuda	180.46
Publications	Digital clip and additional 10 minutes from Cision, "Today" show w/Ted Williams	208.22
Postage	Postage	11.19
Printing	Load golf press kit onto 60 USB drives	34.00
Printing	Copy December 2010 Activity Report	19.20
Printing	Copy BurrellesLuce clips	11.84
Printing	Color copies of clips	10.00
Printing	Color copies of clips	4.00
Printing	Copy clips and bind December 2010 Activity Report	17.00
Printing	Copy Bermuda Spa Press Trip Elbow Beach Bermuda Itineraries	4.80
Printing	Digital photo of all Ministers, rush during CHTA Marketplace in Jamaica	48.71
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$2,489.59

2011 JUN 30 AM 9:33
REGISTRATION UNIT



BurrellesLuce

Work intelligently.

75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

*ok to pay -
222 (Bermuda)
-sj*

INVOICE

TERMS: NET 30 DAYS

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 01/31/11
INVOICE NO. ▶ 11003125

INVOICE TOTAL ▶ \$531.04

TOTAL DUE ▶ \$531.04

For the period 01/01/11 through 01/31/11

Previous Balance

0.00

Basic Rate Charge

260.00

Clip Transactions: 150 Clippings Delivered
3 Scanned Clips Credited @ \$1.42 each
15 Internet Clips Charged @ \$1.42 each
55 eClips Charged @ \$1.42 each
80 Scanned Clips Charged @ \$1.42 each

4.26CR
21.30
78.10
113.60
21.30
0.60CR
41.60

Copyright Royalty Fees

Copyright Royalty Fees Credited

Sales Tax

2011 JUN 30 AM 9:33
NSD/CES/REGISTRATION
UNIT

INVOICE TOTAL ▶ 531.04

TOTAL AMOUNT DUE ▶ 531.04

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$531.04	\$.00	\$.00	\$.00	\$.00



BurrellesLuce
Work intelligently.

75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

PURCHASE ORDER NO. ▶

ACCOUNT NO. ▶ 8266 AQ

DATE ▶ 01/31/11

INVOICE NO. ▶ 11003125

FEDERAL I.D. NO. 20-0253253

BurrellesLuce Media Analysis
A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

Lou Hammond
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

INVOICE

TERMS: NET 30 DAYS

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 KB
DATE ▶ 01/31/11
INVOICE NO. ▶ 11003130

INVOICE TOTAL ▶ \$299.41

TOTAL DUE ▶ \$299.41

Previous Balance
Media Measurement Report
for Dec 2010

0.00

Services Rendered
Sales Tax

275.00
24.41

*OKTG
Bill Bernards
222 2/3/11*

2011 JUN 30 AM 9:34

NSD/CES/REGISTRATION UNIT

INVOICE TOTAL ▶ 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

TOTAL AMOUNT DUE ▶ 299.41

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00



BurrellesLuce Media Analysis
A BurrellesLuce Company

75 E. Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ▶

ACCOUNT NO. ▶ 8266 KB

DATE ▶ 01/31/11

INVOICE NO. ▶ 11003130

Job #:13977 On Date:1/14/2011 00:00:00 Car:384C Ticket:A3247786

MILE <i>Mutual V</i>		FARE #	CAR NO: <i>384</i>	LA 3247786
<i>LD 312</i>		<i>01B977</i>	PICK-UP TIME <i>841</i>	A.M. P.M.
NAME OF COMPANY		DATE <i>1/14/11</i>	For Office Use Only	
NAME OF PASSENGER		ACTUAL PICK-UP TIME <i>903</i>	PRICE	<i>12</i>
FROM		STOPS	S.C.	
TO		1 <i>384C</i>	A.S.	
Card No.	Meter No.	2	Orig. W.T.	
		3 <i>321</i>	STOPS W.T.	
<input type="checkbox"/> Personal <input type="checkbox"/> Overtime <input type="checkbox"/> Temporary <input type="checkbox"/> Package		4	PHONE CALLS	
 DIAL CAR www.dialcar.com 2104 AVENUE X, BROOKLYN, NY 11235 (718) DIAL-CAR <small>WHEN OUT OF TOWN OR AT AIRPORT CALL 1-800-DIAL-143</small>		5 <i>(P)</i>	TOLLS <i>14.50</i>	
ACCOUNT NO.	DEPT. NO.	6	WRSC.	
<i>bermuda</i>			GRATUITY	
	<i>5271-JFK</i>		TOTAL	

OVER Licensed by NYC/TLC #B00448

Fare:\$97.00 SC:\$9.00 AS:\$0.00 Wait:\$8.00 NYSSC:\$2.57
 Tolls:\$14.50 Misc:\$0.00 Phone:\$0.00 Tax:\$0.00 Total:\$131.07

DialCar, Inc.
 2104 Avenue X
 Brooklyn, NY 11235
 Tel: 1-(718) 743-8042
 Fax: 1-(718) 743-6018



DialCar, Inc.

LIDO
 DINING AND ENTERTAINMENT COMPLEX
 WELCOME TO
 "LIDO"
 RESTAURANT
 ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** **

76 MARCELLO

Tbl 46/1 Cmk 984 Get B
 Jan 14 '11 07:58PM

1 SPINACH SALAD	12.75
2 SCALLOPS	37.50
1 SOLE	34.75
1 M/G SPAGHETTI	28.75
2 LAMB	63.50
1 M/G SP. HAMBURG	29.75
1 BEEF FILLET	37.75
2 ICE CREAM	18.00
1 TART TATIN	13.00
1 CREME BRULEE	13.00
1 DATE PUDDING	13.00
1 CHOCOLATE FLAN	13.00
1 COFFEE	5.00
1 DECAF	5.00
3 LRG STILL WATER	24.00
2 GLS SALMONON	20.00
1 GLS CHIAFT	10.00
1 GLS CABERNET SAU	12.00
688 HORN	
HOTEL CHRG	453.85
SUBTOTAL	397.75
17% Gratuity	66.90
PAYMENT	458.85

49 Check Closed

Jan 14 '11 11:15PM


ELBOW BEACH
BERMUDA

Guest Folio

Ms. Horn, Michelle
 Spa Press Trip
 100 Palisade Avenue
 4B
 07306 Jersey City , NJ
 United States

Arrival : 01/14/11
 Departure : 01/17/11
 Room Number : 668
 Person(s) : 1
 Rsvn Number : 1107Z6
 Cashier : DL
 Page Number : 1

01/17/11 / 06:42

Date	Description	Charges	Payment
15-Jan-2011	01/14/11 Lido-Dinner* <i>Dinner for Bermuda</i>	453.65	
17-Jan-2011	XXXX8294 <i>SPA press trip</i>		453.65
			<i>Participants</i>
	Balance		0.00

Signature: _____

I acknowledge personal liability for payment of the above statement and if the person, company, or party indicated by me as being responsible for payment does not make payment, I shall upon demand make immediate payment to you.

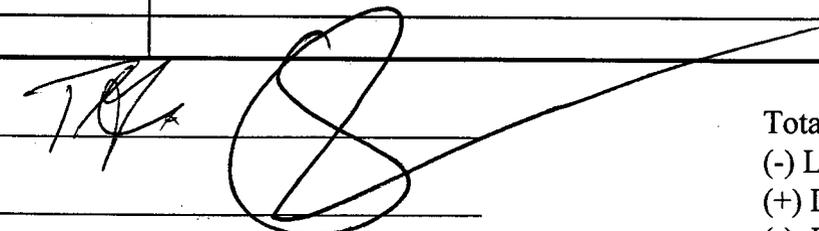
MH-222 Bermuda
Breakfast at
Bermuda Airport

YOGURT	2.00
YOGURT	2.00
OPEN EXTRAS	1.00
SUBTL	5.00
TOTAL	5.00
CATEND	5.00
CHANGE	0.00

ITEM 3
11CL 0057 10:13PM

EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Terence Gallagher		DATE: 2/3/11	
• CLIENT-RELATED (Billable and Non-billable)					
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE		
1/26/11	Accommodations, Meals, Bermuda material delivery, Hilton Orlando, PGA-Bermuda Press Event	340.45			
1/26/11	Taxi - Airport to Hilton Orlando	36.00			
1/26/11	Taxi - Hilton Orlando to Airport - Minister Minors pick-up	36.00			
1/26/11	Airport Meal - PGA - Bermuda event	8.55			
1/27/11	Taxi - Hilton Orlando - Airport - PGA Bermuda event	36.00			
1/27/11	Airport Meal - PGA - Bermuda event	15.00			
1/27/11	Airport Parking - PGA Bermuda event	48.00			
• NON-CLIENT-RELATED BUSINESS (Description)					

Employee Signature 

Approval: _____

Date: _____

Total Expenses **\$520.00**
 (-) Less Advances \$ _____
 (+) Due Employee **\$520.00**
 (-) Due LHA \$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.



6001 Destination Parkway • Orlando, FL 32819
 Phone (407) 313-4300 • Fax (407) 313-4301
 Reservations
 www.hilton.com or 1 800 HILTONS

Name & Address

GALLAGHER, TERENCE
 7 ELDRIDGE AVE

 MIDDLETOWN, NJ 07748-1607
 US

Room 1171/Q2
 Arrival Date 1/26/2011 3:27:00pm
 Departure Date 1/27/2011 9:48:00am

 Adult/Child 1/0
 Room Rate 236.00

RATE PLAN C-PGR

HH# 725358959 BLUE

AL:
 BONUS AL: CAR:

Folio

CONFIRMATION NUMBER : 3418834416

1/27/2011 PAGE 1

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
1/26/2011	*HIGH SPEED INTERNET	LINTR	1496504	\$14.95		
1/26/2011	THE UPS BUSINESS CENTER	LEOC1	1496517	\$5.00		
1/26/2011	*DAVIDS CLUB & BAR	LINTR	1496617	\$31.00		
1/26/2011	GUEST ROOM	JG3	1497324	\$236.00		
1/26/2011	ROOM TAX - 12.5%	JG3	1497324	\$29.50		
1/27/2011	*THE BISTRO - BREAKFAST	LINTR	1498796	\$24.00		
1/27/2011	VS *3722	JS1	1498964		\$340.45	
	BALANCE					\$0.00

You have earned approximately 2720 HHonors points for this stay. To check your earnings for this stay or any other stay at any of more than 3,000 Hilton Family hotels worldwide visit HiltonHHonors.com

Thank you for choosing Hilton! Book your next stay at hilton.com and take advantage of our internet-only Advance Purchase Rates and limited-time special offers!

The Hilton Family



ACCOUNT NO.	DATE OF CHARGE	FOLIO NO./CHECK NO. 240271 A
CARD MEMBER NAME	AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION <small>ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT</small>	PURCHASES & SERVICES	
	TAXES	
	TIPS & MISC.	
CARD MEMBER'S SIGNATURE X	TOTAL AMOUNT	

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

TAXI

222

ORLANDO/ORANGE CO. KISSIMMEE/OSCEOLA
(407) 422-2222 (407) 870-0000

Yellow Cab Co. Checker Cab Co. City Cab Co.

Orlando and Walt Disney World Area
ORLANDO'S OLDEST & LARGEST CAB OPERATION
Customer Service (407) 277-7777

Date: 1/26/11 Amount: \$36.00

Driver: 18009

Cell # C2016

NEWARK LIBERTY INT. AIRPORT
NEWARK, NEW JERSEY 07114
(212) 244-4467

Station: 10

: 279394 Take Out

>> SETTLED <<

SMITH+WATER 7.99

TOTAL: 7.99
0.56

\$8.55

endered: 20.00

>> Ticket #: 328 <<

reated: 1:07:00 AM
ETILED: 1:07:00 AM

RECEIPT FOR TRANSPORTATION

MEARS MOTOR SHUTTLE

222

Newark Liberty International Airport

222

Cab#: Driver#: Date: 1/26/11

Driver Name: To: Orlando Int'l

From: Hilton Orlando

Guests in Party: 1

Collected: Vouchers or \$ 36 Cash

24 hours in advance for return reservation.

• NO CASH VALUE • M1014

RECEIPT FOR TRANSPORTATION

MEARS MOTOR SHUTTLE

222

Cab#: Driver#: Date: 1/22

Driver Name: Airport

From: Hilton Orlando

Guests in Party: 1

Collected: Vouchers or \$ 36 Cash

Please call (407) 423-5566

2 hours in advance for return reservation.
\$1.00 fuel surcharge on all trips from Airport

• NO CASH VALUE • M1014

ADDITIONAL TAX 0.78 AMOUNT 12.77

SUBTOTAL 11.77

TAX AMOUNT 0.78

TOTAL AMOUNT \$12.55

Handwritten notes: \$12.55, 2.23, \$15

Payment Amount: \$48.00
Total Fee: \$48.00
Parking Fee: \$48.00
Hotel Fee: \$48.00
NJ: MESS790
Class: 1 - Public Park
Ticket 040200839504

ORLANDO INT'L AIRPORT

10149 Neetu

115/1 9450

JAN 27 '11 4:45PM

*** SEAT 1 ****

GLASS 0.00

MEATBALLS 11.99

SAUCE 11.99

ADDITIONAL TAX 0.78 AMOUNT 12.77

CISION

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

Invoice Date 1/13/2011
Invoice # 3962285078

MGM 222

Bill To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Ship To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
2/12/2011	Net 30		Sales Order #S402278	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
*E-mail				

Cision Item	Tax	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price	
Digital Clip	Yes	1	The Today Show w/ Travel + Leisure Ft Elbow Beach, Bermuda	NT: National	NBC	Today Show	1/12/2011	9:17 am	4:05	165.75	165.75	
							OK					

Subtotal 165.75
 Shipping Cost (*E-mail) 0.00
 Tax (NY-NEW YORK 8.875%) 14.71
 Total 180.46
 Amount Due \$180.46

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
 Cision US, Inc.
 P.O. Box 98869
 Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962285078

Please Enter Your Credit Card Information

Type: Discover Master Card Visa AMEX
 Credit Card #: _____
 Expiration Date: _____ Month _____ Year
 Signature: _____

Make Checks Payable To

Cision US, Inc.
 P.O. Box 98869
 Chicago, IL
 60693-8869

CISION

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

Invoice Date	Invoice #
1/6/2011	3962284292

222 Morgan

Bill To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Ship To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
2/5/2011	Net 30		Sales Order #S401472	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
*E-mail				

Cision Item	Ta...	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price
Digital Clip	Yes	1	Today Show w/ Ted Williams Ft Bermuda	NT: National	NBC	Today Show	1/6/2011	9:09 am	11:58	165.75	165.75
Add'l 10 min: Digital Clip	Yes	1	Today Show w/ Ted Williams Ft Bermuda		NBC	Today Show	1/6/2011	9:09 am	11:58	25.50	25.50

OK

Subtotal **191.25**
Shipping Cost (*E-mail) **0.00**
Tax (NY-NEW YORK 8.875%) **16.97**
Total **208.22**
Amount Due **\$208.22**

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
Cision US, Inc.
P.O. Box 98869
Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962284292

Please Enter Your Credit Card Information
Type: Discover Master Card Visa AMEX
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To
Cision US, Inc.
P.O. Box 98869
Chicago, IL
60693-8869

Page: 1
Date: JAN 28 2011
Time: 4:00P
Station:

Account Summary - JAN 06 2011 to JAN 05 2012

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	2	11.190	0.000	11.190
=====				
Grand Total:	2	11.190	0.000	11.190

End of Report

LABOR FORM

DATE 1/24/10

CLIENT Bermuda

SUBJECT: 60 USB Drives

\$34.00

TOTAL HOURS: 1 hr

DESCRIPTION (Please check [✓] tasks involved)

- 1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
- 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
- 3. Stick labels onto envelopes
- 4. Stick labels onto photos
- 5. Stick photos onto caption sheets
- 6. Copy press clips (Organize in chronological order [optional])
- 7. Binding
- 8. Putting signatures on letters/ Matching names of envelopes with letters
- 9. Write out on P-touch tape and stick onto index tabs
- 10. Set up the sixth floor (includes deck)
- 11. Wrap gifts (includes wrapping and tie ribbons)
- 12. Set up gift bags (includes putting tissue and everything inside)
- 13. Outside job (Helping out in press events, etc)
- 14. Other:

Put information (Golf Press Kit) into
USB drives.

LHA Mailroom

From: Matthew Monagan
Sent: Wednesday, January 12, 2011 1:40 PM
To: Gabriel Perez
Cc: Amelie Smith
Subject: Clips for Print

Hi Guys,

Can you please print these out in black and white downstairs? If we could have by end of today or early tomorrow, that would be great! Thanks so much!

Providence:

~~H:\CLIENTS\Providence\Clipping Service\Providence Clips December.pdf~~
~~H:\CLIENTS\Providence\Clipping Service\Providence Clips December 2.pdf~~
~~H:\CLIENTS\Providence\Clipping Service\Providence December 3.pdf~~
~~H:\CLIENTS\Providence\Clipping Service\Providence Clips December 4.pdf~~

Bermuda:

~~H:\CLIENTS\Bermuda\BurrellesLuce\2011\Bermuda December Clips.pdf~~ - 74 copies

-Matt

Matthew Monagan, Account Coordinator
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

COLOR COPIES FORM (FORM Z)

DATE: 1/14/11

ACCOUNT REP: Matthew M

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: Attached clip

TOTAL # OF COLOR COPIES: 10 @ 1.00 each.

TOTAL COST: \$10.00

Gabriel Perez

From: Matthew Monagan
Sent: Friday, January 14, 2011 5:58 PM
To: Gabriel Perez
Subject: colored copies

Hey Gabe,

For Tuesday I guess. Very early Tuesday if you can. Can you make colored copies of the following clips:

[REDACTED]
[REDACTED] ber [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Bermuda:
J:\TerryG\Images\Bermuda\Clips\December - 10

Thanks Gabe. Have a great weekend. [REDACTED]

Matthew Monagan, Account Coordinator
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

COLOR COPIES FORM (FORM Z)

DATE: 1/18/11

ACCOUNT REP: Matthew Moragan

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: Attached - clip

TOTAL # OF COLOR COPIES: 4 @ 7.00 each.

TOTAL COST: \$4.00

Gabriel Perez

From: Matthew Monagan
Sent: Tuesday, January 18, 2011 1:44 PM
To: Gabriel Perez
Subject: Colored Clips

Hi Gabe and Carlos,

Here are a couple more colored clips for print. Thanks so much!

J:\TerryG\Images\Bermuda\Clips\December\Palm Beach Post- 12.15.10.jpg - 1

J:\TerryG\Images\Bermuda\Clips\December\TravelingGolfer.com-12.16.10.pdf - 3

LABOR FORM

DATE 1/20/10

CLIENT Bermuda

SUBJECT: December 2010 Activity Report

TOTAL HOURS: 1/2 hr

\$ 17.00

DESCRIPTION (Please check [✓] tasks involved)

- 1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
 - 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
 - 3. Stick labels onto envelopes
 - 4. Stick labels onto photos
 - 5. Stick photos onto caption sheets
 - 6. Copy press clips (Organize in chronological order [optional])
 - 7. Binding
 - 8. Putting signatures on letters/ Matching names of envelopes with letters
 - 9. Write out on P-touch tape and stick onto index tabs
 - 10. Set up the sixth floor (includes deck)
 - 11. Wrap gifts (includes wrapping and tie ribbons)
 - 12. Set up gift bags (includes putting tissue and everything inside)
 - 13. Outside job (Helping out in press events, etc)
 - 14. Other:
-
-

Bermuda Department of Tourism
Global House, 43 Church Street
Hamilton HM 12 Bermuda

Tel 441 292 0023 Fax 441 292 3662
www.bermudatourism.com



BERMUDA

feel the love®

BERMUDA SPA PRESS TRIP ELBOW BEACH, BERMUDA January 14 – 17, 2011

Friday, January 14

- 11:15 a.m. Arrive at Bermuda's L.F. Wade International Airport from Boston
Delta 561 Passenger: Shaun Tolson
Driver Beldwin Smith, cell: 441- 505-3845
- 1:30 p.m. Arrive at Bermuda's L.F. Wade International Airport from Philadelphia
US Airways Passenger: Christine Speer
1424 Driver Beldwin Smith, cell: 441- 505-3845
- 2:30 p.m. Arrive at Bermuda's L.F. Wade International Airport from New York
City
JetBlue 1731 Passengers: Liz Oziast, Heather Mikesell, Taryn Mohrman, Michelle
Horn
Driver Beldwin Smith, cell: 441- 505-3845

Check in at host hotel Elbow Beach Bermuda, a Mandarin Oriental property

- 1:00 p.m. *Enjoy a Two-Hour Rituals Spa Treatment at The Spa at Elbow Beach, compliments of Elbow Beach, Bermuda. Please arrive 15 minutes early. Shaun Tolson*
- 3:30 p.m. *Enjoy a Two-Hour Rituals Spa Treatment at The Spa at Elbow Beach, compliments of Elbow Beach, Bermuda. Please arrive 15 minutes early. Christine Speer*
- 4:30 p.m. *Enjoy a Two-Hour Rituals Spa Treatment at The Spa at Elbow Beach, compliments of Elbow Beach, Bermuda. Please arrive 15 minutes early. Heather Mikesell and Liz Oziast*
- 6:00 p.m. *Enjoy a Two-Hour Rituals Spa Treatment at The Spa at Elbow Beach, compliments of Elbow Beach, Bermuda. Please arrive 15 minutes early. Taryn Mohrman*

Bermuda Department of Tourism
Global House, 43 Church Street
Hamilton HM 12 Bermuda

Tel 441 292 0023 Fax 441 292 3662
www.bermudatourism.com

8:00 p.m. Meet Michelle Horn at Elbow Beach's Lido Restaurant for dinner

Saturday, January 15

8:30 a.m. Meet Communications Director Sophie Dier in the lobby for a welcome breakfast and a tour of Elbow Beach, Bermuda

10:30 a.m. Meet Michelle Horn in the lobby to depart for Fairmont Southampton Driver Beldwin Smith, cell: 441- 505-3845

10:45 a.m. Meet for tour of Fairmont Southampton with Judy Maybury; drop off at Willow Stream Spa

11:30 a.m. *Enjoy a 60-min spa treatment at Willow Stream Spa, compliments of Fairmont Southampton, Bermuda. Please arrive 15 minutes early.*

1:00 p.m. Lunch at Willow Stream Spa

2:15 p.m. Depart Fairmont Southampton with driver Beldwin Smith for island tour:

Royal Naval Dockyard

Dolphin Quest

4:00 p.m. Depart Royal Naval Dockyard area with driver to host hotel Elbow Beach, Bermuda

7:00 p.m. Meet Michelle Horn in hotel lobby, depart for dinner, driver Mackie Williams, cell 441-505-1393.

7:30 p.m. Dinner at Beau Rivage Restaurant hosted by Joy Sticca, Bermuda's Communications Coordinator, courtesy of Bermuda Department of Tourism.

Depart for host hotel via driver Mackie Williams, 441-505-1393.

Sunday, January 16

Breakfast on own at leisure, compliments of Elbow Beach

- 8:15 a.m. Meet Michelle Horn in the lobby for departure for a spa service at The Reefs, driver Beldwin Smith, cell: 441- 505-3845
- 9:30 a.m. *Enjoy a treatment at Le Serena Spa, compliments of The Reefs, Bermuda. Please arrive 15 minutes early*
- 11:30 a.m. Meet driver Beldwin Smith to depart for lunch at Tucker's Point Resort & Spa
- 12:30 p.m. Meet General Manager Brian Young and Director of Rooms & Spa Paul Telford for lunch at The Point
- 1:30 p.m. Tucker's Point Hotel & Spa property tour with Paul Telford
- 2:30 p.m. Enjoy Tropical Rain Splash Therapy and a 50 minute Tribe Road #1 Natural Aloe Massage, compliments of Tucker's Point Hotel & Spa
- Tropical Rain Splash Therapy:** at the center of the Tucker's Point Spa experience is the Silver TAG Shower with 18 shower-heads each joining in concert to massage the entire body providing a hydrotherapy sensation that is unlike any other ever experienced. This experience is best enjoyed prior to any Spa treatment.*
- Tribe Road #1 Natural Aloe Massage:** an all over relaxing and hydrating massage using indigenous aloe harvested locally. Gently warmed in the winter and slightly cooled in the summer, pure aloe gel is combined with a light Spa marine massage cream and massaged into the skin using various techniques of Swedish, lymphatic drainage and pressure points.*
- Please arrive 15 minutes early*
- 3:20 p.m. Relax at The Spa
- 4:15 p.m. Depart Tuckers by driver, Driver Beldwin Smith, for tour of St. George's, a UNESCO World Heritage site, and then to Elbow Beach Bermuda.
- 7:15 p.m. Meet Michelle Horn in the lobby to depart for dinner at Cambridge Beaches & Spa, Driver Beldwin Smith, cell: 441- 505-3845
- 7:30 p.m. Dine at Cambridge Beaches & Spa with Spa Director Louise Palmer

Depart by driver Beldwin Smith back to host hotel Elbow Beach Bermuda

Bermuda Department of Tourism
Global House, 43 Church Street
Hamilton HM 12 Bermuda

Tel 441 292 0023 Fax 441 292 3662
www.bermudatourism.com

Monday, January 17

Breakfast on own at leisure, compliments of Elbow Beach

OPTIONAL ACTIVITIES

Bermuda Walking Club

Sunrise Horseback Riding along the Bermuda South Trail

6:30 a.m. NYC bound media depart host hotel for Bermuda's L.F. Wade International Airport; 9:00 a.m. American Airlines Flight 1443
Passengers: Taryn Mohrman, Heather Mikesell, Liz Oziast and Michelle Horn

10:00 a.m. Boston bound media depart host hotel for Bermuda's L.F. Wade International Airport; 12:05 p.m. Delta Flight 560
Passenger: Shaun Tolson

12:30 p.m. Philadelphia bound media depart host hotel for Bermuda's L.F. Wade International Airport; 3:00 p.m. US Airways Flight 1325
Passenger: Christine Speer

On-Island Contact

Stacey Evans

Assistant Director Promotional Services

Cell: 441-300-0134

NYC FLIGHT

Fri 14-Jan-11

New York (JFK) to **Hamilton (BDA)** 771 mi
Depart 11:29 am Arrive 2:31 pm (1,241 km)
Terminal 5 Duration: 2hr
2mn

jetBlue
AIRWAYS
Flight: 1731

Economy/Coach Class , E90

Total distance: 771 mi (1,241 km)

Total duration: 2hr 2mn

Mon 17-Jan-11

Hamilton (BDA) to **New York (JFK)** 771 mi
Depart 9:00 am Arrive 10:25 am (1,241 km)
Terminal 8 Duration: 2hr
25mn

AA
Flight: 1443

BOSTON FLIGHT

Fri 14-Jan-11

Bermuda Department of Tourism
Global House, 43 Church Street
Hamilton HM 12 Bermuda

Tel 441 292 0023 Fax 441 292 3662
www.bermudatourism.com

Boston (BOS)	to Hamilton (BDA)	773 mi	 DELTA
Depart 8:05 am	Arrive 11:15 am	(1,244 km)	Flight: 561
Terminal A		Duration: 2hr 10mn	

Economy/Coach Class , Refreshments For Purchase, Boeing 737-800

Total distance: 773 mi (1,244 km)

Total duration: 2hr 10mn

Mon 17-Jan-11

Hamilton (BDA)	to Boston (BOS)	773 mi	 DELTA
Depart 12:05 pm	Arrive 1:25 pm	(1,244 km)	Flight: 560
Terminal A		Duration: 2hr 20mn	

PHILADELPHIA FLIGHT

Fri 14-Jan-11

Philadelphia (PHL)	to Hamilton (BDA)	784 mi	 U.S AIRWAYS
Depart 10:15 am	Arrive 1:30 pm	(1,262 km)	Flight: 1424
Terminal A		Duration: 2hr 15mn	

Economy/Coach Class , Airbus A319

Total distance: 784 mi (1,262 km)

Total duration: 2hr 15mn

Mon 17-Jan-11

Hamilton (BDA)	to Philadelphia (PHL)	784 mi	 U.S AIRWAYS
Depart 3:00 pm	Arrive 4:30 pm	(1,262 km)	Flight: 1425
Terminal A		Duration: 2hr 30mn	

WILLIAM CANCELLARE
 237 EAST AVE
 VALLEY STREAM, NY 11580
 718 343 5599



Invoice

Date	Invoice #
1/24/2011	11543

Bill To
LOU HAMMOND 39 EAST 51st STREET NEW YORK NY 10022 ATTN: TERRY GALLAGHER

Terms
Due on receipt

Quantity	Description	Price Each	Amount
1	DIGITAL PHOTO(S) OF ALL MINISTERS SENT VIA E-MAIL TO WILLIAM GRIFFITH SAME DAY RUSH DURING CHTA MARKETPLACE IN JAMAICA AS REQUESTED	45.00	45.00T

*OPTG
 Bill Beaman
 222
 2/3/11*

Thank you for your business.

Subtotal	\$45.00
Sales Tax (8.25%)	\$3.71
Total	\$48.71



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com

www.louhammond.com

INVOICE 33852

March 8, 2011

TO: C. Ann Shutte
Director of Global Operations
BERMUDA DEPARTMENT OF TOURISM
675 Third Avenue, 20th floor
New York, NY 10017

FOR: Out-of-pocket expenses incurred on your behalf for:

- Check Six Productions – Hidden Gems of Bermuda - \$49,000
- Peter Greenberg Worldwide Radio Show - \$11,000

TOTAL AMOUNT \$60,000.00

FULL PAYMENT UPON RECEIPT OF INVOICE

NSD/CES/REGISTRATION
UNIT
2011 JUN 30 AM 9:32



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@louhammond.com

www.louhammond.com **INVOICE 33917**

March 15, 2011

TO: C. Ann Shutte
Director of Global Operations
BERMUDA DEPARTMENT OF TOURISM
675 Third Avenue, 20th floor
New York, NY 10017

FOR: Out-of-pocket expenses incurred on your behalf for The Bermuda Experience Event to be held at the Vanderbilt Hall Grand Central Terminal on March 30, 2011, as per the attached documentation.

TOTAL AMOUNT \$135,770.00

2011 JUN 30 AM 9:32
RSD/CES/REGISTRATION
UNIT

FULL PAYMENT UPON RECEIPT OF INVOICE

THE IMPRESSION GROUP SOUTH
EVENT WOW
High Impact, Award Winning Special Events

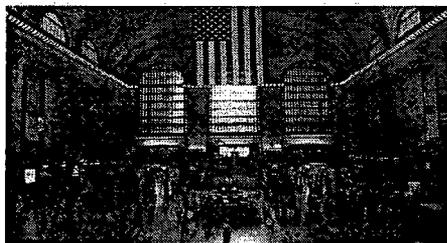
400 South Pointe Drive | Suite 1908 | Miami Beach, FL | 33139 | 305-532 6557

February 28, 2011
Revised: March 12, 2011

Terence Gallagher, Executive VP
Lou Hammond & Associates
39 E 51st St, New York, NY 10022

Budget for:
The Bermuda Experience Vanderbilt Hall Grand Central Terminal

THE BERMUDA EXPERIENCE



Grand Central Terminal Vanderbilt Hall Rental

Rental handled by Lou Hammond

Grand Central Terminal Vanderbilt Hall Mandatory Fees Additions to Rental

Metro-North Railroad Support Services

Housekeeping

Electricians- required for base building power tie-ins, dimming of chandeliers

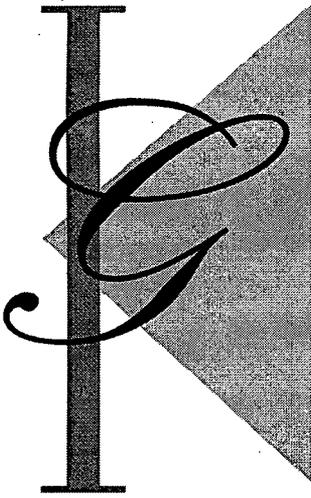
Carpenters

Assistant Station Masters, MTA Police

Fireguards/EMT's

Estimate

\$6,000.00



The Impression Group South, Inc. **INVOICE**

Invoice #: 11-0028
Invoice Date: 03/14/2011
Customer: Terence Gallagher

Bill To: Terence Gallagher
Executive VP,
Lou Hammond & Associates
39 East 51st Street,
New York, NY 10022

PROJECT: The Bermuda Experience – Vanderbilt Hall Grand Central Terminal

Quantity	Description	Price	Total
	Bermuda Experience Event March 30th		\$135,770.00
	Set-up, 12:01 AM March 30th th , 2011		
	Tear-down, March 30th th , 2011		
	MNR Services, Permitting, Engineer Report,		
	Floor Plans, Approved Security, Insurance, TIGS		
	LED Screen, Green Screen Video, Furniture,		
	Stage and Runway & Management, Vendor Cabanas		
	Table Signage, Sound & Lighting, Back Stage Package		
	Brand Ambassadors/Models/Staffing, Frozen Virgin Daq.		
	Flash Mob Coordinator, 1 Camera Man, Edit and Create		
	Video.		
		Amount Due	\$135,770.00

400 South Pointe Dr. Suite 2310

Miami Beach, FL 33139

Phone 305-532-6557

Fax 305-532-7458

info@tigseventwow.com

In order to remain within the scheduled budget parameters and avoid overtime, labor, and vendor cost increases, it is necessary to receive your payment on or before and no later than March 25, 2011.

**Payable to The Impression Group South, Inc.
400 South Pointe Dr. Suite 2310
Miami Beach, FL 33139**

**One Hundred Thirty Five Thousand, Seven
Hundred and Seventy Dollars (\$135,770.00)**

Signed in agreement for:

Signature

Date

Permitting and Code appliance

Street Activities Permits (SAP) fees- Parking	\$800.00
(14) Fire Extinguishers 10 lb. Commercial ABC type	\$1,400.00
Exit, Emergency Exit Only and/or No Exit signs	\$200.00
Credentials for all Staff	\$200.00
Total	\$2,600.00

Engineering Report for Floor Plans

An Engineering Report by one of the approved Vendors of MNR for code	\$2,500.00
Cad Floor Plans	\$1,500.00
Total	\$4,000.00

Approved Security Company

(3) Security Guards For Load In, (2) Security for Event, (3) Security for Load out	\$3,400.00
Total	\$3,400.00

Insurance

Insurance Requirements and Administration of Insurance for vendors	\$3,000.00
Total	\$3,000.00

The Impression Group South

Creative Theme, Pre-Production, Production, Post Production and Coordinate Staffing
Preproduction Site Survey,
unlimited meetings with Vanderbilt Hall, Grand Central Terminal Team
Theme Design and Entertainment coordination
Creative Direction
Scheduling
Set Design
Onsite Set Designer, lighting designer
Tech Floor Plans for Vanderbilt Hall not cad
General layout
Pre Production Labor
2 Onsite Line Producers
2 Assistants
Interface with Unions, Vanderbilt Hall and Crew Scheduling
Contract Negotiation
Expediting Approval Process

Total	\$23,500.00
--------------	--------------------

Video Backdrop

10' x 18' LED Screen, on deck with Techs and VJ	\$25,000 .00
5 minute Video and Editing	\$4,500.00
Total	\$29,500.00

Green Screen Video Cabanas Bermuda Shorts

(1 8' x 8' 1 sided green screens Bermuda Shorts (1) Video stations and 1 videographers 2 assistants 12 hrs. Upload to www.GoToBermuda.com	\$6,500.00
Total	\$6,500.00

Furniture Décor

(2) 6' White light up Bars and misc.	\$1,400.00
Total	\$1,400.00

Display of 2 Vespa Motor Scooters

(2) Vespa Scooters to enter Vanderbilt Hall, approval and expense	\$TBD
---	--------------

Additions from last meeting / Stage, Runway, Vendor Cabanas, Sound and Lighting

Stage and Runway

Including labor 12' x 24' stage, 8' x 16' runway
All Carpeted Pink

\$8,500.00

Stage and Runway Manager and Assistant

Stage Manager and Assistant to coordinate and assist acts, dancers etc.
Backstage and on Stage

\$1,500.00

Vendor Cabanas

(8) Pink and White Stripe WWW. GotoBermuda.com Cabanas
(8) 6' Pink Vendor Tables
Creative Printing and labor to install

\$17,500.00

Vendor Table Signage

(8) Coordinate signage 18" x 24" mounted on Foam Core

\$1,200.00

Sound and Lighting

Speakers, mixer, wireless mic. and techs
(20) Pink LED wireless lighting
Including install and labor

\$7,500.00

Back Stage Package

Front Pipe and Drape, Back stage Pipe and Drape for dressing rooms,
Rack, Tables Including labor

\$4,200.00

Total

\$40,400.00

Additions from last meeting Brand Ambassadors / Models/Staffing

Brand Ambassadors/Models for promotion

(2) 2 Men 13 hrs. @ \$60 per hour. No overtime charge

\$1,560.00

Staff for Guest food and Beverage/ Brand Ambassadors/Models

(2) 2 Men 13 hrs. @ \$60 per hour. No overtime charge

\$1,560.00

BTB will supply pink shorts and shirts for all staff and models

Total

\$3,120.00

Additions from last meeting Frozen Virgin Pink Daiquiris

(2) Frozen Virgin Daiquiri Machines

Consumption for 1,0000 guests

\$2,500.00

BTB will supply Branded plastic cups and Rum Cakes

Total

\$2,500.00

Flash Mob Coordinator

Flash Mob Coordinator and 3 production assistants	\$4,500.00
---	-------------------

Total	\$4,500.00
--------------	-------------------

Create an exciting Bermuda Sorts Video

1 Camera and Cameraman 8 hours	\$850.00
-----------------------------------	----------

Editing Footage Video Creative Editing and Effects	\$4,500.00
---	------------

Total	\$5,350.00
--------------	-------------------

Total Event Cost

Total	\$135,770.00
--------------	---------------------

Cancellation Fee

If event were to not be approved by MNR, or client decides to canceled prior to March 18th, client will be responsible for work, services and expenses that were incurred by TIGS and vendors that and were asked to perform by client.



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date
3/31/2011

Invoice #
33854

RECEIVED
 UNIT REGISTRAR
 2011 JUN 30 AM 9:33

FOR: Out-of-pocket expenses incurred on your behalf during the months of February and March.

Item	Description	Amount
Accommodations	Long-distance telephone	27.29
Local Travel	Airport taxi - Minister Minors and team - PGA Press Conference Orlando	45.00
Local Travel	Airport taxi - Minister Minors and team - PGA Press Conference Orlando	60.00
Airfare	Amtrak ticket for Terry Gallagher - Metropark - Philadelphia - Media Tour	42.00
Airfare	Amtrak ticket for William Griffith - Philadelphia - New York - Media Tour	69.00
Airfare	Amtrak ticket for Terry Gallagher - Philadelphia - Metropark - Media Tour	59.00
Airfare	Roundtrip airfare to Bermuda for Terry Gallagher - PGA Meetings	642.90
Local Travel	Car service for Michelle Horn from JFK airport	117.30
Local Travel	Car service for Terry Gallagher while in Philadelphia with William Griffith for Media Tour	355.98
Printing	Video editing separate clips of Bermuda winners	240.75
Printing	Video editing Reedit Bermuda promo	481.50
Accommodations	Two steel drum performances at South Station Train Terminal, Boston	700.00
Accommodations	Entertainment at Top of the Hub, Boston	1,200.00
Accommodations	Site fee for event at South Station Train Terminal, Boston	3,000.00
Local Travel	Taxis to/from LH&A and BDOT for Jaime Derbyshire	37.80
Accommodations	Hotel and meals for Jaime Derbyshire re Boston event	226.91
Accommodations	Accommodations, meals, taxis, airport parking for Terry Gallagher during trip to Bermuda re PGA events	1,083.63
Postage	FedEx package	40.67
Publications	BurrellesLuce clipping service	620.87
Publications	BurrellesLuce clipping service	299.41
Accommodations	Hotel room for Jaime Derbyshire, Boston Neiman Marcus event	196.85
Sustenance	Dinner, Boston sales blitz event	8,975.83
Airfare	Amtrak tickets to Boston for Jaime Derbyshire and Matthew Monagan re guerrilla marketing	332.00
Airfare	Amtrak ticket for Jaime Derbyshire, New York/Boston for Bermuda event	131.00
Airfare	Amtrak tickets to/from Baltimore for Jaime Derbyshire and Terry Gallagher re Bermuda sales blitz	317.50
Airfare	Amtrak ticket, Baltimore/New York for Jamie Derbyshire re Bermuda event in March	132.00
Airfare	US Airways roundtrip ticket for Jaime Derbyshire, NYC/Atlanta	581.80
Airfare	Roundtrip airfare for Jaime Derbyshire and Matthew Monagan, NYC/Atlanta	548.70
Accommodations	Site fee for Bermuda marketing event at Peachtree Center, Atlanta	2,000.00
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
3/31/2011	33854

FOR: Out-of-pocket expenses incurred on your behalf during the months of February and March.

Item	Description	Amount
Accommodations	Property rental for promotional event staging on 3/17/11 in Baltimore Penn Station	500.00
Accommodations	Site fee for Bermuda marketing event at Grand Central Station, New York	12,500.00
Airfare	Roundtrip airfare for Terry Gallagher, Newark, NJ/Orlando, re PGA Event Orlando with Minister Minors	499.40
Accommodations	Site fee for Bermuda marketing event at Baltimore Harborplace & The Gallery	1,800.00
Accommodations	Site fee for Bermuda dinner at Baltimore National Aquarium	3,200.00
Accommodations	Catering for Bermuda dinner at Baltimore National Aquarium	15,063.87
Accommodations	Space rental and catering for Bermuda dinner at Georgia Aquarium	17,391.49
Accommodations	Expenses for Jaime Derbyshire re Boston and Baltimore trips - meals, cabs	120.26
Accommodations	Expenses for Jaime Derbyshire re Atlanta trip - taxis, meals, public transportation	115.27
Airfare	Roundtrip airfare for journalist Jennifer Sembler, NYC/Bermuda, re media visit	572.85
Printing	Color copies (4 sets) of Bermuda Plans presentation	30.00
Printing	Copy press clips and bind Bermuda Plans presentation	17.00
Printing	Copy January 2011 Activity Report	42.88
Printing	Color copy January 2011 Activity Report	20.80
Printing	Copy BurrellesLuce January 2011 clips	36.00
Printing	Copy press clips and bind January 2011 Activity Report	34.00
Printing	Color copies for press kits	30.60
Postage	Postage	20.09
Accommodations	Expenses for Terry Gallagher re Philadelphia Media Tour and Bermuda Sales Events in Baltimore - meals, taxis, accommodations	767.73
Accommodations	Expenses for Jaime Derbyshire re Bermuda Sales Events in Baltimore - meals, accommodations	437.86
Local Travel	Taxi to Mandarin Oriental, New York for Jaime Derbyshire re upcoming BDOT dinner	8.40
Accommodations	Non-discount service charge to event planner for Grand Central Terminal marketing event	2,406.18
Accommodations	Vespa storage/delivery and additional A/V for Grand Central Terminal marketing event	3,463.90
Accommodations	A/V for Bermuda dinner at Georgia Aquarium	5,746.64
Accommodations	Decor for Bermuda dinner at Georgia Aquarium	7,182.00
Accommodations	Photography for Bermuda dinner at Georgia Aquarium	607.00
Accommodations	A/V technician during Bermuda dinner at Baltimore National Aquarium	150.00
Accommodations	Steel drum player at Peachtree Center, Atlanta re Bermuda marketing event	450.00
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date
3/31/2011

Invoice

Invoice #
33854

11 JUN 30 AM 9:33
REGISTRATION

FOR: Out-of-pocket expenses incurred on your behalf during the months of February and March.

Item	Description	Amount
Accommodations	Expenses incurred during intimate luncheon introducing Minister Patrice Minors to media, hosted by Lou Hammond: flowers, linens, room charge, soft drinks, wine, food, waiter service, set-up/clean-up time	1,623.89
Accommodations	Deposit to Mandarin Oriental, New York re Bermuda dinner	5,000.00
Accommodations	A/V rental at Mandarin Oriental, New York re Bermuda dinner	12,687.65
Sustenance	Lunch at Grand Central Terminal for Jaime Derbyshire	10.45
Accommodations	Expenses for Matthew Monagan re Bermuda events in Atlanta: hotel accommodations, taxi, meals, purchase of rubber bands	617.06
Accommodations	Expenses for Jaime Derbyshire re Bermuda events in Atlanta: taxis, meals, hotel accommodations	776.75
Accommodations	Expenses for Terry Gallagher re Bermuda Grand Central Terminal event: hotel accommodations, meals, taxi	358.16
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$116,853.87



ITEMIZED CALL DETAIL

DATE OF INVOICE 02.15.11
INVOICE PERIOD 01.15.11 - 02.14.11

INVOICE NUMBER 52921449
ACCOUNT NUMBER 4358104
PAGE 75

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

Table with columns: REFERENCE, DATE, TIME, # CALLED, LOCATION, MINUTES, AMOUNT. Includes a summary row at the bottom: Total for: (212) 542-9930, 43 Calls, 272.9.

Total is \$27.29.

NSD/CES/REGISTRATION UNIT
2011 JUN 30 AM 9:33

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 1/26/11

VENDOR: Mears Transport

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$45

DESCRIPTION: Airport taxi - Minster Minors and team -- PGA Press Conference Orlando

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



ITINERARY CONFIRMATION

324 West Gore Street
Orlando, Florida 32806

Reservation Number: 28372147

**From: ORLANDO INTERNATIONAL AIRPORT
1 AIRPORT BLVD**

**To.....: HILTON ORLANDO
6001 DESTINATION PKWY**

**Passenger Name: PATRICE MINORS
Pick Up Date.....: 01/26/11
Pick Up Time....: 8:45 PM**

Number of Passengers: 3

**Airline.....: DELTA AIRLINES
Flight Number....: 1669
Flight Time.....: 8:45 PM
Flight City.....: ATLANTA
Cost.....: \$45**

To create or update your personalized Mears account:
<http://www.mearsluxuryvehicles.com/>

HAVE A GREAT TRIP, AND THANK YOU FOR CHOOSING

MEARS TRANSPORTATION GROUP

Please contact us at 407-254-0790 anytime, if you require additional services and / or need to make any changes to this reservation.

Cancellation Policy

If canceled within 4 hours of your Pickup Date and Time, there is no Refund.
If canceled more than 4 hours of your Pickup Date and Time, there is a 100% Refund.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 1/28/11

VENDOR: Mears Transport

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$60

DESCRIPTION: Airport taxi - Minster Minors and team -- PGA Press Conference Orlando

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



ITINERARY CONFIRMATION

324 West Gore Street
Orlando, Florida 32806

Reservation Number: 28372166

**From: HILTON ORLANDO
6001 DESTINATION PKWY**

**To.....: ORLANDO INTERNATIONAL AIRPORT
1 AIRPORT BLVD**

**Passenger Name: PATRICE MINORS
Pick Up Date.....: 01/28/11
Pick Up Time...: 5:30 AM**

Number of Passengers: 3

**Airline.....: DELTA AIRLINES
Flight Number....:
Flight Time.....: 7:30 AM
Flight City.....: ORLANDO
Cost.....: \$60.00**

To create or update your personalized Mears account:
<http://www.mearsluxuryvehicles.com/>

HAVE A GREAT TRIP, AND THANK YOU FOR CHOOSING

MEARS TRANSPORTATION GROUP

Please contact us at 407-254-0790 anytime, if you require additional services and / or need to make any changes to this reservation.

Cancellation Policy

If canceled within 4 hours of your Pickup Date and Time, there is no Refund.
If canceled more than 4 hours of your Pickup Date and Time, there is a 100% Refund.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2/14/11

VENDOR: Amtrak

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$42.00

DESCRIPTION: Amtrak ticket - Metropark - Philadelphia Media Tour

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

CONFIRMATION

Thank you for choosing Amtrak!
Your reservation is complete.

<THIS IS NOT A TICKET>

**Reservation Number
OD2FA9**

We have sent an E-mail confirmation to the following
address(es): terryg@lhammond.com

Passenger(s)

Terence Gallagher

Billing Information

Terence Gallagher
39 E. 51st
New York, NY 10022

Total \$42.00

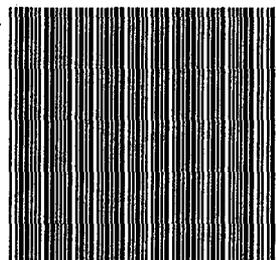
Credit Card: American Express
*****2008

This is not a ticket.

Modify or Cancel Reservation

To modify or cancel your reservation online you will be
asked to supply the reservation number and e-mail
address or phone number you used to book the trip.
Not all reservations are eligible for online modifications.
Cancellation and/or refund fees may apply.

[Retrieve this reservation.](#)

**Ticket Information**

To pick up tickets at a Quik-Trak ticketing kiosk,
print this confirmation page. At the station, scan the
barcode under the Quik-Trak scanner and then touch
the 'Print Tickets' button. No credit card is needed.

PURCHASE SUMMARY

Wednesday, February 16, 2011
181 Northeast Regional (MET - PHL)

Depart: 6:37 am, Wed, Feb 16, 2011

Arrive: 7:40 am, Wed, Feb 16, 2011

Duration: 1 hr, 3 min

Amenities

1 Adult \$42.00

1 Reserved Coach Seat

Subtotal **\$42.00**

Purchase Total \$42.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2/14/11

VENDOR: Amtrak

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$69.00

DESCRIPTION: Amtrak ticket - William Griffith - Philadelphia - New York - Media Tour

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

CONFIRMATION

**Thank you for choosing Amtrak!
Your reservation is complete.**

<THIS IS NOT A TICKET>

**Reservation Number
0E9864**

We have sent an E-mail confirmation to the following address(es): terryg@lhammond.com

Passenger(s)

William Griffith

Billing Information

Lou Hammond
39 E. 51st
New York, NY 10022

Total \$69.00

Credit Card: American Express
*****2008

This is not a ticket.

Modify or Cancel Reservation

To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modifications. Cancellation and/or refund fees may apply.

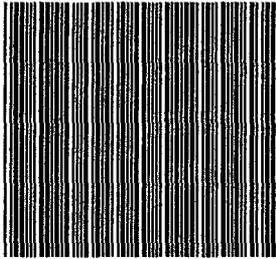
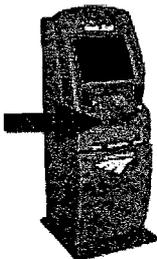
[Retrieve this reservation.](#)

AMTRAK.COM SERVICES

 **Create a User Profile**

You can take advantage of more great site features by creating a user profile. Get access to Tripfolio, your customizable travel planning tool, and sign up for Amtrak e-mail announcements. Click on the 'go!' button and we'll help you start creating your own user profile.



Ticket Information

To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.

PURCHASE SUMMARY

Wednesday, February 16, 2011
186 Northeast Regional (PHL - NYP)

Depart: 3:02 pm, Wed, Feb 16, 2011
Arrive: 4:30 pm, Wed, Feb 16, 2011
Duration: 1 hr, 28 min
Amenities

1 Adult	\$69.00
1 Reserved Coach Seat	
	Subtotal \$69.00

Purchase Total \$69.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2/14//11

VENDOR: Amtrak

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$59.00

DESCRIPTION: Amtrak ticket - Philadelphia - Metropark- Media Tour

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

CONFIRMATION

**Thank you for choosing Amtrak!
Your reservation is complete.**

<THIS IS NOT A TICKET>

**Reservation Number
OE9920**

We have sent an E-mail confirmation to the following address(es): terryg@lhammond.com

Passenger(s)

Terence Gallagher

Billing Information

Terence Gallagher
39 E. 51st
New York, NY 10022

Total \$59.00

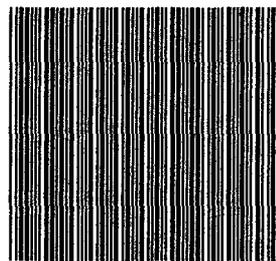
Credit Card: American Express
*****2008

This is not a ticket.

Modify or Cancel Reservation

To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modifications. Cancellation and/or refund fees may apply.

[Retrieve this reservation.](#)



Ticket Information

To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.

PURCHASE SUMMARY

Wednesday, February 16, 2011
186 Northeast Regional (PHL - MET)

Depart: 3:02 pm, Wed, Feb 16, 2011
Arrive: 3:53 pm, Wed, Feb 16, 2011
Duration: 0 hr, 51 min
Amenities

1 Adult \$59.00

1 Reserved Coach Seat

Subtotal \$59.00

Purchase Total \$59.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2/11/11

VENDOR: Continental Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$642.90

DESCRIPTION: Airfare - Newark - Bermuda - PGA Meetings

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



A STAR ALLIANCE MEMBER 

Confirmation:

DYJT5H

[Check-in >](#)

Issue Date: Feb. 1, 2011

Traveler GALLAGHER/TERENCEJMR	eTicket Number 0052170690407	Frequent Flyer	Seats 30E/30F
---	--	-----------------------	-------------------------

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Mon, 07FEB11	CO1657	H	NEWARK EWR (EWR) 12:00PM	BERMUDA (BDA) 3:12PM	737-700	Purchase
Wed, 09FEB11	CO1660	H	BERMUDA (BDA) 4:05PM	NEWARK EWR (EWR) 5:52PM	737-700	Purchase

FARE INFORMATION

Fare Breakdown

Airfare:	458.00 USD
U.S. Federal Transportation Tax:	32.60
U.S. Security Service Fee:	2.50
Bermuda Aviation Security Fee:	4.30
Bermuda Departure Tax:	35.00
Bermuda Passenger Facility Charge:	4.00
Fuel Surcharge:	90.00
U.S. Passenger Facility Charge:	4.50
U.S. Immigration User Fee:	7.00
U.S. APHIS User Fee:	5.00
Per Person Total:	642.90 USD

Form of Payment:
AMERICAN EXPRESS
Last Four Digits 2008

eTicket Total: 642.90 USD

The airfare you paid on this itinerary totals: 458.00 USD

The taxes, fees, and surcharges paid total: 184.90 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.
NONREF/OVALUAFTDPT/CHGFEE
Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

International eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 60 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be canceled if this condition is not met.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 30 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring this eTicket Receipt along with photo identification, proof of citizenship, passport and/or visa to the ticket lobby for check-in.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger.
- For up to the minute flight information, sign-up for our Flight Status E-mail at continental.com or call 1-800-784-4444; in Spanish 1-800-579-3938.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, flights and other important policies, go to continental.com.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules above.



DialCar, Inc.

DialCar, Inc.
 2104 Avenue X
 Brooklyn, NY 11235
 Tel: 1-(718) 743-8042
 Fax: 1-(718) 743-6018

Job #:16303 On Date:1/17/2011 00:00:00 Car:122X Ticket:A3329814

DATE: <u>1/17/11</u>		FARE #		CAR NO: <u>122</u>	LA3329814
BY: <u>M. Miller</u>		016503		PICKUP TIME	A.M. P.M.
NAME OF COMPANY: <u>HOEN</u>		DATE: <u>1/17/11</u>		For Office Use Only	
NAME OF PASSENGER: <u>JFK</u>		ACTUAL PICKUP TIME: <u>10:50 AM</u>		PRICE: <u>80.00</u>	
FROM: <u>JFK</u>		STOPS: <u>1232</u>		S.C.	
TO: <u>JERSEY CITY NJ</u>		1 <u>JFK</u>		A.S.	
Check No. _____		2 _____		Orig. W.T. <u>15.00</u>	
Master No. _____		3 <u>1232</u>		STOPS W.T. <u>1222</u>	
Employee No. _____		4 _____		PHONE CALLS	
<input type="checkbox"/> Personal <input type="checkbox"/> Overnight <input type="checkbox"/> Temporary <input type="checkbox"/> Personal		5 <u>Dean</u>		TOLLS <u>1-8.00</u>	
 DIAL CAR www.dialcar.com 2104 AVENUE X, BROOKLYN, NY 11235 (718) DIAL-CAR <small>WHEN OUT OF TOWN OR AT AIRPORT CALL 1-800-DIAL-110</small>		6 _____		MISC.	
ACCOUNT NO.	DEPT. NO.	7 <u>JFK - NJ 271</u>		GRATUITY	
				TOTAL <u>111.00</u>	

OVER Licensed by NYCTLC #B99448

Fare:\$97.00 SC:\$6.00 AS:\$0.00 Wait:\$4.00 NYSSC:\$2.30
 Tolls:\$8.00 Misc:\$0.00 Phone:\$0.00 Tax:\$0.00 Total:\$117.30



INVOICE

Invoice #	Date	Payment Terms
1446936	02/25/11	Due on Receipt

**Limousine
PLUS Inc.**
32-72 Gale Ave.
Long Island City, NY 11101

Previous Balance	.00
Due this Invoice	355.98
Credits	0.00
Total Due	355.98

MARY MESSIAS
LOU HAMMOND ASSOC.
39 EAST 51ST STREET
4TH FLOOR
NEW YORK, NY 10022

Account #: 7333 LOU HAMMOND ASSOC.

Acct. Serv. and Billing Inq: Customer Service C
Phone #: (718)472-2300 Ext:200

***** SEND REMITTANCE TO P.O.BOX 1588 LONG ISLAND CITY NEW YORK 11101 *****

Page 1 of 2

Date	Time	Car #	Vchr#	Cust. Name	PU Address	Zone	Fare	S.C.	Tips	Misc. ¹	Total
Car-Pass #					Destination	Zone	Stops	W.T. ²	Tolls ³	Sales Tx	

New Charges

1)	02/16/11 00:21	9953	102152470	GALLAGHER, TERENCE	PHILADELPHIA, PA	78545	287.50	4.00	57.50	6.98	355.98
	1001024053				PHILADELPHIA, PA	7854					

— Total New Charges —

Vchrs	Fare	ServChg	Tips	Tolls	Wait Time	Stops	Misc	NYS Surcharge	State Sales Tax	Gross Total	Discount Total	Net
1	287.50	4.00	57.50	0.00	0.00	0.00	0.00	6.98	0.00	355.98	0.00	355.98

*** 1. Misc = Pkg+Misc+Meet/Greet+A/p+Sp/Event+Phone+Nys Surcharge

2. Wt = Wt + Stop wt

3. Tolls = Tolls + Fuel_Surcharge + Parking

Account Number: 7333

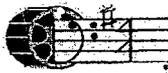
Company Name: LOU HAMMOND ASSOC.

Invoice Number: 1446936

Invoice Date: 02/25/11

Page: 2 of 2

ACCOUNT NUM-VIP NUM 7333				COMPANY NAME LOU HAMMOND ASSOC.				FARE	287.50																						
PASSENGER NAME GALLAGHER, TERENCE 1001024053				RESERVATION NUM/VOUCHER NUM 1021524701				S.C	4.00																						
DATE	CAR NO	JOB NO	DRIVER NO	DISP TIME	ETA(MINS)	RSV TIME	PICKUP TIME	TIPS	57.50																						
02/16/11	9953	88	5128	12:21 AM		9:30 AM																									
REQUIREMENTS				STOP				TOLLS																							
<div style="border: 1px solid black; border-radius: 50%; width: 80px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> 223 </div>				ZONE-ZIP		WAIT		W.T																							
								STOPS																							
								SLS TX																							
PICKUP POINT PHILADELPHIA, PA				ZONE-ZIP 78545				MISC	6.98																						
FINAL DEST PHILADELPHIA, PA				7854				TOTAL	355.98																						
PURSUANT TO ARTICLE 6F NYS EXECUTIVE LAW, 1999, A 2% NYBCOIF SURCHARGE IS ADDED TO ALL RIDES																															
<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Voucher#:</th> <th style="text-align: left;">Passenger</th> <th style="text-align: right;">Fare</th> <th style="text-align: right;">S.C</th> <th style="text-align: right;">Tips</th> <th style="text-align: right;">Tolls</th> <th style="text-align: right;">W.T</th> <th style="text-align: right;">Stops</th> <th style="text-align: right;">Phone</th> <th style="text-align: right;">Misc.</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>1021524701 GALLAGHER, TERENCE</td> <td style="text-align: right;">287.50</td> <td style="text-align: right;">4.00</td> <td style="text-align: right;">57.50</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">6.98</td> <td style="text-align: right;">355.98</td> </tr> </tbody> </table>										Voucher#:	Passenger	Fare	S.C	Tips	Tolls	W.T	Stops	Phone	Misc.	Total	1)	1021524701 GALLAGHER, TERENCE	287.50	4.00	57.50					6.98	355.98
Voucher#:	Passenger	Fare	S.C	Tips	Tolls	W.T	Stops	Phone	Misc.	Total																					
1)	1021524701 GALLAGHER, TERENCE	287.50	4.00	57.50					6.98	355.98																					



Toby Tobas: Steel Drummer/Percussionist
Echoing the inventive sound of Steel Drum Music...

INVOICE

Bermuda Department of Tourism
Attn: Ticole Swan
675 Third Avenue, 20th floor
New York, NY 10017
Mon, Feb 28, 2011

Two Steel Drum Performances for Bermuda Department of Tourism Event.
Held at South Station Train Station. 1 South Station Boston, MA 02110. On
Tuesday March 1st, 2011. From 6:30am – 9:30am and Noon – 2:00pm

Total amount due for services rendered:

\$ 700.00

Please make check payable to: Michael Tobas.

Thank You,

Michael "Toby" Tobas
Steel Drummer/Percussionist
617-889-1678
miktobz@netzero.net
www.tobzmusic.com

rk TG
Bermuda - 222
3/1/11

CHECK REQUEST (FORM L)

DATE: 2/28/11

FROM: Jaime D.

Check made payable to: Jefferey Clayton

Amount: \$1200

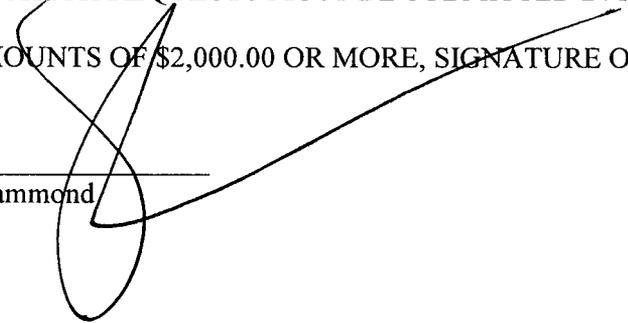
Charge: Bermuda #222

For: event @ top of the hub

-- CHECK REQUESTS MUST BE SUBMITTED 24 HOURS IN ADVANCE --

FOR AMOUNTS OF \$2,000.00 OR MORE, SIGNATURE OF PRESIDENT IF REQUIRED.

Stephen Hammond



Jaime Derbyshire

From: Ticole Swan <tswan@bermudatourism.com>
Sent: Monday, February 28, 2011 4:28 PM
To: Jaime Derbyshire
Subject: FW: PanNeubean Steel - Try this one Jaime

Importance: High

We look forward to performing for your event.

March 2, 2011 from 6-9pm

TRIO/3 hours (6-9pm)/\$1200/steeldrums/bass/drums/some vocals

Location: Top of the Hub, Boston, MA

Payable to:

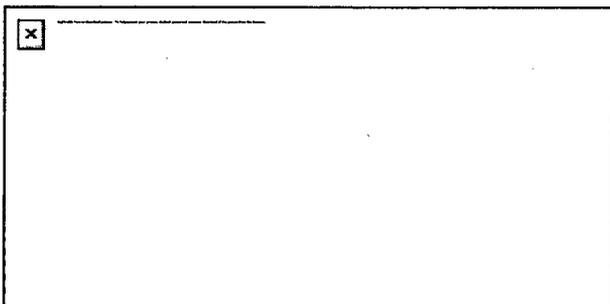
Jefferey Clayton

8 Clearview Drive

Milford, MA 01757

Please confirm.

Peace & Guidance, Jefferey Clayton



508.478.2330

www.panneubeansteel.com

www.myspace.com/panneubeansteel

www.youtube.com/panneubeansteel

From: Ticole Swan <tswan@bermudatourism.com>
To: Jefferey Clayton <info@panneubeansteel.com>
Sent: Mon, February 28, 2011 4:07:33 PM
Subject: RE: PanNeubean Steel

Jeff did you need anything from me AV wise?

Ticole Swan
Business Development Manager, Trade Shows & Events
Bermuda Department of Tourism
675 Third Avenue, 20th Floor
New York, NY 10017, USA
(T) 212-818-9800 ext.234
(F) 212-983-5289
Website: www.bermudatourism.com
Email: tswan@bermudatourism.com

From: Jefferey Clayton [<mailto:info@panneubeansteel.com>]
Sent: Monday, February 28, 2011 3:16 PM
To: Ticole Swan
Subject: PanNeubean Steel

Hello,

We look forward to performing for your event.

March 2, 2011 from 6-9pm

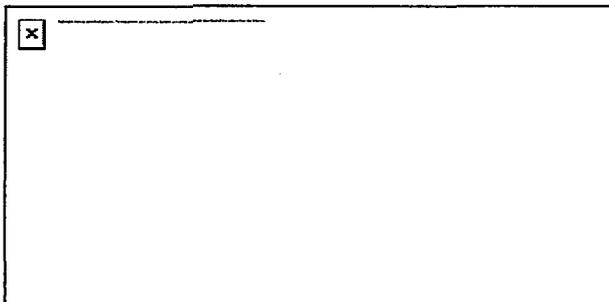
TRIO/3 hours (6-9pm)/\$1200/steeldrums/bass/drums/some vocals

Location: Top of the Hub, Boston, MA

Payable to: Jefferey Clayton

Please confirm.

Peace & Guidance, Jefferey Clayton



508.478.2330

www.panneubeansteel.com

www.myspace.com/panneubeansteel

www.youtube.com/panneubeansteel

IMPORTANT TRAVEL NOTICE

All travelers, including U.S. citizens, to and from Bermuda are required to have a valid PASSPORT or other accepted document that establishes the bearer's identity and nationality to enter or re-enter the United States. Please visit the U.S. State Department's website: www.travel.state.gov for more information. For downloadable passport application forms, passport fees, and other information, go to: www.usps.com/passport/welcome.htm

IMPORTANT TRAVEL NOTICE

All travelers, including U.S. citizens, to and from Bermuda are required to have a valid PASSPORT or other accepted document that establishes the bearer's identity and nationality to enter or re-enter the United States. Please visit the U.S. State Department's website: www.travel.state.gov for more information. For downloadable passport application forms, passport fees, and other information, go to: www.usps.com/passport/welcome.htm

⊗ Check needed
 # 272
 Bermuda
 JD
 2/25/11

Thanks, Mary!



South Station

EOP-South Station, LLC
 c/o Cushman & Wakefield
 175 Federal Street, Suite 503, Boston, MA 02110

Invoice No. SS11-1002

INVOICE

Customer

Name Lou Hammond & Associates
 Address 39 E 51st Street
 City New York State NY ZIP 10022
 Attn: Jamie Derbyshire, 212 891 0214

Date 2/25/2011
 Order No. RMF1002
 Rep Dombak
 GL 111 01
 BU 415-250-00

Qty	Description	Unit Price	TOTAL
1	Site Fee: South Station Train Terminal, Boston Tuesday, March 1, 2011 5:00 am - 11:59 pm Site Fee: includes space and equipment rental 10' x 10' footprint under balcony at clock One (1) banquet table and linen Specified Use: Bermuda Tourism 1. Promotional literature distribution (day) 2. Steel Pan performance (before 3:30 pm only) - staff hours to be determined by Bermuda Tourism - all activity restricted within designated area - sound level of steel pan performances not to interfere with building function (management reserves the right to terminate performance for non-compliance)	\$3,000.00	\$3,000.00
PAYMENT IS DUE ON OR BEFORE LOAD-IN		SubTotal	\$3,000.00
		Shipping	
		Tax	
		TOTAL	\$3,000.00

PLEASE REMIT PAYMENT TO: EOP-SOUTH STATION LLC
 c/o Daniel Dombak, Cushman & Wakefield,
 175 Federal Street, Suite 507, Boston, MA 02110
 office: 617.897.1987 fax: 617.292.3330 Daniel.Dombak@cushwake.com

Thank You

EXPENSE REPORT (FORM J)

CLIENT CODE: 222 NAME: Jaime Derbyshire DATE: 2/28/11

• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
2/22 2/18	Taxi from BDOT to LH&A	\$6.00	E
2/22	Taxis to/from LH&A -> BDOT	\$15.40	E
2/24	Taxis to/from LH&A -> BDOT	\$16.20	E

MED # 2696		DRIVER 0307020		I ♥ NEW YORK		HACK # 00494724		I ♥ NEW YORK	
2/18/11 TR 1540	JOB 11053374	I ♥ NEW YORK		MED # 8L20		MED # SB0281		HACK # 05239339	
START END MILES	START 05:34PM	HACK # 05227744		TRIP # 5233		TRIP # 16434		MED # 8083	
2/18/11 15:06 0.6	END 05:38PM	MED # 8L20		DATE: 02/22/2011		DATE: 02/24/2011		TRIP # 21696	
Regular Fare	DIST 0.6 mi	TRIP # 5233		START TIME 16:11		START TIME 14:26		DATE: 02/24/2011	
RATE 1: \$ 4.50	STAND. CITY RATE	DATE: 02/22/2011		END TIME 16:17		END TIME 14:40		START TIME 15:50	
SURCH: \$ 0.00	RATE 1 0.6 mi	START TIME 16:11		RATE No. 1		STAND. CITY RATE		END TIME 15:54	
• NC STSrcht: \$ 0.50	FARE 4.50	END TIME 16:17		MILES R1 1.02		MILES R1 1.02		RATE No. 1	
TIP: \$ 1.00	EXTRAS 1.00	RATE No. 1		FARE1 \$ 8.10		FARE1 \$ 8.10		STAND. CITY RATE	
TOTAL: \$ 6.00	RATE 0.53	STAND. CITY RATE		ST. SUR 0.50		ST. SUR 0.50		MILES R1 0.59	
Card Type: MC	TIP 0.00	MILES R1 0.63		Tip/Other 1.00		Tip/Other 1.00		FARE1 \$ 4.10	
		FARE1 \$ 4.90		GR. TOT. 9.60		GR. TOT. 9.60		ST. SUR 0.50	
		SURCHARGE 1.00		Contact TLC Dial		Contact TLC Dial		TIP/Other 2.00	
		TOTAL \$ 5.90		3-1-1		3-1-1		GR. TOT. 6.50	
		Tip/Other 2.00		CARDNUMBER: 7789		CARDNUMBER: 7789			
		GR. TOT. 8.40		AUT. OR. : 035548		AUT. OR. : 035478			

Employee Signature Jaime Derbyshire
 Approval: [Signature]
 Date: 2/28

Total Expenses \$ 37.80
 (-) Less Advances \$
 (+) Due Employee \$ 37.80
 (-) Due LHA \$

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.



Jaime Derbyshire
 147 Bleecker Street
 Apt 2R
 New York, NY 10012

Room No. : 1606
 Arrival : 02-28-11
 Departure : 03-01-11
 Page No. : 1 of 1
 Folio No. : 2218716
 Conf. No. : 2565815
 Cashier No. : 701

INFORMATION INVOICE

Membership No. :
 A/R Number :
 Group Code :
 Company Name :

03-01-11

Date	Text	Charges	Credits
02-28-11	Room	179.00	
02-28-11	State Tax 5.7%	10.20	
02-28-11	City Tax 6%	10.74	
02-28-11	CCF Tax 2.75%	4.92	
Total		204.86	0.00
Balance			204.86

Join goldpoints plus today! Enroll in goldpoints plus at a participating hotel front desk or on line at goldpointsplus.com and start earning Gold Points today!

Thank You For Staying With Us

IMPORTANT
 You may receive a survey from Radisson Hotels shortly. Your "Complete Satisfaction" is our goal. If for any reason you cannot mark us as "10" in every category, please contact me personally before completing the survey.
 Radisson Hotel Boston
 Crystal Sullivan
 Guest Services
 1-617-457-2699

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Radisson Hotel Boston
 200 Stuart Street
 Boston, MA 02116
 Telephone: (617) 482-1800 Fax: (617) 451-2750
 Email: rhi_bost@radisson.com

At

640 Atlantic Ave
Boston MA 02110

Office Catering Specialists 800-765-4227

QUESTIONS - CONCERNS?
Call us at 1 800 TALK ABP
Visit us at our website:
<http://WWW.AUBONPAIN.COM>

Ticket #129088

1-03-01

12:15 P

000511 2 73 129088

MEDTRN SAL 6.50

Whey Multigrain

6.50

.50

Balance Due

7.50

CLARKES RESTAURANT

WHERE THERE'S ALWAYS
ANOTHER TRAIN

ERIN G 0023 Ck#1 Gs 03/02/11 19:28

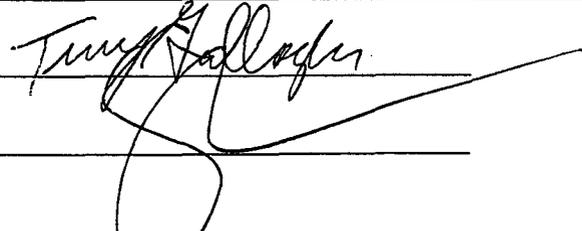
=====Order# 000014=====1866

2 BUD LIGHT	5.50
BLT SUB SANDWICH	3.99
CONDUCTOR TURKEY CLUB	9.99
2 BUD LIGHT	5.50
Subtotal	29.98
Tax	1.33
TOTAL	31.31

Balance Due 31.31

EXPENSE REPORT (FORM J)

CLIENT CODE: 222	NAME: Terry Gallagher	DATE: 2/11/11	
• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
2/7/11	Airport meal - travel to Bermuda for PGA events	9.93	
2/7/11	Taxi - Airport to Fairmont Hamilton Princess	22.00	
2/8/11	Taxi - Fairmont Hamilton Princess - Port Royal	35.00	
2/8/11	Taxi - Port Royal - Fairmont Hamilton Princess	32.00	
2/8/11	Taxi - Fairmont Hamilton Princess - Port Royal	36.00	
2/8/11	Taxi - Port Royal - Fairmont Hamilton Princess	30.00	
2/9/11	Newark Airport Parking - 2/7 - 2/9/11 - Bermuda PGA trip	81.00	
2/9/11	Tips, Water - Fairmont Hamilton/Fairmont Southampton	6.00	
2/9/11	Accommodations/Meals, Fairmont Hamilton Princess, PGA trip	791.70	
2/9/11	Taxi - Fairmont Southampton - Airport	40.00	
• NON-CLIENT-RELATED BUSINESS (Description)			

Employee Signature 

Approval: _____

Date: _____

Total Expenses	\$1083.63
(-) Less Advances	\$ _____
(+) Due Employee	\$1083.63
(-) Due LHA	\$ _____

Work Codes: A: Entertainment *(Indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

B.T.A
TAXI 1692
Date 08/02/11
13:45 TO 20:11
TRIP # 13053
DIST 9.39 mi
Rate 1 \$ 28.45
TOTAL \$ 28.45

THANK YOU ^{\$2}
(441)296-2121 ^{with TIP}

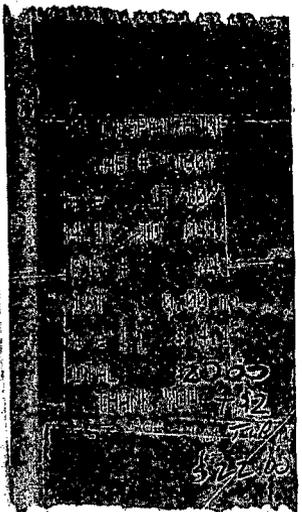
FHP Port Royal
ENJOY BERMUDA

CAB # T1505
DATE: 02/08/2011
START TIME 12:40
END TIME 13:10
TRIP # 5948
RATE No. 1
MILES 9.85
FARE \$ 30.70

FOR COMPLAINTS ^{\$35}
call 292-1271 ^{with TIP}
ext.115

B.T.A
TAXI 1692
Date 08/02/11
13:48 TO 14:13
TRIP # 13049
DIST 9.42 mi
Rate 1 \$ 26.65
TOTAL \$ 26.65

THANK YOU ^{\$2}
(441)296-2121 ^{with TIP}



ENJOY BERMUDA

CAB # T1809
DATE: 02/09/2011
START TIME 13:12
END TIME 13:42
TRIP # 8545
RATE No. 1
MILES 12.67
FARE \$ 35.20

FOR COMPLAINTS
call 292-1271
ext.115 ^{\$40 TIP}

DATE: _____
FROM: HAMILTON P
TO: PORT ROYAL
FARE: \$36.00

THANK YOU FOR YOUR BUSINESS
PLEASE CALL AGAIN!



Newark Liberty International
Airport

GREENLEAF'S & BANANAS
NEWARK INTERNATIONAL AIRPORT

Med Feb 9 2011 18:14

02/07/2011 09:42:41 Ln 813
02/09/2011 18:13:17 Ln 802
NJ:WES79G
1 - Public Parker
Ticket
081300032372

Yard Fee.....\$81.00
Total Fee.....\$81.00

CC Payment Amount: \$81.00
Card Type: VISA
Auth: XXXXXXXXXXXX3722
Merchant: 020630
Terminal: 20110209181400SL0802

TAXES INCLUDED

02/07/2011 406001
#1741 11:40AM SERV.01 0001

WATER T1 \$1.79
CHKN MARG PANINI T1 \$7.49
MDSE ST \$9.28
TAXI \$0.65

***TOTAL \$9.93
CASH \$20.00
CHANGE \$10.07

THE *Fairmont*
HAMILTON PRINCESS

P.O. Box HM 837
Hamilton, Bermuda HM CX
T (441) 295-3000 F (441) 295-1914

Bermuda Department of Tourism
Mr Terence Gallagher

BM

Room : 0440
Folio # :
Cashier # : 544
Page # : 1 of 1

Arrival : 02-07-11
Departure : 02-09-11

Date	Description	Additional Information	Charges	Credits
02-07-11	In Room - Dinner	CHECK# 0033177	38.10	
02-07-11	In Room - Dinner	CHECK# 0033201	13.55	
02-07-11	Room Gratuities	Line# 0440 :	12.95	
02-07-11	Room Charge		299.00	
02-07-11	Hotel Occ. Tax/Tourism Fund		28.41	
02-07-11	Resort Levy		9.00	
02-07-11	Hotel Occ. Tax/Tourism Fund		0.86	
02-08-11	Long Distance	12:22 Line# 7440 : Dialed# 12123088880 [00:02:00]	8.51	
02-08-11	In Room - Dinner	CHECK# 0033251	31.10	
02-08-11	Room Gratuities	Line# 0440 :	12.95	
02-08-11	Room Charge		299.00	
02-08-11	Hotel Occ. Tax/Tourism Fund		28.41	
02-08-11	Resort Levy		9.00	
02-08-11	Hotel Occ. Tax/Tourism Fund		0.86	
Total			791.70	0.00
Balance Due			791.70	

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact Jon Crellin, General Manager, at Jon.Crellin@Fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month, (18.55% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

I have requested delivery of The New York Times. If refused, a credit will be applied to my account of \$.25 (Mon-Sat) and \$1.25 (Sun)

Thank you for choosing to stay with Fairmont Hotels & Resorts



Picked up: Jan 14, 2011

Cust. Ref.: 222

Ref.#2:

Payer: Shipper

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.
- Undeliverable Package.

Automation INET
Tracking ID 796659590212
Service Type FedEx Intl Priority
Package Type FedEx Envelope
Orig./Dest. JRB/MBJ
Zone 1
Packages 1
Rated Weight 0.5 lbs
Delivered Jan 21, 2011 13:31
FedEx Use P5399/US0010/14
Customs
Entry Date Jan 15, 2011

Sender
LOU HAMMOND
LOU HAMMOND & ASSOCIATES, INC.
39 EAST 51 STREET
NEW YORK NY 10022 US

Recipient
DENISE MASON
LOT 312 ALEXANDER TERRACE
CORAL GARDENS,
MONTEGO BAY(WHITE SUN BEACH P.O.)
ST.JAMES JM

Transportation Charge	45.50
Discount	-8.19
Fuel Surcharge	3.36
Total Transportation Charges	USD \$40.67

222 Reference Subtotal USD \$40.67



BurrellesLuce
Work intelligently.

75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

INVOICE

TERMS: NET 30 DAYS

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ►
ACCOUNT NO. ► 8266 AQ
DATE ► 02/28/11
INVOICE NO. ► 11011752

INVOICE TOTAL ► \$620.87
TOTAL DUE ► \$620.87

For the period 02/01/11 through 02/28/11
Previous Balance
Basic Rate Charge

0.00
260.00

Clip Transactions: 207 Clippings Delivered
5 Scanned Clips Credited @ \$1.42 each
27 Internet Clips Charged @ \$1.42 each
40 eClips Charged @ \$1.42 each
140 Scanned Clips Charged @ \$1.42 each
Copyright Royalty Fees
Copyright Royalty Fees Credited
Sales Tax

7.10CR
38.34
56.80
198.80
26.10
0.60CR
48.53

OK TG
acc# 222
3/2/11

INVOICE TOTAL ► 620.87

TOTAL AMOUNT DUE ► 620.87

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

	0-30 DAYS	31-60 DAYS	61-90 DAYS	91-120 DAYS
\$620.87	\$.00	\$.00	\$.00	\$.00



BurrellesLuce
Work intelligently.
75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ►
ACCOUNT NO. ► 8266 AQ
DATE ► 02/28/11
INVOICE NO. ► 11011752

BurrellesLuce Media Analysis
A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

INVOICE

TERMS: NET 30 DAYS

Lou Hammond
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ►
ACCOUNT NO. ► 8266 KB
DATE ► 02/28/11
INVOICE NO. ► 11011759

INVOICE TOTAL ► \$299.41
TOTAL DUE ► \$299.41

Previous Balance
Media Measurement report
for Jan 2011

0.00

Services Rendered
Sales Tax

275.00
24.41

PAID
ACC# 222
3/2/11

INVOICE TOTAL ► 299.41

TOTAL AMOUNT DUE ► 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL
AMOUNTS OVER 30 DAYS OUTSTANDING

	UP TO 30 DAYS	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00



BurrellesLuce Media Analysis
A BurrellesLuce Company

75 E. Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ►
ACCOUNT NO. ► 8266 KB
DATE ► 02/28/11

INVOICE NO. ► 11011759



Ms. Jaime Derbyshire
 147 Bleecker St Apt 2R
 New York, NY 10012-1485
 US

Room No. : 1602
 Arrival : 03-03-11
 Departure : 03-04-11
 Page No. : 1 of 1
 Folio No. : 2223697
 Conf. No. : 2571823
 Cashier No. : 101

INFORMATION INVOICE

Membership No. :
 A/R Number :
 Group Code :
 Company Name :

03-04-11

Date	Text	Charges	Credits
03-03-11	Room	172.00	
03-03-11	State Tax 5.7%	9.80	
03-03-11	City Tax 6%	10.32	
03-03-11	CCF Tax 2.75%	4.73	
03-04-11	VISA XXXXXXXXXXXX1819 XX/XX		196.85
Total		196.85	196.85
Balance			0.00

Join goldpoints plus today! Enroll in goldpoints plus at a participating hotel front desk or on line at goldpointsplus.com and start earning Gold Points today!

Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Radisson Hotel Boston
 200 Stuart Street
 Boston, MA 02116
 Telephone: (617) 482-1800 Fax: (617) 451-2750
 Email: rhi_bost@radisson.com

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: ~~3/4/11~~ 3/4/11

VENDOR: Top of the Hub

CLIENT & CODE Bermuda #222

APPROX. AMOUNT: \$8,975.83

DESCRIPTION: Dinner in Boston for sales blitz.

NAME: Jaime Derbyshire

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

nc

Top Of The Hub
800 Boylston Street
Boston, MA 02199
(617) 536-1775

Emp: Catering AMEX
03-04-11 10:52a Tbl# 903
Keyed 68045

SALE

Card Number: *****3025
Exp Date: **/**
Apprvl Code: 148412

AMOUNT : 8975.83

TIP : _____

TOTAL : _____

X _____
Cardmember agrees to pay total in
accordance with agreement governing
use of such card.

**** GUEST COPY ****

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE:

2/25/11

VENDOR:

Amtrak

CLIENT & CODE

Bermuda #222

APPROX. AMOUNT:

\$332.00

DESCRIPTION:

Tickets to Boston for Jaime & Matt -
Sevilla marketing

NAME:

Jaime D.

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

RG

Jaime Derbyshire

From: tickets@amtrak.com
Sent: Friday, February 25, 2011 6:09 PM
To: Jaime Derbyshire
Subject: Amtrak: Reservation Confirmation - THIS IS NOT A TICKET

Thank you for choosing Amtrak. Save or print this page for your records.

Reservation Number: 0527C0

THIS IS NOT A TICKET.

This confirmation notice is not a ticket. You must obtain a ticket before boarding.

TICKETING INFORMATION

THIS IS NOT A TICKET. You must obtain your ticket(s) before boarding. You can pick up your tickets at any Amtrak Quik-Trak self-service ticketing kiosk, or at any Amtrak ticket window. Please check station operating hours before you go, as Amtrak ticket window hours and/or Quik-Trak kiosk hours vary from station to station.

SCAN AT QUIK- TRAK		
	To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.	

IMPORTANT POLICIES

For important identification requirements, please visit <http://www.amtrak.com/IDrequirements.html>.

For important baggage policy information, please visit <http://www.amtrak.com/BaggagePolicy.html>.

All Amtrak trains except the Auto Train are non-smoking.

PASSENGER INFORMATION

Passenger 1: Jaime Derbyshire (Adult)
Passenger 2: Matthew Monagan (Adult)

ITINERARY

=====

New York - Penn Station, NY (NYP) to Boston - South Station, MA (BOS)
28-FEB-11; 6:00 pm - 28-FEB-11; 9:41 pm

=====

Service: 2170 Acela Express
Duration: 3 hr, 41 min

<Departs>
New York - Penn Station, NY (NYP)
28-FEB-11; 6:00 pm

<Arrives>
Boston - South Station, MA (BOS)
28-FEB-11; 9:41 pm

<Seat(s)/Room(s)>
2 Business Class Seats

Amenities: Snack car

=====

Boston - South Station, MA (BOS) to New York - Penn Station, NY (NYP)
01-MAR-11; 6:48 pm - 01-MAR-11; 10:45 pm

=====

Service: 179 Northeast Regional
Duration: 3 hr, 57 min

<Departs>
Boston - South Station, MA (BOS)
01-MAR-11; 6:48 pm

<Arrives>
New York - Penn Station, NY (NYP)
01-MAR-11; 10:45 pm

<Seat(s)/Room(s)>
2 Reserved Coach Seats

Amenities: Snack car

=====

FARE INFORMATION

Rail Fare	\$332.00
Accommodations Price	\$0.00
Ticket Delivery Fee	\$0.00

Total	\$332.00

BILLING INFORMATION

Billed to:
Stephen Hammond
39 E 51st Street
New York, NY 10022
United States

Amount Previously Paid
No Charge

Credit Card: American Express *****3025

ADDITIONAL INFORMATION

* We recommend that you arrive at the station at least 30 minutes prior to your scheduled departure. Allow additional time if you need help with baggage or tickets.

* If you are traveling on the Auto Train you must check in by 3:00 pm. Motorcycles, oversized vehicles and trailers must arrive no later than 2:00 pm. No exceptions can be made.

* To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modification. If you are unable to modify or cancel your reservation online, call 1-800-USA-RAIL (1-800-872-7245). Cancellation and/or refund fees may apply.

* Need a hotel or car? Amtrak offers great deals for your destination. For the best hotel, car and activity deals, visit <http://trip.amtrak.com> to book now.

* THIS IS NOT A TICKET

HAVE A GREAT TRIP!

Questions? Contact us online at <http://www.amtrak.com/contactus.html> or call 1-800-USA-RAIL (1-800-872-7245).

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.02.11

VENDOR: AirTran ~~AirTran~~ AM TRAK

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$131.00

DESCRIPTION: Ticket for the New York to Boston for the Bermuda event in March.
for Jaime Derbyshire

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

ne

Mary Messias

From: Kristina Paiz
Sent: Thursday, March 03, 2011 9:27 AM
To: Mary Messias
Subject: Amtrak expense
Attachments: CC form - Amtrak 2.doc

Hello Mary,

This is the first of two Amtrak expense reports from yesterday.

One more to follow!

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



Become a fan >



Follow us >

From: tickets@amtrak.com [mailto:tickets@amtrak.com]
Sent: Wednesday, March 02, 2011 2:35 PM
To: Kristina Paiz
Subject: Amtrak: Reservation Confirmation - THIS IS NOT A TICKET

Thank you for choosing Amtrak. Save or print this page for your records.

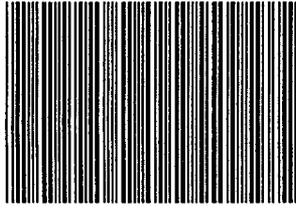
Reservation Number: 0BF0D0

THIS IS NOT A TICKET.

This confirmation notice is not a ticket. You must obtain a ticket before boarding.

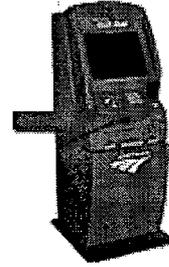
TICKETING INFORMATION

THIS IS NOT A TICKET. You must obtain your ticket(s) before boarding. You can pick up your tickets at any Amtrak Quik-Trak self-service ticketing kiosk, or at any Amtrak ticket window. Please check station operating hours before you go, as Amtrak ticket window hours and/or Quik-Trak kiosk hours vary from station to station.



SCAN AT QUIK-TRAK

To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.



IMPORTANT POLICIES

For important identification requirements, please visit <http://www.amtrak.com/IDrequirements.html>.

For important baggage policy information, please visit <http://www.amtrak.com/BaggagePolicy.html>.

All Amtrak trains except the Auto Train are non-smoking.

PASSENGER INFORMATION

Passenger 1: Jaime Derbyshire (Adult)

ITINERARY

New York - Penn Station, NY (NYP) to Boston - Back Bay, MA (BBY)
03-MAR-11; 1:00 pm - 03-MAR-11; 4:32 pm

Service: 2160 Acela Express
Duration: 3 hr, 32 min

<Departs>
New York - Penn Station, NY (NYP)
03-MAR-11; 1:00 pm

<Arrives>
Boston - Back Bay, MA (BBY)
03-MAR-11; 4:32 pm

<Seat(s)/Room(s)>
1 Business Class Seat

Amenities: Snack car

FARE INFORMATION

Rail Fare \$131.00

Accommodations Price	\$0.00
Ticket Delivery Fee	\$0.00

Total	\$131.00

BILLING INFORMATION

Billed to:
Lou R Hammond
39 E 51st Street
New York, NY 10022
United States

Amount Previously Paid
No Charge

Credit Card: American Express *****2008

ADDITIONAL INFORMATION

- * We recommend that you arrive at the station at least 30 minutes prior to your scheduled departure. Allow additional time if you need help with baggage or tickets.
- * If you are traveling on the Auto Train you must check in by 3:00 pm. Motorcycles, oversized vehicles and trailers must arrive no later than 2:00 pm. No exceptions can be made.
- * To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modification. If you are unable to modify or cancel your reservation online, call 1-800-USA-RAIL (1-800-872-7245). Cancellation and/or refund fees may apply.
- * Need a hotel or car? Amtrak offers great deals for your destination. For the best hotel, car and activity deals, visit <http://trip.amtrak.com> to book now.
- * THIS IS NOT A TICKET

HAVE A GREAT TRIP!

Questions? Contact us online at <http://www.amtrak.com/contactus.html> or call 1-800-USA-RAIL (1-800-872-7245).

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/9/11

VENDOR: Amtrak

CLIENT & CODE 222-Bermuda

APPROX. AMOUNT: \$317.50

DESCRIPTION: Train tickets - NY - Baltimore roundtrip for Jaime Derbyshire and terry Gallagher - Bermuda sales blitz

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



Terry Gallagher

From: tickets@amtrak.com
Sent: Wednesday, March 09, 2011 10:14 PM
To: Terry Gallagher
Subject: Amtrak: Reservation Confirmation - THIS IS NOT A TICKET

Thank you for choosing Amtrak. Save or print this page for your records.

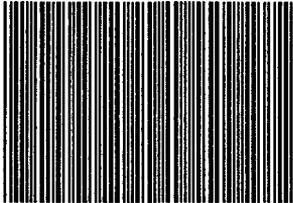
Reservation Number: 011356

THIS IS NOT A TICKET.

This confirmation notice is not a ticket. You must obtain a ticket before boarding.

TICKETING INFORMATION

THIS IS NOT A TICKET. You must obtain your ticket(s) before boarding. You can pick up your tickets at any Amtrak Quik-Trak self-service ticketing kiosk, or at any Amtrak ticket window. Please check station operating hours before you go, as Amtrak ticket window hours and/or Quik-Trak kiosk hours vary from station to station.

	SCAN AT QUIK-TRAK	
To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.		

IMPORTANT POLICIES

For important identification requirements, please visit <http://www.amtrak.com/IDrequirements.html>.

For important baggage policy information, please visit <http://www.amtrak.com/BaggagePolicy.html>.

All Amtrak trains except the Auto Train are non-smoking.

PASSENGER INFORMATION

Passenger 1: Terence Gallagher (AAA Adult)
Passenger 2: Jaime Derbyshire (Adult)

ITINERARY

=====

New York - Penn Station, NY (NYP) to Baltimore - Penn Station, MD (BAL)
16-MAR-11; 4:05 pm - 16-MAR-11; 6:38 pm

=====

Service: 127 Northeast Regional
Duration: 2 hr, 33 min

<Departs>
New York - Penn Station, NY (NYP)
16-MAR-11; 4:05 pm

<Arrives>
Baltimore - Penn Station, MD (BAL)
16-MAR-11; 6:38 pm

<Seat(s)/Room(s)>
2 Reserved Coach Seats

Amenities: Snack car

=====

Baltimore - Penn Station, MD (BAL) to New York - Penn Station, NY (NYP)
18-MAR-11; 7:13 am - 18-MAR-11; 9:59 am

=====

Service: 130 Northeast Regional
Duration: 2 hr, 46 min

<Departs>
Baltimore - Penn Station, MD (BAL)
18-MAR-11; 7:13 am

<Arrives>
New York - Penn Station, NY (NYP)
18-MAR-11; 9:59 am

<Seat(s)/Room(s)>
2 Reserved Coach Seats

Amenities: Snack car

=====

FARE INFORMATION

Rail Fare	\$317.30
Accommodations Price	\$0.00
Ticket Delivery Fee	\$0.00

Total	\$317.30

BILLING INFORMATION

Billed to:
Lou Hammond
39 E. 51st
New York, NY 10022
United States

Amount Previously Paid
No Charge

Credit Card: American Express *****2008

ADDITIONAL INFORMATION

- * We recommend that you arrive at the station at least 30 minutes prior to your scheduled departure. Allow additional time if you need help with baggage or tickets.
- * If you are traveling on the Auto Train you must check in by 3:00 pm. Motorcycles, oversized vehicles and trailers must arrive no later than 2:00 pm. No exceptions can be made.
- * To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modification. If you are unable to modify or cancel your reservation online, call 1-800-USA-RAIL (1-800-872-7245). Cancellation and/or refund fees may apply.
- * Need a hotel or car? Amtrak offers great deals for your destination. For the best hotel, car and activity deals, visit <http://trip.amtrak.com> to book now.
- * THIS IS NOT A TICKET

HAVE A GREAT TRIP!

Questions? Contact us online at <http://www.amtrak.com/contactus.html> or call 1-800-USA-RAIL (1-800-872-7245).

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.02.11

VENDOR: AmTrak

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$132.00

DESCRIPTION: Ticket from Baltimore to NYC for the Bermuda event in March.
for Jeanne Derby Jaine

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

NC

Mary Messias

From: Kristina Paiz
Sent: Thursday, March 03, 2011 9:27 AM
To: Mary Messias
Subject: Amtrak expense report continued
Attachments: CC form - Amtrak 1.doc

Mary-

Here is the second Amtrak ticket!

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: tickets@amtrak.com [mailto:tickets@amtrak.com]
Sent: Wednesday, March 02, 2011 2:40 PM
To: Kristina Paiz
Subject: Amtrak: Reservation Confirmation - THIS IS NOT A TICKET

Thank you for choosing Amtrak. Save or print this page for your records.

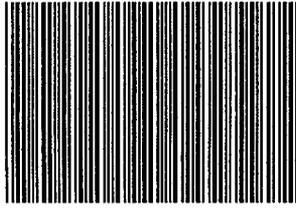
Reservation Number: 0BF2FD

THIS IS NOT A TICKET.

This confirmation notice is not a ticket. You must obtain a ticket before boarding.

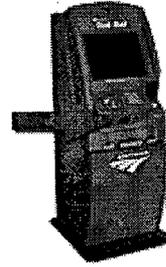
TICKETING INFORMATION

THIS IS NOT A TICKET. You must obtain your ticket(s) before boarding. You can pick up your tickets at any Amtrak Quik-Trak self-service ticketing kiosk, or at any Amtrak ticket window. Please check station operating hours before you go, as Amtrak ticket window hours and/or Quik-Trak kiosk hours vary from station to station.



SCAN AT QUIK-TRAK

To pick up tickets at a Quik-Trak ticketing kiosk, print this confirmation page. At the station, scan the barcode under the Quik-Trak scanner and then touch the 'Print Tickets' button. No credit card is needed.



IMPORTANT POLICIES

For important identification requirements, please visit <http://www.amtrak.com/IDrequirements.html>.

For important baggage policy information, please visit <http://www.amtrak.com/BaggagePolicy.html>.

All Amtrak trains except the Auto Train are non-smoking.

PASSENGER INFORMATION

Passenger 1: Jaine Derbyshire (Adult)

ITINERARY

=====
Baltimore - Penn Station, MD (BAL) to New York - Penn Station, NY (NYP)
04-MAR-11; 5:49 pm - 04-MAR-11; 8:38 pm
=====

Service: 136 Northeast Regional
Duration: 2 hr, 49 min

<Departs>
Baltimore - Penn Station, MD (BAL)
04-MAR-11; 5:49 pm

<Arrives>
New York - Penn Station, NY (NYP)
04-MAR-11; 8:38 pm

<Seat(s)/Room(s)>
1 Reserved Coach Seat

Amenities: Snack car

=====
FARE INFORMATION

Rail Fare \$132.00

Accommodations Price \$0.00
Ticket Delivery Fee \$0.00

Total \$132.00

BILLING INFORMATION

Billed to:
Lou R Hammond
39 E 51st Street
New York, NY 10022
United States

Amount Previously Paid
No Charge

Credit Card: American Express *****2008

ADDITIONAL INFORMATION

- * We recommend that you arrive at the station at least 30 minutes prior to your scheduled departure. Allow additional time if you need help with baggage or tickets.
- * If you are traveling on the Auto Train you must check in by 3:00 pm. Motorcycles, oversized vehicles and trailers must arrive no later than 2:00 pm. No exceptions can be made.
- * To modify or cancel your reservation online you will be asked to supply the reservation number and e-mail address or phone number you used to book the trip. Not all reservations are eligible for online modification. If you are unable to modify or cancel your reservation online, call 1-800-USA-RAIL (1-800-872-7245). Cancellation and/or refund fees may apply.
- * Need a hotel or car? Amtrak offers great deals for your destination. For the best hotel, car and activity deals, visit <http://trip.amtrak.com> to book now.
- * THIS IS NOT A TICKET

HAVE A GREAT TRIP!

Questions? Contact us online at <http://www.amtrak.com/contactus.html> or call 1-800-USA-RAIL (1-800-872-7245).

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.07.11

VENDOR: US Airways

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$581,80

DESCRIPTION: Round-trip ticket for Jaime Derbyshire from NYC-Atlanta for the Bermuda client.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

nc

Mary Messias

From: Kristina Paiz
Sent: Monday, March 07, 2011 1:40 PM
To: Mary Messias
Cc: Jaime Derbyshire
Subject: Expense report
Attachments: CC form - US Airways.doc

Hello Mary-

Please find the attached and below for the US Airways flight booked today.

Thanks,

Krissy

US AIRWAYS Your reservation

[Book travel](#) [Travel tools](#) [Dividend Miles](#) [Specials](#) [US Airways Vacations](#)

Confirmation code: EDB3YT
Date issued: Monday, March 07, 2011

 • [New baggage policy](#)


Scan at any US Airways kiosk to check in.

Passengers

Passenger name	Frequent flyer # (Airline)	Ticket number	Special needs
Jaime Alicia Derbyshire		03724224362552	





Trip details  [Download to Outlook](#)  [Check in online](#)

Depart: New York, NY (Laguardia) (LGA)  Atlanta, GA (ATL) **Date:** Tuesday, March 08, 2011
Status: Active

Flight #/Carrier	Depart	Arrive	Travel time	Meal	Aircraft	Cabin	Seats
------------------	--------	--------	-------------	------	----------	-------	-------

1229  06:30 AM LGA 08:34 AM CLT 2h 4m Unknown A321 Coach 20B

Stop: Change plane in Charlotte, NC (CLT)

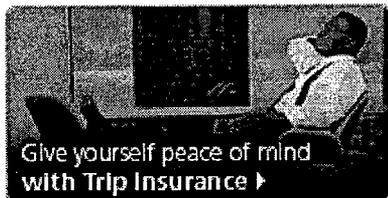
29  09:20 AM CLT 10:35 AM ATL 1h 15m None A320 Coach

Return: Atlanta, GA (ATL)  New York, NY (Laguardia) (LGA) Date: Tuesday, March 08, 2011
Status: Active

Flight #	Carrier	Depart	Arrive	Travel time	Meal	Aircraft	Cabin	Seats
1062		05:57 PM ATL	07:17 PM CLT	1h 20m	None	A319	Coach	20B
Stop: Change plane in Charlotte, NC (CLT)								
1124		08:05 PM CLT	09:55 PM LGA	1h 50m	Unknown	A321	Coach	28B

 US Airways


US Airways
Flight operated by US Airways
Wi-Fi on board (\$)
Provided by Gogo™ Inflight Internet



Total travel cost (1 passengers)

1 Adult \$504.18 USD
Taxes + fees \$77.62 USD

Fare total \$581.80 USD Non-refundable

Total \$581.80 USD

Helpful links

- [Check in online](#)
- [Manage your reservation](#)
- [Join Dividend Miles](#)
- [Airport information](#)
- [Baggage policies](#)
- [TSA regulations](#)
- [Seated in an exit row? Read about checking in.](#)

↳ Charged to Lou R Hammond
*****2008 (American Express)

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.09.11

VENDOR: CheapAir.com

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$548.70

DESCRIPTION: Round-trip ticket for Jaime Derbyshire and Matt Monagan from NYC-Atlanta for the Bermuda client.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

nc

To view in browser navigate to <http://www.showmytrip.com/itin.exe/?reloc=1115235002&name=DERBYSHIRE>



E-Ticket Confirmation

For further assistance please call (800) 243-2724 or e-mail Support@CheapAir.com.

TRIP SUMMARY

Booking Date:	09 March 11
Booking Number:	1115235002
Trip:	Atlanta
Airline Confirmation #s:	I6I7SF (AirTran) PFTEGN (American)

PASSENGER NAME(S)

DERBYSHIRE/JAIME ALICIA
MONAGAN/MATTHEW GRAHAM

ITINERARY

Tuesday, 22 March 11	AirTran Flight #357
a Depart: New York/Laguardia , NY (LGA)	7:59pm
Arrive: Atlanta, GA (ATL)	10:20pm
Economy Class	Boeing 717
Departs Terminal B	Arrives Terminal N
Flight Time: 2:21	
<i>Seat assignments to be given at check-in.</i>	
Friday, 25 March 11	American Flight #4652
AA Depart: Atlanta, GA (ATL)	6:30am
Arrive: New York/Laguardia , NY (LGA)	8:45am
Economy Class	Canadair RJ 700
Departs Terminal N	Arrives Terminal B
Seat(s): 07C 07D	Flight Time: 2:15
<i>Flight operated by American Eagle</i>	

AIR PRICING

Passenger	Ticket #(s)	Price	Fee	Total
Jaime Alicia Derbyshire	0017982775906	\$264.40	\$9.95	\$274.35
Matthew Graham Monagan	0017982775907	\$264.40	\$9.95	\$274.35
TOTAL				\$548.70

Note: All prices are in U.S. dollars.

IMPORTANT NOTES

- Please review this itinerary carefully and, if you find any discrepancies, contact us within 24 hours.

CHECK REQUEST (FORM L)

DATE: March 1~~4~~⁵ 2011

FROM: Lou Hammond & Associates

Check made payable to: ACP PeachTree Center LLC

Amount: 2,000.00

Charge: Lou Hammond & Associates

For: Bermuda Guerilla Marketing Event Space

-- CHECK REQUESTS MUST BE SUBMITTED 24 HOURS IN ADVANCE --

FOR AMOUNTS OF \$2,000.00 OR MORE, SIGNATURE OF PRESIDENT IF REQUIRED.



Stephen Hammond

nc

March 9, 2011

Mr. Matthew Monagan

Lou Hammond & Associates

39 E. 51st Street

New York, NY 10022

Invoice #30911

Bermuda Day at Peachtree Center.....\$2,000.00

Please make check payable to ACP PEACHTREE CENTER LLC and mail to:

Eola Capital LLC

Attn. Dawn Polack

225 Peachtree Street Suite 200

Atlanta, GA 30303

**General Release and
Indemnity Agreement**

Name of Property: Peachtree Center
Owned by: ACP Peachtree Center, LLC
Promotion: Bermuda Day 2011
Dates: March 23, 2011

I have requested permission to enter Peachtree Center for the purpose of participating in the event or activity listed above. In consideration of being permitted to enter Peachtree Center for this purpose, I have executed this General Release for the benefit of ACP Peachtree Center, LLC, the entity owning Peachtree Center ("Owner"), Eola Capital, LLC, the Owner's managing agent ("Agent"), and all of the various merchants within Peachtree Center ("Merchants").

By signing below, I release, to the fullest extent permitted by law, Owner, Agent, and Merchants, and their respective agents, officers, contractors, and employees (collectively, "Released Parties") from all claims and causes of action of every nature which I (or anyone making such claim through me) might have at any time against the Released Parties by reason of any damage, loss, or injury to my person or property resulting from my presence at Peachtree Center. I voluntarily assume all risk of damage, loss, or injury to my person and property, it being understood that I will be considered to be conducting personal business at Peachtree Center from the time that I enter until the conclusion of my business regardless of any other activities that I perform at Peachtree Center. I acknowledge that I shall never be considered an invitee of the Released Parties during such period.

I agree, to the fullest extent permitted by law, to indemnify, defend, and hold harmless the Released Parties from and against any and all claims, demands, damages, liabilities, causes of action, loss, cost and expense, including without limitation attorneys' fees, arising out of my presence at Peachtree Center, including without limitation any claims of third parties for damage, loss, or injury to person or property or any other negligent or wrongful acts or omissions, but excluding the proven gross negligence or willful misconduct of any of the Released Parties.

Dated this 15 day of March, 2011

Name (Please Print): Matthew Monagan
Company: Lou Hammond and Associates
Signature: [Handwritten Signature]
Address: 39 E 41st
City: New York State: NY Zip: 10017

CHECK REQUEST (FORM L)

DATE: 3.14.11

FROM: Lou Hammond & Associates

Check made payable to: National Railroad Passenger Corporation

Amount: \$500.00

Charge: Lou Hammond & Associates

For: Baltimore Penn Station Bermuda Event

-- CHECK REQUESTS MUST BE SUBMITTED 24 HOURS IN ADVANCE --

FOR AMOUNTS OF \$2,000.00 OR MORE, SIGNATURE OF PRESIDENT IF REQUIRED.

Stephen Hammond

WC



INVOICE

National Railroad Passenger Corporation
 Amtrak
 30th Street Station
 5th floor, South Tower Real Estate Development Department
 Philadelphia, PA 19104
 Attention: Linda Frankel

Lou Hammond & Associates
 39 East 51st Street
 New York, New York 10022
 Attention: Jaime Derbyshire

Account Number	Due Date
161154073034	16-Mar-11
Billing Date	Amount Enclosed
3/14/2011	

DETACH HERE AND RETURN TOP PORTION OF INVOICE WITH YOUR PAYMENT TO INSURE PROPER CREDIT IS MADE

Date	Reference Number	Transaction Description	Amount
3/14/2011		Property rental for promotional event staging on 3/17/11 in Baltimore Penn Station as per the License Agreement.	\$ 500.00
		PO #0100057703 Job #161154-073034 Due Date: March 16, 2011 Questions regarding this invoice may be directed to: Linda Frankel Project Director Amtrak Real Estate Development 30th Street Station 5th floor Philadelphia, Pa 19104 215-349-1956	
Total			\$ 500.00

INVOICE NUMBER:

122210

CUSTOMER COPY

PLEASE RETAIN THIS PORTION FOR YOUR RECORDS

#222
 0207
 —

CHECK REQUEST (FORM L)

DATE: 3/14/11

FROM: Terry Gallagher

Check made payable to: MTA Metro-North

Amount: \$12,500

Charge: Bermuda -222

For: Grand Central Terminal Guerrilla Marketing Event

-- CHECK REQUESTS MUST BE SUBMITTED 24 HOURS IN ADVANCE --

FOR AMOUNTS OF \$2,000.00 OR MORE, SIGNATURE OF PRESIDENT IF REQUIRED.

Stephen Hammond

MC



**JONES LANG
LASALLE**

Jones Lang LaSalle Americas, Inc.
ATTN: Raef Ritter
Grand Central Terminal
25 Vanderbilt Avenue, Hall 2A
New York, NY 10017
(212) 340-2442 fax (212) 340-4895

Invoice No. 2383

INVOICE

Customer

Name The Impression Group South, Inc.
Address 400 South Pointe Drive, Suite 2310
City Miami Beach State FL ZIP 33139
Email jack@theimpressiongroupsouth.com

Date 3/10/2011
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
	Vanderbilt Hall East Side Total Fee Due: \$12,500 Amount Paid \$0 NAME OF EVENT: Bermuda Date of Event: March 30, 2011 MTA TAX EXEMPT ID #: 13-2552035 THIS INVOICE FEE DOES NOT INCLUDE ANY ADDITIONAL DIRECT COSTS. COSTS VARY DEPENDING ON FLOOR PLAN AND SPECIFIC NEEDS PLEASE NOTE: YOUR CERTIFIED CHECK MUST BE MADE PAYABLE TO "MTA METRO-NORTH" AND MUST BE TRACKABLE. PLEASE SEND VIA FED-EX, U.P.S. OR MESSENGER SERVICE ONLY TO THE ADDRESS LISTED ABOVE. ALL ADDRESSES MUST CLEARLY STATE: Raef Ritter	12500.00	12500.00

Payment Details

Payment is due no later than
March 11, 2011

Thank you.

SubTotal	\$12,500.00
Shipping & Handling	\$0.00
Taxes New York	\$0.00
TOTAL	\$12,500.00

EVENT CODE: BER11

CERTIFIED CHECK MUST BE MADE PAYABLE TO
"MTA METRO-NORTH"

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/14/11

VENDOR: JetBlue

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$499.40

DESCRIPTION: Air tickets - PGA Event Orlando with Minsiter Minors

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Detail Continued *Indicates posting date ◆ denotes Pay Over Time activity

Amount

01/21/11	JETBLUE AIRWAYS 9010JETBLUE	NY			\$499.40 ◆
	JETBLUE AIRWAYS				
	From:	To:	Carrier:	Class:	
	N.Y. NEWARK INTL A	ORLANDO INTERNATIO	B6	B	
		N.Y. NEWARK INTL A	B6	B	
		N/A	YY	00	
		N/A	YY	00	
	Ticket Number: 27921548366276		Date of Departure: 01/26		
	Passenger Name: GALLAGHER/TERENCE MR				
	Document Type: PASSENGER TICKET				
	SIGN & TRAVEL* / EXTENDED PAYMENT OPTION				

Terry Gallagher

From: JetBlue Reservations <reservations@jetblue.com>
Sent: Friday, January 21, 2011 8:10 AM
To: Terry Gallagher
Subject: Itinerary for your upcoming trip



Scan this barcode to
check in at any JetBlue
check in kiosk.



[Home](#) | [Flight Status](#) | [Change/Cancel](#) | [Seats](#) | [Baggage info](#)

You're all set!

Thanks for choosing JetBlue. Please review this booking confirmation carefully as it includes some important and helpful information about your trip. Although you don't need this document to check in, we recommend that you print it out for your reference.

Your confirmation number is KDCYDZ.



EVEN MORE LEGROOM. EVEN MORE EXTRAS.

If you booked an Even More Legroom seat, congratulations! You will enjoy early boarding and early access to overhead bin space.

If not, here's another opportunity. For a few bucks more, you can stretch out in one of our most spacious seats with up to four more inches of legroom. Plus, you'll get 200 bonus TrueBlue points for your purchase. Change your seat.

Your itinerary

Date	Departs/ Arrives	Route	Flight	Travelers	Frequent Flyer Information	Seats	Terminal
January 26	11:29 a.m. 2:18 p.m.	NEWARK, NJ to ORLANDO INTL, FL	jetBlue 523	Terence Gallagher	Not Provided**	24F	A
January 27	7:25 p.m. 10:00 p.m.	ORLANDO INTL, FL to NEWARK, NJ	jetBlue 524	Terence Gallagher	Not Provided**	24D	

** To provide your Frequent Flyer Information, call 1-800-JETBLUE and start earning points now.

Payment

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3.15.11

VENDOR: Baltimore Harborplace & The Gallery

CLIENT & CODE 222

APPROX. AMOUNT: 1,800

DESCRIPTION: Bermuda Guerilla Marketing Event Space

NAME: Matt Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

ML

GENERAL GROWTH PROPERTIES CREDIT CARD AUTHORIZATION
Harborplace & The Gallery

DATE: 3/15/11
 TO: Sandy Wilhide
 FAX #: 410-547-7317 PHONE #: 410-332-4191 x 7023
 TENANT DBA: _____
 TENANT LEGAL ENTITY: _____

Please complete the information below and return via fax to 410-547-7317 No cover sheet is required.

On behalf of Licensee Low Hammond, I authorize Harborplace & The Gallery to charge my credit card in the amount below for fees/charges due.

January _____	May _____	September _____	Deposit _____
February _____	June _____	October _____	Other _____
March <u>\$1,800</u>	July _____	November _____	
April _____	August _____	December _____	

For recurring payments, all payments will be processed between the 1st and the 10th day of the payment month.

CARDHOLDER BILLING INFORMATION:

Name: Low Hammond
 Company Name: LOW HAMMOND & ASSOC
 Address: 39 E. 51st
 City: New York State: NY ZIP: 10022
 Phone #: 212-308-8880 Cell #: _____
 Type of Card: Mastercard _____ Visa _____ Amex ✓
 Security CVV2 Code: 4541

NOTE: After entry into terminal, the CVV2 code should be redacted completely before this form is filed. For record-keeping purposes, no CVV2 codes should be visible in any way.

Credit Card #: [REDACTED] Expiration Date: [REDACTED]
 Cardholder Name (Print): LOW HAMMOND
 Cardholder Signature: [Signature]

If we are unable to obtain approval using the undersigned credit card, GGP will consider this account in immediate monetary default.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3.15.11

VENDOR: Baltimore National Aquarium

CLIENT & CODE 222

APPROX. AMOUNT: 3,200

DESCRIPTION: Bermuda Dinner - Space Rental

NAME: Matt Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____





NATIONAL AQUARIUM.

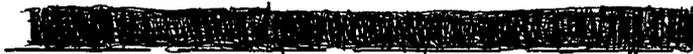
CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND FAX IT TO 410-576-3883.

Cardholder Name: Lo Hammond

Signature: 

Credit Card Type: VISA MASTERCARD DISCOVER AMEX

Credit Card Number: 

Expiration Date: 

Billing Zip Code: 10022

Card Identification Number:
3 digits located on the back of Visa, MasterCard, or Discover _____

4 digits located on the front of American Express 4541

Amount to Charge: \$ 3,200 (USD)

Booking Number (6 digit code on bottom of contract): 1057891

Event Date: 3/17/11

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3.15.11

VENDOR: National Aquarium in Baltimore

CLIENT & CODE 222

APPROX. AMOUNT: 15,063.87

DESCRIPTION: Bermuda Dinner at National Aquarium in Baltimore - Catering Costs

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

PAID

Proposal Number 43175
Account Executive Terri Young print
Initial Proposal Date 3/11/11 12:45 PM
Revision Date 3/11/11 1:58 PM



THE CLASSIC CATERING PEOPLE

CLIENT Ticole Swan
Bermuda Department of Tourism
EVENT March 17, 2011
Dinner Party
National Aquarium in Baltimore

ESTIMATED CHARGES AS OF Fri, Mar 11, 2011

FOOD	27 guests at \$63.00 each	\$1,701.00	
	38 guests at \$61.00 each	\$2,318.00	
	30 @ \$43.00 and 5 @ \$41.	\$1,495.00	\$5,514.00
TABLETOP & SERVICE EQUIPMENT	27 guests at each	\$0.00	
	38 guests at each	\$0.00	\$0.00
BEVERAGES	27 guests at \$31.00 each	\$837.00	
	38 guests at \$31.00 each	\$1,178.00	
	35 x \$31.	\$1,085.00	\$3,100.00
SERVICE PERSONNEL	Staff 77 hours at \$30.00 per hour	\$2,310.00	
	Chefs & Event Mgrs 13 hours at \$35.00 per hour	\$455.00	\$2,765.00
OTHER	linens	\$405.00	
	lighting	\$550.00	
	chairs and cocktail tables	\$1,327.20	
	Flowers	\$550.00	\$2,832.20
NON TAXABLE ITEMS			
	SUB TOTAL		\$14,211.20
	TAX		\$852.67
	EVENT TOTAL		\$15,063.87
	TOTAL DEPOSIT PAID		
	DATE FINAL BALANCE DUE	Fri, Mar 11, 11	\$15,063.87

SIGNATURE/DATE _____

SIGNATURE/DATE _____

Georgia Aquarium, Inc.
 225 Baker Street
 Atlanta, GA 30313 USA
 (404) 581-4126

EVENT INVOICE: GA8425
Event Date: Thursday, March 24, 2011
Event Name: Bermuda Tourism
Salesperson: Martin Collins
Event Manager: Katie Cooper

Date	Description	Charges	Payments	Balance
3/24/11	Butler Passed Hors D'oeuvres (6:00 p.m. - 7:00 p.m.) (100 at \$15.00 per person)	\$1,500.00		
3/24/11	Roasted Filet Mignon with Sautéed Vegetable Bundle, Garlic Mashed Potato Puree and Shallot-Red Wine Reduction (45 at \$62.00 each)	\$2,790.00		
3/24/11	Ginger Almond Crusted Wild Salmon with Sautéed Vegetable Bundle, Garlic Mashed Potato Puree and Shallot-Red Wine Reduction (15 at \$62.00 each)	\$930.00		
3/24/11	Herb Roasted Free Range Chicken with Garlic Mashed Potato Puree and Shallot-Red Wine Reduction (39 at \$62.00 each)	\$2,418.00		
3/24/11	Vegetarian Tower of Roasted Portabella, Zucchini, Squash, Roasted Pepper, Spinach with Warm Goat Cheese Quenelle and Fennel Tomato Fondue (Vegetarian Option) (1 at \$62.00 each)	\$62.00		
3/24/11	(1 at \$25.00 each)	\$25.00		
3/24/11	Premium Bar - (6PM to 7PM) Hosted Bar, Per Person (100 at \$18.00 per person)	\$1,800.00		
3/24/11	"Gosling Rum" - Special Order (4 at \$225.00 each)	\$900.00		
3/24/11	Campanile Pinot Grigio, Italy (9 at \$38.00 each)	\$342.00		
3/24/11	Moillard Pinot Noir - Burgundy, France (12 at \$42.00 each)	\$504.00		
3/24/11	Room Rental	\$2,000.00		
3/24/11	ACTIVE PRODUCTION AND DESIGN: ACTIVE order placed by Client.PM and ONSITE TIME: GUESTS:100 LOAD IN:4:00PM ENTERTAINMENT LOAD IN:4PM CLIENT ARRIVES:4:30PM EVENT START:6PM LOAD OUT:10PM	\$0.00		
3/24/11	PACKAGES: Packages Arrived. Packages received, up to 20 pounds. (4 @ \$10.00), Packages received, up to 50 pounds (3 @ \$15.00) (7) PACKAGES RECEIVED.	\$85.00		
3/24/11	PARKING: Guest Enter Ballroom - Self Park, Master Bill Self Park, master bill ACTUAL (51 @ \$7.00) 50 Master Bill passes made and in ES office.	\$357.00		
3/24/11	Service Charge	\$2,479.62		
3/24/11	Sales Tax	\$1,100.05		
3/24/11	Tax 2	\$98.82		
3/17/11	Payment Received: Credit Card		\$5,500.00	
3/22/11	Payment Received: Credit Card		\$12,121.70	
3/29/11	Total			(\$230.21)

30 Days Past Due	60 Days Past Due	90 Days Past Due

Client Charges	Total Payments	Balance
\$17,391.49	\$17,621.70	(\$230.21)

Next Scheduled Payment Due Upon Receipt	(\$230.21)
--	------------

Billing Notes: 87

Contact Info: Jaime Debyshire, Daytime: (212) 891-0214

Detach here and make payments to:

Restaurant Associates
225 Baker Street
Atlanta, GA 30313 USA
(404) 581-4126

Event Date: Thursday, March 24, 2011
Event Name: Bermuda Tourism
Event Number: GA8425

Jaime Debyshire
Lou Hammond & Associates
39 E 51st Street
New York, NY 10022

Billing Date
3/29/2011
Amount Due
-\$230.21
Amount Paid

Printed: March 29, 2011 - 1:23 PM



EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Jaime Derbyshire - Bermuda		DATE: 3/10/11
• CLIENT-RELATED (Billable and Non-billable)				
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE	
3/3/11	Lunch - Zaro's Penn Station (Amtrak to Boston)	\$ 9.11	F	
3/3/11	Cab Neiman Marcus to Hotel (Radisson)	\$ 7.00	F	
3/4/11	Cab from hotel to Boston Airport	\$ 28.00	F	
3/4/11	Breakfast - Boston Airport	\$ 10.72	F	
3/4/11	Cab BWI to National Aquarium	\$ 46	F	
3/4/11	Lunch - Baltimore Chipotle	\$ 8.43	F	
3/4/11	Cab Aquarium to Balt. Penn Station	\$ 11	F	
• NON-CLIENT-RELATED BUSINESS (Description)				

Employee Signature Jaime Derbyshire
Approval: [Signature]
Date: 3/10/11

Total Expenses \$ 20.26
(-) Less Advances \$
(+) Due Employee \$
(-) Due LHA \$

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel;
D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

ZARO'S BROADWAY
REGISTER #3
THANK YOU

03-03-2011 THU #3333

TAXABLE SALE 6.99T
NO TAX SALES 1.50
TAX 0.62
TOTAL 9.11
CATEND 20.00
CHANGE 10.89

ITEM ?
CLK #1 4:01TM

Amount \$ 400 Lic. No. _____
Cab No. _____
Time 10pm

Cab Company _____
Cab Fare From _____

To Radisson
Date 3/4
RECEIVED PAYMENT

PRINT NAME _____ DRIVER'S NAME _____

LEAN N GREEN GOURMET
300 Terminal C (Logan)
Boston, MA 02128
ph 617-567-1112

Thank You for Vis ting

TABLE: CHAN P. #17 - 1 Guests
Your Server was CHAN P.
3/4/2011 7:31:58 AM - ID #0300699

ITEM	QTY	PRICE
Water LG	1	\$2.99
Fruity Yogurt w Granola	1	\$3.49
Coffee / Tea	1	\$.69
TLC Mini Bar	1	\$.85
Subtotal		\$10.02
Total Taxes		\$0.70
Grand total		\$10.72

Amount \$ 28 Lic. No. _____
Cab No. _____
Time _____

Cab Company _____
Cab Fare From _____

To Boston Logan Intl
Date 3-4
RECEIVED PAYMENT

PRINT NAME _____ DRIVER'S NAME _____

BWI TAXI MANAGEMENT, INC.
BALTIMORE/WASHINGTON
INTERNATIONAL AIRPORT
MARYLAND... 21240

410-859-1100
410-859-1102
Operator of

BWI 19284 REV 088
AIRPORT CAB

RECEIVED FROM: BWI
NAME _____
TRANSPORTATION TO DT. Baln
DATE 3/4 20 4
CAB NO. _____

METER FARE	
BAGGAGE	
TOLLS	
OTHER	
TIP	
TOTALS	<u>46</u>

Chauffeur _____

Please refer to rate schedules posted in each taxicab. Should you have any questions regarding lost articles or service, please call BWI Taxi Management, Inc. (410-859-1102) or the Maryland Aviation Administration (410-859-7033). Thank you.



Life is burritoful.

621 East Pratt Street
Baltimore, MD 21202

410-637-8353

Host: Julian
ORDER #2391

03/04/2011
2:15 PM
20395

Chicken Bowl	0.10
Guacamole	1.85
Subtotal	7.95
Tax	0.48
TAKE OUT Total	8.43
Cash	10.00
Change	1.57

Order online at chipotle.com

5880522

PRESS FIRMLY- USE BALL POINT PEN			
Description:			
Pickup:	Time:	Mileage:	
Drop-off:	Time:	Mileage:	
Date:	Authorization Number:	FARE	\$ 11
Driver ID:	Cab #:	Dispatch Fee	
Trip ID:		MISC	
		TIPS	
		Total	

RECEIPT

MERCHANT/BANK COPY

EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Jaime Derbyshire - Bermuda		DATE: 3
• CLIENT-RELATED (Billable and Non-billable)				
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE	
3/8/11	Taxi to Laguardia-ATL flight	\$31.46	E	
3/8/11	Dunkin Donuts - Breakfast	\$6.62	E	
3/8/11	Marta Public Transportation tax - JD & T. Swan	\$9.00	E	
3/8/11	Lunch - JD & TS	\$13.15	E	
3/8/11	Taxi to Georgia Aquarium	\$12.00	E	
3/8/11	Starbucks for T. Swan	\$4.17	E	
3/8/11	Dinner - ATL airport	\$8.85	E	
3/8/11	Taxi home from LGA	\$30.02	E	
• NON-CLIENT-RELATED BUSINESS (Description)				

Employee Signature Jaime Derbyshire
 Approval: TR
 Date: 3/11/11

Total Expenses \$115.27
 (-) Less Advances \$ _____
 (+) Due Employee \$115.27
 (-) Due LHA \$ _____

N/C

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

1 ♥ NEW YORK

HACK # 05111893
MED # 4N44
TRIP # 24497
DATE: 03/08/2011
START TIME 05:04
END TIME 05:22
RATE No. 1
STAND. CITY RATE
MILES R1 11.13
FARE1 \$ 25.30
SURCHARGE 0.50
TOTAL \$ 25.80
ST. SUR 0.50
Tip/Other 5.15
GR. TOT. 31.45

Dunkin' Donuts
LaGuardia Airport
Management
CHECK: 592
SERVER: 209 Kulvinder
DATE: MAR08'11--5:46AM
CARD TYPE: Master Card
CARD #: XXXXXXXXXXXX0940
EXP DATE: XX/XX
CARD CODE: 04560B
JAIME A DERBYSHIRE

* RECEIPT *
* NOT VALID FOR TRAVEL *

MANHA
Airport
FVM20708
Tue 08 Mar 11 11:30AM
Payment Type: MASTERCARD
Purchase: Round Trip
Quantity: 2
Amount: \$ 9.00

Contact TLC Dial
3-1-1

CARDNUMBER: 0940
AUTHOR.: 025138

Welcome to Chick-fil-A

Peachtree Center (#00238)
(404) 577-4194
Operator: Gary Branch

P AND C SERVICES
272 SHEFFIELD CHASE
MCDONOUGH, GA 30253
(678) 491-4378
MID #8788290226625

Merchant ID: 088290226625

CUSTOMER COPY
3/8/2011 12:09:19 PM
EAT IN

Order Number: 1001931

1 Meal-CFAD1x+Am 4.84
1 Meal-Nugg 8ct 4.24
1 Coke MD 1.55
1 Dt Coke MD 1.55

Sub. Total: \$12.18
Tax: \$0.97
Total: \$13.15

Change \$0.00
Master Card: \$13.15

Register:2 Tran Seq No: 1001931

Cashier:JEANETTE

It was a pleasure serving you!
Have a wonderful day.

Sale

XXXXXXXXXXXX0940

MASTERCARD

Entry Method: S.C.

Amount: \$ 12.00

Tip:

Total:

03/08/11 12:47:02

Inv#: 000001 Appr Code: 045698

Apprvd: Online Batch#: 000001

STARBUCKS

MANHATTAN HARTSFIELD INT'L

MARIA

03/08/11 3:50PM G

CINN DLC LATTE T 3.90

SUBTOTAL 3.90

TAX 0.20

TOTAL 4.10

ATL AIRP DIVERSE D21/DR3

26-2635521

ATL AIRP DIVERSE D21/DR3

***** Sale *****

00280693-1459
03/08/2011

POS: 58304419-14
Time: 16:41:22

	Units		Amount
S'MORES PDM HEA	1	7%	2.00
Y ROASTED ALMON	1	7%	3.00
WATER NESTLE PURE LI	1	7%	1.00
TOTAL:	3		6.00

**** TAX 7 % 0.50

TOTAL: 6.50

COFFEE

6.50

I ♥ NEW YORK

HACK # 05347765
 MED # 3885
 TRIP # 18452
 DATE: 03/08/2011
 START TIME 22:33
 END TIME 22:50
 RATE No. 1
 STAND. CITY RATE
 MILES R1 10.56
 FARE1 \$ 24.10
 SURCHARGE 0.50
 TOTAL \$ 24.60
 ST. SUR 0.50
 Tip/Other 4.92
 GR. TOT. 30.02

Contact TLC Dial 3-1-1

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.09.11

VENDOR: CheapAir.com

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$572.85

DESCRIPTION: Round-trip ticket for journalist Jennifer Sembler from NYC-BDA for a media visit.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

To view in browser navigate to <http://www.showmytrip.com/itin.exe/?reloc=1115239524&name=SEMBLER>



E-Ticket Confirmation

For further assistance please call (800) 243-2724 or e-mail Support@CheapAir.com.

TRIP SUMMARY

Booking Date:	09 March 11
Booking Number:	1115239524
Trip:	Bermuda
Airline Confirmation #s:	KAWRFW (Jet Blue) DYS0F0 (Continental)

PASSENGER NAME(S)

SEMBLER/JENNIFER

ITINERARY

Thursday, 17 March 11	Jet Blue Flight #1731
 Depart: New York/Kennedy, NY (JFK) 11:40am Arrive: Bermuda, Bermuda (BDA) 2:41pm Economy Class E90 Flt Time: 2:01 Departs Terminal 5 Seat(s): 24C	

Sunday, 20 March 11	Continental Flight #1660
 Depart: Bermuda, Bermuda (BDA) 3:50pm Arrive: Newark, NJ (EWR) 5:29pm Economy Class Boeing 737-700 Flt Time: 2:39 Arrives Terminal C <i>Seat assignments to be given at check-in.</i>	

AIR PRICING

Passenger	Ticket #(s)	Price	Fee	Total
Jennifer Sembler	2797982776237 0057982776238	\$562.90	\$9.95	\$572.85
TOTAL				\$572.85

Note: All prices are in U.S. dollars.

IMPORTANT NOTES

•	Please review this itinerary carefully and, if you find any discrepancies, contact us within 24 hours.
•	Airline schedules are subject to change. We strongly suggest that you reconfirm your reservation with us or the ticketed carrier within 72 hours of your flight.
•	These air tickets are non-refundable.

COLOR COPIES FORM (FORM Z)

DATE: 2/18/11

ACCOUNT REP: TG

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: color print 4 Set of Bermuda plans presentation
15 pages per 4 set

TOTAL # OF COLOR COPIES: 60 @ 50 cts each.

TOTAL COST: \$ 30.00

LHA Mailroom

From: Terry Gallagher
Sent: Friday, February 18, 2011 12:57 PM
To: LHA Mailroom
Subject: Color copies ASAP
Attachments: image001.gif; image002.gif

Hi guys – I need 4 color copies bound asap. Here is location J:\TerryG\Images\Bermuda\Plans - Presentations\Feb 2011 Planning.ppt

- 15 pages

Terence Gallagher
Executive Vice President
Lou Hammond & Associates
39 E. 51st St., New York, NY 10022
T: 212-891-0211; F: 212-891-0200
www.louhammond.com

 [Become a fan](#)  [Follow us](#)

LABOR FORM

DATE 2/18/11

CLIENT Bermuda

SUBJECT: Bermuda Plans - presentation Feb 2011

TOTAL HOURS: 1/2 hr. \$17.00

DESCRIPTION (Please check [] tasks involved)

- 1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
 - 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
 - 3. Stick labels onto envelopes
 - 4. Stick labels onto photos
 - 5. Stick photos onto caption sheets
 - 6. Copy press clips (Organize in chronological order [optional])
 - 7. Binding
 - 8. Putting signatures on letters/ Matching names of envelopes with letters
 - 9. Write out on P-touch tape and stick onto index tabs
 - 10. Set up the sixth floor (includes deck)
 - 11. Wrap gifts (includes wrapping and tie ribbons)
 - 12. Set up gift bags (includes putting tissue and everything inside)
 - 13. Outside job (Helping out in press events, etc)
 - 14. Other:
-
-

LHA Mailroom

From: Terry Gallagher
Sent: Friday, February 18, 2011 12:57 PM
To: LHA Mailroom
Subject: Color copies ASAP
Attachments: image001.gif; image002.gif

Hi guys – I need 4 color copies bound asap. Here is location J:\TerryG\Images\Bermuda\Plans - Presentations\Feb 2011 Planning.ppt

Terence Gallagher
Executive Vice President
Lou Hammond & Associates
39 E. 51st St., New York, NY 10022
T: 212-891-0211; F: 212-891-0200
www.louhammond.com

 [Become a fan](#)  [Follow us](#)

CLIENT: _____

222

MONTH: February

PHOTOCOPYING, NON AVAILABLE ITEMS

DATE

02/23/11

DESCRIPTION

Activity Report - January 2011

RELEASES

2

PAGES

134

PAPER

LHA

CLIENT

\$142.⁸⁸

TOTAL: 42.⁸⁸

COLOR COPIES FORM (FORM Z)

DATE: 02/22/11

ACCOUNT REP: Matthew Monagan

CLIENT CHARGES: Bermuda Dept of Tourism - 222

LHA CHARGE

DESCRIPTION:

Color Copies → Activity Report - January 2011

TOTAL # OF COLOR COPIES:

26 total color copies
@ .80 Cents per copies

TOTAL COST: \$ 20.80

LHA Mailroom

From: Matthew Monagan
Sent: Thursday, February 10, 2011 4:55 PM
To: LHA Mailroom
Cc: Amelie Smith
Subject: Black and White Clips for Print

Hi Guys,

Can you please print the following clips out in black and white for tomorrow morning? Thanks so much!

[REDACTED]
H:\[REDACTED]\BurrellesLuce\2011\Bermuda January Clips January 1.pdf
H:\[REDACTED]\BurrellesLuce\2011\Bermuda January Clips January 2.pdf
H:\[REDACTED]\BurrellesLuce\2011\Bermuda January Clips January 3.pdf
H:\[REDACTED]\BurrellesLuce\2011\Bermuda January Clips January 4.pdf

Bermuda:
H:\CLIENTS\Bermuda\BurrellesLuce\2011\Bermuda January Clips.pdf - 225

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

LABOR FORM

DATE 02/22/11

CLIENT 222-Bermuda

SUBJECT: Activity Report - January 2011

TOTAL HOURS: 1 hr \$34.00

DESCRIPTION (Please check [] tasks involved)

- 1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
 - 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
 - 3. Stick labels onto envelopes
 - 4. Stick labels onto photos
 - 5. Stick photos onto caption sheets
 - 6. Copy press clips (Organize in chronological order [optional])
 - 7. Binding
 - 8. Putting signatures on letters/ Matching names of envelopes with letters
 - 9. Write out on P-touch tape and stick onto index tabs
 - 10. Set up the sixth floor (includes deck)
 - 11. Wrap gifts (includes wrapping and tie ribbons)
 - 12. Set up gift bags (includes putting tissue and everything inside)
 - 13. Outside job (Helping out in press events, etc)
 - 14. Other:
-
-

COLOR COPIES FORM (FORM Z)

DATE: 02/22/11

ACCOUNT REP: Matthew Monaghan

CLIENT CHARGES: 222 - Bermuda

LHA CHARGE

DESCRIPTION: Color Copies for press kits

TOTAL # OF COLOR COPIES: 51 total color copies
@ 60 per copies.

TOTAL COST: \$ 30.⁶⁰

LHA Mailroom

From: Matthew Monagan
Sent: Tuesday, February 22, 2011 9:29 AM
To: LHA Mailroom
Subject: Hard Copy Press Kit for Bermuda

Hi Guys,

Can you please print the following press kit out in color? Along with the images? We need to mail to a journalist this morning. Thanks!

H:\CLIENTS\Bermuda\Press Kit\FINAL\Bermuda Press Kit

-Matt

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

2/22/2011

Page: 1
Date: MAR 09 2011
Time: 12:18P
Station:

Account Summary - JAN 06 2011 to JAN 05 2012

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	2	20.090	0.000	20.090
=====				
Grand Total:	2	20.090	0.000	20.090

End of Report

EXPENSE REPORT (FORM J)

CLIENT CODE: 222	NAME: Terry Gallagher	DATE: 3/18/11	
• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
2/16/11	Meal - Billy Griffith and journalist Beth D'Addonno - Philadelphia Media tout	\$66.00	
2/16/11	Meal - Dunkin Donuts - Philadelphia media tour	\$2.82	
2/16/11	Taxi - Philadelphia Media Tour	\$14.00	
2/18/11	Taxi - BDOT NY Meeting	\$5.00	
3/16/11	Taxi - Baltimore Sales Events	\$10.00	
3/17/11	Taxi - Baltimore Sales Events	\$10.00	
3/17/11	Taxi - Baltimore Sales Events	\$10.00	
3/18/11	Taxi - Baltimore Sales Events	\$10.00	
3/16/11	Meal - Baltimore Sales Events	\$7.50	
3/17/11	Meal - Baltimore Sales Events	\$5.91	
3/17/11	Meal - BDOT Sales Team - Jamari, Tyrone, Nina and Terry Gallagher - Baltimore Sales Events	\$100.00	
3/16 - 18/11	Accommodations, Business calls including BDOT conference call - Baltimore sales Events	\$526.50	
• NON-CLIENT-RELATED BUSINESS (Description)			
1			

Employee Signature Terry Gallagher

Approval: _____

Date: _____

Total Expenses	<u>\$767.73</u>
(-) Less Advances	\$ _____
(+) Due Employee	<u>\$767.73</u>
(-) Due LHA	\$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.



131 EAST REDWOOD ST
BALTIMORE, MD 21202
TELEPHONE 410-539-7888 FAX 4105393345



GALLAGHER, TERENCE
7 ELDRIDGE AVE
MIDDLETOWN, NJ 07748
US

name
address

room number: 624/QXTO
arrival date: 3/16/2011 9:02:00PM
departure date: 3/18/2011
adult/child: 1/0
room rate: \$179.00

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

RATE PLAN LVO
HH# 725358959/BLUE
AL
BONUS AL CAR

Confirmation: 85590386

3/18/2011 PAGE 1

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have requested weekday delivery of USA TODAY. If refused, a credit of \$0.75 will be applied to my account. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here

signature:

date	reference	description	amount
3/16/2011	884206	GUEST ROOM	\$179.00
3/16/2011	884206	STATE TAX	\$10.74
3/16/2011	884206	CITY TAX	\$17.01
3/17/2011	884285	TELEPHONE-LD (INTERSTATE)	\$7.00
3/17/2011	884288	TELEPHONE-LD (INTERSTATE)	\$13.00
3/17/2011	884294	TELEPHONE-LD (INTERSTATE)	\$73.00
3/17/2011	884297	TELEPHONE-LD (INTERSTATE)	\$13.00
3/17/2011	884408	TELEPHONE-LD (INTERSTATE)	\$7.00
3/17/2011	884559	GUEST ROOM	\$179.00
3/17/2011	884559	STATE TAX	\$10.74
3/17/2011	884559	CITY TAX	\$17.01
		WILL BE SETTLED TO VS *3722	\$526.50
		EFFECTIVE BALANCE OF	\$0.00

Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings for this or any other stay at more than 3,000 Hilton Family hotels worldwide, please visit HiltonHHonors.com.

STAY IN TOUCH WITH US IN BETWEEN STAYS! FOLLOW US ON TWITTER (@HAMPTONFYI) AND LIKE US ON FACEBOOK (FACEBOOK.COM/HAMPTON).

for reservations call 1.800.hampton or visit us online at hampton.com

thanks.

account no.	date of charge	folio/check no.
card member name	authorization 192358	initial A
establishment no. and location <small>establishment agrees to transmit to card holder for payment</small>	purchases & services	
	taxes	
	tips & misc.	
signature of card member X	total amount	0.00



SBARRO #725
 *** GALLERY AT HARBOR PL ***
 200 EAST PRATT STREET
 BALTIMORE, MD 21202
 410-244-5899

Thank you for dining with
 P.F. Chang's China Bistro.
 600 E. Pratt St, Ste 101
 Baltimore, MD 21202
 410-649-2750

Server: Lenysa DOB: 03/17/2011
 08:46 PM 03/17/2011
 Table: 55/1 7/70034

SALE

Visa 7340064
 Card #XXXXXXXXXXXXX3722

Magnetic card present:
 Card Entry Method: S

Approval: 08678C

Host: Lesly 03/17/2011
 1050 12:39 PM 10051
 NY Cheese Slice 3.29
 Btl Water 2.29
 Subtotal 5.58
 Tax 0.33
 Eat In Total 5.91
 Cash 6.00
 Change 0.09

Amount: \$ 85.33

+ Tip: 14.67

= Total: 100.00

I agree to pay the above
 total amount according to the
 card issuer agreement.

FOR A FREE NY THIN PIZZA SLICE
 VISIT WWW.SBARROFEEDBACK.COM
 WITHIN THE NEXT 7 DAYS
 AND FILL OUT OUR SHORT SURVEY.
 YOUR OPINION MATTERS TO US!
 CODE: _____ EXP: _____

BALTIMORE TAXICAB.

410-327-7777

"WE'LL TAKE YOU ANYWHERE"

() CHARGE SLIP () DEPOSIT () CASH RECEIPT

DATE: 3/16 CONFIRMATION # _____

COMPANY NAME _____ ACCT. _____

VOUCHER # _____

CAB # _____ DRIVER _____

FROM: Hamilton

TO: Ken BTA

TRIP I.D.# _____

NAME (PLEASE PRINT) _____

PASSENGER SIGNATURE: _____

Amount: 610

BALTIMORE TAXICAB.

410-327-7777

"WE'LL TAKE YOU ANYWHERE"

() CHARGE SLIP () DEPOSIT () CASH RECEIPT
 DATE: 3/16 CONFORMATION # _____
 COMPANY NAME _____ ACCT # _____
 VOUCHER # _____
 CAB # _____ DRIVER: _____
 FROM: Penn St.
 TO: Hamilton Inn
 TRIP I.D. # _____
 NAME(PLEASE PRINT) _____
 PASSENGER SIGNATURE TJ
 Amount: \$10

Yellow/Checker/Sun Cab

410-685-1212

DATE 3/17 METER FARE \$ \$10
 CUSTOMER ACCT.# _____ CALL CHARGE \$ _____
 DESTINATION Hamilton Inn Stg CAB # _____
 DRIVER'S NAME _____
 CUSTOMER SIGNATURE _____
 TIME BEGIN: _____ TIME FINISHED: _____ WAITING TIME: _____

Yellow / Checker / Sun Cab

(410) 685-1212

Taxi Voucher

Date	<u>3/17</u>	Passenger Name		Meter Fare	
Lessee #		Pick Up Address	<u>Penn</u>	County Miles *	
Cab #		Drop Off Address	<u>Hampton</u>	Call Service *	
Driver Name		Pick Time		Night *	
Account #		Drop Time		Miscall *	
DDS Trip #				Fuel *	
Comments				Waiting Time *	
Customer Signature		Date / Time		TOTAL	<u>\$10</u>

I acknowledge the TOTAL Charge listed.

* Not all charges may apply to all accounts.

Driver: To be reimbursed for this voucher, all fields must be filled out completely and legibly. No exceptions.

K***
 1 800 USA-RAIL
 OR
 WWW.AMTRAK.COM

REG 03-16-2011 18:08
 0127 000088

1 WATER \$2.00
 1 PIZZA \$5.50
 TL \$7.50
 CASH \$7.50

THANKS FOR TRAVELING
 AMTRAK
 FOR NEXT RESERVATION
 CALL 1 800 USA-RAIL

CHECK: COOPER'S
 TABLE: 9934
 SERVER: 56/1
 DATE: 176 Roxanne
 CARD TYPE: VISA
 ACCT #: XXXXXXXXXXXX3722
 EXP DATE: XX/XX
 AUTH CODE: 09536C
 RESEARCH: 000000000000
 TERRY GALLAGHER

SUBTOTAL: 55.62
 TIP AMOUNT: 10.36

TOTAL AMOUNT: 66.00

SIGNATURE

DUNKIN DONUTS STORE#335835
 30th ST STATION PHILA. PA
 TEL: 215-222-4838

02/16/11 000002
 #0554 7:47AM 0024

D-SM COOL JUICE \$1.69
 1 BAGEL \$0.99
 MDSE ST \$2.68
 TAX1 \$0.14

***TOTAL \$2.82
 CASH \$10.00
 CHANGE \$7.18

WANT A FREE DONUT WITH MED/LRG
 BEVERAGE PURCHASE? GO TO
 WWW.TELL.DUNKIN.COM

CRESCENT CAB
 215 365-3500

DRIVER# 00104833
 CAB # 00270
 DATE: 02/16/2011
 START TIME 08:43
 END TIME 08:55
 TRIP # 17951
 RATE No. 1
 MILES 3.81
 FARE \$ 12.35

GR. TOT. 12.35
 TIP \$ 1.64
 TOTAL \$ 14.00

MED# 8M10
 02/18/11 TR 1579
 START END MILES
 13:19 13:22 0.5
 REGULAR FARE
 RATE 1: \$ 3.70
 SURCH: \$ 0.00
 STSRCH: \$ 0.50
 TOTAL: \$ 4.20

THANKS
 TO CONTACT TLC
 DIAL 3-1-1

5.00

222

EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Jaime Derbyshire / Bermuda		DATE: 3/18
• CLIENT-RELATED (Billable and Non-billable)				
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE	
3/16	Lunch Penn Station (train to Baltimore)	\$5.97	E	
3/17	Water - Baltimore Penn Station	\$2.32	E	
3/17	Lunch - The Galley @ Harbor place	\$10.58	E	
3/18	Breakfast - Java Moon - Balt. Penn Station	\$3.17	E	
3/18	Water - Java Moon	\$2.32	E	
3/16 - 3/18	Accommodations - Hampton Inn	\$413.50	E	
• NON-CLIENT-RELATED BUSINESS (Description)				

Employee Signature: Jaime Derbyshire
 Approval: [Signature]
 Date: 3/18/11

Total Expenses	\$ 437.86
(-) Less Advances	\$ _____
(+) Due Employee	\$ 437.86
(-) Due LHA	\$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

SALADWORKS

SALE RECEIPT
 Store #27183 dri 03/16/11 15:44:47
 Trans# 485 Clerk 1 MOHAMMED SALEEM
 Dwr1 TRDT 031611 Reg-ID REG-MAIN

Receipt # 0000178638
 Sales Tx 0.49 Tax B 0.00
 Tax C 0.00 Tax D 0.00
 Tax E 0.00 Tax F 0.00
 **TOTAL 5.97
 AMT TEND 5.97 CHANGE DUE 0.00
 CHANGE DUE\$ 0.00

Approval No: 04567B
 Reference No: 04567B
 Account No: *****0940
 Card Issuer: MASTERCARD
 Amount: \$5.97

Take our 1-minute Survey at
www.tellsubway.com and receive a free
 cookie. Keep your receipt and write
 your unique coupon code
 here _____

Host Order ID: 0511.1wjw

DUNKIN DONUTS
 Amtrak Penn Station

YOUR ORDER# 661

Deer Park Sports Cap \$2.19
 SUBTOTAL \$2.19
 STATE TAX \$0.13
 TOTAL \$2.32
 CASH \$3.00
 CHANGE \$0.68

Item Count: 1

ID # 723
 8870
 7:51AM 03/17/11 Kenneth
 1251-001

*** JAVA MOON ***
 PennStation Baltimore
 (#1252)

YOUR ORDER# 171
 Bacon Egg Cheese \$2.99
 SUBTOTAL \$2.99
 STATE TAX \$0.18
 TOTAL \$3.17
 MASTERCARD \$3.17
 Method: SWIPED
 CARD TYPE: M/C
 CARD #: XXXXXXXXXXXX0940
 EXP. DATE: XXXX
 AUTH CODE: 00534B
 REF NUM: 00000005

CHK# 160
 Grant # 2
 3/17/2011 1:29:47 PM GUESTS 1

Take Out
 1 Cobb Salad 8.29
 1 Medium Fountain 1.69
 SUBTOTAL: 9.98
 TAX: 0.60
 Cashier 1 T#0000137
 TOTAL: \$10.58
 Master Card [0940] 10.58
 Due \$0.00
 CLOSED 3/17/2011 1:29:59 PM

THANK YOU!!

*** JAVA MOON ***
 PennStation Baltimore
 (#1252)

YOUR ORDER# 172
 Deer Park Sports Cap \$2.19
 SUBTOTAL \$2.19
 STATE TAX \$0.13
 TOTAL \$2.32
 MASTERCARD \$2.32
 Method: SWIPED
 CARD TYPE: M/C
 CARD #: XXXXXXXXXXXX0940
 EXP. DATE: XXXX
 AUTH CODE: 00541B
 REF NUM: 00000005



131 EAST REDWOOD ST
BALTIMORE, MD 21202
TELEPHONE 410-539-7888 FAX 4105393345



DERBYSHIRE, JAIME
675 THIRD AVENUE
NEW YORK, NY 10017
US

name
address

room number: 529/EXQN
arrival date: 3/16/2011 8:59:00PM
departure date: 3/18/2011
adult/child: 1/0
room rate: \$179.00

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

RATE PLAN LVO
HH#
AL CAR
BONUS AL

Confirmation: 81131410

3/18/2011 PAGE 1

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have requested weekday delivery of USA TODAY. If refused, a credit of \$0.75 will be applied to my account. In the event of an emergency, I or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here:

signature:

date	reference	description	amount
3/16/2011	884189	GUEST ROOM	\$179.00
3/16/2011	884189	STATE TAX	\$10.74
3/16/2011	884189	CITY TAX	\$17.01
3/17/2011	884538	GUEST ROOM	\$179.00
3/17/2011	884538	STATE TAX	\$10.74
3/17/2011	884538	CITY TAX	\$17.01
		WILL BE SETTLED TO MC *0940	\$413.50
		EFFECTIVE BALANCE OF	\$0.00
ESTIMATED CURRENCY TOTAL			

for reservations call **1.800.hampton** or visit us online at **hampton.com**

thanks.

account no.	date of charge	folio/check no.
card member name	authorization 192357	initial
establishment no. and location <small>establishment agrees to transmit to card holder for payment</small>	purchases & services	
	taxes	
	tips & misc.	
signature of card member X	total amount	0.00

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/31/11

VENDOR: The Impressions Group

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$2,406.18

DESCRIPTION: Non-discount Service Charge, Credit card Payment, Grand Central Terminal Marketing event

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/31/11

VENDOR: The Impressions Group

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$3,463.90

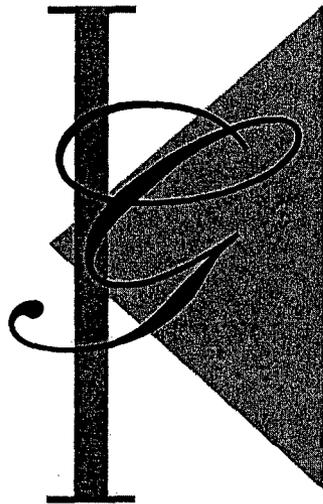
DESCRIPTION: Vespa Storage/Devlivery and additional A/V - Grand Central Terminal event

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



The Impression Group South, Inc. **INVOICE**

Invoice #: 11-0034B
Invoice Date: 03/23/2011
Customer: Terence Gallagher

Bill To: Terence Gallagher
 Executive VP,
 Lou Hammond & Associates
 39 East 51st Street,
 New York, NY 10022

PROJECT: The Bermuda Experience – Additional Vespa Production

Quantity	Description	Price	Total
2	Vespas - store, deliver, prep, mount, remove, and store.		\$2,500.00
	Additions for icrossings LED, cable, etc.		\$850.00
	3.4% discount by Company Check or Cash doe not apply		\$113.90
		Balance Due	\$3,463.90

In order to remain within the scheduled budget parameters and avoid overtime, labor, and vendor cost increases, it is necessary to receive your payment on or before and no later than March 25, 2011.

Signed in agreement for:

Signature

Date

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/24

VENDOR: Active Productions & Design

CLIENT & CODE Bermuda #222

APPROX. AMOUNT: \$5746.64

DESCRIPTION: AV for GA Aquarium dinner

NAME: Jaime Derbyshire

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



1300 LOGAN CIRCLE NW
 ATLANTA, GA 30318
 PHONE # 404-633-3527
 FAX # 404-633-3463

Estimate

DATE	ESTIMATE NO.
3/24/2011	19239

NAME / ADDRESS
Bermuda Department of Tourism 675 Third Avenue, 20th Floor New York, NY 10017, USA

SHIP TO
PACIFIC

P.O. NO.	TERMS	SHIP DATE	REP	PROJECT	CLASS
NA	100% UPFRONT	3/24/2011	MT	RECEPTION	BDOT-032411
ITEM	DESCRIPTION	QTY	COST	DAYS	Total
GA SHO...	GUESTS:100 LOAD IN:2:30PM PUSH INTO BALLROOM:3PM ENTERTAINMENT LOAD IN:4PM CLIENT ARRIVES:4:30PM EVENT START:6PM LOAD OUT:10PM WPC CONTACT:MARTIN COLLINS CLIENT CONTACT:TICOLE SWAN 212.916.3134 EVENT MANAGER:KATIE COOPER ENTERTAINMENT CONTACT: ****AUDIO****	1	0.00		0.00T
R-B300	BEHRINGER B-300	2	50.00		100.00T
R-SPEAK...	SPEAKER STAND TRIPOD	2	0.00		0.00T
R-MIDAS...	MIDAS VENICE 160	1	75.00		75.00T
R-PROCE...	PROCESSING RACK w/ CD PLAYER	1	175.00		175.00T
R-HOUS...	HOUSE AUDIO SYSTEM PATCH	1	125.00		125.00T
R-GAI PO...	GAI PLEXIGLASS PODIUM W/ HARDWIRED MIC	1	0.00		0.00T
R-SHUR...	MIC & STAND PACKAGE FOR A QUARTET	1	150.00		150.00T
R-AUDIO...	LAPTOP AUDIO	1	5.00		5.00T
	SUBTOTAL				630.00
	****VIDEO****				
R-LAPTO...	LAPTOP COMPUTER	1	250.00		250.00T
R-9' X 12'...	9' X 12' FAST FOLD SCREEN	1	175.00		175.00T
R-10K L...	10,000 LUMEN LCD PROJECTOR	1	350.00		350.00T
R-1024 S...	SONY 1024HD SCAN CONVERTER	1	150.00		150.00T
R-WIREL...	WIRELESS SLIDE ADVANCE	1	55.00		55.00T
R-CABLE	CABLE PACKAGE	1	30.00		30.00T
	SUBTOTAL				1,010.00
MATT TODD DIRECT 678.904.1675				Total	



1300 LOGAN CIRCLE NW
 ATLANTA, GA 30318
 PHONE # 404-633-3527
 FAX # 404-633-3463

Estimate

DATE	ESTIMATE NO.
3/24/2011	19239

NAME / ADDRESS
Bermuda Department of Tourism 675 Third Avenue, 20th Floor New York, NY 10017, USA

SHIP TO
PACIFIC

P.O. NO.	TERMS	SHIP DATE	REP	PROJECT	CLASS
NA	100% UPFRONT	3/24/2011	MT	RECEPTION	BDOT-032411
ITEM	DESCRIPTION	QTY	COST	DAYS	Total
	****LIGHTING****				
	(UPLIGHTING)				
R-PAR 56	PAR 56	16	12.00		192.00T
R-GELS	GELS	16	2.00		32.00T
R-CABLE	CABLE	16	1.00		16.00T
	SUBTOTAL				240.00
	(STAGE LIGHTING)				
R-SOUR...	SOURCE FOUR LEKO	2	25.00		50.00T
R-DIMM...	LEPRECON 6 CHANNEL 2400WT DIMMER PACK	1	75.00		75.00T
R-NSI 7008	N.S.I. 7008	1	25.00		25.00T
R-CABLE	CABLE PACKAGE	1	10.00		10.00T
	SUBTOTAL				160.00
	(2 GOBO BRANDING PACKAGE) - CLIENTSUPPLIES GOBOS				
R-SOUR...	SOURCE FOUR LEKO	2	25.00		50.00T
R-GOBO ...	S4 GOBO HOLDER STANDARD	2	5.00		10.00T
R-12' ST...	12' STAGE PIPE	2	15.00		30.00T
R-BASE ...	BASE PLATES	2	25.00		50.00T
R-CABLE	CABLE PACKAGE	1	10.00		10.00T
	SUBTOTAL				150.00
	****SOFT GOODS****				
R-3' BLA...	3' BLACK VELOUR PIPE N DRAPE - TECH DRAPE	16	4.00		64.00T
R-GAI 14'...	14' BLACK VELOUR PIPE & DRAPE - DEAD CASE STORAGE	50	0.00		0.00T
	SUBTOTAL				64.00
	****STAGE SYSTEM****				
R-GAI 4' ...	4' X 8' STAGE DECK (16X12)	4	0.00		0.00T
R-GAI ST...	8' STAGE SKIRT	4	0.00		0.00T
MATT TODD DIRECT 678.904.1675				Total	



1300 LOGAN CIRCLE NW
 ATLANTA, GA 30318
 PHONE # 404-633-3527
 FAX # 404-633-3463

Estimate

DATE	ESTIMATE NO.
3/24/2011	19239

NAME / ADDRESS
Bermuda Department of Tourism 675 Third Avenue, 20th Floor New York, NY 10017, USA

SHIP TO
PACIFIC

P.O. NO.	TERMS	SHIP DATE	REP	PROJECT	CLASS
NA	100% UPFRONT	3/24/2011	MT	RECEPTION	BDOT-032411
ITEM	DESCRIPTION	QTY	COST	DAYS	Total
R-GAI ST...	STAIR UNIT	1	0.00		0.00T
	SUBTOTAL				0.00
DISCOUNT	DISCOUNT		-20.00%		0.00
	****BACKLINE****				
R-BACK...	BACKLINE EQUIPMENT	1	547.50		547.50T
	Equipment Rental/Yamaha S-90 Keyboard				
	Equipment Rental/Quik-Lok Single-Tier Keyboard Stand				
	Equipment Rental/On-Stage Padded Piano Bench				
	Equipment Rental/Yamaha Recording Custom 5-Piece Drum Kit w/Cymbals				
	Equipment Rental/8' x 8' Black Drum Carpet				
	Equipment Rental/SWR SM-900 Bass Amp				
	Equipment Rental/SWR SM-900 Bass Amp (Backup)				
	Equipment Rental/SWR Goliath III 4 x 10" Speaker Cabinet 1				
	Equipment Rental/Roland KC-550 Keyboard Combo Amp 1				
	Equipment Rental/LP Classic Congas Set with Stands				
	SUBTOTAL				547.50
	****LABOR & TRANSPORT****				
DELIVER...	DELIVERY/PICKUP (24')	1	200.00		200.00
PRODUC...	PRODUCTION MANAGER	1	550.00		550.00
AUDIO T...	AUDIO TECHNICIAN	1	450.00		450.00
VIDEO T...	VIDEO TECHNICIAN	1	450.00		450.00
LIGHTIN...	LIGHTING TECHNICIAN (SET/STRIKE)	1	350.00		350.00
STAGEH...	STAGEHAND	2	250.00		500.00
	SUBTOTAL				2,500.00
CONFIR...	PLEASE VERIFY DATE, TIME, & LOCATION FOR				0.00
MATT TODD DIRECT 678.904.1675				Total	



1300 LOGAN CIRCLE NW
 ATLANTA, GA 30318
 PHONE # 404-633-3527
 FAX # 404-633-3463

Estimate

DATE	ESTIMATE NO.
3/24/2011	19239

NAME / ADDRESS
Bermuda Department of Tourism 675 Third Avenue, 20th Floor New York, NY 10017, USA

SHIP TO
PACIFIC

P.O. NO.	TERMS	SHIP DATE	REP	PROJECT	CLASS
NA	100% UPFRONT	3/24/2011	MT	RECEPTION	BDOT-032411
ITEM	DESCRIPTION	QTY	COST	DAYS	Total
	<p>THE ABOVE SERVICES AND ACCEPTANCE OF THE PRODUCTION SERVICES CONTRACT. THE CONTRACTING COMPANY ACCEPTS RESPONSIBILITY FOR ANY CHARGES RESULTING FROM LOSS OR DAMAGE TO THE EQUIPMENT PROVIDED BY ACTIVE PRODUCTION AND DESIGN, INC.</p> <p>I UNDERSTAND MY ORDER WILL NOT BE PROCESSED WITHOUT A CREDIT CARD ON FILE. I UNDERSTAND THIS CARD WILL ONLY BE CHARGED IF AUTHORIZED IN ADVANCE, OR IF PAYMENT HAS NOT BEEN RECEIVED UPON COMPLETION OF MY EVENT.</p> <p>A 4% ADMIN FEE WILL BE APPLIED TO CREDIT CARD TRANSACTIONS.</p> <p>CARD TYPE: <u>AMEX</u> CARD NUMBER: _____ CARD SECURITY CODE: _____ EXP DATE: _____ NAME ON CARD: <u>Stephen Hammond</u> BILLING ADDRESS: <u>301 E 51st Street</u> <u>New York, NY 10022</u></p> <p><input checked="" type="checkbox"/> PLEASE CHARGE THIS CARD <input type="checkbox"/> PLEASE USE THIS CARD AS A HOLD ONLY, WE WILL PAY BY CHECK ONSITE DAY OF THE EVENT.</p> <p>A 4% ADMIN FEE WILL BE APPLIED TO CREDIT CARD TRANSACTIONS.</p>				
MATT TODD DIRECT 678.904.1675					Total



1300 LOGAN CIRCLE NW
 ATLANTA, GA 30318
 PHONE # 404-633-3527
 FAX # 404-633-3463

Estimate

DATE	ESTIMATE NO.
3/24/2011	19239

NAME / ADDRESS
Bermuda Department of Tourism 675 Third Avenue, 20th Floor New York, NY 10017, USA

SHIP TO
PACIFIC

P.O. NO.	TERMS	SHIP DATE	REP	PROJECT	CLASS
NA	100% UPFRONT	3/24/2011	MT	RECEPTION	BDOT-032411
ITEM	DESCRIPTION	QTY	COST	DAYS	Total
	SIGNATURE _____ DATE _____ PRINT NAME _____ SALES TAX		8.00%		224.12
MATT TODD DIRECT 678.904.1675				Total	\$5,525.62

+ 0.04 (5525.62)

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 3/24

VENDOR: You Event Solution (YES)

CLIENT & CODE Bermuda #222

APPROX. AMOUNT: \$7182.00

DESCRIPTION: Decor for GA Aquarium Dinner

NAME: Jaime Derlyshive

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



EVENT SERVICES LISTING: YES1902-1

Event Date: Thursday, March 24, 2011

Event Name: BERMUDA TOURISM

Site: Your Event Solution

Salesperson: Cathy Taylor

Customer: Mrs. Ticole Swan

Mailing Address: Bermuda Tourism
675 Third Ave 20th flr
NY, NY 10017

E-mail: tswan@bermudatourism.com

Daytime Phone: (212) 818-9800 Ext: 234

Fax Number:

On-Site Contact:

Day/Date	Start/End Time	Location	Function	Est	Gte	Set
Thu., 3/24/11	5:30PM- 9:00PM	GA Aquarium- Pacific Room	Dinner	100		

SET-UP & SERVICE			QTY	PRICE	TOTAL
TABLE CENTERPIECES: Tropical arrangements see pic on file			10	\$85.00	850.00
BAR ARRANGMENT: Taller version of table centerpiece			1	\$100.00	100.00
WHITE CHIFFON FABRIC PULLS: Pink uplighting and 12' potted areca palm			8	\$250.00	2,000.00
STAGE DECOR: White Chiffon drape with (3) 12' Areca Palms and pink uplighting			1	\$650.00	650.00
LIGHTED BAR: Pink lighting			1	\$250.00	250.00
WHITE CRUSH TABLE LINENS			10	\$25.00	250.00
WHITE SATIN NAPKINS			100	\$3.00	300.00
GLASS BUBBLE CHARGERS			100	\$10.00	1,000.00
REGISTRATION TABLE CENTERPIECE: pic on file- Tropical Arrangement			1	\$150.00	150.00
TABLE VOTIVES: 9 tea lights per table			10	\$15.00	150.00
SETUP AND DELIVERY			1	\$1,140.00	1,140.00
ADMINISTRATION FEE: Credit Card			1	\$342.00	342.00

TOTAL CHARGES									
	Charges	Svc Chg (20.00%)	Subtotal	Tax 1 Rate	Tax 1	Tax 2 Rate	Tax 2	Total	
Facility Rental	\$0.00	\$0.00	\$0.00	0.0000%	\$0.00	0.0000%	\$0.00	\$0.00	
Food	\$0.00	\$0.00	\$0.00	0.0000%	\$0.00	0.0000%	\$0.00	\$0.00	
Beverage	\$0.00	\$0.00	\$0.00	0.0000%	\$0.00	0.0000%	\$0.00	\$0.00	
Set-Up	\$7,182.00	\$0.00	\$7,182.00	7.0000%	\$0.00	8.0000%	\$0.00	\$7,182.00	
Grand Totals	\$7,182.00	\$0.00	\$7,182.00		\$0.00		\$0.00	\$7,182.00	
Payments Received								\$0.00	
Method of Payment: In Advance								Balance Due	\$7,182.00

PAYMENT INFORMATION:

Event Manager: _____

Date: _____

Acceptance: _____

Date: _____

YOUR EVENT SOLUTION INC
2976 S. WATER WORKS RD.
BEAUFORD, GA 30518

Merchant ID: 0130

Ref #: 0001

Phone Order

XXXXXXXXXX2608
AMEX

Entry Method: Manual

Total: \$ 7,182.00

03/24/11

15:26:44

Inv #: 000001

Appr Code: 242344

Apprvd: Online

Batch#: 000186

CID Code: MATCH M

PO #: 1902

I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher).

X

Merchant Copy

THANK YOU!

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 3/23/11

VENDOR: Patrick Williams Photography

CLIENT & CODE Bermuda #222

APPROX. AMOUNT: \$1607.00

DESCRIPTION: Photography for GA Aquarium dinner

NAME: Jaime Derlyshine

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Jaime Derbyshire

From: tswan@bermudatourism.com
Sent: Wednesday, March 23, 2011 5:13 PM
To: Jaime Derbyshire
Subject: Fw: PATRICK WILLIAMS PHOTOGRAPHY Customer Receipt/Purchase Confirmation

Fyi

Sent via BlackBerry from T-Mobile

From: "PATRICK WILLIAMS" <PATRICK@PWPSTUDIO.COM>
Date: Wed, 23 Mar 2011 14:12:44 -0600
To: Jaime Derbyshire<tswan@bermudatourism.com>
Subject: PATRICK WILLIAMS PHOTOGRAPHY Customer Receipt/Purchase Confirmation

Thank you for your order!

Order Information

Merchant: PATRICK WILLIAMS PHOTOGRAPHY
Description: None
Invoice Number: 233095

Billing Information

Jaime Derbyshire
None
39 E 51st Street
New York, NY 10022
US
tswan@bermudatourism.com
None

Shipping Information

Total: US \$607.00

American Express

Date/Time: 23-Mar-2011 02:12:44 PM MT
Transaction ID: 3528732210

IMPORTANT TRAVEL NOTICE

All travelers, including U.S. citizens, to and from Bermuda are required to have a valid PASSPORT or other accepted document that establishes the bearer's identity and nationality to enter or re-enter the United States. Please visit the U.S. State Department's website: www.travel.state.gov for more information. For downloadable passport application forms, passport fees, and other information, go to: www.usps.com/passport/welcome.htm

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3.22.11

VENDOR: Baltimore National Aquarium

CLIENT & CODE 222

APPROX. AMOUNT: 150.00

DESCRIPTION: AV Technician during Bermuda Dinner Event on March 16

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____



CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND FAX IT TO 410-576-3883.

Cardholder Name: Lou Hammond

Signature: *Lou Hammond*

Credit Card Type: _____ VISA _____ MASTERCARD _____ DISCOVER AMEX

Credit Card Number: 

Expiration Date: 

Billing Zip Code: 16022

Card Identification Number:
3 digits located on the back of Visa, MasterCard, or Discover _____
4 digits located on the front of American Express 4541

Amount to Charge: \$ 150.00 (USD)

Booking Number (6 digit code on bottom of contract): ~~1057891~~ 1057891

Event Date: 3/24/11

CHECK REQUEST (FORM L)

DATE: 3.21.11

FROM: Matthew Monagan

Check made payable to: Scott Douglas, 1578 North Druid Hills Rd NE, Atlanta, GA,
30319

Amount: \$450.00

Charge: Bermuda-222

For: Steel Drum Player at Peach Tree Center in Atlanta, GA from 8 a.m. – 6
p.m. on March 23, 2011. (Bermuda Marketing Event)

-- CHECK REQUESTS MUST BE SUBMITTED 24 HOURS IN ADVANCE --

FOR AMOUNTS OF \$2,000.00 OR MORE, SIGNATURE OF PRESIDENT IF REQUIRED.



Stephen Hammond

INVOICE

No. 1089

INVOICE DATE	march 22 2011
CUSTOMER'S ORDER NO.	

212 891 0260
matthew monagan

SOLD TO:	Lou Hammond & Associates
	39 E 51st Street New York, NY
	212 891 0244 10022

SHIP TO:	SCOTT DOUGLAS
	1576 N. DRUID HILLS RD _{NE}
	Atlanta GA 30319

SALESPERSON	SHIPPED VIA	TERMS	F.O.B.

QTY. ORDERED	QTY. SHIPPED	DESCRIPTION	UNIT	AMOUNT
		SCOTT DOUGLAS performs		
		steel drum music at		
		Peachtree Center, Atlanta, GA		
		on wednesday March 23 2011		
		8 AM - 6 PM		
		Total due	\$	450
		payable to SCOTT DOUGLAS		
		Thank you <i>Scott Douglas</i>		

872

INVOICE

Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
SCOTT M. DOUGLAS

Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
1578 W. DRUID HILLS RD NE

City, state, and ZIP code
Atlanta GA 30319

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
[REDACTED]

or

Employer identification number
[REDACTED]

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *[Signature]* Date ▶ **3-18-11**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

CONFERENCE ROOM BILLING FORM FOR EVENTS (FORM O)

This form is to be filled out and submitted to Controller, along with all other appropriate client charge forms, by 4:00 p.m. the day the event is held in the conference room.

- | | | |
|--------|--|--|
| 1) | Flowers:
Receipt attached Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | \$ <u>136.09</u> |
| 2) | Linens:
<u>11</u> # of napkins @ \$2.50/each
Use and subsequent cleaning of napkins | \$ <u>27.50</u> |
| 3) | Room Charge (Penthouse):
Up to 10 People, \$125.00
Over 10 People, \$225.00
Kitchen Use/Chef, \$150.00
Terrace Use, \$100.00
Room for whole day \$300 | \$ <u>125.00</u>
\$ _____
\$ _____
\$ _____
\$ _____ |
| 4) | Soft drinks:
<u>3</u> # of Cokes @ \$1.50
_____ # of Diet Cokes @ \$1.50
<u>3</u> # of Perrier @ \$3.00
<u>6</u> # of Evian @ \$3.15 | \$ <u>4.50</u>
\$ _____
\$ <u>9.00</u>
\$ <u>18.90</u> |
| 5) | Wine:
<u>2</u> # of Bottles @ \$40/each
Corkage fee @ \$15 | \$ <u>80.00</u> |
| 6) | Champagne:
of Bottles @ \$50/each
Corkage fee @ \$15 | \$ _____ |
| 7) | Food: # People
Delivery Charge | \$ <u>855.90</u>
\$ _____ |
| 8) | Waiter service: \$175 per person x 2
Check request attached Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | \$ <u>350.00</u> |
| 9) | Set-up/Clean-up time
<u>1/2</u> # of hours @ \$34/hr.
(Must be accounted for if you do not hire wait staff) | \$ <u>17.00</u> |
| TOTAL: | | \$ <u>1,623.89</u> |

TYPE OF EVENT: Luncheon

DATE: March 30, 2011

PURPOSE: Media Luncheon to Meet Minister of Bermuda

GUEST NAME/HOST: _____

CHARGE: Bermuda - 222

STAFF MEMBER RESPONSIBLE: Cristiana Necea-Daza/Lou Hammond



265 Water Street
NYC, NY 10038
T. 212.766.0917
F. 212.766.0937
www.tabletales.com

Invoice

Date	Invoice #
3/30/2011	56868

Bill To
Lou Hammond Associates 39 East 51st Street New York City, NY 10022-5916 Lou Hammond cc (Exp 05/2012)

Ship To

Charge Code	Delivery Time	Service Time	GRAND TOTAL	
	10:30			
Quantity	Item Code	Description	Price Each	Amount
12	Crafted Menu	Menu Created for Concept - PA	60.00	720.00T
1	Service Charge	Subtotal Service charge	10.00%	720.00 72.00

Subtotal		\$792.00
Sales Tax (8.875%)		\$63.90
Total		\$855.90
Payments/Credits		\$-855.90
Balance Due		\$0.00

INVOICE

Madison Ave Florist Ltd
437 Madison Ave
On 50 Th Street
New York City NY 10022
(212)319-0242

Invoice Number: 0000080909
Invoice Date: 3/24/2011
Customer ID: 0000004546

Lou Hammond Associates
39 East 51 St
New York City NY 10022

Deliver on : Wednesday 3/30/2011
Lou Hammond

Deliver To:
Lou Hammond
39 E 51 St
New York City NY 10022

Occasion: Miscellaneous
Card: Rectangular

Description	Qty	Amount	Sub Total
low rectangular arr ALL PINK with some pink pionies open	1	\$125.00	\$125.00

Method Of Payment	Amount
House Charge	\$136.09

Merchandise	\$125.00
Delivery	\$0.00
Service	\$0.00
Tax	\$11.09
Total Amount	\$136.09

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

*Louis Centurion
Amex Card*

TO: CONTROLLER

DATE: 3/29/11

VENDOR: Mandarin Oriental NY

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$5,000.00

DESCRIPTION: Deposit for MONYC dinner, 3/31

NAME: Jaimie Derbyshire

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

invoice/statement



Bermuda Department of Tourism, .
Ms.Ticole Swan
675 Third Ave
20th Floor
New York, NY 10017
United States

Account number 15U01G
Statement date 03/29/11
Page number 1

Date	Description	Outstanding amount
03/29/11	XXXX5006	-5000.00



Over 90 days	Over 60 days	Over 30 days	Current	Please pay this amount
0.00	0.00	0.00	-5000.00	-5000.00

All cheques should be made payable to the Mandarin Oriental, New York.
Payments received after the date of the last entry will be shown on the next statement.
For any queries on this account, please call +1 (212) 805-8860.

Mandarin Oriental, New York, 80 Columbus Circle at 60th Street, New York, New York 10023, USA
Telephone +1 (212) 805-8800, Facsimile +1 (212) 805-8888
Email: monyc-reservations@mohg.com, Internet: www.mandarinoriental.com



Credit Card Payment Authorization Form

Please complete all areas below. Incomplete requests may not be accepted. This form must be received at least five (5) days prior to check-in or by specified date in event contract to ensure acceptance of the credit card.

Please complete, sign, date, and fax this form to +1 (212) 805 8882 to the attention of James Munz

Name of Event	Event Date
Bermuda Dept. of Tourism	March 31, 2011
Name of Person Making Reservation	
Jaime Derbyshire & Nicole Swan	
Phone Number	
Jaime - 212-891-0214	

Cardholder Name as it Appears on Credit Card			
Lou R. Hammond			
Credit Card Billing Address			
39 E. 51 st street			
City	State	Zip	Country
New York	NY	10022	USA
Daytime Phone	Evening Phone	Email Address	
212-308-8880	n/a	jaimeed@hammond.com	
Credit Card Number	Expiration Date	CID Code	
[REDACTED]	[REDACTED]	[REDACTED]	
Credit Card Type			
<input checked="" type="checkbox"/> AmEx	<input type="checkbox"/> Diners Club	<input type="checkbox"/> Discover	<input type="checkbox"/> Visa/MasterCard <input type="checkbox"/> JCB
Credit Card Issuing Bank Name		Bank Phone Number (Located on Back of Credit Card)	
American Express			
I agree to pay for the following categories of charges (please check all that apply)			
<input type="checkbox"/> All Charges	<input type="checkbox"/> Room & Tax	<input type="checkbox"/> Banquets	<input checked="" type="checkbox"/> Advance Deposit <input type="checkbox"/> Other (Please Specify Amount)
			\$5,000.00
Please charge my credit card if guest extends stay and/or changes room type/rate (check one) <input type="checkbox"/> Yes <input type="checkbox"/> No			

By signing below, you authorize the hotel to charge your credit card the indicated charges above. You further acknowledge that all guest/group related charges (less deposit) will be charged to the above credit card at the time of check-out or event conclusion.

Cardholder Signature [Signature] Date 3/28/11

EXPENSE REPORT (FORM J)

CLIENT CODE: <u>222</u>	NAME: <u>Jaime Derlyshire, Bermuda Tourism</u>	DATE: <u>3/31/11</u>	
• CLIENT-RELATED (Billable and Non-billable)			
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE
<u>3/30</u>	<u>Lunch @ Grand Central Terminal</u>	<u>\$10.45</u>	<u>E</u>
	Central Market Grand Central Terminal New York, NY 10163 ph 212-808-5225		
	Thank You for Visiting		
	TABLE: GRILL #50 - 1 Guests Grill 2 AM 3/30/2011 11:42:57 AM - ID #1079629		
	ITEM	QTY PRICE	
	Poland Spring Water 16.9oz bottle	1 \$1.65	
	San Francisco Wrap	1 \$7.95	
	Subtotal	\$9.60	
	Total Taxes	\$0.85	
	Grand Total	\$10.45	
	This Payment	\$10.45	
	Total Charged:	\$10.45	
	Paid by		
	Credit Purchase		
• NON-CLIENT-RELATED BUSINESS (Descr)			

Employee Signature Jaime Derlyshire

Approval: _____

Date: 3/31/11

Credit Purchase

Total Expenses	\$ <u>10.45</u>
(-) Less Advances	\$ _____
(+) Due Employee	\$ <u>10.45</u>
(-) Due LHA	\$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel; D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

↓
LOU'S CENTURION CARD

TO: CONTROLLER

DATE: 3/31/11

VENDOR: KVL Audio Visual

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$12,687.65

DESCRIPTION: Audio Visual Rental at Mandarin Oriental NY for Bermuda

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: Approved via phone by Lou

Date: 3/30/11



466 Saw Mill River Road
 Ardsley, NY 10502-2112
 914-479-3300 Fax 914-479-3395

RENTAL ESTIMATE

ESTIMATE #: **MONEST90021**

JOB #:

INVOICE DATE: **3/29/2011**

CUSTOMER: **BERMUDA DEPARTMENT OF TOURISM**
 CONTACT: **Ticole Swan**
 ADDRESS 1: **675 Third Avenue**
 ADDRESS 2:
 CITY/STATE/ZIP: **New York, NY 10017**
 PHONE: **646-346-4513**
 FAX:
 E-MAIL: **tswan@bermudatourism.com**

RENTAL LOCATION: **Mandarin Oriental Hotel**
 FUNCTION DATE(S): **3/31/2011**
 MEETING ROOM(S): **North I & II, Grand Salon**
 MEETING TIME(S): **6pm-10pm** AUDIENCE SIZE:
 DELIVERY DATE: PICKUP DATE:
 DELIVERY TIME: PICKUP TIME:
 MANAGER: **Nuno Ferreira** KVL PO:
 SALES PERSON: **James Munz** CUSTOMER PO:

ATTENTION:

Item Code	ITEM	Trans Code	RENTAL DATES					UNITS	Rate Type	RATE	SUB-TOTAL
			28-Mar	29-Mar	30-Mar	31-Mar	1-Apr				
	- NORTH I & II - GRAND SALON							dly			
HS912	9'X12' FRONT PROJECTION SCREEN W/DRESS KIT	R				1	1	dly	\$350.00	\$350.00	
DPD	BLACK VELOUR PIPE & DRAPE	R				4	4	dly	\$125.00	\$500.00	
DLP	HIGH BRIGHTNESS 10K DLP PROJECTOR	R				1	1	dly	\$2,000.00	\$2,000.00	
LNS	MEDIUM THROW 3.5:5 LENS	R				1	1	dly	\$250.00	\$250.00	
LCD	HIGH BRIGHTNESS 7K LCD PROJECTOR - BACK UP	R				1	1	dly			
LNS	MEDIUM THROW 3.5:5 LENS - BACK UP	R				1	1	dly			
TRSS	8' PROJECTION TRUSS W/BASE	R				1	1	dly	\$225.00	\$225.00	
RGBHV	RGBHV DISTRIBUTION AMP	X				1	1	dly			
FPP	FOLSOM PRESENTATION PRO SEAMLESS SWITCHER	X				1	1	dly	\$375.00	\$375.00	
CWR	D'SAN MASTER CUE - WIRELESS REMOTE	X				1	1	dly			
								dly			
								dly			
SPK	MEYER POWERED SPEAKER W/STANDS	R				2	2	dly	\$150.00	\$300.00	
SPK	MEYER POWERED SPEAKER W/STANDS	R				2	2	dly			
MX	ALLEN&HEATH 24CH AUDIO MIXER	X				1	1	dly	\$225.00	\$225.00	
MI	SHURE MX418 SLIMLINE PODIUM MICROPHONE	R				1	1	dly			
EQ	31 BAND GRAPHIC EQUALIZER	R				1	1	dly	\$45.00	\$45.00	
								dly			
LTRN	ACRYLIC LECTERN - MOHNY PROVIDED	R				1	1	dly			

Special Instructions:

25% EQUIPMENT DISCOUNT

Checked Out By: _____ Date: _____
 Checked In By: _____ Date: _____
 Delivered By: _____ Date: _____
 Picked Up By: _____ Date: _____

I (we) hereby rent the above described equipment subject to the conditions set forth on the reverse side hereof which conditions are made part of this agreement. Payment due in advance of service unless credit established. Late fee of 1 1/2% per month charged on verdue balances. Errors and omissions subject to correction. THE TERMS OF BOTH SIDES OF THE RENTAL CONTRACT ARE ACCEPTED.

Received for the Renter By/Date

Rental Sub-total	\$ 5,700.00
Discount	\$ (1,425.00)
Sale Items	\$ 100.00
Labor	\$ 4,920.00
Insurance	
Delivery and Pick-up	\$ -
Sub-total	\$ 9,295.00
Svc Chg%	
Service Charge	22% \$ 2,358.40
Tax Rate	
Tax	8.88% \$ 1,034.25
Tax Jurisdiction	NYC
TOTAL	\$ 12,687.65

EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Matthew Monagan		DATE: 3/28/11	
• CLIENT-RELATED (Billable and Non-billable)					
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE		
March 22-25	Hotel Accommodations in Atlanta-Courtyard by Marriott	514.05	222		
March 23	Taxi to store to pick up material for Bermuda dinner event	13.50	222		
March 24	Purchased rubber bands for Bermuda dinner event	2.16	222		
• NON-CLIENT-RELATED BUSINESS (Description)					
March 25	Taxi from Laguardia to Lou Hammond & Associates	38.75	222		
March 23	Dinner at Courtyard by Marriott	48.60	222		

Employee Signature 
 Approval: 
 Date: _____

Total Expenses **\$617.06**
 (-) Less Advances \$ _____
 (+) Due Employee \$ _____
 (-) Due LHA \$ _____

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel;
 D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.



Courtyard by Marriott

133 Carnegie Way
Atlanta, GA 30303
T 404.222.2416

M. Monagan		Room: 205	
		Room Type: GENR	
		Number of Guests: 1	
		Rate: \$149.00	Clerk
Arrive: 22Mar11	Time: 11:20 PM	Depart: 26Mar11	Time:
		Folio Number: 52865	
Date	Description	Charges	Credits

22Mar11	Room Charge	149.00	
22Mar11	Occupancy Sales Tax	11.92	
22Mar11	City Tax	10.43	
23Mar11	Room Charge	149.00	
23Mar11	Occupancy Sales Tax	11.92	
23Mar11	City Tax	10.43	
24Mar11	Room Charge	149.00	
24Mar11	Occupancy Sales Tax	11.92	
24Mar11	City Tax	10.43	
25Mar11	Visa		514.05

Card #: VXXXXXXXXXXXX7694XXXX
 Amount: 514.05 Auth: 132108 Signature on File
 This card was electronically swiped on 22Mar11

Balance: 0.00

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

As requested, a final copy of your bill will be emailed to you at: edill@bermudatourism.com. See "Internet Privacy Statement" on Marriott.com.

DATE	3-23-11	CLERK	
AUTHORIZATION		SERVER	
REFERENCE NO.			

5861837

QTY.	DESCRIPTION	AMOUNT
		13.50
	TAX	
	TIP	2.00
	MISC.	
	TOTAL	15.50

02/15
 MATTHEW G MONAGAN

PURCHASER SIGN HERE
 X *[Signature]*

Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown herein and agrees to perform the obligations set forth in the Cardholder's agreement with the issuer.

MED# 6H46
 03/25/11 TR 6239
 START END MILES
 08:34 09:11 8.7
 REGULAR FARE
 RATE 1: \$ 25.70
 SURCH: \$ 0.00
 QMTNL: \$ 4.80
 STSRCH: \$ 0.50
 TIP : \$ 7.75
 TOTAL: \$ 38.75

CARD TYPE: VISA
 XXXXXXXXXXXXX7694
 AUTH:141513

X
 TO CONTACT TLC
 DIAL 3-1-1



that was easy.
 Low prices. Every item. Every day.
 3535 Peachtree Road
 Atlanta, GA 30326
 (404) 760-9799

SALE	QTY	SKU	PRICE
	1	STAPLES 24PK BIG R 718103117630	2.00
		SUBTOTAL	2.00
		Standard Tax 8.00%	0.16
		TOTAL	\$2.16
		Cash	5.00
		Cash Change	2.84
		TOTAL ITEMS	1

Compare and Save
 with Staples-brand products.

THANK YOU FOR SHOPPING AT STAPLES!

Shop online at www.staples.com

The Weekly Ad is always online!
 Simply click for Bonus Coupons
 and today's Top Deals.
www.staples.com/weeklyad



Banquets
 Courtyard by Marriott
 Date: Mar23'11 08:13PM
 Card Type: Visa
 Acct #: XXXXXXXXXXXX7694
 Card Entry: SWIPED
 Trans Type: PURCHASE
 Trans Key: EIE004010100453
 Auth Code: 191534
 Check: 5275
 Table: 11/2
 Server: 1023 Sean D

Subtotal: 48.60
 Tip: _____
 Total: _____

Keep for your records
 CUSTOMER COPY

EXPENSE REPORT (FORM J)

CLIENT CODE: <u>222</u>		NAME: <u>Jaime Deryshire (Bermuda)</u>		DATE: <u>3/25/11</u>
• CLIENT-RELATED (Billable and Non-billable)				
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE	
<u>3/22</u>	<u>Taxi to LGA - JD & M. Monagan</u>	<u>\$34.94</u>	<u>E</u>	
<u>3/22</u>	<u>Check BDOT pullups and materials</u>	<u>\$65.00</u>	<u>E</u>	
<u>3/22</u>	<u>Dinner/breakfast@LGA</u>	<u>\$19.34</u>	<u>E</u>	
<u>3/22</u>	<u>Cab from ATL airport to hotel</u>	<u>\$41.50</u>	<u>E</u>	
<u>3/23</u>	<u>Lunch - Kameel @ Peachtree Center</u>	<u>\$7.97</u>	<u>E</u>	
<u>3/24</u>	<u>Breakfast @ hotel</u>	<u>\$6.40</u>	<u>E</u>	
<u>3/24</u>	<u>Lunch @ hotel</u>	<u>\$12.26</u>	<u>E</u>	
<u>3/24</u>	<u>Taxi to Staples - Atlanta Event Supplier</u>	<u>\$30.00</u>	<u>E</u>	
<u>3/25</u>	<u>Taxi to ATL airport</u>	<u>\$40.00</u>	<u>E</u>	
<u>3/25</u>	<u>Breakfast @ ATL airport</u>	<u>\$5.29</u>	<u>E</u>	
<u>3/25</u>	<u>Hotel - Courtyard Marriott</u>	<u>\$514.05</u>	<u>F</u>	
• NON-CLIENT-RELATED BUSINESS (Description)				

Employee Signature Jaime Deryshire
 Approval: [Signature]
 Date: 3/25/11

Total Expenses \$776.75
 (-) Less Advances \$
 (+) Due Employee \$776.75
 (-) Due LHA \$

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel;
 D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

I ♥ NEW YORK

MACK # 05255753
MED # SN15
TRIP # 22825
DATE: 03/22/2011
START TIME 18:30
END TIME 18:54
RATE No. 1
STAND. CITY RATE
MILES R1 9.26
FARE1 \$ 23.70
SURCHARGE 1.00
TOTAL \$ 24.70
ST. SUR 0.50
Mid-Tun 4.80
Tip/Other 4.94
GR. TOT. 34.94

Contact TLC Dial
3-1-1

CARDNUMBER: 0940
AUTHOR. # 05552B

Airtran Airways Payment Receipt

Date : 22Mar11
Confirmation Number : I6I7SF
Receipt/Auth # I6I7SF-02
Received : MasterCard 65.00
65.00 USD
\$65.00
\$65.00 USD
Remarks : XXXXXXXXXXXX0940
Received by Agent : 200222

ANGELINA'S
PANINI BAR
LAGUARDIA AIRPORT
FLUSHING, NY

Date: 03/22/2011 07:23PM
Card Type: MASTER CARD
Acct Num: *****0940
Exp Date: **/**
Customer: DERBYSHIRE/JAIME A
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 02554B
Check: 1603
Server: 16 SHAZIA

Amount : \$19.34

KAMEEL
225 PEACHTRL
ATLANTA, G.
40452354

TERMINAL ID.: 836790
MERCHANT #: 542929804041812

MASTERCARD
*****0940 EXP:XX/XX
SALE SWIPED
BATCH: 110323001 INU: 000007
Mar 23, 11 11:17
RRN: 108215050180 AUTH:01574B
TRAN SEQ #: 0007

APPROVED
BASE \$7.97
TIP \$
TOTAL \$

ANGELINA'S
DISPATCH CC
4047628085

PURCHASER SIGN HERE

X *Jaime D...*
Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the issuer.

8 0940

DATE	3/22/11	CLERK	
AUTHORIZATION		SERVER	
LICENSE NO.		STATE	
REFERENCE NO. / FOLIO NO.			

032021

2431252

QTY.	DESCRIPTION	AMOUNT
		\$35.50
	TAX	
	TIP	6.00
	MISC.	
SALES SLIP	TOTAL	11.50

RETAIN FOR
YOUR RECORDS

CUSTOMER
COPY

Banquets
Courtyard by Marriott
Date: Mar24'11 11:02AM
Card Type: MasterCard
Acct #: XXXXXXXXXXXX0940
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: EIE004011792118
Auth Code: 00526B
Check: 1513
Server: 3001 AM Baris

Subtotal: 5.40
Tip: 1.00
Total: 6.40

Banquets
 Courtyard by Marriott
 Date: Mar24'11 03:03PM
 Card Type: MasterCard
 Acct #: XXXXXXXXXXXX0940
 Card Entry: SWIPED
 Trans Type: PURCHASE
 Trans Key: EIE004013360773
 Auth Code: 00525B
 Check: 1525
 Server: 3002 Lnch Bar

Subtotal: 10.26
 Tip: 2.00
 Total: 12.26



(404) 872-2600 (404) USE-TAXI
 (404) 371-4535 (404) 873-8294

Taxi Service Receipt

Date 3-24-11 Cab # _____
 From: _____
 To: _____
 Driver: _____

Fare, \$ 26.75
 Tips, \$ 3.25
 Total, \$ 30.00



HMSHOST
 STARBUCKS TF3
 ATLANTA HARTSFIELD INT'L AIRPORT

5080 Dominiqu

CHK 8300 MAR25'11 5:45AM GST 2

1 OATMEAL 2.75
 1 WATER VASA 25oz 2.19
 SUBTOTAL 4.94
 TAX 0.35
 AMOUNT PAID 5.29

ATLANTA HARTSFIELD INT'L AIRPORT
 If we did exceed your expectations or if we did not exceed your expectations, we would love to hear from you

(404) 838 1026
 tim.slaney@hmshost.com

Your order number is 8300



02/12
 JAIME A DERBYSHIRE

DATE	CLERK
AUTHORIZATION	SERVER
REFERENCE NO.	

5200404

QTY.	DESCRIPTION	AMOUNT
		34.00
SALES SLIP	TAX	1.00
	TIP	6.00
	MISC.	
	TOTAL	40.00

PURCHASER SIGN HERE
X Jaime Derbyshire
 Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the issuer.



Courtyard by Marriott

133 Carnegie Way
Atlanta, GA 30303
T 404.222.2416

J. Derbyshire	Room: 204
	Room Type: GENR
	Number of Guests: 1
	Rate: \$149.00
	Clerk:

Arrive: 22Mar11	Time: 11:19PM	Depart: 25Mar11	Time:	Folio Number: 52864
Date	Description	Charges	Credits	

22Mar11	Room Charge	149.00	
22Mar11	Occupancy Sales Tax	11.92	
22Mar11	City Tax	10.43	
23Mar11	Room Charge	149.00	
23Mar11	Occupancy Sales Tax	11.92	
23Mar11	City Tax	10.43	
24Mar11	Room Charge	149.00	
24Mar11	Occupancy Sales Tax	11.92	
24Mar11	City Tax	10.43	
25Mar11	Master Card		514.05

Card #: MCXXXXXXXXXXXX0940/XXXX
Amount: 514.05 Auth: 01597B Signature on File
This card was electronically swiped on 22Mar11

Balance: 0.00

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

As requested, a final copy of your bill will be emailed to you at: edill@bermudatourism.com. See "Internet Privacy Statement" on Marriott.com.

The New York Helmsley Hotel
212 East 42nd Street
New York, NY 10017
United States
Tel: 212-490-8900 Fax: 212-405-4299

Mr. Terence Gallagher
7 ELDRIDGE AVE
MIDDLETOWN, NJ 07748-1607

Email: TERRYG@LHAMMOND.COM

Page Number : 1
Guest Number: 56168
Folio ID : A
No. Of Guest: 1
Room Number : 1605
Room Rate : 289.00
Club Account: SPG - A50869783150
Invoice Nbr: 101148
Arrive Date: 29-MAR-11 21:11
Depart Date: 30-MAR-11 04:33

Copy Tax Invoice

Tax ID:
New York Helmsley 30-MAR-11 04:33 EDWAARC

Date	Reference	Description	Charges	Credits
29-MAR-11	RT1605	Room Chrg Retail Exch Rate: 1	289.00	
29-MAR-11	RT1605	Room Sales Tax	25.65	
29-MAR-11	RT1605	Occupancy/Tourism	2.00	
29-MAR-11	RT1605	NYS Javits Ctr Tax	1.50	
29-MAR-11	RT1605	City/Local Tax	16.98	
30-MAR-11	VI	Visa		-335.13
		** Total	335.13	-335.13
		*** Balance	0.00	

Continued on the next page



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

INVOICE 34063
April 15, 2011

TO: C. Ann Shutte
Director of Global Operations
BERMUDA DEPARTMENT OF TOURISM
675 Third Avenue, 20th floor
New York, NY 10017

FOR: Out-of-pocket expenses incurred on your behalf for the March
Promotional event by CBS Radio as per attached invoice.

TOTAL AMOUNT \$20,000.00

2011 JUN 30 AM 9:33

NSD/CES/REGISTRATION
UNIT

FULL PAYMENT UPON RECEIPT OF INVOICE



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
4/27/2011	34003

FOR: Out-of-pocket expenses incurred on your behalf during the month of March.

Item	Description	Amount
Accommodations	Long distance telephone	55.23
Postage	FedEx packages	33.10
Accommodations	Photography of Bermuda booth at The New York Times Travel Show	48.71
Publications	Digital clip from VMS	108.88
Accommodations	Flowers for Atlanta event	99.91
Accommodations	Landmark Parking -- vouchers for Baltimore Aquarium event	1,160.00
Publications	BurrellesLuce clipping service	523.70
Publications	BurrellesLuce clipping service	299.41
Postage	Postage	11.74
Printing	Color copies of press kits	31.50
Postage	Deliveries	102.00
Printing	Color copies of Bermuda Projects/2011 Sales Blitz	4.00
Printing	Color copies of clips	8.00
Printing	Copies of BurrellesLuce February 2011 clips	28.80
Printing	Editing Recedit Bermuda promo video	481.50
Printing	Additional video camera man and editing Bermuda Shorts contest and finale dance	350.00

2011 JUN 30 AM 9:32
 HES/CES/REGISTRATION UNIT

Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.

Total	\$4,346.48
--------------	------------



ITEMIZED CALL DETAIL

DATE OF INVOICE 03.15.11
 INVOICE PERIOD 02.15.11 - 03.14.11

INVOICE NUMBER 52986630
 ACCOUNT NUMBER 4358104
 PAGE 71

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

222 (212) 542-9930						222 (212) 542-9930							
REFERENCE	DATE	TIME	# CALLED	LOCATION	MINUTES	AMOUNT	REFERENCE	DATE	TIME	# CALLED	LOCATION	MINUTES	AMOUNT
19281738013	02/15	01:28 PM	215 625-9425	PHILA ,PA	2.1	0.0000	19492203463	03/11	02:31 PM	404 920-6699	ATLANTA ,GA	66.6	0.0000
19278460702	02/15	03:47 PM	305 345-0809	MIAMI ,FL	0.1	0.0000	472990941	03/11	02:54 PM	441 295-2127	DEVONSHIRE,BM	0.5	0.0900
19278460699	02/15	03:53 PM	305 345-0809	MIAMI ,FL	0.1	0.0000	472990941	03/11	02:55 PM	441 295-2127	DEVONSHIRE,BM	0.5	0.0900
467573782	02/15	05:16 PM	403 444-2365	CALGARY ,AB	1.3	0.0900	472990941	03/11	02:56 PM	441 295-2127	DEVONSHIRE,BM	0.8	0.1400
19285709542	02/16	11:50 AM	215 625-9425	PHILA ,PA	0.4	0.0000	472990941	03/11	03:42 PM	441 295-2127	DEVONSHIRE,BM	0.5	0.0900
19304505371	02/16	10:54 AM	401 332-4191	Not Avail ,RI	0.2	0.0000	19489976104	03/11	04:00 PM	605 475-4900	REDFIELD ,SD	40.0	0.0000
19304479436	02/18	11:26 AM	404 581-4126	ATLANTA ,GA	4.0	0.0000	Total for: (212) 542-9930				68 Calls	552.3	
19304479437	02/18	11:29 AM	404 527-3690	ATLANTA ,GA	1.0	0.0000	Total for: 222				68 Calls	552.3	
19304479435	02/18	11:39 AM	404 233-7575	ATLANTA ,GA	2.3	0.0000							
19304479434	02/18	11:42 AM	404 233-7575	ATLANTA ,GA	2.6	0.0000							
19304479431	02/18	11:49 AM	404 233-7575	ATLANTA ,GA	2.6	0.0000							
19304479430	02/18	11:55 AM	404 581-4126	ATLANTA ,GA	0.7	0.0000							
19339452453	02/22	12:58 PM	404 581-4126	ATLANTA ,GA	0.5	0.0000							
19339391809	02/22	12:59 PM	404 581-4126	ATLANTA ,GA	1.6	0.0000							
19339391802	02/22	01:36 PM	404 920-6699	ATLANTA ,GA	5.5	0.0000							
19339391799	02/22	01:45 PM	404 920-6699	ATLANTA ,GA	0.4	0.0000							
19338756470	02/22	01:46 PM	404 920-6699	ATLANTA ,GA	35.2	0.0000							
19338756471	02/22	02:12 PM	404 581-4126	ATLANTA ,GA	8.1	0.0000							
19338756468	02/22	02:23 PM	404 581-4109	ATLANTA ,GA	1.2	0.0000							
19338272449	02/22	03:10 PM	305 532-6557	MIAMI ,FL	14.6	0.0000							
19338272448	02/22	03:19 PM	404 233-7575	ATLANTA ,GA	9.7	0.0000							
19338840813	02/22	05:37 PM	404 581-4126	ATLANTA ,GA	7.3	0.0000							
19342014622	02/23	09:48 AM	305 532-6557	MIAMI ,FL	6.5	0.0000							
19341521741	02/23	11:12 AM	941 758-8381	BRADENTON ,FL	0.5	0.0000							
19341521735	02/23	11:14 AM	941 758-8381	BRADENTON ,FL	27.6	0.0000							
19341521731	02/23	11:50 AM	215 349-1956	PHILA ,PA	7.5	0.0000							
19345579600	02/23	12:14 PM	404 581-4071	ATLANTA ,GA	5.1	0.0000							
19352994867	02/24	10:05 AM	404 524-3787	ATLANTA ,GA	1.8	0.0000							
19352994864	02/24	10:33 AM	404 524-3787	ATLANTA ,GA	0.6	0.0000							
19352945331	02/24	11:53 AM	323 460-4030	LSAN DA 14,CA	1.8	0.0000							
19352945330	02/24	11:56 AM	323 460-4030	LSAN DA 14,CA	1.6	0.0000							
19352945329	02/24	11:58 AM	323 460-4030	LSAN DA 14,CA	1.5	0.0000							
19360678028	02/24	12:00 PM	213 630-6530	LOSANGELES,CA	1.1	0.0000							
19357825460	02/24	01:54 PM	941 758-8381	BRADENTON ,FL	13.8	0.0000							
19357825459	02/24	02:06 PM	215 629-0647	PHILA ,PA	3.6	0.0000							
19357593150	02/24	04:24 PM	305 532-6557	MIAMI ,FL	0.9	0.0000							
469591802	02/25	08:39 AM	441 238-8000	DEVONSHIRE,BM	2.3	0.1000							
19367265885	02/25	02:41 PM	206 780-8078	BAINBDG IS,WA	1.3	0.0000							
19381523636	02/28	12:56 PM	305 532-6557	MIAMI ,FL	8.4	0.0000							
470490607	02/28	03:14 PM	416 968-7311	TORONTO ,ON	10.5	0.7300							
19408250474	03/02	12:39 PM	305 532-6557	MIAMI ,FL	0.7	0.0000							
471139810	03/02	03:01 PM	441 292-0023	DEVONSHIRE,BM	4.9	0.8400							
19406499809	03/02	05:26 PM	310 954-5371	W ANGELES ,CA	12.2	0.0000							
471258237	03/03	11:49 AM	44202787294	UNITED LON,	5.4	0.1700							
471518520	03/04	10:07 AM	441 234-0974	DEVONSHIRE,BM	2.0	0.3400							
471518520	03/04	10:32 AM	248 427-5242	BRIDGETOWN,BD	22.8	7.3000							
19433962928	03/04	04:01 PM	605 475-4900	REDFIELD ,SD	30.7	0.0000							
19440696049	03/07	11:41 AM	561 624-8525	WPALMBEACH,FL	1.0	0.0000							
471919787	03/07	11:47 AM	441 234-0974	DEVONSHIRE,BM	2.0	0.3400							
472178365	03/08	09:49 AM	441 292-0023	DEVONSHIRE,BM	1.3	0.2300							
19451926871	03/08	10:21 AM	505 333-8255	AZTEC ,NM	4.8	0.0000							
472178365	03/08	10:28 AM	441 292-0023	DEVONSHIRE,BM	1.5	0.2600							
19458895672	03/08	03:01 PM	712 432-0800	LAKE PARK ,IA	31.6	0.0000							
472420378	03/09	10:02 AM	441 292-0023	DEVONSHIRE,BM	1.2	0.2100							
19462253614	03/09	10:22 AM	305 606-7537	MIAMI ,FL	21.6	0.0000							
19467085122	03/09	11:30 AM	209 647-1000	MANTECA ,CA	43.6	0.0000							
19465983926	03/09	03:31 PM	404 654-1250	ATLANTA ,GA	0.1	0.0000							
19465983923	03/09	03:31 PM	404 654-1299	ATLANTA ,GA	0.8	0.0000							
19481931378	03/10	01:10 PM	404 920-6699	ATLANTA ,GA	42.8	0.0000							
19484956733	03/11	11:28 AM	724 664-7390	KITTANNING,PA	11.7	0.0000							
472990941	03/11	11:31 AM	441 292-0023	DEVONSHIRE,BM	1.7	0.2900							
472990941	03/11	11:34 AM	441 292-0023	DEVONSHIRE,BM	1.1	0.1900							

Total = \$ 55.23

2011 JUN 30 AM 9:32
 NSD/CES/REGISTRATION UNIT



Picked up: Feb 23, 2011 Cust. Ref.: 222 Ref.#2:
 Payor: Shipper Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - release Authorized

Automation	INET	Sender	Recipient	
Tracking ID	794456015937	LOU HAMMOND	Ralph Collier	
Service Type	FedEx Standard Overnight	LOU HAMMOND & ASSOCIATES, INC.	249 Saint Joseph's Way	
Package Type	FedEx Pak	39 EAST 51 STREET	PHILADELPHIA PA 19106 US	
Zone	02	NEW YORK CITY NY 10022 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs	Transportation Charge		17.75
Delivered	Feb 24, 2011 12:30	Fuel Surcharge		1.62
Svc Area	A1	Discount		-4.26
Signed by	see above	Residential Delivery		2.75
FedEx Use	00000000/0001283/02	Total Charge	USD	\$17.86

Picked up: Feb 28, 2011 Cust. Ref.: 222 Ref.#2:
 Payor: Shipper Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- Distance Based Pricing, Zone 8
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- Package Delivered to Recipient Address - Release Authorized
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Envelopa was rated as FedEx Pak.

Automation	INET	Sender	Recipient	
Tracking ID	796809438514	LOU HAMMOND	Johnene Granger	
Service Type	FedEx Express Saver	LOU HAMMOND & ASSOCIATES, INC.	10101 NE Knight Rd	
Package Type	FedEx Pak	39 EAST 51 STREET	BAINBRIDGE ISLAND WA 98110 US	
Zone	08	NEW YORK CITY NY 10022 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs	Transportation Charge		14.60
Delivered	Mar 03, 2011 12:12	Discount		-3.50
Svc Area	A5	Fuel Surcharge		1.39
Signed by	see above	Residential Delivery		2.75
FedEx Use	00000000/0007179/02	Total Charge	USD	\$15.24

Total = 33.10

NSD/CES/REGISTRATION
 UNIT
 2011 JUN 30 AM 9:32

WILLIAM CANCELLARE
 237 EAST AVE
 VALLEY STREAM, NY 11580
 718 343 5599



Invoice

Date	Invoice #
2/28/2011	11564

Bill To
LOU HAMMOND 39 EAST 51st STREET NEW YORK NY 10022 ATTN: CATHY DECKER

Quantity	Description	Price Each	Terms
			Due on receipt
1	PHOTOGRAPHIC COVERAGE OF THE BERMUDA BOOTH AT THE NEW YORK TIMES TRAVEL SHOW	45.00	45.00T

*ok To
 ACC# 222
 3/4/11*

Thank you for your business.

Subtotal	\$45.00
Sales Tax (8.25%)	\$3.71

Total	\$48.71
--------------	---------



VMS T 800 VMS 2002

New York Office Phone Number: (212)736-2010

Fed I.D. # 13-3889971

Terms: Net 10 Days

Date: 03/08/2011

Invoice# 10-220-0541125

Sold to: LOUH001

Shipped to:

LOU HAMMOND & ASSOCIATES
39 EAST 51ST STREET
NEW YORK, NY 10022
USA

Lou Hammond And Associates
39 E 51st St
New York, NY, 10022

Jaime Derbyshire

Jaime Derbyshire

Attn:

Attn:

PO #: WILLIAM GRIFFITH/ WILLIAM GRIFFITH

Ordered by: Jaime Derbyshire

PLEASE REMIT TO:

VMS
P.O. Box 57007
Newark, NJ 07101-5707

Quantity	Description	Charge	Total
	AUDIO WEB DELIVERY MARKETS 1-30 William Griffith News on WRTI-FM 03/07/11 WRTI-FM Philadelphia 9:30 AM 00:02:05 1	100.00	
	SALES TAX	8.88	
1	TOTAL DUE		108.88

TNY427895

w/c

Try QuickView from VMS: The most cost effective way to preview broadcast coverage, digitally, right from your Web browser. Call your Account Service Representative today for a free trial!

PLEASE REFERENCE FULL INVOICE NUMBER OR ATTACH A COPY OF THE INVOICE WITH YOUR PAYMENT. Thank you!

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.21.11

VENDOR: Atlanta Florist

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$99.91

DESCRIPTION: Flowers for Atlanta Bermuda event.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

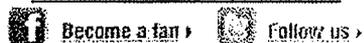
From: Kristina Paiz
Sent: Monday, March 21, 2011 3:34 PM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: expense report for Florist Atlanta
Attachments: CC form - Atlanta Florist.doc

Hello Mary,

Please find the below and attached for the recent florist purchase!

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: Florist Atlanta [mailto:floristatlanta@aol.com]
Sent: Monday, March 21, 2011 3:19 PM
To: Kristina Paiz
Subject: Order details for 026622

Here are the details of the order you placed. If you have any questions, please call us at the number listed below.
Thanks for your business.

Florist Atlanta
1750 Howell Mill Rd., N.W. Suite B-1
Atlanta, Georgia 30318
(404) 355-4898

Order Number: 26622
Delivery Date: 3/21/2011
Order Date: 3/21/2011

Customer

Account: 9946
Name: Lou r Hammond
Address: 39 East 51 st
City: Manhattan, New York 10022
Telephone: (212) 308-8880

Recipient

Name: Jamie Derbyshire

Address: 133 Carnegie Way Courtyard Atlanta
City: Atlanta, Georgia
Telephone: (404) 222-2416

Product Information

Quantity	Description	Price	Ext. Price
1	light pastel pinks yellows greens centerpiece low..	\$80.00	\$80.00

Delivery: \$12.50
Service: \$0.00
Tax: \$7.41
Total: \$99.91

Method of Payment

Method	Amount	Name	Reference
Credit Card	\$99.91	Lou r Hammond	

Card Message

Florist Atlanta
1750 Howell Mill Rd., N.W.
Suite B-1
Atlanta, Georgia 30318
(800) 229-3482
floristatlanta@aol.com
www.floristatlanta.biz

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 3/24/11

VENDOR: Landmark Parking

CLIENT & CODE Bermuda #222

APPROX. AMOUNT: \$1,160.00

DESCRIPTION: Parking vouchers for Baltimore Aquarium event.

NAME: Jaime Derbyshire

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

INNER HARBOR CENTER

LANDMARK PARKING, INC
33 S. Gay Street
Baltimore, MD 21202
410-837-5600 410-837-7405

3/16/2011 IHC9715



Lou Hammond & Associates
39 E 51 St
New York, NY 10022

IHCrep@landmarkparking.com

www.landmarkparking.com

3/16/2011

4	Evenings/Weekends Coupons	290.00	1,160.00
	#0703		
	#0702		
	#0701		
	#0704		

Lou Hammond & Associates
39 E 51 St
New York, NY 10022

Payments/Credits \$-1,160.00

\$0.00



75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

MCM

INVOICE

TERMS: NET 30 DAYS

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 03/31/11
INVOICE NO. ▶ 11020449

INVOICE TOTAL ▶ \$523.70
TOTAL DUE ▶ \$523.70

For the period 03/01/11 through 03/31/11
Previous Balance
Basic Rate Charge

0.00
260.00

Clip Transactions: 154 Clippings Delivered
10 Scanned Clips Credited @ \$1.42 each
6 Internet Clips Charged @ \$1.42 each
72 eClips Charged @ \$1.42 each
76 Scanned Clips Charged @ \$1.42 each
Copyright Royalty Fees
Copyright Royalty Fees Credited
Sales Tax

14.20CR
8.52
102.24
107.92
18.90
0.90CR
41.22

MCM
222

INVOICE TOTAL ▶ 523.70
TOTAL AMOUNT DUE ▶ 523.70

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$523.70	\$.00	\$.00	\$.00	\$.00



BurrellesLuce
Work intelligently.
75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.631.1160

FEDERAL I.D. NO. 20-0253253

PURCHASE ORDER NO. ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 03/31/11
INVOICE NO. ▶ 11020449

BurrellesLuce Media Analysis
A BurrellesLuce Company

MGM

INVOICE

TERMS: NET 30 DAYS

75 East Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

P.O. NO. ▶
ACCOUNT NO. ▶ 8266 KB
DATE ▶ 03/31/11
INVOICE NO. ▶ 11020456

Lou Hammond
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

INVOICE TOTAL ▶ \$299.41

TOTAL DUE ▶ \$299.41

Previous Balance
Media Measurement report
for Feb 2011

0.00

Services Rendered
Sales Tax

275.00
24.41

MGM
222

INVOICE TOTAL ▶ 299.41

TOTAL AMOUNT DUE ▶ 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL
AMOUNTS OVER 30 DAYS OUTSTANDING

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00



BurrellesLuce Media Analysis
A BurrellesLuce Company

75 E. Northfield Road • Livingston, NJ 07039
973.992.6600 • 212.227.5570 • 800.631.1160

PURCHASE ORDER NO. ▶

ACCOUNT NO. ▶ 8266 KB

DATE ▶ 03/31/11

INVOICE NO. ▶ 11020456

FEDERAL I.D. NO. 20-0253253

Account Summary - JAN 06 2011 to JAN 05 2012

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	2	11.740	0.000	11.740
=====				
Grand Total:	2	11.740	0.000	11.740

End of Report

COLOR COPIES FORM (FORM Z)

DATE: 3/16/11

ACCOUNT REP: Matthew M.

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: 7 copies of press kits -

- ① Bermuda 1 - 2 pages
- ② Bermuda Board updates - 3 pages
- ③ Hon Patricia Minor - 1 page
- ④ Minister Patricia - 1 page
- ⑤ press kit cover letter - 2 pages

TOTAL # OF COLOR COPIES: 63 @ 50 per copy.

TOTAL COST:

\$ 31.50

LHA Mailroom

From: Matthew Monagan
Sent: Wednesday, March 16, 2011 2:32 PM
To: LHA Mailroom
Subject: FW: Run of Show -- National Aquarium
Attachments: image001.gif; image002.gif

Hi Guys,

Can you please print out 7 copies of this press kit in color? I need in half hour for Bermuda trip. Thank you so much!! Sorry about the short notice! I'll come down and pick up.

H:\CLIENTS\Bermuda\Press Kit\FINAL\Bermuda Press Kit

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

From: Jaime Derbyshire
Sent: Wednesday, March 16, 2011 10:38 AM
To: Matthew Monagan
Subject: FW: Run of Show -- National Aquarium
Importance: High

We will also need press kits for the media attending this dinner. Let's have about six ready to go. Do we already have some prepared?

Jaime Derbyshire, Senior Account Executive
Lou Hammond & Associates
39 E 51st St, New York, NY 10022
t: 212-891-0214 f: 212-891-0200
www.louhammond.com

 Become a fan >  Follow us >

From: Jaime Derbyshire
Sent: Wednesday, March 16, 2011 10:36 AM
To: Ticole Swan (tswan@bermudatourism.com)
Cc: Bermuda Group
Subject: Run of Show -- National Aquarium
Importance: High

Good morning, Ticole,

As discussed, please find attached a run of show for BDOT's event at The National Aquarium. Please review and let us know your thoughts. Will Ann be the one giving the presentation in Baltimore, and will someone (perhaps you) be introducing Ann?

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

TOTAL: \$102.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

\$16.⁰⁰

DATE: 3/22/11

CHARGE: LHA

CLIENT: Bermuda 222

TO/FROM: Annie Begg.
Name

TEL: 914-633-3555

COMPANY: Check Six Productions

ADDRESS: 303 Fifth Ave, Ste 901, NY, NY
(please include floor and/or suite)

FROM (ACCT. PERSON): Terry Gallagher

SPECIAL INSTRUCTIONS:

BILLING DESCRIPTION: Peter Greemberg Broadcast Information

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: Aldo

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

\$19.00

DATE: 3/22/11

CHARGE: LHA

CLIENT: 222

TO/FROM: Melissa Bach/Matthew Monagan
515-3594

TEL: 212-

Name

COMPANY: The Knot Inc.

ADDRESS: 462 Broadway, 6th Floor
New York, NY, 10013
(please include floor and/or suite)

FROM (ACCT. PERSON): Matthew Monagan

SPECIAL INSTRUCTIONS: Deliver to Melissa Bach

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 3/22/11

Truck
\$35.00

CHARGE: LHA

CLIENT: Bermuda

TO/FROM: _____
Name

TEL: _____

COMPANY: Bermuda Department of Tourism.

ADDRESS: 675 3rd Ave
(please include floor and/or suite)

FROM (ACCT. PERSON): JAIME D.

SPECIAL INSTRUCTIONS: _____

BILLING DESCRIPTION: Pick up banners and Bags!

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

\$16.⁰⁰

DATE: 3/1/2011

CHARGE: LHA

CLIENT: 222

TO/FROM: Ann Shutte
Name

TEL: 212-818-9800

COMPANY: Bermuda Department of Tourism

ADDRESS: 675 Third Avenue, 20th Floor
(please include floor and/or suite)

FROM (ACCT. PERSON): Terry Gallagher

SPECIAL INSTRUCTIONS:

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: A. Upo TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 3/1/2011

\$16⁰⁰

CHARGE: LHA

CLIENT: 222

TO/FROM: Ticole Swan
Name

TEL: 212-818-9800

COMPANY: Bermuda Department of Tourism

ADDRESS: 675 Third Avenue, 20th Floor
(please include floor and/or suite)

FROM (ACCT. PERSON): Terry Gallagher

SPECIAL INSTRUCTIONS:

BILLING DESCRIPTION:

RECEIVED:

SIGNATURE: Aldo TIME: _____

PRINT LAST NAME: _____

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

COLOR COPIES FORM (FORM Z)

DATE: 03/01/11

ACCOUNT REP: Amelie Smith

CLIENT CHARGES: Bermuda - 222

LHA CHARGE

DESCRIPTION: Color copies of Bermuda Projects/
2011 Sales Bk

TOTAL # OF COLOR COPIES: Total copies = 4

TOTAL COST: \$4.00 @ 1 each.

LHA Mailroom

From: Amelie Smith
Sent: Tuesday, March 01, 2011 11:06 AM
To: LHA Mailroom
Subject: Color Copies
Attachments: image001.gif; image002.gif

Good Morning:

Can I please have one color copy of each document linked below? Thank you!

Amelie Smith, Account Executive
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0223; Fax: 212-891-0200
www.louhammond.com

 Become a fan >  Follow us >

From: Terry Gallagher
Sent: Tuesday, March 01, 2011 11:04 AM
To: Amelie Smith
Subject: Another Messenger

Amelie, can you print out the following documents in color and have messengered to Ann Shutte at BDOT today.
Thanks!

H:\CLIENTS\Bermuda\Projects - Events\2011 Sales Blitz\New York\Bermuda Vanderbilt Hall proposal from J. Nolan 2.28.11.pdf

H:\CLIENTS\Bermuda\Projects - Events\2011 Sales Blitz\New York\Lou Hammond Vanderbilt from J. Nolan.pdf

Terence Gallagher
Executive Vice President
Lou Hammond & Associates
39 E. 51st St., New York, NY 10022
T: 212-891-0211; F: 212-891-0200
www.louhammond.com

 Become a fan >  Follow us >

COLOR COPIES FORM (FORM Z)

DATE: 03/25/11

ACCOUNT REP: Matthew Monaghan

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: Color clips for Bermuda

TOTAL # OF COLOR COPIES: 8 total color copies

TOTAL COST: \$ 8.00

LHA Mailroom

From: Matthew Monagan
Sent: Friday, March 25, 2011 10:03 AM
To: LHA Mailroom
Subject: FW: Colored Copies

Hi Guys,

Can you please print these today and let me know when ready! I need to send to the client. Thanks.

-Matt

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

From: Matthew Monagan
Sent: Tuesday, March 22, 2011 1:47 PM
To: LHA Mailroom
Subject: RE: Colored Copies

Hi Guys,

Do you know when these color copies will be ready? Know it has been crazy down there! Thanks!

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

From: Matthew Monagan
Sent: Monday, March 21, 2011 12:20 PM
To: LHA Mailroom
Subject: Colored Copies

Hi Guys,

Hope the weekend went well! Can you please print out the following in color for today? I'm going to try to send to the client today. Let me know when they're ready and I can come pick up. Thanks guys!

Bermuda:

<J:\TerryG\Images\Bermuda\Clips\2011\February\USAToday.com - 2.10.11.ppt>
<J:\TerryG\Images\Bermuda\Clips\2011\February\TorontoSun - 2.2.11.ppt>
<J:\TerryG\Images\Bermuda\Clips\2011\February\Takingthekids - 2.11.11.ppt>

- Bermuda.

LHA Mailroom

From: Matthew Monagan
Sent: Monday, March 21, 2011 5:44 PM
To: LHA Mailroom
Subject: Black and White Copies

Hi Guys,

Can you please print out the following clips in black and white. Thanks!

H:\CLIENTS\Bermuda\BurrellesLuce\2011\Bermuda February Clips 1.pdf -180

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

INVOICE 34061
April 14, 2011

TO: C. Ann Shutte
Director of Global Operations
BERMUDA DEPARTMENT OF TOURISM
675 Third Avenue, 20th floor
New York, NY 10017

FOR: Project fee for execution of PR activities surrounding the Chelsea Flower Show
taking place in London from May 24th through May 28th, 2011.

2011 JUN 30 AM 9:32
NSD/CES/REGISTRATION
UNIT

TOTAL AMOUNT \$10,000.00

FULL PAYMENT UPON RECEIPT OF INVOICE



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
Ms. Jasmin Smith BERMUDA DEPARTMENT OF TOURISM 43 Church St. Global House Hamilton HM 11 BERMUDA

Date	Invoice #
4/27/2011	34040

FOR: Out-of-pocket expenses incurred on your behalf against Purchase Order Number 1555601 re Sustainable Tourism Conference airfare for journalists.

Item	Description	Amount
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Graham McKenzie re Sustainable Tourism Conference	795.52
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Michael McCarthy re Sustainable Tourism Conference	709.40
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Stephen Wickens re Sustainable Tourism Conference	572.91
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Clive Bacchus re Sustainable Tourism Conference	956.38
Airfare	Roundtrip airfare for journalist Yndiana Montes re Sustainable Tourism Conference	746.90
Airfare	Roundtrip airfare, Madrid-Bermuda-Madrid, for journalist José Santiago re Sustainable Tourism Conference	1,209.95
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist David Cumberbatch re Sustainable Tourism Conference	352.90
Airfare	Roundtrip airfare, Montreal-Bermuda-Montreal, for journalist Melanie Reffes re Sustainable Tourism Conference	518.27
Airfare	Roundtrip airfare, NY-Bermuda-NY, for UN Radio producer Donn Bobb re Sustainable Tourism Conference	312.85
Airfare	Airfare for journalist Michael DeFreitas re Sustainable Tourism Conference	710.02
Airfare	Airfare for journalist Gay Myers re Sustainable Tourism Conference	706.90
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Herbert Solomon re Sustainable Tourism Conference	696.90
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Brian Major re Sustainable Tourism Conference	302.83
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Anthony Fraser re Sustainable Tourism Conference	968.82
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Peter Richards re Sustainable Tourism Conference	990.18
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Edward Patricelli re Sustainable Tourism Conference	432.90
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Janet Silveria re Sustainable Tourism Conference	853.40
Airfare	Roundtrip airfare, NY-Bermuda-NY, for journalist Michele Peterson re Sustainable Tourism Conference	378.81

MSD/OES/REGISTRATION UNIT

Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.

Total



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com

www.louhammond.com

Invoice

Bill To
Ms. Jasmin Smith BERMUDA DEPARTMENT OF TOURISM 43 Church St, Global House Hamilton HM 11 BERMUDA

Date	Invoice #
4/27/2011	34040

FOR: Out-of-pocket expenses incurred on your behalf against Purchase Order Number 1555601 re Sustainable Tourism Conference airfare for journalists.

Item	Description	Amount
Airfare	Roundtrip airfare, Bridgetown-Bermuda-Bridgetown, for journalist Stephen Lovell re Sustainable Tourism Conference	1,078.84
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$13,294.70

2011 JUN 30 AM 9:32

NSD/CES/REGISTRATION UNIT

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.17.11

VENDOR: Travel Industry Services

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$795.52

DESCRIPTION: Round-trip ticket for journalist Graham McKenzie from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Booking No: 93619

Ref: emma

Date Of Issue: 17 Mar 2011

Mr. Graham Mckenzie

Names:

evergreen lodge
bunton lane
bolney
RH17 5RE

1 Mr Graham Mckenzie (Lead)

We are pleased to confirm the following details:

02-04-2011 LGW-BDA, 07-04-2011 BDA-LGW on BA, World Traveller

02-04-2011 London, London Gatwick (LGW) - Bermuda, Bermuda Kindley (BDA) BA2233 Dep 15:00
 Arr 18:20, World Traveller
 07-04-2011 Bermuda, Bermuda Kindley (BDA) - London, London Gatwick (LGW) BA2232 Dep 20:10
 Arr 06:45+1, World Traveller
 BA = British Airways

Adult @ £225.00 + £253.00 tax
Subtotal: £478.00
Received: £492.00

credit card charge

credit card charge

ADT @ £14.00
Subtotal: £14.00
Received: £0.00

Totals:

Invoice Total: £492.00

Amount Paid: £492.00

Fully paid, thank you!

Payment Card Charges - Payment by Amex and Credit Cards are charged at 2% with a minimum charge of £5.00: please provide authority to charge your card together with card number, name as it appears on the card, billing address and expiry date.

THIS BOOKING IS ACCEPTED SUBJECT TO OUR STANDARD BOOKING CONDITIONS SET OUT OVERLEAF



If you want to reach us:

Sales 0844 545 7838
 cruises@traveltis.co.uk 0844 545 7838
 flights@traveltis.co.uk 0844 545 7838
 hotels@traveltis.co.uk 0844 545 7838
 info@traveltis.co.uk +44(0)20 8607 3838

4 Old Lodge Place, St Margarets Road, St Margarets,
 Twickenham, TW1 1RQ Fax: 020 8538 9040

Registered Office: 109 South Woodpole Way London SW14 8TN
 Reg. No. 5265966 VAT No. 653565405

THE SMALL PRINT

Thank you for booking with Travel Industry Services. Please check this confirmation invoice carefully, ensuring that the spelling of all names exactly match those in the named passengers passports and of course that the travel arrangements we have held for you are correct. Please notify us IMMEDIATELY of any errors or omissions.

Travel Industry Services is a trading name of Travelbrands Ltd, a fully bonded tour operator with the Civil Aviation Authority. The air holiday packages in our brochures and on our website are therefore ATOL protected by the Civil Aviation Authority. Our

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.18.11

VENDOR: Expedia

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$709.40

DESCRIPTION: Round-trip ticket for journalist Michael McCarthy from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

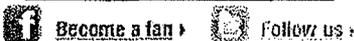
From: Kristina Paiz
Sent: Friday, March 18, 2011 9:41 AM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: Expense report - Michael McCarthy
Attachments: CC form - Michael McCarthy.doc

Hello Mary-

Please find the below and attached for the recent Expedia purchase.

Thanks!
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: Expedia Travel Services [mailto:usmail@expediamail.com]
Sent: Friday, March 18, 2011 9:35 AM
To: Kristina Paiz
Subject: Expedia travel confirmation - Hamilton, Bermuda - Apr 02, 2011 - (Itin# 136191276327)

Travel Confirmation

Thank you for booking your trip with Expedia. This email is your receipt for the travel item(s) you just booked.

Remember that you can always [view your itinerary online](#) for the most up-to-date information.

Flight: Vancouver to Hamilton		Total ticket cost:	\$579.00
Traveler name: Michael Mccarthy		Taxes & Fees:	\$130.40
		Airfare total:	\$709.40
Vancouver (Vancouver Intl.) to Toronto (YYZ)	04/02/11 11:30 PM - 6:50 AM Air Canada 162		
Toronto (YYZ) to Hamilton (BDA)	04/03/11 8:30 AM - 12:10 PM Air Canada 942		
Hamilton (BDA) to Toronto (YYZ)	04/07/11 1:10 PM - 3:05 PM Air Canada 943		
Toronto (YYZ) to Vancouver (Vancouver Intl.)	04/07/11 5:00 PM - 6:56 PM Air Canada 115		

Special requests

We will forward your requests to the travel vendor, but as these are subject to availability we can not guarantee

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.18.11

VENDOR: Air Canada

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$572.91

DESCRIPTION: Round-trip ticket for journalist Stephen Wickens from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Scan this barcode to check in at any Air Canada check in kiosk.

Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.

Need a hotel in Bermuda? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

Need a car in Bermuda? Great rates and additional Aeroplan Miles. **AVIS Budget**

Booking Information



Booking/Reference: M812VA

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
 Mr. Stephen JOSEPH Wickens
 kristinap@hammond.com
 Mobile: 1-416-6912962

Air Canada
 1-888-247-2262
Flight Arrivals and Departures
 1-888-422-7533

Online Services
 Manage my booking online (view/change my booking, select seats*)
 Request an upgrade
 Alert me of flight status changes directly to my mobile phone or email
 Flight Arrivals & Departures - check online if my flight is on time
 Check-in online and print my boarding pass

* Can my booking be changed online?

Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC942	Toronto, Pearson Int'l (YYZ)	Bermuda, Bermuda Int'l (BDA)	0	2hr40	320	Tango Plus S	Y/S F
	Sat 02-Apr-2011 08:30 - Terminal 1	Sat 02-Apr-2011 10:10					
AC943	Bermuda, Bermuda Int'l (BDA)	Toronto, Pearson Int'l (YYZ)	0	2hr55	319	Tango Plus L	Y/S F

Thu 07-Apr 2011
13:10

Thu 07-Apr 2011
15:05 - Terminal 1

F: Food for purchase onboard All Onboard Cafe purchases made on board Air Canada flights (excluding Jazz) are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Stephen JOSEPH Wickens : Adult (16+) , Ticket Number: 0142193429373

Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card :	xxxx-xxxx-xxxx-008	Special Needs :	None
Seat Selection :	AC942 24D , AC943 23D		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u> (including surcharges)	253.43
Returning Flight - <u>Tango Plus</u> (including surcharges)	186.57
Fuel Surcharge	34.96
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.71
Air Travellers Security Charge (ATSC)	26.65
Bermuda Gvmt. Passenger Tax	35.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.34
Bermuda Aviation Security Fee	4.25
Passenger facility charge	3.00
Total airfare and taxes before options (per passenger)	572.91
Number of passengers	1
Total	572.91
Grand Total - US dollars	\$572.91

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$572.91 (Airfare - per adult ticket)

Ticket number(s): 0142193429373

Fare Rules

Departing Flight Toronto (YYZ) To Bermuda (BDA) - **Tango Plus**
Returning Flight Bermuda (BDA) To Toronto (YYZ) - **Tango Plus**

Changes:

- Changes are permitted as follows:
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 USD plus applicable taxes and any additional fare difference.
 - Day of departure, at the airport - \$100 CAD per direction, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.
- Changes can be made up to 2 hours prior to departure.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Minimum/maximum stay**, and other conditions may apply.

Cancellations:

- Tickets are **non-refundable and non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.21.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$956.38

DESCRIPTION: Round-trip ticket for journalist Clive Bacchus from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

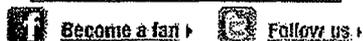
From: Kristina Paiz
Sent: Monday, March 21, 2011 4:56 PM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: Expense report - Clive Bacchus
Attachments: CC form - Clive Bacchus.doc

Hello Mary-

Please find the below and attached for the AA flight purchased today.

Thanks!
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Monday, March 21, 2011 4:52 PM
To: Kristina Paiz
Subject: E-Ticket Confirmation-LSCBZM 02APR

 **American Airlines**
AA.com

e-Ticket Itinerary & Receipt Confirmation

[Reservations](#) | [Award Booking](#) | [My Account](#) | [Fare Sales & Offers](#)



Date of Issue: 21MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: LSCBZM

Budget
Save up to
30%.

AVIS
Save up to
35%.

**PERSONAL
ONE-ON-ONE
AIRPORT
ASSISTANCE.**

**FIVE-STAR
SERVICE**

You may check in and obtain your boarding pass for U.S. domestic electronic tickets

within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



Book a hotel



Book a car



Buy trip insurance

AA Advantage
Car and Hotel Awards

Book Activities

5,500 Events & Tours



Record Locator: LSCBZM

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	4859	ST KITTS	SAT 02APR 1:20 PM	SAN JUAN PR	2:30 PM	M
	OPERATED BY EXECUTIVE AIRLINES AS AMERICAN EAGLE CHECK-IN WITH OPERATING CARRIER					
		Clive Bacchus		Economy	Seat 7D	
AA American Airlines	1692	SAN JUAN PR	SAT 02APR 8:20 PM	NEW YORK JFK	12:25 AM	M
		Clive Bacchus		Economy	Seat 33A	Food For Purchase
AA American Airlines	834	NEW YORK JFK	SUN 03APR 5:29 PM	BERMUDA	8:50 PM	M
		Clive Bacchus		Economy	Seat 33C	Food For Purchase
AA American Airlines	1325	BERMUDA	THU 07APR 8:10 AM	MIAMI INTERNTNL	10:05 AM	M
		Clive Bacchus		Economy	Seat 22E	Food For Purchase
AA American Airlines	2299	MIAMI INTERNTNL	THU 07APR 11:05 AM	ST KITTS	2:00 PM	M
		Clive Bacchus		Economy	Seat 19A	Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
CLIVE BACCHUS	0012335927760-61	727.00	229.38	956.38
Payment Method: American Express XXXXX XXXX 2008				Total: 956.38

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

One or more of your flights is a Codeshare flight and is operated by a Partner Airline. If your journey begins with a flight operated by one of American's Partner Airlines, then please check-in with the Partner Airline for that portion of your journey. Upon check-in, they will check your luggage to its final destination and provide boarding passes for your connecting flights, if applicable.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.22.11

VENDOR: Delta

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$746.90

DESCRIPTION: Round-trip ticket for journalist Yndiana Montes for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

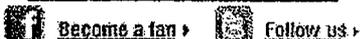
From: Kristina Paiz
Sent: Tuesday, March 22, 2011 11:30 AM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: Expense Report - Yndiana Montes
Attachments: CC form - Yndiana Montes.doc

Hello Mary,

Please find the below and attached for the recent Delta purchase.

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: DeltaElectronicTicketReceipt@delta.com [mailto:DeltaElectronicTicketReceipt@delta.com]
Sent: Tuesday, March 22, 2011 11:27 AM
To: Kristina Paiz
Subject: YNDIANA M - WILMINGTON 02APR11



Your Receipt and Itinerary

(Scan this barcode at a Delta Self-Service Kiosk to access your reservation.)

LOU HAMMOND
39 E 51ST STREET
NEW YORK NY 10022

Thank you for choosing Delta. We encourage you to review this information before your trip. If you need to contact Delta or check on your flight information, go to delta.com, call 800-221-1212 or call the number on the back of your SkyMiles® card.

Now, managing your travel plans just got easier. You can exchange, reissue and refund electronic tickets at delta.com. Take control and make changes to your itineraries at delta.com/itineraries.

Speed through the airport. Check-in online for your flight.



Flight Information

DELTA CONFIRMATION #: GD6CLY
 TICKET #: 00623467658774

Day	Date	Flight	Status	Bkng Class	City	Time	Meals/ Other	Seat/ Cabin
Sat	02APR	DELTA 5575*	OK	L	LV WILMINGTON AR ATLANTA	710A 839A		** COACH
*Operated by ATLANTIC SOUTHEAST								
Sat	02APR	DELTA 656	OK	L	LV ATLANTA AR BERMUDA	1055A 244P	F	** COACH
Thu	07APR	DELTA 657	OK	L	LV BERMUDA AR ATLANTA	345P 558P	F	** COACH
Thu	07APR	DELTA 5579*	OK	L	LV ATLANTA AR WILMINGTON	855P 1018P		** COACH
*Operated by ATLANTIC SOUTHEAST								

Check your flight information online at delta.com or call the Delta Flightline at 800-325-1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket.
 Please review Delta's [check-in Requirements](#) and [baggage guidelines](#) for details.

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.
 You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.
 For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dot.gov>.

Do you have comments about our service? Please [email](#) us to share them with us.

- Key to Terms
- # - Arrival date different than departure date
 - ** - See [Seats](#) on delta.com
 - *** - Multi meals
 - *S\$ - Multiple seats
 - AR - Arrives
 - B - Breakfast
 - C - Bagels/Beverages
 - D - Dinner
 - F - Food available for purchase
 - L - Lunch
 - LV - Departs
 - M - Movie
 - R - Refreshments - Complimentary
 - S - Snack
 - T - Cold meal
 - V - Snacks for Sale

Passenger Information

YNDIANA MONTES DE MONTEVERDE

Billing Details

Receipt Information

Fare Details: ILM DL X/ATL DL BDA Q45.00 279.00LLWRN5 DL X/ATL Q45.00DL ILM26
 9.00LLXRN5 NUC638.00END ROE1.00 XF ILM4.5ATL4.5ATL4.5

Fare: 638.00 USD Form of Payment AX*****2008
 Tax: 108.90 TX
 Total: 746.90 USD

NON-REF/\$CHANGE FEE

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or

credits may apply and are displayed in the sections below.

This ticket is non-refundable unless issued at a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Detailed Tax Information

Total Tax: 108.90 USD

XF	13.50	XA	5.00	XY	7.00	BL	4.30	BM	35.00
EN	4.00	AY	7.50	US	32.60				

Ticketing Details

Scan this barcode at a Delta Self-Service Kiosk to access your reservation.



TICKET #: 00623467658774
Issue Date: 03/22/11 Expiration: 03/22/12
Place of Ticket Issue: LAXWEB
Issuing Agent Id: DL/WW
Ticket Issue date: 22MAR11
Not Transferable

Save money when you book your next car or hotel at delta.com.

Up to 40% off and earn 100 miles per day, (200 miles per day for Medallion members).

Hotel Search by Hilton Worldwide.

Up to 25,000 bonus miles. Plus, no annual fee for first year. Apply Now.



Conditions of Carriage

Air transportation on Delta and the Delta Connection carriers® is subject to Delta's conditions of carriage. They include terms governing, for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
- Claim restrictions, including time periods within which you must file a claim or bring an action against us
- Our right to change terms of the contract
- Check-in requirements and other rules establishing when we may refuse carriage

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.25.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$1209.95

DESCRIPTION: Round-trip ticket from Madrid for journalist Jose Santiago to the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Friday, March 25, 2011 9:40 AM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: FW: E-Ticket Confirmation-DLEYBS 02APR
Attachments: CC form - Jose Carlos Bartolome.doc

Hello—

Please find the attached and below for the recent AA purchase.

Thanks!
KP

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Friday, March 25, 2011 9:18 AM
To: Kristina Paiz
Subject: E-Ticket Confirmation-DLEYBS 02APR

 **American Airlines**
AA.com

eTicket Itinerary & Receipt Confirmation

[Reservations](#) | [Award Booking](#) | [My Account](#) | [Fare Sales & Offers](#)



Date of Issue: 25MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: DLEYBS

**Budget**
Save up to
30%.

**AVIS**
Save up to
35%.

**PERSONAL
ONE-ON-ONE
AIRPORT
ASSISTANCE.**

**FIVE STAR
SERVICE**

You may check in and obtain your boarding pass for U.S. domestic electronic tickets

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7783*	Montreal, Trudeau (YUL) Sat 02-Apr 2011 05:30	Toronto, Pearson Int'l (YYZ) Sat 02-Apr 2011 06:45 - Terminal 1	0	5hr40	CRA	<u>Tango Plus L</u>	
AC942	Toronto, Pearson Int'l (YYZ) Sat 02-Apr 2011 08:30 - Terminal 1	Bermuda, Bermuda Int'l (BDA) Sat 02-Apr 2011 12:10	0		320	<u>Tango Plus L</u>	 F
AC943	Bermuda, Bermuda Int'l (BDA) Thu 07-Apr 2011 13:10	Toronto, Pearson Int'l (YYZ) Thu 07-Apr 2011 15:05 - Terminal 1	0	6hr00	319	<u>Tango Plus L</u>	 F
AC832	Toronto, Pearson Int'l (YYZ) Thu 07-Apr 2011 17:00 - Terminal 1	Montreal, Trudeau (YUL) Thu 07-Apr 2011 18:10	0		763	<u>Tango Plus L</u>	

 F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights (excluding Jazz) are payable only with Visa, MasterCard and American Express credit cards.

*Operated by Jazz

Passenger Information

1: Mrs Melanie Reffes : Adult (16+) , Ticket Number: 0142192411487

Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	xxxx-xxxx-xxxx-008	Special Needs:	None
Seat Selection:	None		

Purchase Summary

Fare Summary	
Passenger Type	Adult
Departing Flight - <u>Tango Plus</u>	183.99
Returning Flight - <u>Tango Plus</u>	183.99
<u>Surcharges</u>	15.02
<u>Fuel Surcharge</u>	30.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	33.00
<u>Air Travellers Security Charge (ATSC)</u>	25.91
Bermuda Gvmnt. Passenger Tax	34.66
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	1.04
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.25
Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	2.23
Bermuda Aviation Security Fee	4.21
Passenger facility charge	2.97
Total airfare and taxes before options (per passenger)	518.27
Number of passengers	1
Total	518.27
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$518.27

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$518.27 (Airfare - per adult ticket)

Ticket number(s): 0142192411487

Fare Rules

Departing Flight Montreal (YUL) To Bermuda (BDA) - **Tango Plus**

Returning Flight Bermuda (BDA) To Montreal (YUL) - **Tango Plus**

Changes:

- Changes are permitted as follows:

Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference.

Day of departure, at the airport - \$100 CAD per direction, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.

- Changes can be made up to 2 hours prior to departure.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Minimum/maximum stay**, and other conditions may apply.

Cancellations:

- Tickets are **non-refundable** and **non-transferable**.

- Cancellations** can be made up to 45 minutes prior to departure.

- Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

Complimentary advance seat selection on Air Canada and Jazz (subject to availability).

100% Air Canada Status Miles for flights operated by Air Canada.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at [aircanada.com](#) or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

[Check-in and boarding times](#)

 **Reduce your carbon footprint!**
[Offset now](#) | [Learn more](#)

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.25.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$352.90

DESCRIPTION: Round-trip ticket for journalist David Cumberbatch from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

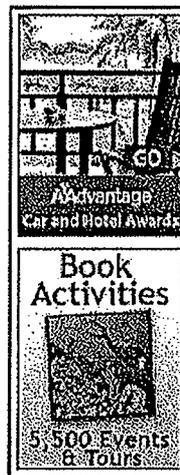
Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



Record Locator: ELUTWJ



Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	834	NEW YORK JFK	SAT 02APR 6:29 PM	BERMUDA	8:50 PM	Q
	David Cumberbatch		Economy	Seat 34C		Food For Purchase
AA American Airlines	1443	BERMUDA	THU 07APR 9:10 AM	NEW YORK JFK	10:30 AM	Q
	David Cumberbatch		Economy	Seat 34C		Food For Purchase

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
DAVID CUMBERBATCH	0012336206266	258.00	94.90	352.90
Payment Type: American Express XXXX XXXX (2008)				Total: \$352.90

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in lines will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

If you are traveling internationally, please ensure that you have the proper documentation. All necessary travel documents for the countries being visited must be presented at airport check-in. Check with the consulate of these countries to determine the documents required. Additional information can be found at [International Travel](#).

New Requirements for Travelers Between the United States and the Western Hemisphere:

Effective January 23, 2007, All nationals of the U.S., Canada and Bermuda will be required to hold a passport to enter or re-enter the United States if coming from the Caribbean (except Puerto Rico and the US Virgin Islands), Bermuda, Central and South America by air and by sea. This is a change from prior travel requirements and will affect all United States citizens entering the United States from countries within the Western Hemisphere. This new requirement will also affect certain foreign nationals who currently are not required to present a passport to travel to the United States. For additional information on this new policy and instructions on how to obtain a passport, please visit [Travel](#)

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2.18.11

VENDOR: AirCanada.com

CLIENT & CODE 222

APPROX. AMOUNT: 518.27

DESCRIPTION: Round trip ticket from Montreal-Bermuda for Freelance Writer Melanie Reffes attending the Sustainable Tourism Conference.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Matthew Monagan

From: Air Canada <confirmation@aircanada.ca>
Sent: Friday, February 18, 2011 3:03 PM
To: Matthew Monagan
Subject: Air Canada - 02-Apr: Montreal - Bermuda (booking ref: LJX5H5)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to
check in at any
Air Canada check in
kiosk.



- Looking for Travel Insurance?** Protect yourself and your family against unforeseen circumstances.
- Need a hotel in Bermuda?** Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.
- Need a car in Bermuda?** Great rates and additional Aeroplan Miles.

Booking Information



Booking Reference: **LJX5H5**

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Melanie Reffes
matthewm@lhammond.com
Mobile: 1-203-5259311
Work: 1-212-8910244

Flight Arrivals and Departures
1-888-422-7533

Online Services

- [Manage](#) my booking online (view/change my booking; select seats*).
- [Request an upgrade](#)
- [Alert me](#) of flight status changes directly to my mobile phone or email.
- [Flight Arrivals & Departures](#) - check online if my flight is on time.
- [Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)



Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7783*	Montreal, Trudeau (YUL) Sat 02-Apr 2011 05:30	Toronto, Pearson Int'l (YYZ) Sat 02-Apr 2011 06:45 - Terminal 1	0	5hr40	CRA	Tango Plus L	
AC942	Toronto, Pearson Int'l (YYZ) Sat 02-Apr 2011 08:30 - Terminal 1	Bermuda, Bermuda Int'l (BDA) Sat 02-Apr 2011 12:10	0		320	Tango Plus L	 F
AC943	Bermuda, Bermuda Int'l (BDA) Thu 07-Apr 2011 13:10	Toronto, Pearson Int'l (YYZ) Thu 07-Apr 2011 15:05 - Terminal 1	0	6hr00	319	Tango Plus L	 F
AC832	Toronto, Pearson Int'l (YYZ) Thu 07-Apr 2011 17:00 - Terminal 1	Montreal, Trudeau (YUL) Thu 07-Apr 2011 18:10	0		763	Tango Plus L	



F: Food for purchase onboard. All Onboard Café purchases made on board Air Canada flights (excluding Jazz) are payable only with Visa, MasterCard and American Express credit cards.

*Operated by Jazz

Passenger Information

1: Mrs Melanie Reffes : Adult (16+), Ticket Number: 0142192411487

Frequent Flyer Pgm : None Meal Preference : None
 Credit Card: xxxx-xxxx-xxxx-008 Special Needs: None
 Seat Selection: None

Purchase Summary

Fare Summary	Adult
Passenger Type	
Departing Flight - <u>Tango Plus</u>	183.99
Returning Flight - <u>Tango Plus</u>	183.99
<u>Surcharges</u>	15.02
<u>Fuel Surcharge</u>	30.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	33.00
<u>Air Travellers Security Charge (ATSC)</u>	25.91
Bermuda Gvmt. Passenger Tax	34.66
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	1.04
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.25
Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	2.23
Bermuda Aviation Security Fee	4.21
Passenger facility charge	2.97
Total airfare and taxes before options (per passenger)	518.27
Number of passengers	1
Total	518.27
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$518.27

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$518.27 (Airfare - per adult ticket)

Ticket number(s): 0142192411487

Fare Rules

Departing Flight Montreal (YUL) To Bermuda (BDA) - **Tango Plus**

Returning Flight Bermuda (BDA) To Montreal (YUL) - **Tango Plus**

Changes:

- ▷ **Changes** are permitted as follows:
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference.
 - Day of departure, at the airport - \$100 CAD per direction, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.
- ▷ **Changes** can be made up to 2 hours prior to departure.
- ▷ Flights can only be used in sequence from the place of departure specified on the itinerary.
- ▷ **Minimum/maximum stay**, and other conditions may apply.

Cancellations:

- ▷ Tickets are **non-refundable** and **non-transferable**.
- ▷ **Cancellations** can be made up to 45 minutes prior to departure.
- ▷ Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

Complimentary advance seat selection on Air Canada and Jazz (subject to availability).
100% Air Canada Status Miles for flights operated by Air Canada.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at [aircanada.com](#) or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

[Check-in and boarding times](#)



Reduce your carbon footprint!

[Offset now](#) | [Learn more](#)

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 2.18.11

VENDOR: Cheapair.com

CLIENT & CODE 222

APPROX. AMOUNT: ³¹²
~~202.85~~

DESCRIPTION: Round trip ticket from NY-Bermuda for UN Radio Exec. Producer
Donn Bobb attending Sustainable Tourism Conference.

NAME: Matthew Monagan

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

To view in browser navigate to <http://www.showmytrip.com/ltln.exe/?recloc=1115080285&name=BOBB>



E-Ticket Confirmation

For further assistance please call (800) 243-2724 or e-mail Support@CheapAir.com.

TRIP SUMMARY

Booking Date:	18 February 11
Booking Number:	1115080285
Trip:	Bermuda
Airline Confirmation #s:	KYMWVG (American) DTAYHH (Jet Blue)

PASSENGER NAME(S)

BOBB/DONALD

ITINERARY

Saturday, 02 April 11	American Flight #834
 Depart: New York/Kennedy, NY (JFK)	5:29pm
Arrive: Bermuda, Bermuda (BDA)	8:50pm
Economy Class Boeing 757	Flt Time: 2:21
Departs Terminal 8	
<i>Seat assignments to be given at check-in.</i>	
Friday, 08 April 11	Jet Blue Flight #1732
 Depart: Bermuda, Bermuda (BDA)	3:10pm
Arrive: New York/Kennedy, NY (JFK)	4:30pm
Economy Class E90	Flt Time: 2:20
Arrives Terminal 5	
<i>Seat assignments to be given at check-in.</i>	

AIR PRICING

Passenger	Ticket #(s)	Price	Fee	Total
Donald Bobb	0017981121206	\$292.90	\$19.95	\$312.85
TOTAL				\$312.85

Note: All prices are in U.S. dollars.

IMPORTANT NOTES

•	Please review this Itinerary carefully and, if you find any discrepancies, contact us within 24 hours.
•	Airline schedules are subject to change. We strongly suggest that you reconfirm your reservation with us or the ticketed carrier within 72 hours of your flight.
•	These air tickets are non-refundable.

•	Changes or cancellations to air tickets, when permitted by the airline, must be made prior to your originally scheduled flight by calling us or the airline directly. If you fail to use a portion of your ticket without cancelling or changing your reservation ahead of time, the entire ticket will become void with no refund or residual value.
•	When changes are permitted, a penalty will typically apply in addition to any fare difference when changing to a more expensive itinerary.
•	All fliers over the age of 17 must travel with a government issued photo ID (e.g. driver's license/passport). Air tickets cannot be transferred or used by another individual.
•	For domestic flights, it is recommended that you arrive at the airport no later than 1 hour prior to flight time. For international flights, you should allow at least 2 hours.

Got Questions?

Call us at 1-800-CHEAP-AIR (800-243-2724) or e-mail Support@CheapAir.com

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 02.23.11

VENDOR: Canada Air

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$710.02

DESCRIPTION: Flight for Freelancer Michael DeFreitas to Bermuda for the Sustainability conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

nc

Mary Messias

From: Kristina Paiz
Sent: Wednesday, February 23, 2011 3:27 PM
To: Mary Messias
Subject: Expense report - Michael DeFreitas
Attachments: Bermuda - Michael DeFreitas.doc

Hello Mary,

Please find the following for the recent flight purchase for the above.

Thanks and please let me know if you need anything else.

Cheers,

KP

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com

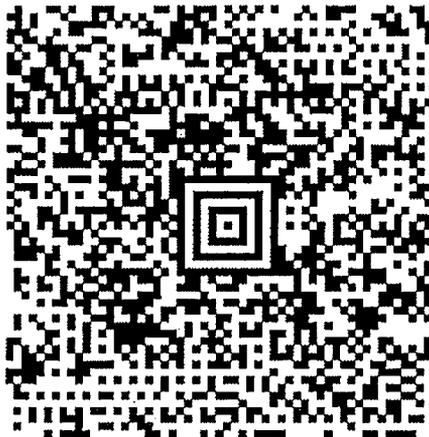


From: Air Canada [<mailto:confirmation@aircanada.ca>]
Sent: Wednesday, February 23, 2011 3:19 PM
To: Kristina Paiz
Subject: Air Canada - 01-Apr: Vancouver - Toronto... (booking ref: PZADNA)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Scan this barcode to check in at any Air Canada check in kiosk.

-  **Looking for Travel Insurance?** Protect yourself and your family against unforeseen circumstances.

-  **Need a hotel in Toronto?** Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

-  **Need ground transportation, sightseeing or attractions?**

-  **Need a car in Toronto?** Great rates and additional Aeroplan Miles.  

Booking Information

AIR CANADA

Booking Reference: PZADNA

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
 Mr. Michael Defreitas
kristinap@lhammond.com
 Mobile: 1-604-9465505

Air Canada
1-888-247-2262

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Request an upgrade**
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Arrivals and Departures
1-888-422-7533

 **Additional passenger information is required**

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Aircraft	Fare type
--------	------	----	-------	----------	-----------

AC132	Vancouver, Vancouver Int'l (YVR) Fri 01-Apr 2011 12:30 - Terminal M	Toronto, Pearson Int'l (YYZ) Fri 01-Apr 2011 19:50 - Terminal 1	0	<u>333</u>	<u>Economy (lowest) L</u>
AC942	Toronto, Pearson Int'l (YYZ) Sat 02-Apr 2011 08:30 - Terminal 1	Bermuda, Bermuda Int'l (BDA) Sat 02-Apr 2011 12:10	0	<u>320</u>	<u>Economy (lowest) L</u>
AC943	Bermuda, Bermuda Int'l (BDA) Thu 07-Apr 2011 13:10	Toronto, Pearson Int'l (YYZ) Thu 07-Apr 2011 15:05 - Terminal 1	0	<u>319</u>	<u>Economy (lowest) L</u>
AC103	Toronto, Pearson Int'l (YYZ) Fri 08-Apr 2011 07:00 - Terminal 1	Vancouver, Vancouver Int'l (YVR) Fri 08-Apr 2011 09:01 - Terminal M	0	<u>321</u>	<u>Economy (lowest) L</u>

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights (excluding Jazz) are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Michael Defreitas : Adult (16+), Ticket Number: 0142192564446			
Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card :	xxxx-xxxx-xxxx-008	Special Needs :	None
Seat Selection :	None		

Purchase Summary

Fare Summary	
Passenger Type	Adult
Base Fare (L7WCT)	548.00
Surcharges	15.00
Fuel Surcharge	30.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	44.00
Air Travellers Security Charge (ATSC)	25.91
Bermuda Gvmnt. Passenger Tax	34.41
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	5.57
Bermuda Aviation Security Fee	4.18
Passenger facility charge	2.95
Total airfare and taxes before options (per passenger)	710.02
Number of passengers	1
Total	710.02
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$710.02

The following charges (tax inclusive) will appear on your credit card statement:

Air-Canada: \$710.02 (Airfare - per adult ticket)

Ticket number(s): 0142192564446

Fare Rules

Flight 1: Vancouver (YVR) To Toronto (YYZ)
Flight 2: Toronto (YYZ) To Bermuda (BDA)
Flight 3: Bermuda (BDA) To Toronto (YYZ)
Flight 4: Toronto (YYZ) To Vancouver (YVR)
Economy (lowest) - Applicable for flight(s): AC103

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.04.11

VENDOR: US Airways

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$706.90

DESCRIPTION: Ticket for Journalist Gay Myers for the Bermuda event in March.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

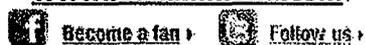
Mary Messias

From: Kristina Paiz
Sent: Wednesday, March 30, 2011 10:01 AM
To: Mary Messias
Cc: Terry Group; Stephen Hammond
Subject: FW: US Airways flight
Attachments: CC form - Gay Myers.doc

Hello Mary-

Please find the below for Gay Myers.

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



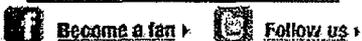
From: Kristina Paiz
Sent: Friday, March 04, 2011 2:07 PM
To: Mary Messias
Cc: Jaime Derbyshire
Subject: US Airways flight

Hello Mary,

Please find the below and attached for the US Airways flight for Gay Myers.

Thanks!
KP

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: reservations@email-usairways.com [mailto:reservations@email-usairways.com]
Sent: Friday, March 04, 2011 2:01 PM
To: Kristina Paiz
Subject: Your US Airways flight

[Book travel](#)

[Travel tools](#)

[Dividend Miles](#)

[Specials](#)

[US Airways Vacations](#)

Confirmation code: CX2JCY

Date issued: Friday, March 04, 2011



Scan at any US Airways kiosk to check in.

- [New baggage policy](#)
- One or more of the cities in this itinerary have [new passport requirements](#).

Passengers

Passenger name	Frequent flyer # (Airline)	Ticket number	Special needs
Gay Nagle Myers		03724221265100	



Trip details [Download to Outlook](#)

Depart: Newport News, VA (PHF) Bermuda, Bermuda (BDA) Date: Sunday, April 03, 2011
 Status: Active

Flight #/Carrier	Depart	Arrive	Travel time	Meal	Aircraft	Cabin	Seats
4284 <small>PIED</small>	07:30 AM PHF	08:40 AM PHL	1h 10m	None	Dash 8	Coach	8D
Stop: Change plane in Philadelphia, PA (PHL)							
1424	10:15 AM PHL	01:32 PM BDA	2h 17m	None	A319	Coach	11A

Return: Bermuda, Bermuda (BDA) Newport News, VA (PHF) Date: Wednesday, April 06, 2011
 Status: Active

Flight #/Carrier	Depart	Arrive	Travel time	Meal	Aircraft	Cabin	Seats
------------------	--------	--------	-------------	------	----------	-------	-------

1425  03:10 PM BDA 04:34 PM PHL 2h 24m None A319 Coach 17A

Stop: Change plane in Philadelphia, PA (PHL)

4301  06:05 PM PHL 07:21 PM PHF 1h 16m None Dash 8 Coach 6A

 US Airways

 Operated by Piedmont Airlines dba US Airways Express



Total travel cost (1 passengers)

1 Adult \$598.00 USD
Taxes + fees \$108.90 USD

Fare total \$706.90 USD Non-refundable

Total \$706.90 USD

Helpful links

[Manage your reservation](#)

[Join Dividend Miles](#)

[Airport information](#)

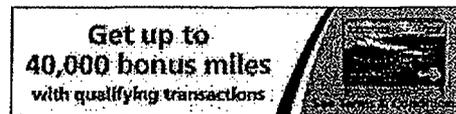
[Baggage policies](#)

[TSA regulations](#)

[Seated in an exit row? Read about checking in.](#)

↳ Charged to Lou R Hammond
*****2008 (American Express)

Estimated Dividend Miles earned per member: 1,972 miles



Terms & conditions

- Ticket is non-transferable.
- Ticket is non-refundable.
- Unused tickets must be cancelled on the date of departure to retain value.
- Any change to this reservation, including flights, dates, or cities, is subject to a fee per passenger (according to the rules of the original fare). The new itinerary will be priced at the lowest available published fare at the time of change, which may result in a fare increase.
- Ticket expires one year from original date of issue. Unflown value expires one year from original date of issue.
- Customers traveling to international destinations can review our [International Travel Advisements](#) for information regarding required documentation and baggage limitations.
- [Checked baggage fees may apply.](#)

- Air transportation on US Airways is subject to the US Airways Contract of Carriage. [View this document](#) in PDF format.
- Security regulations may require us to disclose to government agencies the data you provide to us in connection with this reservation.
- Changes to the country of origin are not permitted, except for changes between the United States and U.S. territories.
- [Send US](#) your compliments and/or complaints.

A STAR AIRLINE MEMBER 

US AIRWAYS, 111 W. Rio Salado Pkwy, Tempe, AZ 85281 | Copyright US Airways 1986 - 2010. All rights reserved.

We are committed to protecting your privacy. Your information is kept private and confidential. For information about our privacy policy visit usairways.com. Please do not reply to this email, it is not monitored. If you'd like to contact us, please visit our website.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.07.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$696.90

DESCRIPTION: Round-trip ticket for journalist Hebert Solomon from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Wednesday, March 16, 2011 3:01 PM
To: Mary Messias
Cc: Matthew Monagan; Jaime Derbyshire
Subject: Expense report for Herbert Solomon
Attachments: CC form - Herbert Solomon.doc; CC form - Herbert Solomon.doc

Hello Mary—

Please find the below and attached.

Let me know if you have any questions.

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com

 [Become a fan](#)  [Follow us](#)

From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Monday, March 07, 2011 5:44 PM
To: Kristina Paiz
Subject: E-Ticket Confirmation-GDKHCH 02APR

 **American Airlines**
AA.com

[Reservations](#) [Award Booking](#) [My Account](#) [Fare Sales & Offers](#)

Date of Issue: 07MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

 Budget
Save up to
30%.

 AVIS
Save up to
35%.

Record Locator: GDKHCH

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

PERSONAL ONE-ON-ONE AIRPORT ASSISTANCE.

FIVE STAR SERVICE

GO

Advantage Car and Hotel Awards

Book Activities

5,500 Events & Tours



Record Locator: GDKHCH

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	118	LOS ANGELES	SAT 02APR 7:15 AM	NEW YORK JFK	3:40 PM	S
		Solomon Herbert		Economy		Food For Purchase
AA American Airlines	834	NEW YORK JFK	SAT 02APR 5:29 PM	BERMUDA	8:50 PM	S
		Solomon Herbert		Economy		Seat 30A Food For Purchase
AA American Airlines	1325	BERMUDA	THU 07APR 8:10 AM	MIAMI INTERNTNL	10:05 AM	S
		Solomon Herbert		Economy		Seat 26F Food For Purchase
AA American Airlines	271	MIAMI INTERNTNL	THU 07APR 11:15 AM	LOS ANGELES	2:00 PM	S
		Solomon Herbert		Economy		Seat 27A Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
SOLOMON HERBERT	0012335074480	588.00	108.90	696.90
Payment type: American Express XXXXX XXXX2008				Total: \$696.90

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.09.11

VENDOR: CheapAir.com

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$302.85

DESCRIPTION: Round-trip ticket for journalist Brian Major from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

To view in browser navigate to <http://www.showmytrip.com/itin.exe/?recloc=1115235818&name=MAJOR>



E-Ticket Confirmation

For further assistance please call (800) 243-2724 or e-mail Support@CheapAir.com.

TRIP SUMMARY

Booking Date:	09 March 11
Booking Number:	1115235818
Trip:	Bermuda
Airline Confirmation #s:	DVCBTF (Jet Blue) HZUMOK (American)

PASSENGER NAME(S)

MAJOR/BRIAN EDWARD

ITINERARY

Sunday, 03 April 11	Jet Blue Flight #1731
 Depart: New York/Kennedy, NY (JFK)	11:40am
Arrive: Bermuda, Bermuda (BDA)	2:41pm
Economy Class E90	Flt Time: 2:01
Departs Terminal 5	
Seat(s): 13C	

Wednesday, 06 April 11	American Flight #1443
 Depart: Bermuda, Bermuda (BDA)	9:10am
Arrive: New York/Kennedy, NY (JFK)	10:30am
Economy Class Boeing 757	Flt Time: 2:20
Arrives Terminal 8	
Seat(s): 30D	

AIR PRICING

Passenger	Ticket #(s)	Price	Fee	Total
Brian Edward Major	2797982775983 0017982775984	\$292.90	\$9.95	\$302.85
TOTAL				\$302.85

Note: All prices are in U.S. dollars.

IMPORTANT NOTES

•	Please review this itinerary carefully and, if you find any discrepancies, contact us within 24 hours.
•	Airline schedules are subject to change. We strongly suggest that you reconfirm your reservation with us or the ticketed carrier within 72 hours of your flight.
•	These air tickets are non-refundable.

•	Changes or cancellations to air tickets, when permitted by the airline, must be made prior to your originally scheduled flight by calling us or the airline directly. If you fail to use a portion of your ticket without cancelling or changing your reservation ahead of time, the entire ticket will become void with no refund or residual value.
•	When changes are permitted, a penalty will typically apply in addition to any fare difference when changing to a more expensive itinerary.
•	All fliers over the age of 17 must travel with a government issued photo ID (e.g. driver's license/passport). Air tickets cannot be transferred or used by another individual.
•	For domestic flights, it is recommended that you arrive at the airport no later than 1 hour prior to flight time. For international flights, you should allow at least 2 hours.

Got Questions?

Call us at 1-800-CHEAP-AIR (800-243-2724) or e-mail Support@CheapAir.com

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.09.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$968.82

DESCRIPTION: Round-trip ticket for journalist Anthony Fraser from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Wednesday, March 16, 2011 2:51 PM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: Expense report - Anthony Fraser
Attachments: CC form - Anthony Fraser.doc

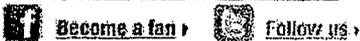
Hello Mary—

Please find the below and attached.

Let me know if you have any questions.

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Wednesday, March 09, 2011 6:15 PM
To: Kristina Paiz
Subject: E-Ticket Confirmation-HSBJLT 02APR

**American Airlines**
AA.com

E-Ticket Itinerary & Receipt Confirmation

[Reservations](#) | [Award Booking](#) | [My Account](#) | [Fare Sales & Offers](#)



Date of Issue: 09MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

 **Budget**
Save up to
30%.

 **AVIS**
Save up to
35%.

Record Locator: HSBJLT

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

PERSONAL ONE-ON-ONE AIRPORT ASSISTANCE.

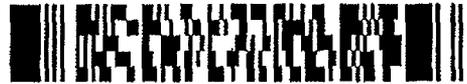
FIVE STAR SERVICE

GO

Advantage Car and Hotel Awards

Book Activities

5,500 Events & Tours



Record Locator: HSBJLT

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	1818	PORT OF SPAIN	SAT 02APR 6:40 AM	MIAMI INTERNTNL	10:50 AM	M
		Anthony Fraser		Economy	Seat 33A	Food For Purchase
AA American Airlines	308	MIAMI INTERNTNL	SAT 02APR 4:45 PM	BERMUDA	8:15 PM	M
		Anthony Fraser		Economy	Seat 26A	Food For Purchase
AA American Airlines	1443	BERMUDA	THU 07APR 9:10 AM	NEW YORK JFK	10:30 AM	O
		Anthony Fraser		Economy	Seat 31A	Food For Purchase
AA American Airlines	1267	NEW YORK JFK	SUN 10APR 1:10 PM	MIAMI INTERNTNL	4:25 PM	Q
		Anthony Fraser		Economy	Seat 31F	Food For Purchase
AA American Airlines	1819	MIAMI INTERNTNL	SUN 10APR 8:20 PM	PORT OF SPAIN	11:55 PM	Q
		Anthony Fraser		Economy	Seat 29F	Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
ANTHONY FRASER	0012335233465-66	701.00	287.82	988.82
Payment to ps: American Express XXXXXXXXX2008				Total: \$988.82

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.09.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$990.18

DESCRIPTION: Round-trip ticket for journalist Peter Richards from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Wednesday, March 16, 2011 2:59 PM
To: Mary Messias
Cc: Jaime Derbyshire; Matthew Monagan
Subject: Expense report for Peter Richards
Attachments: CC form - Peter Richards.doc

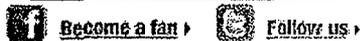
Hello Mary—

Please find the below and attached.

Let me know if you have any questions.

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Wednesday, March 09, 2011 9:31 AM
To: Kristina Paiz
Subject: E-Ticket Confirmation-JQADRM 02APR

 **American Airlines**
AA.com

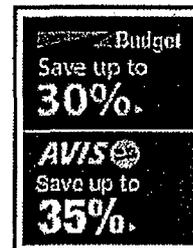
Itinerary & Receipt Confirmation

[Reservations](#) [Award Booking](#) [My Account](#) [Fare Sales & Offers](#)

Date of Issue: 09MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.



Record Locator: JQADRM

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

PERSONAL ONE-ON-ONE AIRPORT ASSISTANCE.

FIVE-STAR SERVICE

GO

Advantage Car and Hotel Awards

Book Activities

5,500 Events & Tours



Record Locator: JQADRM

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	1818	PORT OF SPAIN	SAT 02APR 6:40 AM	MIAMI INTERNTNL	10:50 AM	Q
		Peter Richards		Economy	Seat 32A	Food For Purchase
AA American Airlines	308	MIAMI INTERNTNL	SAT 02APR 4:45 PM	BERMUDA	8:15 PM	G
		Peter Richards		Economy	Seat 25F	Food For Purchase
AA American Airlines	1325	BERMUDA	THU 07APR 8:10 AM	MIAMI INTERNTNL	10:05 AM	O
		Peter Richards		Economy	Seat 25A	Food For Purchase
AA American Airlines	1819	MIAMI INTERNTNL	THU 07APR 8:20 PM	PORT OF SPAIN	11:55 PM	Q
		Peter Richards		Economy	Seat 25A	Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
PETER RICHARDS	0012335199654	711.00	279.18	990.18
Payment Type: American Express 0000000000002063				Total \$990.18

You have purchased a NON-REFUNDABLE fare. The Itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.14.11

VENDOR: Delta

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$432.90

DESCRIPTION: Round-trip ticket for journalist Edward Patricelli from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Wednesday, March 16, 2011 2:47 PM
To: Mary Messias
Cc: Matthew Monagan; Jaime Derbyshire
Subject: Expense report
Attachments: CC form - Edward Patricelli.doc

Hello Mary—

Please find the below and attached.

Let me know if you have any questions.

Thanks,
Krissy

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: DeltaElectronicTicketReceipt@delta.com [mailto:DeltaElectronicTicketReceipt@delta.com]
Sent: Monday, March 14, 2011 12:00 PM
To: Kristina Paiz
Subject: EDWARD P ORLANDO INTL 02APR11



Your Receipt and Itinerary

(Scan this barcode at a Delta Self-Service Kiosk to access your reservation.)

LOU R HAMMOND
39 E 51ST STREET
NEW YORK NY 10022

Thank you for choosing Delta. We encourage you to review this information before your trip. If you need to contact Delta or check on your flight information, go to delta.com, call 800-221-1212 or call the number on the back of your SkyMiles® card.

Now, managing your travel plans just got easier. You can exchange, reissue and refund electronic tickets at delta.com. Take control and make changes to your itineraries at delta.com/itineraries.

Speed through the airport. Check-in online for your flight.



Flight Information

DELTA CONFIRMATION #: GCZ4RI
 TICKET #: 00623452653622

Day	Date	Flight	Status	Bkng Class	City	Time	Meals/ Other	Seat/ Cabin
Sat	02APR	DELTA 1618	OK	U	LV ORLANDO INTL AR ATLANTA	730A 911A		** COACH
Sat	02APR	DELTA 656	OK	U	LV ATLANTA AR BERMUDA	1055A 244P	F	** COACH
Wed	06APR	DELTA 657	OK	U	LV BERMUDA AR ATLANTA	345P 558P	F	** COACH
Wed	06APR	DELTA 1669	OK	U	LV ATLANTA AR ORLANDO INTL	700P 834P		** COACH

Check your flight information online at delta.com or call the Delta Flightline at 800-325-1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket.
 Please review Delta's [check-in Requirements](#) and [baggage](#) guidelines for details.

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.

You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.

For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dot.gov>.

Do you have comments about our service? Please [email](#) us to share them with us.

- Key to Terms
- | # - Arrival date different than departure date
 - | ** - See [Seats](#) on delta.com
 - | *** - Multi meals
 - | *S\$ - Multiple seats
 - | AR - Arrives
 - | B - Breakfast
 - | C - Bagels/Beverages
 - | D - Dinner
 - | F - Food available for purchase
 - | L - Lunch
 - | LV - Departs
 - | M - Movie
 - | R - Refreshments - Complimentary
 - | S - Snack
 - | T - Cold meal
 - | V - Snacks for Sale

Passenger Information

EDWARD PATRICELLI

Billing Details

Receipt Information

Fare Details: ORL DL X/ATL DL BDA161.92UPV010/WPV6 DL X/ATL DL ORL161.92UPV010/WPV6 NUC323.84END ROE1.00 XF MCO4.5ATL4.5ATL4.5

Fare: 324.00 USD Form of Payment AX*****2008
 Tax: 108.90 TX
 Total: 432.90 USD

NON-REF/\$CHANGE FEE

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply and are displayed in the sections below.

This ticket is non-refundable unless issued at a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Detailed Tax Information

Total Tax: 108.90 USD

XF	13.50	XA	5.00	XY	7.00	BL	4.30	BM	35.00
EN	4.00	AY	7.50	US	32.60				

Ticketing Details

Scan this barcode at a Delta Self-Service Kiosk to access your reservation.



TICKET #: 00623452653622
Issue Date: 03/14/11 Expiration: 03/14/12
Place of Ticket Issue: LAXWEB
Issuing Agent Id: DL/WW
Ticket Issue date: 14MAR11
Not Transferable

Save money when you book your next car or hotel at delta.com.

Up to 40% off and earn 100 miles per day, (200 miles per day for Medallion members).

Hotel Search by Hilton Worldwide.

Up to 25,000 bonus miles. Plus, no annual fee for first year. Apply Now.



Conditions of Carriage

Air transportation on Delta and the Delta Connection carriers® is subject to Delta's conditions of carriage. They include terms governing, for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
- Claim restrictions, including time periods within which you must file a claim or bring an action against us
- Our right to change terms of the contract
- Check-in requirements and other rules establishing when we may refuse carriage

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.16.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$853.40

DESCRIPTION: Round-trip ticket for journalist Janet Silveria from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

From: Kristina Paiz
Sent: Thursday, March 17, 2011 8:38 AM
To: Mary Messias
Cc: Matthew Monagan; Jaime Derbyshire
Subject: Expense report for Janet Silveria
Attachments: CC form - Janet Silveria.doc

Hello Mary—

Please find the attached for the AA purchase from yesterday.

Cheers,
KP

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com

 [Become a fan](#)  [Follow us](#)

From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Wednesday, March 16, 2011 6:40 PM
To: Kristina Paiz
Subject: E-Ticket Confirmation-GUHNHR 02APR

 **American Airlines**
AA.com

E-Ticket Itinerary & Receipt Confirmation

[Reservations](#) [Award Booking](#) [My Account](#) [Fare Sales & Offers](#)

 **Date of Issue: 16MAR11**

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: GUHNHR

 **Budget**
Save up to
30%.

 **AVIS**
Save up to
35%.


**PERSONAL
ONE-ON-ONE
AIRPORT
ASSISTANCE.**

**FIVE-STAR
SERVICE** 

You may check in and obtain your boarding pass for U.S. domestic electronic tickets

within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

AA Advantage Cars and Hotel Awards

Book Activities

5,500 Events & Tours



Record Locator: GUHNHR

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	320	MONTEGO BAY	SAT 02APR 7:00 AM	MIAMI INTERNTNL	9:45 AM	N
	Janet Silveria		Economy		Seat 25F	
AA American Airlines	1510	MIAMI INTERNTNL	SAT 02APR 11:35 AM	NEW YORK JFK	2:30 PM	N
	Janet Silveria		Economy		Seat 28J Food For Purchase	
AA American Airlines	834	NEW YORK JFK	SAT 02APR 5:29 PM	BERMUDA	8:50 PM	Q
	Janet Silveria		Economy		Seat 33F Food For Purchase	
AA American Airlines	1325	BERMUDA	THU 07APR 8:10 AM	MIAMI INTERNTNL	10:05 AM	K
	Janet Silveria		Economy		Seat 26D Food For Purchase	
AA American Airlines	1791	MIAMI INTERNTNL	THU 07APR 1:05 PM	MONTEGO BAY	1:35 PM	K
	Janet Silveria		Economy		Seat 22F	

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
JANET SILVERIA	0012935671810-11	677.00	176.40	853.40
Payment type: American Express XXXXX XXXX 2008				Total \$833.40

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in times will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

Notice of Incorporated Terms Of Contract include very important and useful info including Rules and limits on liability for personal injury or death, Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges. Also covered are Claim restrictions, including time periods in which passengers must file a claim or bring an action against the carrier, Rights on

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 03.17.11

VENDOR: Canada Air

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$378.81

DESCRIPTION: Round-trip ticket for journalist Michele Peterson from NYC-BDA for the Bermuda Sustainable Tourism Conference.

NAME: Kristina Paiz

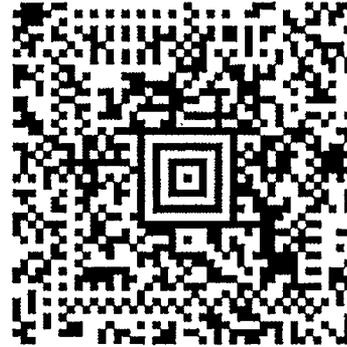
Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Scan this barcode to check in at any Air Canada check in kiosk.

Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.

Need a hotel in Bermuda? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

Need a car in Bermuda? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: LHC82E

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
 Mrs Michele HELEN Peterson
 Kristinap@hammond.com
 Mobile: 1-416-3123800

Online Services

- Manage my booking online (view/change my booking, select seats*)
- Request an upgrade
- Alert me of flight status changes directly to my mobile phone or email
- Flight Arrivals & Departures - check online if my flight is on time
- Check-in online and print my boarding pass

*Can my booking be changed online?

Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

AIR CANADA

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Care Type	Meal
AC942	Toronto, Pearson Int'l (YYZ)	Bermuda, Bermuda Int'l (BDA)	0	2hr40	320	Tango Plus L	YIS F
AC943	Bermuda, Bermuda Int'l (BDA)	Toronto, Pearson Int'l (YYZ)	0	2hr55	319	Tango Plus L	YIS F

Thu 07-Apr 2011
13:10

Thu 07-Apr 2011
15:05 - Terminal 1

F: Food for purchase onboard All Onboard Cafe purchases made on board Air Canada flights (excluding Jazz) are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mrs Michele HELEN Peterson : Adult (16+); Ticket Number: 0142193397606

Frequent Flyer Pgm:	None	Meal Preference:	None
Credit Card:	XXXX-XXXX-XXXX-008	Special Needs:	None
Seat Selection:	None		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u> (including surcharges)	125.00
Returning Flight - <u>Tango Plus</u> (including surcharges)	125.00
Fuel Surcharge	30.86

Taxes, Fees and Charges

Canada Airport Improvement Fee	25.71
Air Travellers Security Charge (ATSC)	26.65
Bermuda Gvmnt. Passenger Tax	35.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.34
Bermuda Aviation Security Fee	4.25
Passenger facility charge	3.00
Total airfare and taxes before options (per passenger)	378.81
Number of passengers	1
Total	378.81
Grand Total - US dollars	\$378.81

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$378.81 (Airfare - per adult ticket)

Ticket number(s): 0142193397606

Fare Rules

Departing Flight Toronto (YYZ) To Bermuda (BDA) - **Tango Plus**

Returning Flight Bermuda (BDA) To Toronto (YYZ) - **Tango Plus**

Changes:

- Changes are permitted as follows:
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 USD plus applicable taxes and any additional fare difference.
 - Day of departure, at the airport - \$100 CAD per direction, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.
- Changes can be made up to 2 hours prior to departure.
- Flights can only be used in sequence from the place of departure specified on the Itinerary.
- Minimum/maximum stay**, and other conditions may apply.

Cancellations:

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.29.11

VENDOR: American Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$1078.84

DESCRIPTION: Round trip flight to the Bermuda STC for journalist Stephen Lovell.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Mary Messias

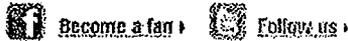
From: Kristina Paiz
Sent: Thursday, April 28, 2011 11:05 AM
To: Mary Messias
Cc: Terry Group
Subject: Stephen Lovell
Attachments: CC form - Stephen Lovell.doc

Hello Mary-

Please find the below and attached for Steven Lovell's ticket!

Thanks,

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: American Airlines@aa.com [mailto:notify@aa.globalnotifications.com]
Sent: Tuesday, March 29, 2011 4:46 PM
To: Kristina Paiz
Subject: E-Ticket Confirmation-OBZNWL 02APR

 **American Airlines**
AA.com

eTicket Itinerary & Receipt Confirmation

Reservations | Award Booking | My Account | Fare Sales & Offers

Date of Issue: 29MAR11

Lou R Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: OBZNWL


Save up to
30%


Save up to
35%


**PERSONAL
ONE-ON-ONE
AIRPORT
ASSISTANCE**


**FIVE-STAR
SERVICE**

You may check in and obtain your boarding pass for U.S. domestic electronic tickets

within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



Book a hotel



Book a car



Buy trip insurance

AA Advantage
Car and Hotel Awards

Book Activities
5,500 Events & Tours



Record Locator: OBZNL

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA American Airlines	602	BRIDGETOWN	SAT 02APR 6:20 AM	MIAMI INTERNTNL	10:30 AM	K
	Stephen Lovell		Economy	Seat: 24C		Food For Purchase
AA American Airlines	308	MIAMI INTERNTNL	SAT 02APR 4:45 PM	BERMUDA	8:15 PM	K
	Stephen Lovell		Economy	Food For Purchase		
AA American Airlines	1325	BERMUDA	THU 07APR 8:10 AM	MIAMI INTERNTNL	10:05 AM	M
	Stephen Lovell		Economy	Food For Purchase		
AA American Airlines	651	MIAMI INTERNTNL	THU 07APR 6:10 PM	BRIDGETOWN	9:40 PM	M
	Stephen Lovell		Economy	Seat: 30D		Food For Purchase

Receipt

PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL
STEPHEN LOVELL	0012336431925	775.00	303.84	1078.84
Payment Type: American Express XXXXXXXXXXXX2008				Total: \$1078.84

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in times will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

Air transportation on American Airlines and the American Eagle carriers® is subject to American's conditions of carriage.

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
5/26/2011	34102

FOR: Out-of-pocket expenses incurred on your behalf during the month of April - REVISED.

Item	Description	Amount
Accommodations	Long-distance telephone charges for March 15 - April 15	43.02
Accommodations	Long-distance telephone charges for April 15 - May 14	17.45
Postage	FedEx packages	122.06
Local Travel	Car service for writer Kevin Chaffee in Washington, DC re AirTran launch	242.10
Accommodations	Expenses for Jaime Derbyshire re trip to Bermuda: cabs, meals, Hamilton Princess room charges	299.44
Local Travel	Taxi for Jaime Derbyshire to Mandarin Oriental, New York re Bermuda dinner	8.80
Accommodations	Phone charges for Jaime Derbyshire during Sustainable Tourism Conference	63.48
Airfare	Roundtrip airfare New York-Bermuda-New York for Jaime Derbyshire re Sustainable Tourism Conference	527.90
Publications	Cision digital clip - PIX Morning News	180.46
Printing	300 2GB USA drives with Bermuda Feel The Love logo	1,459.18
Publications	Cision report re PIX Morning News audience numbers	10.89
Publications	Cision digital clip - WBAL-TV	203.60
Accommodations	Flowers for Atlanta Bermuda event	99.91
Airfare	Roundtrip airfare, Newark-Bermuda-Newark, for Michael Angel Real Fierros, from Peter Greenberg	687.90
Airfare	Roundtrip airfare, New York-Bermuda-New York, for Jaime Derbyshire for Sustainable Tourism Conference and AirTran Inaugural Flight Press Trip - Baltimore/DC media	220.00
Printing	Copy press clips and bind March 2011 reports	34.00
Publications	BurrellesLuce media measurement report	299.41
Publications	BurrellesLuce clipping service	644.57
Postage	Delivery	16.00
Postage	Postage	22.81
Printing	25 color copies of Bermuda Fact Sheet	30.00
Printing	Copy March 2011 reports	54.08
Airfare	Roundtrip airfare, Newark-Bermuda-Newark, for Terry Gallagher re Sustainable Tourism Conference	592.90
Airfare	First class ticket, Pensacola-Bermuda, for journalist Peter Greenberg re Hidden Gems of Bermuda shoot	834.30
Airfare	First class ticket, Bermuda-NY-Los Angeles, for journalist Peter Greenberg re Hidden Gems of Bermuda shoot	640.98
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total

2011 JUN 30 AM 9:31
 HSD/CE/REGISTRATION UNIT



LOU HAMMOND & ASSOCIATES, INC.

39 East 51st Street, New York, NY 10022-5901 • 212-308-8880 • Fax 212-891-0200 • e-mail lha@lhammond.com
www.louhammond.com

Invoice

Bill To
C. Ann Shutte Director of Global Operations BERMUDA DEPARTMENT OF TOURISM 675 Third Avenue 20th Floor New York, NY 10017

Date	Invoice #
5/26/2011	34102

FOR: Out-of-pocket expenses incurred on your behalf during the month of April - REVISED.

Item	Description	Amount
Airfare	Airfare, NY-Bermuda-Los Angeles, for producer Adriana Padilla re Hidden Gems of Bermuda shoot	863.90
Airfare	Roundtrip airfare, Dallas-Bermuda-Dallas, for director Raul Schwarz re Hidden Gems of Bermuda shoot	697.90
Airfare	Airfare for House Hunters International TV crew	2,333.70
<i>Payable within 30 days of invoice. A charge of 1.5% per month will be made thereafter.</i>		Total \$13,250.74

NSD/CES/REGISTRATION
UNIT
2011 JUN 30 AM 9:31



ITEMIZED CALL DETAIL

DATE OF INVOICE 04.16.11
INVOICE PERIOD 03.15.11 - 04.14.11

INVOICE NUMBER 53057201
ACCOUNT NUMBER 4358104
PAGE 81

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

Table with columns: REFERENCE, DATE, TIME, # CALLED, LOCATION, MINUTES, AMOUNT. Includes two sections for (212) 542-9930 and a handwritten total of \$43.02.

Total = \$43.02

2011 JUN 30 AM 9:31
NSD/CES/REGISTRATION UNIT



ITEMIZED CALL DETAIL

DATE OF INVOICE 05.15.11
INVOICE PERIOD 04.15.11 - 05.14.11

INVOICE NUMBER 53122683
ACCOUNT NUMBER 4380104
PAGE 67

LONG DISTANCE OUTGOING CALL DETAIL (CONT'D) - 4358104 LOU HAMMOND & ASSOCIATES

Table with columns: REFERENCE, DATE, TIME, # CALLED, LOCATION, MINUTES, AMOUNT. Includes a summary row at the bottom: Total for: (212) 542-9930 51 Calls 174.5

Total = 174.5



Dropped on: Mar 14, 2011 **Cost Ref: 222** **Ref #2:**
Payer: Shipper **Ref #3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET	Sender	Recipient
Tracking ID	796868781658	LOU HAMMOND	LINDA FIENVEL
Service Type	FedEx Priority Overnight	LOU HAMMOND & ASSOCIATES, INC.	AMTRACK
Package Type	FedEx Envelope	39 EAST 51 STREET	30 TH STREET STATION
Zone	02	NEW YORK CITY NY 10022 US	PHILADELPHIA PA 19104 US
Packages	1		
Rated Weight	N/A		
Delivered	Mar 15, 2011 09:04	Transportation Charge	17.86
Svc Area	A1	Discount	-5.00
Signed by	M.RIZZO	Fuel Surcharge	1.41
FedEx Use	00000000/0000186/_	Total Charge	USD 14.26

Picked up: Mar 15, 2011 **Cost Ref: 222** **Ref #2:**
Payer: Shipper **Ref #3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 5

Automation	INET	Sender	Recipient
Tracking ID	794535368495	LOU HAMMOND	DAWN POLACK
Service Type	FedEx Priority Overnight	LOU HAMMOND & ASSOCIATES, INC.	EOLA CAPITAL LLC
Package Type	FedEx Envelope	39 EAST 51 STREET	225 PEACHTREE STREET
Zone	05	NEW YORK CITY NY 10022 US	ATLANTA GA 30303 US
Packages	1		
Rated Weight	N/A		
Delivered	Mar 16, 2011 10:03	Transportation Charge	28.35
Svc Area	A1	Discount	-7.38
Signed by	P.LONCARIC	Fuel Surcharge	2.09
FedEx Use	000000000/0000219/_	Total Charge	USD 21.05

Picked up: Mar 16, 2011 **Cost Ref: 222** **Ref #2:**
Payer: Shipper **Ref #3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 6

Automation	INET	Sender	Recipient
Tracking ID	794540945353	LOU HAMMOND	DANNYA TAPIAS
Service Type	FedEx Priority Overnight	LOU HAMMOND & ASSOCIATES, INC.	THE IMPRESSION GROUP SOUTH INC
Package Type	FedEx Envelope	39 EAST 51 STREET	400 SOUTH POINT DR. SUITE 2310
Zone	06	NEW YORK CITY NY 10022 US	MIAMI BEACH FL 33139 US
Packages	1		
Rated Weight	N/A		
Delivered	Mar 17, 2011 10:11	Transportation Charge	28.55
Svc Area	A2	Discount	-7.43
Signed by	E.DOMINGUEZ	Fuel Surcharge	2.10
FedEx Use	000000000/0000230/_	Total Charge	USD 21.22

Picked up: Apr 11, 2011 **Cost Ref: 225** **Ref #2:**
Payer: Shipper **Ref #3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 13.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	USAB	Sender	Recipient
Tracking ID	075575078001	CRISTINA NECEA	BILLY GRIFFIT
Service Type	FedEx Standard Overnight	LOU HAMMOND & ASSOCIATES INC	BERMUDA DEPT OF TOURISM
Package Type	FedEx Envelope	39 E 51ST ST	675 THIRD AVE 20
Zone	02	NEW YORK NY 10022-5910 US	NEW YORK NY 10017 US
Packages	1		
Rated Weight	N/A		
Delivered	Apr 12, 2011 11:20	Transportation Charge	15.50
Svc Area	A1	Fuel Surcharge	1.45
Signed by	.TUCKER	Discount	-4.34
FedEx Use	010116372/0000200/_	Total Charge	USD 12.61



Dropped off: Apr 12, 2011

Cont. Ref: 222

Ref: 42

Payor: Shipper

Ref: 43

- Fuel Surcharge - FedEx has applied a fuel surcharge of 13.00% to this shipment.
- FedEx has audited this airbill for correct pieces, weight, and service. Any changes made are reflected in the invoice amount.
- Discount applied is the greater of volume discount or dropoff discount. No additional discount applies.

Automation	INET	Sender	Recipient
Tracking ID	796982203244	LOU HAMMOND	THERESA STORM
Service Type	FedEx Intl Priority	LOU HAMMOND & ASSOCIATES, INC.	STORM COMMUNICATIONS
Package Type	FedEx Pak	39 EAST 51 STREET	426-27 AVE NE
Orig./Dest.	JRB/YYC	NEW YORK NY 10022 US	CALGARY AB T2E 2A4 CA
Zone	A		
Packages	1		
Rated Weight	0.9 lbs		
Delivered	Apr 14, 2011 13:57	Transportation Charge	53.75
Signed by	T.STORM	Discount	-9.88
FedEx Use	P9852/US0010/_	Residential Delivery	2.75
Customs		Fuel Surcharge	6.09
Entry Date	Apr 13, 2011	Total Transportation Charges	USD \$52.91

Total = \$122.06



Limousine
PLUS Inc.

32-72 Gale Ave.
Long Island City, NY 11101

For writer Kevin Chaffee re
Air Tran launch

ACCOUNT NUM-VIP NUM 7333				COMPANY NAME LOU HAMMOND ASSOC.				FARE	91.00			
PASSENGER NAME GREGORY, SUSANNAH 1001050849				RESERVATION NUM/VOUCHER NUM 1040107904				S.C	4.00			
DATE 04/06/11	CAR NO 9450	JOB NO 60	DRIVER NO 5128	DISP TIME 2:03 PM	ETA(MINS)	RSV TIME 10:00 AM	PICKUP TIME	TIPS	18.20			
REQUIREMENTS				STOP				TOLLS	4.55			
<div style="text-align: center;"># 222</div>				ZONE-ZIP		WAIT		W.T				
								STOPS				
								SLS TX				
PICKUP POINT WASHINGTON, DC, DC				ZONE-ZIP 78561				MISC				
FINAL DEST BWI				.0202				TOTAL	117.75			
PURSUANT TO ARTICLE 6F NYS EXECUTIVE LAW, 1999, A 2% NYBCOIF SURCHARGE IS ADDED TO ALL RIDES												
Voucher#: Passenger				Fare	S.C	Tips	Tolls	W.T	Stops	Phone	Misc.	Total
1) 1040107904 GREGORY, SUSANNAH				91.00	4.00	18.20	4.55					117.75

ACCOUNT NUM-VIP NUM 7333				COMPANY NAME LOU HAMMOND ASSOC.				FARE	87.00			
PASSENGER NAME GREGORY, SUSANNAH 1001050849				RESERVATION NUM/VOUCHER NUM 1040107909				S.C	4.00			
DATE 04/10/11	CAR NO 9450	JOB NO 17	DRIVER NO 5128	DISP TIME 11:35 AM	ETA(MINS)	RSV TIME 7:00 PM	PICKUP TIME	TIPS	16.40			
REQUIREMENTS				STOP				TOLLS	4.95			
<div style="text-align: center;"># 222</div>				ZONE-ZIP		WAIT		W.T				
								STOPS				
								SLS TX				
PICKUP POINT BWI, AIR TRANS				ZONE-ZIP 70202				MISC	12.00			
FINAL DEST WASHINGTON, DC, DC				78561				TOTAL	124.35			
PURSUANT TO ARTICLE 6F NYS EXECUTIVE LAW, 1999, A 2% NYBCOIF SURCHARGE IS ADDED TO ALL RIDES												
Voucher#: Passenger				Fare	S.C	Tips	Tolls	W.T	Stops	Phone	Misc.	Total
2) 1040107909 GREGORY, SUSANNAH				87.00	4.00	16.40	4.95				12.00	124.35

Total = \$242.10

EXPENSE REPORT (FORM J)

CLIENT CODE: 222		NAME: Jaime Derbyshire		DATE: 4/13
• CLIENT-RELATED (Billable and Non-billable)				
DATE	DESCRIPTION*	TOTAL AMOUNT	WORK CODE	
4/4	Cab to JFK	\$160.36	E	
4/4	Dinner @ Fairmont Southampton	\$20.55	E	
4/7	Cab for Theresa Storm & Stephen Wicker - Mr. King	\$38.80	E	
4/7	Cab to Hamilton Princess from Southampton	\$20.90	E	
4/7	Lunch @ Hamilton Princess	\$13.25	E	
4/7	Cab to BDOT	\$9.30	E	
4/10	Cab from JFK home	\$54.10	E	
4/10	Hamilton Princess Room Charges	\$81.68	E	
• NON-CLIENT-RELATED BUSINESS (Description)				

Employee Signature Jaime Derbyshire
 Approval: [Signature]
 Date: 4/13/11

Total Expenses \$ 299.44
 (-) Less Advances \$
 (+) Due Employee \$ 299.44
 (-) Due LHA \$

Work Codes: A: Entertainment *(indicate name, title, company, type: lunch, dinner, etc.); B: Business Meals *(see above); C: Travel;
 D: Media Contacts; E: Out-of-Pocket; F: Petty Cash Adv.

11 TR
 END MILE
 15:37
 \$ 45.00
 \$ 8.00
 \$ 4.00
 \$ 0.00
 \$ 10.00
 \$ 80.00

PER MC
 20000000

INAGEN: ANK YO
 FOR OF VICE
 AT THE FAIRMONT SOUTHAMPTON

Shirley

325/1 CHK 2099 GST
 3325/DERBYSHIRE
 04APR'11 10:47PM

Delivery Charge 3.00
 Tom & Mozz Salad 15.00

Food 15.00
 Delivery Charge 3.00
 Service Chrg 17% 2.55
 Total Due .. \$20.55

~~ENJOY BERMUDA~~
 CAB # T1100
 START TIME 11:07
 END TIME 09:27
 TRIP # 7099
 RATE No. 1
 MILES 10.58
 FARE \$ 38.80

FOR COMPLAINTS
 call 292-1271
 ext.115

ENJOY BERMUDA

CAB # T1164
 DATE: 04/07/2011
 START TIME 11:07
 END TIME 11:25
 TRIP # 2994
 RATE No. 1
 MILES 6.58
 FARE \$ 19.90
 EXTRAS \$ 1.00
 TOTAL \$ 20.90

FOR COMPLAINTS
 call 292-1271
 ext.115

I LOVE BERMUDA
 TAXI T1100
 04/07/11 TR 9054
 START END MILES
 15:19 13:24 0.8
 USED RATE #1
 FARE : \$ 7.30
 EXTRA: \$ 2.00
 TOTAL: \$ 9.30
 FOR TAXI 2954141
 FOR COMPLAINTS
 CALL 2921271

3
 '10/11 TR 1:
 ART END MILE
 06 11:06 0.
 FARE
 E 2:\$ 45.0
 CH: \$ 0.0
 SRCH:\$ 0.5
 : \$ 9.
 AL: \$ 54.

D TYPE: MC
 -XXXXXXXXXX08
 H:005678

CONTACT T
 DIAL 3-1-1

Fairmont
HAMILTON PRINCESS

P.O. Box HM 837
 Hamilton, Bermuda HM CX
 T (441) 295-3000 F (441) 295-1914

Room : 0241
 Folio # : 275829
 Cashier # : 546
 Page # : 1 of 1

Mr Jaime Derbyshire
 BM

Arrival : 04-07-11
 Departure : 04-10-11

Date	Description	Additional Information	Charges	Credits
04-07-11	Room Gratuities	Line# 0241 :	10.20	
04-07-11	Resort Levy		10.00	
04-07-11	Hotel Occ. Tax/Tourism Fund		0.95	
04-08-11	Refreshment Ctr - Food	Room# 0241 : CHECK# 000052 0052	6.00	
04-08-11	Room Gratuities	Line# 0241 :	10.20	
04-08-11	Resort Levy		10.00	
04-08-11	Hotel Occ. Tax/Tourism Fund		0.95	
04-09-11	Room Gratuities	Line# 0241 :	10.20	
04-09-11	Long Distance	00:39 Line# 7241 : Dialed# 19012181285 [00:05:00]	12.23	
04-09-11	Resort Levy		10.00	
04-09-11	Hotel Occ. Tax/Tourism Fund		0.95	
04-10-11	Mastercard	XXXXXXXXXXXX0940 XX/XX		81.68
Total			81.68	81.68
Balance Due			0.00	

Thank you for choosing Fairmont Hotels & Resorts.
 To provide feedback about your stay please contact Jon Crellin, General Manager, at Jon.Crellin@Fairmont.com.
 We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
 United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the person, company, travel agent or association fails to pay for the full amount of the charges. Overdue charges will be subject to a surcharge at the rate of 1.5% per month (18.55% per annum). An account deemed delinquent may be referred to a collection agency and all other costs associated with the bill. Account is payable on presentation or departure.
 I have requested delivery of The New York Times. If refused, a credit will be applied to my account of \$2.00 per copy plus \$1.25 (Sun)

Thank you for choosing to stay with Fairmont Hotels & Resorts

Summary for Jaime Derbyshire: 919-630-7931

Your Calling Plan

Nationwide Talk & Text FS 1400
 (see pg 3)

Friends & Family

UNL Night & Weekend Min
 Unlimited OFFPEAK

Email & Web for BlackBerry
 \$29.99 monthly access charge
 Unlimited monthly kilobyte

UNL Picture/Video MSG
 Unlimited monthly Picture & Video

UNL Text Messaging
 Unlimited monthly M2M Text
 Unlimited monthly Text Message

M2M National Unlimited
 Unlimited monthly Mobile to Mobile

Have more questions about your charges?
 Get details for all your Usage Charges at
www.verizonwireless.com. Sign into My
 Verizon and go to My Bill and click on Usage
 Details.

Charges

Monthly Access Charges		
Nationwide Talk & Text FS 1400 03/26 - 04/25		110.00
Email & Web for BlackBerry 03/26 - 04/25		29.99
		\$139.99

Usage Charges

Service	Unit	All-in	Used	Billable	Cost
SharePlan	minutes	1400 (shared)	387	---	---
Friends & Family	minutes	---	113	---	---
Mobile to Mobile	minutes	unlimited	80	---	---
Night/Weekend	minutes	unlimited	262	---	---
Long Distance - Verizon Wireless					16.17
International Long Distance - Landline					35.76
Total Voice					\$51.93

Messaging

Text	messages	unlimited	292	---	---
Unlimited M2M Text	messages	unlimited	610	---	---
Picture & Video	messages	unlimited	9	---	---
Total Messaging					\$0.00

Data

Kilobyte Usage	kilobytes	unlimited	59,037	---	---
Total Data					\$0.00
Total Usage Charges					\$51.93

Verizon Wireless' Surcharges

Fed Universal Service Charge	10.59
Regulatory Charge	.13
Administrative Charge	.83
	\$11.55

Taxes, Governmental Surcharges and Fees

NC State 911 Fee	.60
NC Telecomm Relay Svc Surchg	.09
NC State Telecomm Sales Tax	9.96
Wake Cnty Telecomm Sales Tax	3.90
	\$14.55

Total Current Charges for 919-630-7931 \$218.02

Detail for Jaime Derbyshire: 919-630-7931

Voice, continued

Date	Time	Number	Rate	Usage Type	Origin	Destination	Mins.	Airtime Charges	Long Dist/ Other Chgs	Total
3/11	6:07P	901-218-1285	Peak	Friends & Family	New York NY	Inc mng CL	1	---	---	---
3/11	7:31P	901-230-7053	Peak	PlanAll w	Chicago PO NY	Memphis TN	3	---	---	---
3/11	8:52P	000-000-0086	Peak	PlanAll w,CallVM	Newport NE VA	Voice Mail CL	1	---	---	---
3/11	9:07P	901-230-7053	Off-Peak	N&W	Newport NE VA	Memphis TN	1	---	---	---
3/13	9:32P	314-795-2471	Off-Peak	N&W	Raleigh NC	Kirkwood MO	5	---	---	---
3/14	10:32A	443-573-3762	Peak	PlanAll w	Raleigh NC	Baltimore MD	4	---	---	---
3/14	12:23P	919-630-0011	Peak	M2Mail w	Raleigh NC	Raleigh NC	2	---	---	---
3/14	12:29P	901-218-1285	Peak	Friends & Family	Raleigh NC	Memphis TN	9	---	---	---
3/14	12:39P	919-630-0011	Peak	M2Mail w	Raleigh NC	Inc mng CL	1	---	---	---
3/14	1:41P	910-264-1591	Peak	Friends & Family	Raleigh NC	Wilmington NC	6	---	---	---
3/14	3:52P	910-264-1591	Peak	Friends & Family	Raleigh NC	Wilmington NC	5	---	---	---
3/14	4:10P	404-654-1219	Peak	PlanAll w	Raleigh NC	Atlanta GA	3	---	---	---
3/14	4:24P	901-218-1285	Peak	Friends & Family	Raleigh NC	Inc mng CL	10	---	---	---
3/14	6:58P	910-264-1591	Peak	Friends & Family	Raleigh NC	Inc mng CL	2	---	---	---
3/14	7:26P	901-218-1285	Peak	Friends & Family	Raleigh NC	Memphis TN	1	---	---	---
3/14	7:27P	901-218-1285	Peak	Friends & Family	Raleigh NC	Inc mng CL	10	---	---	---
3/14	7:29P	919-630-0011	Peak	M2Mail w,CallVM	Raleigh NC	Inc mng CL	1	---	---	---
3/14	7:49P	910-264-1591	Peak	Friends & Family	Raleigh NC	Wilmington NC	1	---	---	---
3/14	11:15P	901-218-1285	Off-Peak	N&W	Raleigh NC	Memphis TN	1	---	---	---
3/14	11:17P	901-218-1285	Off-Peak	N&W	Raleigh NC	Memphis TN	9	---	---	---
3/15	10:50A	646-346-4513	Peak	PlanAll w	Raleigh NC	Inc mng CL	1	---	---	---
3/15	11:01A	212-980-9232	Peak	PlanAll w	Raleigh NC	New York NY	12	---	---	---
3/15	11:14A	441-292-0023	Peak	PlanAll w	Raleigh NC	Devonshire BM	3	---	4.47	4.47
Landline										
3/15	11:18A	646-346-4513	Peak	PlanAll w	Raleigh NC	Newryczn01 NY	2	---	---	---
3/15	11:50A	919-819-0291	Peak	M2Mail w	Holly Springs NC	Raleigh NC	1	---	---	---
3/15	1:04P	919-630-5280	Peak	M2Mail w	Holly Springs NC	Raleigh NC	2	---	---	---
3/15	1:05P	901-218-1285	Peak	Friends & Family	Apex NC	Memphis TN	8	---	---	---
3/15	1:20P	441-292-0023	Peak	PlanAll w	Morrisville NC	Devonshire BM	14	---	20.86	20.86
Landline										
3/15	1:47P	212-980-9232	Peak	PlanAll w	Raleigh NC	New York NY	2	---	---	---
3/15	2:10P	212-818-9800	Peak	PlanAll w	Raleigh NC	New York NY	14	---	---	---
3/15	2:32P	000-000-0086	Peak	PlanAll w,CallVM	Raleigh NC	Voice Mail CL	1	---	---	---
3/15	2:33P	000-000-0086	Peak	PlanAll w,CallVM	Raleigh NC	Voice Mail CL	2	---	---	---
3/15	2:34P	212-980-9232	Peak	PlanAll w	Raleigh NC	New York NY	8	---	---	---
3/15	5:06P	901-218-1285	Peak	Friends & Family	Morrisville NC	Memphis TN	1	---	---	---
3/15	5:16P	901-218-1285	Peak	Friends & Family	Morrisville NC	Memphis TN	1	---	---	---
3/15	7:22P	410-837-5600	Peak	PlanAll w	East Elmhurst NY	Baltimore MD	2	---	---	---
3/15	7:25P	000-000-0086	Peak	PlanAll w,CallVM	East Elmhurst NY	Voice Mail CL	3	---	---	---
3/15	7:27P	917-539-0833	Peak	PlanAll w	East Elmhurst NY	New York NY	3	---	---	---
3/16	3:46P	919-619-5113	Peak	M2Mail w	New York NY	Chapel Hill NC	1	---	---	---
3/16	4:24P	212-818-9800	Peak	PlanAll w	New York NY	New York NY	3	---	---	---
3/16	5:20P	410-752-0374	Peak	PlanAll w	New York NY	Inc mng CL	2	---	---	---
3/16	7:17P	212-818-9800	Peak	PlanAll w	Philadelphia PA	Inc mng CL	7	---	---	---
3/16	9:07P	646-346-4513	Off-Peak	N&W	Baltimore MD	Newryczn01 NY	2	---	---	---

Detail for Jaime Derbyshire: 919-630-7931

Voice, continued

Date	Time	Number	Rate	Usage Type	Origin	Destination	Min.	Airtime Charges	L. sig Dis/ Other Chgs	Total
3/16	9:10P	917-539-0633	Off-Peak	N&W	Baltimore MD	New York NY	2	---	---	---
3/16	10:07P	901-218-1285	Off-Peak	N&W	Baltimore MD	Memphis TN	1	---	---	---
3/16	10:18P	901-218-1285	Off-Peak	N&W	Baltimore MD	Inc ming CL	14	---	---	---
3/17	6:27A	646-704-7773	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	9:22A	212-308-8880	Peak	PlanAll w	Baltimore MD	New York NY	7	---	---	---
3/17	10:21A	441-238-9884	Peak	PlanAll w	Baltimore MD	Dev nshire DM	5	---	7.45	7.45
Landline										
3/17	11:09A	646-346-4513	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	11:13A	441-292-0023	Peak	PlanAll w	Baltimore MD	Dev nshire DM	2	---	2.98	2.98
Landline										
3/17	1:31P	646-346-4513	Peak	PlanAll w	Baltimore MD	Nwrcyzn01 NY	3	---	---	---
3/17	1:55P	646-346-4513	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	1:58P	901-218-1285	Peak	Friends & Family	Baltimore MD	Memphis TN	3	---	---	---
3/17	2:09P	646-346-4513	Peak	PlanAll w	Baltimore MD	Nwrcyzn01 NY	1	---	---	---
3/17	2:10P	917-539-0633	Peak	PlanAll w	Baltimore MD	New York NY	2	---	---	---
3/17	2:31P	410-929-6445	Peak	PlanAll w	Baltimore MD	Baltimore MD	1	---	---	---
3/17	2:32P	410-235-0808	Peak	PlanAll w	Baltimore MD	Baltimore MD	1	---	---	---
3/17	2:34P	410-655-1771	Peak	PlanAll w	Baltimore MD	Randallsta MD	1	---	---	---
3/17	2:36P	443-722-2706	Peak	PlanAll w	Baltimore MD	Baltimore MD	2	---	---	---
3/17	2:44P	410-845-8083	Peak	PlanAll w	Baltimore MD	Salisbury MD	2	---	---	---
3/17	2:47P	301-652-5452	Peak	PlanAll w	Baltimore MD	Bethesda MD	4	---	---	---
3/17	2:54P	301-674-7037	Peak	PlanAll w	Baltimore MD	Inc ming CL	5	---	---	---
3/17	3:07P	301-674-7037	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	4:42P	443-722-2706	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	5:06P	646-346-4513	Peak	PlanAll w	Baltimore MD	Nwrcyzn01 NY	2	---	---	---
3/17	5:23P	646-346-4513	Peak	PlanAll w	Baltimore MD	Nwrcyzn01 NY	1	---	---	---
3/17	5:26P	917-539-0633	Peak	PlanAll w	Baltimore MD	New York NY	2	---	---	---
3/17	5:51P	917-539-0633	Peak	PlanAll w	Baltimore MD	Inc ming CL	2	---	---	---
3/17	7:02P	646-346-4513	Peak	PlanAll w	Baltimore MD	Inc ming CL	1	---	---	---
3/17	11:01P	901-218-1285	Off-Peak	N&W	Baltimore MD	Inc ming CL	1	---	---	---
3/17	11:18P	901-218-1285	Off-Peak	N&W	Baltimore MD	Inc ming CL	4	---	---	---
3/18	10:40A	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	1	---	---	---
3/18	6:28P	919-630-0011	Peak	M2MAIL w	New York NY	Raleigh NC	2	---	---	---
3/18	7:29P	919-630-5280	Peak	M2MAIL w	New York NY	Inc ming CL	1	---	---	---
3/19	4:57P	919-630-0011	Off-Peak	N&W	New York NY	Raleigh NC	2	---	---	---
3/19	5:55P	000-000-0088	Off-Peak	N&W,CallVM	New York NY	Voice Mail CL	2	---	---	---
3/19	7:30P	919-630-0011	Off-Peak	N&W	New York NY	Raleigh NC	10	---	---	---
3/19	8:04P	661-917-7419	Off-Peak	N&W	New York NY	Inc ming CL	2	---	---	---
3/19	9:57P	901-218-1285	Off-Peak	N&W	New York NY	Memphis TN	3	---	---	---
3/20	1:27A	919-219-8692	Off-Peak	N&W	New York NY	Raleigh NC	1	---	---	---
3/20	1:51A	919-219-8692	Off-Peak	N&W	New York NY	Raleigh NC	1	---	---	---
3/20	5:04P	336-413-0515	Off-Peak	N&W	New York NY	Winstn Sal NC	2	---	---	---
3/21	6:36P	901-218-1285	Peak	Friends & Family	New York NY	Inc ming CL	6	---	---	---
3/21	7:37P	901-218-1285	Peak	Friends & Family	New York NY	Memphis TN	1	---	---	---
3/22	7:18A	919-630-5280	Peak	M2MAIL w	New York NY	Inc ming CL	2	---	---	---

Detail for Jaime Derbyshire: 919-630-7931

Usage, continued

Date	Time	Number	Rate	Usage Type	Origin	Destination	Min.	Airtim Charges	Long Dist/ Other Chgs	Total
3/22	5:14P	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	1	---	---	---
3/22	5:26P	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	2	---	---	---
3/22	5:54P	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	1	---	---	---
3/22	5:56P	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	1	---	---	---
3/22	6:16P	646-346-4513	Peak	PlanAll w	New York NY	Nwyrctzn01 NY	1	---	---	---
3/22	11:28P	901-218-1285	Off-Peak	N&W	Atlanta GA	Memphis TN	15	---	---	---
3/22	11:44P	901-218-1285	Off-Peak	N&W	Atlanta GA	Memphis TN	6	---	---	---
3/23	7:47A	678-522-9337	Peak	PlanAll w	Atlanta GA	Atlanta NE GA	2	---	---	---
3/23	7:48A	404-992-2915	Peak	PlanAll w	Atlanta GA	Atlanta GA	2	---	---	---
3/23	7:52A	678-776-3693	Peak	PlanAll w	Atlanta GA	Gainesville GA	2	---	---	---
3/23	11:19A	678-776-3693	Peak	PlanAll w	Atlanta GA	Gainesville GA	3	---	---	---
3/23	12:24P	203-525-9311	Peak	PlanAll w	Atlanta GA	Inc ming CL	2	---	---	---
3/23	1:06P	646-704-7773	Peak	PlanAll w	Atlanta GA	Nwyrctzn01 NY	1	---	---	---
3/23	2:56P	646-346-4513	Peak	PlanAll w	Atlanta GA	Nwyrctzn01 NY	2	---	---	---
3/23	2:59P	678-457-4578	Peak	M2MAll w	Atlanta GA	Atlanta NE GA	6	---	---	---
3/23	3:34P	646-346-4513	Peak	PlanAll w	Atlanta GA	Nwyrctzn01 NY	13	---	---	---
3/23	3:36P	404-581-4082	Peak	PlanAll w,3-Way	Atlanta GA	Atlanta GA	2	---	---	---
3/23	3:38P	404-581-4082	Peak	PlanAll w,3-Way	Atlanta GA	Atlanta GA	8	---	---	---
3/23	3:54P	770-307-8436	Peak	PlanAll w	Atlanta GA	Winder GA	5	---	---	---
3/23	4:03P	678-215-7300	Peak	M2MAll w	Atlanta GA	Inc ming CL	11	---	---	---
3/23	6:18P	646-346-4513	Peak	PlanAll w	Atlanta GA	Nwyrctzn01 NY	1	---	---	---
3/23	8:21P	919-630-0011	Peak	M2MAll w	Atlanta GA	Raleigh NC	8	---	---	---
3/23	8:37P	901-218-1285	Peak	Friends & Family	Atlanta GA	Memphis TN	26	---	---	---
3/24	9:47A	770-307-8436	Peak	PlanAll w	Atlanta GA	Winder GA	2	---	---	---
3/24	1:34P	403-248-7372	Peak	PlanAll w	Atlanta GA	Calgary AB	34	---	16.17	16.17
3/24	2:25P	203-525-9311	Peak	PlanAll w	Atlanta GA	Waterbury CT	2	---	---	---
3/24	2:32P	404-663-8257	Peak	M2MAll w	Atlanta GA	Atlanta GA	1	---	---	---
3/24	3:37P	404-663-8257	Peak	M2MAll w	Atlanta GA	Atlanta GA	2	---	---	---
3/24	4:12P	646-704-7773	Peak	PlanAll w	Atlanta GA	Inc ming CL	2	---	---	---
3/24	4:14P	646-704-7773	Peak	PlanAll w	Atlanta GA	Inc ming CL	1	---	---	---
3/24	4:19P	646-704-7773	Peak	PlanAll w	Atlanta GA	Inc ming CL	3	---	---	---
3/24	4:21P	404-581-4082	Peak	PlanAll w	Atlanta GA	Atlanta GA	2	---	---	---
3/24	4:22P	404-663-8257	Peak	M2MAll w,CallWait	Atlanta GA	Inc ming CL	2	---	---	---
3/24	4:31P	404-516-5064	Peak	PlanAll w	Atlanta GA	Inc ming CL	2	---	---	---
3/24	4:33P	646-346-4513	Peak	PlanAll w	Atlanta GA	Nwyrctzn01 NY	1	---	---	---
3/24	4:35P	646-346-4513	Peak	PlanAll w	Atlanta GA	Inc ming CL	2	---	---	---
3/24	4:37P	404-516-5064	Peak	PlanAll w	Atlanta GA	Atlanta GA	2	---	---	---
3/24	4:38P	646-704-7773	Peak	PlanAll w,CallWait	Atlanta GA	Inc ming CL	1	---	---	---
3/24	9:32P	203-525-9311	Off-Peak	N&W	Atlanta GA	Waterbury CT	1	---	---	---
3/24	11:04P	901-218-1285	Off-Peak	N&W	Atlanta GA	Memphis TN	8	---	---	---
3/25	11:05A	212-891-0214	Peak	PlanAll w	New York NY	New York NY	1	---	---	---
3/25	4:23P	646-346-4513	Peak	PlanAll w	New York NY	Inc ming CL	11	---	---	---

** Theresa Storm*

Date of Issue: 26MAR11

Jaime Alicia Derbyshire:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: FSZSGP

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.

hotel

car

trip insurance

Record Locator: FSZSGP

Itinerary

Carrier	Flight Number	Departing		Arriving		Booking Code
		City	Date & Time	City	Time	
AA carrier	834	NEW YORK JFK	SUN 03APR 5:29 PM	BERMUDA	8:50 PM	K
American Airlines	Jaime Derbyshire		Economy		Seat 32C	Food For Purchase
AA carrier	1443	BERMUDA	THU 07APR 9:10 AM	NEW YORK JFK	10:30 AM	Q
American Airlines	Jaime Derbyshire		Economy		Seat 28B	Food For Purchase

receipt

PASSENGER	TICKET NUMBER	FARE-USD	TAX	TICKET TOTAL
JAIME DERBYSHIRE	0012330287101	433.00	94.90	527.90
Payment Type: Master Card XXXXXXXXXXXXX0940				Total: \$527.90

CISION

Invoice

1-800-821-0561
www.cision.com
TAX ID: 36-4011543

222 *MS*
MS

Invoice Date	Invoice #
3/31/2011	3962294012

Bill To:
 Matthew Morgan
 Lou Hammond & Associates
 39 East 51st Street
 New York NY 10022
 United States

Ship To:
 Matthew Morgan
 Lou Hammond & Associates
 39 East 51st Street
 New York NY 10022
 United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
4/30/2011	Net 30		Sales Order #S411310	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
*E-mail		DDS@10:15am		

Cision Item	Tax	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRF	Unit Price	Total Price	Source
Digital Clip	Yes	1	PIX Morning News Ft Bermuda	NY: New York, NY ...	WPIX	PIX Morning News	3/30/2011	7:54 am	03:33	166.76	166.76	

Subtotal 165.75
 Shipping Cost (*E-mail) 0.00
 Tax (NY-NEW YORK 8.875%) 14.71
 Total 180.46
 Amount Due \$180.46

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
 Cision US, Inc.
 P.O. Box 98869
 Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962294012

Please Enter Your Credit Card Information
 Type: Discover Master Card Visa AMEX
 Credit Card #:
 Expiration Date: _____ Month _____ Year
 Signature: _____

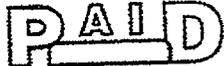
Make Checks Payable To
 Cision US, Inc.
 P.O. Box 98869
 Chicago, IL
 60693-8869



32811 Middlebelt, Suite G, Farmington Hills, MI 48334
 248.932.7744 (P) 248.932.4305 (F) • www.plmarketing.com

INVOICE

REMITTANCE STUB
 PL MARKETING
 05/02/11
 INVOICE DATE

CUSTOMER # 46005		S O L D T O	LOU HAMMOND & ASSOC. ATTN: ACCOUNTS PAYABLE 39 E. 51ST STREET NEW YORK NY 10022		S H I P T O V I A	LOU HAMMOND & ASSOC. ATTN: JAIME DERBYSHIRE 39 E. 51ST STREET NEW YORK NY 10022		UPS Ground		FOB Factory	
JOB # 47748											
UNIT	CUSTOMER PO #	SALESPERSON		ORDER DATE	INVOICE DATE	DATE SHIPPED	INVOICE #				
0	1	Jay Lubin		04/20/11	05/02/11	05/02/11	47748				
QTY ORD	QTY SHP	QTY BO	ITEM #	DESCRIPTION		PRICE	AMOUNT				
300	300			2 GB USB DRIVE WHITE BODY/SILVER SWIVEL (Less deposit)		9.490 EA	2847.00				
							-1423.50				
											
											
REPEAT OF PO 46921 - JUST SIDE 1 IMPRINT. NO SIDE 2											
LOGO: BERMUDA FEEL THE LOVE											
IMPRINT: PMS 211 PINK, PMS 5747, PMS 1405											
TERMS Net 30 Days		1423.50	0.00	35.68	0.00	PLEASE PAY THIS AMOUNT		1459.18			
		SUB-TOTAL	INS	SHPG/HDLG	SALES TAX	→		TOTAL			

Invoice # 47748
 Order # 47748
 JOB #
 LOU HAMMOND & ASSOC.
 CUSTOMER
 CUST# 46005
 1 4P SALESPERSON

Total due 1459.18

Any amount not paid within 30 days may be assessed an ANNUAL percentage rate of 18%. Additional conditions on reverse side also apply to this invoice.

THANK YOU
 We appreciate your business

CUSTOMER INVOICE

PL Marketing
32811 Middlebelt Road
Suite G
Farmington Hills, MI 48334
(248) 932-7744
Merchant ID

8788290236679

Date: 4/20/2011 Time: 4:07 PM EDT

Trans Type: Credit Sale

Transaction #: 41572855
Name: Lou Hammond
Account: *****2008
Exp Date: ****
Card Type: Amex
Street: 39 E. 51st Street
Zip/Postal Code: 10022
Customer Code:
Entry: Manual CNP
Invoice #: 47748
PO #: 47748
Customer ID: 46005
Auth Code: 200600
Result: APPROVED
Message: AP
AVS Response: Y
CV Result: M
Batch Num: 0039
Tran Id 000079800206082

Description _____

Subtotal: \$1,423.50

Total Amt (USD): \$1,423.50

No Signature Required

Customer Copy

Deposit

PL Marketing
32811 Middlebelt Road
Suite G
Farmington Hills, MI 48334
(248) 932-7744

Merchant ID 8788290236679

Date: 5/13/2013 Time: 9:20 AM EDT

Trans Type: Credit Sale

Transaction #: 44047545

Name: LOU HAMMOND

Account: *****2008

Exp Date: ***

Card Type: Amex

Customer Code:

Entry: Manual CNP

Invoice #: 47748A

PO #: 47748A

Customer ID: 46005

Auth Code: 220288

Result: APPROVED

Message: AP

CV Result: M

Batch Num: 0051

Tran Id 000168139465376

Description _____

Subtotal: \$1,459.18

Total Amt (USD): \$1,459.18

No Signature Required

Customer Copy

Balance

CISION

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

Invoice Date	Invoice #
4/27/2011	3962296968

MGM-OK
222

Bill To:
Matt Monagan Lou Hammond & Associates 39 East 51st Street New York NY 10022 United States

Ship To:
Matt Monagan Lou Hammond & Associates 39 East 51st Street New York NY 10022 United States

Payment Due	Terms	Client Ref / PO#	Sales Order No.	Account Executive
5/27/2011	Net 30		Sales Order #S414299	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
Other		1		

Cision Item	Tax	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price	Source
Report, Per Hit (Nat'l)	Yes	1	PIX Morning News Audience #'s for 3/30/11 (\$10)							10.00	10.00	

Subtotal	10.00
Shipping Cost (Other)	0.00
Tax (NY-NEW YORK 8.875%)	0.89
Total	10.89
Amount Due	\$10.89

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
Cision US, Inc.
P.O. Box 98869
Chicago, IL 60693-8869

CISION

Invoice

1-800-621-0561
www.cision.com
TAX ID: 36-4011543

MM
222

Invoice Date	Invoice #
3/21/2011	3962292772

Bill To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Ship To:
Matthew Morgan
Lou Hammond & Associates
39 East 51st Street
New York NY 10022
United States

Payment Due	Terms	Client Ref / PO #	Sales Order No.	Account Executive
4/20/2011	Net 30		Sales Order #S408905	Dino, Alysha
Shipping Method	Shipping Memo	Tracking No.		
*E-mail		email		

Cision Item	Yes	Qty	Subject / Description	Market	Station	Program Title	Air Date	Time	TRT	Unit Price	Total Price	Source
Digital Clip 2G-50	Yes Yes	1	WBAL-TV Ft Bermuda WBAL-TV Ft Bermuda	BA: Baltimore, MD ... BA: Baltimore, MD ...	WBAL WBAL	11-News at 6 11 News at 6	3/17/2011 3/17/2011	6:15 pm 8:15 pm	00:51 00:51	165.75 21.25	165.75 21.25	

Subtotal 187.00
Shipping Cost (*E-mail) 0.00
Tax (NY-NEW YORK 8.875%) 16.60
Total 203.60
Amount Due \$203.60

**OUR REMITTANCE ADDRESS HAS CHANGED. PLEASE SEND ALL PAYMENTS TO:
Cision US, Inc.
P.O. Box 98869
Chicago, IL 60693-8869

Cision US, Inc.

Remittance Slip

Amount Paid	Client	Invoice #
	Bermuda Dept. of Tourism	3962292772

Please Enter Your Credit Card Information
Type: Discover Master Card Visa AMEX
Credit Card #: _____
Expiration Date: _____ Month _____ Year
Signature: _____

Make Checks Payable To
Cision US, Inc.
P.O. Box 98869
Chicago, IL
60693-8869

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 03.21.11

VENDOR: Atlanta Florist

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$99.91

DESCRIPTION: Flowers for Atlanta Bermuda event.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Atlanta, Georgia 30318
(404) 355-4898

Order Number: 26622
Delivery Date: 3/21/2011
Order Date: 3/21/2011

Customer

Account: 9946
Name: Lou r Hammond
Address: 39 East 51 st
City: Manhattan, New York 10022
Telephone: (212) 308-8880

Recipient

Name: Jamie Derbyshire
Address: 133 Carnegie Way Courtyard Atlanta
City: Atlanta, Georgia
Telephone: (404) 222-2416

Product Information

Quantity	Description	Price	Ext. Price
1	light pastel pinks yellows greens centerpiece low..	\$80.00	\$80.00

Delivery:	\$12.50
Service:	\$0.00
Tax:	\$7.41
Total:	\$99.91

Method of Payment

Method	Amount	Name	Reference
Credit Card	\$99.91	Lou r Hammond	

Card Message

Florist Atlanta
1750 Howell Mill Rd., N.W.
Suite B-1
Atlanta, Georgia 30318
(800) 229-3482
floristatlanta@aol.com
www.floristatlanta.biz

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 04.06.11

VENDOR: United Airlines

CLIENT & CODE Bermuda 222

APPROX. AMOUNT: \$687.90

DESCRIPTION: Round trip ticket for Miguel Angel Real Fierros, from Peter Greenberg, to Bermuda.

NAME: Kristina Paiz

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

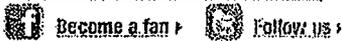
Mary Messias

From: Kristina Paiz
Sent: Thursday, April 28, 2011 11:15 AM
To: Mary Messias
Cc: Terry Group
Subject: Miguel Angel Real Fierros
Attachments: CC form - Miguel Angel.doc

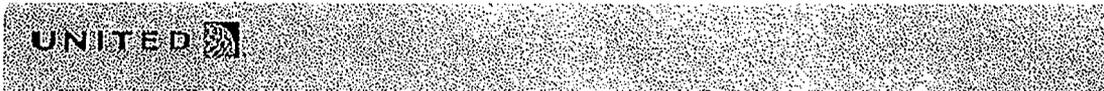
Hello Mary-

Please see the attached and below for Miguel. Thanks!

Kristina Paiz, Receptionist
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-308-8880; Fax: 212-891-0200
E-mail: kristinap@lhammond.com
www.louhammond.com



From: United Airlines [mailto:united@united.ipmsg.com]
Sent: Thursday, April 14, 2011 11:10 AM
To: Kristina Paiz
Subject: Your E-Mail Confirmation from United ZQDXQQ



E-ticket receipt & travel itinerary

Confirmation
number: **ZQDXQQ**

This e-mail address does not accommodate replies.

Thank you for choosing United. Your E-Ticket® has been issued. Please review and print your itinerary and receipt.

Travel itinerary

Confirmation number: **ZQDXQQ**

NEWARK LIBERTY to BERMUDA departing Saturday, April 16

UNITED 4050	Depart:	NONSTOP	ECONOMY
*	NEWARK LIBERTY 11:50 AM	Equip: 737	In-Flight services:
	Arrive:	Award Miles**:	Meal:
	SAT 16 APR	*****	
	BERMUDA 3:05 PM		
	Seat(s): ***		

* OPERATED BY CONTINENTAL AIRLINES AS CO1657
PLEASE CHECK-IN AT CONTINENTAL AIRLINES

BERMUDA to NEWARK LIBERTY departing Wednesday, April 20

UNITED 1027	Depart:	NONSTOP	ECONOMY
*	BERMUDA 3:55 PM	Equip: 737	In-Flight services:
	Arrive:	Award Miles**:	Meal:
	WED 20 APR	*****	

NEWARK LIBERTY 5:29 PM
Seat(s): 32A

* OPERATED BY CONTINENTAL AIRLINES AS CO1660
PLEASE CHECK-IN AT CONTINENTAL AIRLINES

E-ticket receipt

Confirmation no.: ZQDXQQ Issued: 06 APR 11 Number in party: 1

Name:	Ticket no.:	Mileage Plus® no.:
REALFIERROS/MIGUEL A MR	0162123202454	NONE
	Per passenger	Miles Used

Base fare:	593.00 USD
Tax/Fee/Charge:	32.60 US
	62.30 XT (Federal excise taxes)

Total: 687.90 USD

Booking Code: Fare Basis SD103SNN
FC 16APR EWR UA BDA Q45.00Q30.00 399.00MOX UA EWR 119.00SD103SNN NUC593.00END
ROE1.0 XT 35.00BM 7.00XY 5.00XA 4.30BL 4.00EN 2.50AY 4.50XFEWR4.5

REFUNDABLE
NONREF-0VALUAFTDPT-CHGFEE

Payment information:
AXXXXXXXXXXXXX2008 \$687.90USD

Airline tickets are non-transferable. The name on your ticket must match the name on your government issued photo I.D. presented at time of check-in.

Passengers travelling on United Airlines (UA) carriers are subject to United's contract of carriage, which is available for download at united.com. The contract of carriage governs matters such as:

- Check-in requirements for domestic and international travel, including information about when service may be refused;
- Limits on liability for delay, damage or loss of baggage, including fragile or perishable goods;
- Claims Restrictions, including time periods within which a passenger must file a claim or bring an action against the UA Carrier;
- The UA Carriers' rights and limits on liability for delay or failure to perform service, including schedule changes, rerouting and substitution of alternate air carrier, aircraft or mode of travel;
- Rules on overbooking and reconfirmation of reservations; and
- Baggage policies, including carry-on allowances and size and weight restrictions for checked bags.
- Ticket rules: Ticket validity is based on fare and point of origin. Refundable tickets are valid for one year from date of issue. Nonrefundable tickets are valid as issued and, for travel originating in the U.S., will lose remaining value if changes are not made prior to your originally scheduled departure time on your current ticketed travel dates. Certain fees/changes may also apply. Advance seat assignments are subject to change due to schedule or aircraft changes.
**Award tickets are not eligible for mileage accrual.
- International travel: Be sure to bring a copy of your E-ticket receipt to the airport along with your passport and any other required travel documents. International travel information such as State Department advisories and visa information can be found through the united.com Travel Requirements page.
- Important travel tips: Please visit the Traveler Guide page at united.com for updated baggage policies, information about online and airport check-in, security screening procedures, flight status, airport maps, information for customers with special needs, in-flight movie schedules and more.

If you would like to view or modify your itinerary, please visit www.united.com where you can also:

- access your Mileage Plus® account and view partner information
- check flight status
- check in for your flight (within 24 hours of departure)
- View travel guidelines
- and more

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 4.1.11

VENDOR: American Airlines

CLIENT & CODE 222

APPROX. AMOUNT: \$220.00

DESCRIPTION: Flight ffð J. Derbyshire to Bermuda for STC and AirTran Inaugural Flight/Press Trip - Baltimore/DC media / *change in itinerary from initial flight booked, per client's request*

NAME: Jaime Derbyshire

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

[Reservat](#)
 [Award](#)
 [My](#)
 [Fare Sales and Offers](#)

Your Flight Itinerary

PNR FSZSGP
Passengers
JAIME DERBYSHIRE

Flight Number 834
Departs 4/4/11 5:29 pm
New York Kennedy, NY
Arrives 4/4/11 8:50 pm
Bermuda, Bermuda
Cabin/Class
Coach Class
Seats 35C
[Change seat\(s\)](#)

Flight Number 1443
Departs 4/10/11 9:10 am
Bermuda, Bermuda
Arrives 4/10/11 10:20 am
New York Kennedy, NY
Cabin/Class
Coach Class
Seats 24A
[Change seat\(s\)](#)

International Flight Check-In Available On AA.com

Dear Traveler,

Flight Check-In on AA.com now allows eligible customers to check in online for their international trips. Simply click the button below and follow the prompts to input required traveler information and verify passport details. Travelers who meet eligibility requirements can then complete their check in process on AA.com. You can save this email and re-use it to check-in for your return flight.

[Check In Now](#)

For more detailed information on International Flight Check-In requirements visit www.aa.com/checkin.

Please see below for important travel information including recently updated checked baggage policies.

Thank you for choosing American Airlines/American Eagle. We look forward to seeing you on board.

Baggage

Baggage can be quickly checked by using the Self-Service Check-in machine once you arrive at the airport. You can view [checked bag policies](#) or [carry-on baggage allowances](#) at AA.com.

Gates And Times

Instantly check [gates and times](#) of a departing or arriving flight on AA.com.

Flight Status Notification

Sign up to receive [text or voice messages](#) to always stay updated on the latest departures, arrivals, gates and times.

PASSENGER	TICKET NUMBER	CHANGE FARE USD	TICKET TOTAL
Jaime Derbyshire	00123336287161	\$220.00	\$220.00

Payment Type: American Express XXXXXXXXXXXX2008

LABOR FORM

DATE 4/20/11

CLIENT BorMuda

SUBJECT: BorMuda MARCH 2011 Reports.

TOTAL HOURS: 1 hr.

\$ 34.00

DESCRIPTION (Please check [] tasks involved)

1. Collating and stuffing releases _____, brochures _____, photos _____ into press kit covers
 2. Collating and stuffing releases _____, brochures _____, photos _____ and invitations _____ into envelopes
 3. Stick labels onto envelopes
 4. Stick labels onto photos
 5. Stick photos onto caption sheets
 6. Copy press clips (Organize in chronological order [optional])
 7. Binding
 8. Putting signatures on letters/ Matching names of envelopes with letters
 9. Write out on P-touch tape and stick onto index tabs
 10. Set up the sixth floor (includes deck)
 11. Wrap gifts (includes wrapping and tie ribbons)
 12. Set up gift bags (includes putting tissue and everything inside)
 13. Outside job (Helping out in press events, etc)
 14. Other:
-
-

WORK FORM FOR MAILROOM (FORM W)

169
copies.

Request Date: 4.15.11

Client: Bermuda- 222

Account Person: Matthew Monagan

Latest Date Required: 4.18.11

Job Description: Please make 2 bound copies on LHA letterhead of the March 2011 activity report with clips. Please send 1 copy of each via REGULAR MAIL to:

Ann Shutte
Bermuda Department of Tourism
675 Third Avenue, 20th Floor
New York, New York 10017

William Griffith
Bermuda Department of Tourism
43 Church Street, Global House
Hamilton HM 11
Bermuda

Please mark (X) tasks involved:

Do press kits	<input type="checkbox"/>	Send out release	<input type="checkbox"/>
Duplicate clips	<input type="checkbox"/>	Stick labels onto photos	<input type="checkbox"/>
Stuff invitations	<input type="checkbox"/>	Copy CD	<input type="checkbox"/>
Other	<input type="checkbox"/>		

Job done and distributed on 4th & 5th floor when necessary. Date: _____

Original and extra copies received by: _____
Signature of Account Person

Please sign below if appropriate:

* Rush would be less than two days' notice for 100 copies/pieces or more. If less than two days' notice, time and one-half cost to client.

Account Person

BurrellesLuce Media Analysis
A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
 973.992.6600 • 212.227.5570 • 800.631.1160

Lou Hammond
 \Bermuda Tourism
 Att: Ms. Mary Messias, Controller
 39 East 51st Street
 New York, NY 10022

INVOICE

TERMS: NET 30 DAYS

P.O. NO. ▶
 ACCOUNT NO. ▶ 8266 KB
 DATE ▶ 04/30/11
 INVOICE NO ▶ 11028957

INVOICE TOTAL ▶ \$299.41
 TOTAL DUE ▶ \$299.41

Previous Balance
 Media Measurement report
 for March 2011

0.00

Services Rendered
 Sales Tax

275.00
 24.41

PTG
Bill 222

INVOICE TOTAL ▶ 299.41

AN INTEREST CHARGE IS ASSESSED ON ALL
 AMOUNTS OVER 30 DAYS OUTSTANDING

TOTAL AMOUNT DUE ▶ 299.41

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$299.41	\$.00	\$.00	\$.00	\$.00

PAY
 LAST
 AMOUNT
 THIS COLUMN

BurrellesLuce Media Analysis
 A BurrellesLuce Company

75 East Northfield Road • Livingston, NJ 07039
 973.992.6600 • 212.227.5570 • 800.631.1160

PURCHASE ORDER NO ▶

ACCOUNT NO. ▶ 8266 KB

DATE ▶ 04/30/11

INVOICE NO. ▶ 11028957



Burrelles / *LLP*

Work intelligently.

75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.831.1160

Lou Hammond & Associates
\Bermuda Tourism
Att: Ms. Mary Messias, Controller
39 East 51st Street
New York, NY 10022

INVOICE

TERMS: NET 30 DAYS

P.O. NO ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 04/30/11
INVOICE NO ▶ 11028950

INVOICE TOTAL ▶ \$644.57
TOTAL DUE ▶ \$644.57

For the period 04/01/11 through 04/30/11
Previous Balance
Basic Rate Charge

0.00
260.00

Clip Transactions: 217 Clippings Delivered
2 Scanned Clips Credited @ \$1.42 each
18 Internet Clips Charged @ \$1.42 each
140 eClips Charged @ \$1.42 each
59 Scanned Clips Charged @ \$1.42 each
Copyright Royalty Fees
Copyright Royalty Fees Credited
Sales Tax

2.84CR
25.56
198.80
83.78
29.40
0.30CR
50.17

*OK TO
Bill zzz*

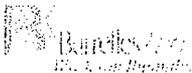
INVOICE TOTAL ▶ 644.57

AN INTEREST CHARGE IS ASSESSED ON ALL AMOUNTS OVER 30 DAYS OUTSTANDING

TOTAL AMOUNT DUE ▶ 644.57

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS
\$644.57	\$.00	\$.00	\$.00	\$.00

PAY LAST AMOUNT THIS COLUMN



75 East Northfield Road, Livingston, New Jersey 07039
973.992.6600 / 800.831.1160

FEDERAL ID. NO. 20-4253253

PURCHASE ORDER NO ▶
ACCOUNT NO. ▶ 8266 AQ
DATE ▶ 04/30/11
INVOICE NO. ▶ 11028950

RUSH PICK-UP
*10% EXTRA COST

11:00 AM PICK-UP

3:00 PM PICK-UP

RUSH DELIVERY
*10% EXTRA COST

11:00 AM DELIVERY

3:00 PM DELIVERY

9/16.00

LOU HAMMOND & ASSOCIATES

DELIVERIES/PICKUPS (FORM R)

DATE: 04/01/11

CHARGE: LHA

CLIENT: 222

TO/FROM: C. Ann Shutte,
Name

TEL: _____

COMPANY: Bermuda Department of Tourism

ADDRESS: 675 Third Avenue-20th Floor, New York, NY 10017
(please include floor and/or suite)

FROM (ACCT. PERSON): Mary Messias

SPECIAL INSTRUCTIONS:

BILLING DESCRIPTION: 016

RECEIVED:

SIGNATURE: _____ TIME: _____

PRINT LAST NAME: Aldo

DELIVERED/PICKED UP BY: _____

NO. TOKENS USED OR CAB FARE: _____

Page: 1
Date: MAY 18 2011
Time: 5:59P
Station:

Account Summary - JAN 06 2011 to JAN 05 2012

<u>Account</u>	<u>Pieces</u>	<u>Postage</u>	<u>Surcharge</u>	<u>Total</u>
222	3	22.810	0.000	22.810
=====				
Grand Total:	3	22.810	0.000	22.810

End of Report

COLOR COPIES FORM (FORM Z)

DATE: 4/1/11

ACCOUNT REP: Matthew

CLIENT CHARGES: Bermuda

LHA CHARGE

DESCRIPTION: Color print of Bermuda Fact sheet
2 pages x 25 sets @ 60 per copy

TOTAL # OF COLOR COPIES: 50

TOTAL COST: \$ 30.⁰⁰

LHA Mailroom

From: Matthew Monagan
Sent: Friday, April 01, 2011 11:22 AM
To: LHA Mailroom
Subject: Colored Copies

Hey Guys,

Can you please print out 25 copies of the following fact sheets? I need today if possible. Let me know when ready and I'll come down. Thanks!

H:\CLIENTS\Bermuda\Press Kit\FINAL\Bermuda Fact Sheet.doc - 2 pages

Matthew Monagan
Lou Hammond & Associates
39 East 51 Street, New York, NY 10022
Tel: 212-891-0244; Fax: 212-891-0200
www.louhammond.com
www.twitter.com/louhammondpr
facebook.com/louhammondpr

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD
LOU'S CONTRIBUTION

TO: CONTROLLER

DATE: 3/25/11

VENDOR: Continental Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$592.90

DESCRIPTION: Airfare - Newark - Bermuda - April Sustainable Tourism
Conference 4/2/11 - 4/4/11

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: Continental Airlines, Inc. <continentalairlines@continental.com>
Sent: Friday, March 25, 2011 8:52 AM
To: Terry Gallagher
Subject: eTicket Itinerary and Receipt for Confirmation AKHEJ5

To ensure delivery of this e-mail please add continentalairlines@continental.com to your address book or approved senders list. See [instructions](#) for adding us to your address book.



Confirmation:
AKHEJ5
[Check-in >](#)

Issue Date: Mar. 25, 2011

Traveler	eTicket Number	Frequent Flyer	Seats
GALLAGHER/TERENCEMR	0052173323629		36C/22D

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Sat, 02APR11	CO1657	V	NEWARK EWR (EWR) 11:50AM	BERMUDA (BDA) 2:49PM	737-800	
Mon, 04APR11	CO1660	H	BERMUDA (BDA) 3:55PM	NEWARK EWR (EWR) 5:29PM	737-700	Purchase

FARE INFORMATION

Fare Breakdown		Form of Payment:
Airfare:	498.00USD	AMERICAN EXPRESS
U.S. Immigration User Fee:	7.00	Last Four Digits 5006
U.S. APHIS User Fee:	5.00	
U.S. Federal Transportation Tax:	32.60	
September 11th Security Fee:	2.50	
Bermuda Departure Tax:	35.00	
Bermuda Aviation Security Fee:	4.30	
Bermuda Passenger Facility Charge:	4.00	
U.S. Passenger Facility Charge:	4.50	
Per Person Total:	592.90USD	
eTicket Total:	592.90USD	

The airfare you paid on this itinerary totals: 498.00 USD

The taxes, fees, and surcharges paid total: 94.90 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.
NONREF/OVALUAFTDPT/CHGFEE
Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 4/8/11

VENDOR: Delta Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$834.30

DESCRIPTION: First Class Tickets - Pensacola - Bermuda, journalist Peter Greenberg, Hidden Gems of Bermuda shoot

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: DeltaElectronicTicketReceipt@delta.com
Sent: Friday, April 08, 2011 12:59 PM
To: Terry Gallagher
Subject: PETER G - PENSACOLA 18APR11



Your Receipt and Itinerary

(Scan this barcode at a Delta Self-Service Kiosk to access your reservation.)

LOU HAMMOND
39 E 51 STREET
NEW YORK NY 10022

Thank you for choosing Delta. We encourage you to review this information before your trip. If you need to contact Delta or check on your flight information, go to delta.com, call 800-221-1212 or call the number on the back of your SkyMiles® card.

Now, managing your travel plans just got easier. You can exchange, reissue and refund electronic tickets at delta.com. Take control and make changes to your itineraries at delta.com/itineraries.

Speed through the airport. Check-in online for your flight.



Flight Information

DELTA CONFIRMATION #: GHH6MP
TICKET #: 00621874208664

Day	Date	Flight	Status	Bkng Class	City	Time	Meals/ Other	Seat/ Cabin
Mon	18APR	DELTA 1047	OK	A	LV PENSACOLA AR ATLANTA	735A 956A		** FIRST
Mon	18APR	DELTA 656	OK	S	LV ATLANTA AR BERMUDA	1055A 244P	L	** BUSINESS

Check your flight information online at delta.com or call the Delta Flightline at 800-325-1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket. Please review Delta's [check-in Requirements](#) and [baggage guidelines](#) for details.

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.
You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.
For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dot.gov>.

Do you have comments about our service? Please [email](#) us to share them with us.

- Key to Terms
- # - Arrival date different than departure date
- ** - See [Seats](#) on delta.com
- *** - Multi meals
- *S\$ - Multiple seats
- AR - Arrives
- B - Breakfast
- C - Bagels/Beverages
- D - Dinner
- F - Food available for purchase
- L - Lunch
- LV - Departs
- M - Movie
- R - Refreshments - Complimentary
- S - Snack
- T - Cold meal
- V - Snacks for Sale

Passenger Information

PETER GREENBERG

Billing Details**Receipt Information**Fare Details: PNS DL X/ATL DL BDA804.00SNRO NUC804.00END ROE1.00 XF PNS4.5ATL
4.5Fare: 804.00 USD Form of Payment AX*****2008
Tax: 30.30 TX
Total: 834.30 USD

NON-REF/\$CHANGE FEE

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply and are displayed in the sections below.

This ticket is non-refundable unless issued at a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Detailed Tax Information**Total Tax: 30.30 USD**

XF 9.00 AY 5.00 US 16.30

Service Charge/Fees

Psg: PETER GREENBERG

Service Charge/Fee Number: 00607634166790

Not Transferable

Retain this receipt for your records. The amount shown below is the total of any nonrefundable service charges or fees paid in conjunction with issuance, exchange or refund of the following tickets/documents, including any direct ticket charge included in the fare you were quoted.

New Ticket Number: 00621874208664
PNR Code: GHH6MPDate of Issue: 08APR11
Place of Issue: SUXRES
Issuing Agent ID: DL/DFASC/FEES: 25.00 USD
TOTAL: 25.00 USD

Ticketing Details

Scan this barcode at a Delta Self-Service Kiosk to access your reservation.



TICKET #: 00621874208664
Issue Date: 04/08/11 Expiration: 04/08/12
Place of Ticket Issue: SUXRES
Issuing Agent Id: DL/DF
Ticket Issue date: 08APR11
Not Transferable

Save money when you
book your next car or hotel
at delta.com.

Up to 40% off and earn
100 miles per day, (200
miles per day for
Medallion members).

Hotel Search by Hilton
Worldwide.

Up to 25,000 bonus miles.
Plus, no annual fee for
first year. Apply Now.



Conditions of Carriage

Air transportation on Delta and the Delta Connection carriers® is subject to Delta's conditions of carriage. They include terms governing, for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
- Claim restrictions, including time periods within which you must file a claim or bring an action against us
- Our right to change terms of the contract
- Check-in requirements and other rules establishing when we may refuse carriage
- Our rights and limits of our liability for delay or failure to perform service, including schedule changes, substitution of alternative air carriers or aircraft, and rerouting
- Our policy on overbooking flights, and your rights if we deny you boarding due to an oversold flight

These terms are incorporated by reference into our contract with you. You may view these conditions of carriage on delta.com, or by requesting a copy from Delta.

You have received this e-mail because you elected to receive your Electronic Ticket receipt sent to you via e-mail. If you would like to take advantage of other Delta e-mail programs featuring special fares, promotions, information and flight updates, please visit: delta.com/emailprograms or delta.com/notifications.

COPYRIGHT INFORMATION This email message and its contents are copyrighted and are proprietary products of Delta Air Lines, Inc. · Delta Blvd. P.O. Box 20706 · Atlanta, GA 30320-6001. Any unauthorized use, reproduction, or transfer of this message or its contents, in any medium, is strictly prohibited.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS VISA MASTERCARD

TO: CONTROLLER

DATE: 4/8/11

VENDOR: American Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$2,640.98

DESCRIPTION: First Class Tickets - Bermuda - NY - LAX, Journalist Peter Greenberg, hidden Gems of Bermuda shoot

NAME: Terry Gallagher

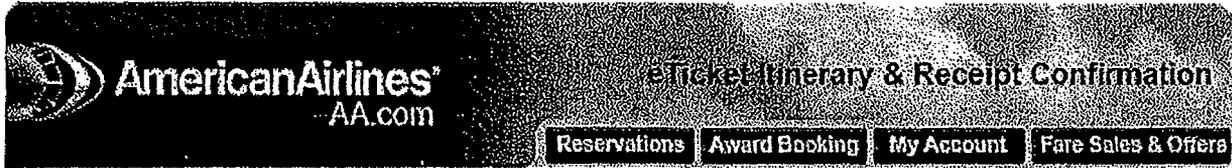
Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: American Airlines@aa.com <notify@aa.globalnotifications.com>
Sent: Saturday, April 09, 2011 2:55 AM
To: Terry Gallagher
Subject: E-Ticket Confirmation-BOHUGC 20APR



American Airlines
AA.com

E-Ticket Itinerary & Receipt Confirmation

Reservations | Award Booking | My Account | Fare Sales & Offers



Date of Issue: 08APR11

Lou Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: BOHUGC

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

Budget
Save up to **30%**

AVIS
Save up to **35%**

PERSONAL ONE-ON-ONE AIRPORT ASSISTANCE.

FIVE STAR SERVICE

TRAVEL BIG. NO MATTER WHAT SIZE YOUR BUSINESS IS.
American Airlines **BUSINESS SUITE**

American Airlines Vacations
AAVacations.com

DEALS & OFFERS Around the World
BOOK NOW



Record Locator: BOHUGC

Itinerary

Carrier	Flight Number	Departing City	Date & Time	Arriving City	Time	Booking Code
U	1443	BERMUDA	WED 20APR	NEW YORK JFK	10:30 AM	J

American Airlines		9:10 AM			
	Peter Greenberg	Business	Seat 5F	Continental Bfast	
American Airlines	185	NEW YORK JFK	THU 21 APR 9:00 PM	LOS ANGELES	12:20 AM
	Peter Greenberg	First Cl.	Seat 3A	Snack	

Receipt

PASSENGER	TICKET NUMBER	FARE-USD	TAX	TICKET TOTAL
PETER GREENBERG	0012337074721	2531.00	109.98	2640.98
Payment Type: American Express XXXXXXXXXXXXXXX008				Total: \$2640.98

You may have purchased a "Special Fare" and certain restrictions apply. Some fares are NON-REFUNDABLE. If the fare allows changes, a fee may be assessed for the change.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in times will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

Air transportation on American Airlines and the American Eagle carriers® is subject to American's [conditions of carriage](#).

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage button below.

Conditions of Carriage

Special Assistance

Flight Check-In

Flight Status Notification

Our Lowest Fare Guarantee Only at AA.com

member of **oneworld**

We know why you fly
American Airlines
AA.com

This e-mail address is non-returnable and does not accommodate replies.
If you have a customer service issue, please Contact AA.

NRID: 4225483117130810512938700

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 4/8/11

VENDOR: American Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$863.90

DESCRIPTION: Air Tickets Adriana Padilla, Producer, Hidden Gems of Bermuda shoot - LAX - Bermuda

NAME: Terry Gallagher

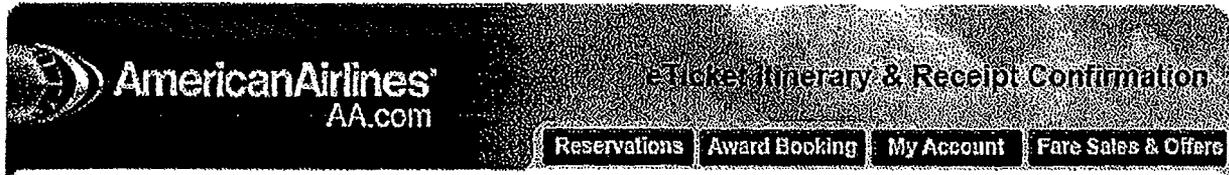
Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: American Airlines@aa.com <notify@aa.globalnotifications.com>
Sent: Friday, April 08, 2011 9:31 PM
To: Terry Gallagher
Subject: E-Ticket Confirmation-MVNOBS 16APR



American Airlines
AA.com

e-Ticket Itinerary & Receipt Confirmation

Reservations | Award Booking | My Account | Fare Sales & Offers



Date of Issue: 08APR11

Lou Hammond:

Thank you for choosing American Airlines / American Eagle, a member of the oneworld® Alliance. Below are your itinerary and receipt for the ticket(s) purchased. Please print and retain this document for use throughout your trip.

Record Locator: MVNOBS

You may check in and obtain your boarding pass for U.S. domestic electronic tickets within 24 hours of your flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo. For faster check-in at the airport, scan the barcode at any AA Self-Service machine.

You must present a government-issue photo ID and either your boarding pass or a priority verification card at the security screening checkpoint.



[Book a hotel](#)



[Book a car](#)



[Buy trip insurance](#)

Budget
Save up to **30%**

AVIS
Save up to **35%**

PERSONAL ONE-ON-ONE AIRPORT ASSISTANCE.

FIVE STAR SERVICE

TRAVEL BIG. NO MATTER WHAT SIZE YOUR BUSINESS IS.
American Airlines **BUSINESS SUITE™**

American Airlines Vacations.
AAVacations.com

DEALS & OFFERS Around the World
BOOK NOW



Record Locator: MVNOBS

Itinerary

Carrier	Flight Number	Departing City	Date & Time	Arriving City	Time	Booking Code
AA	118	LOS ANGELES	SAT 16APR	NEW YORK JFK	3:35 PM	K

American Airlines			7:00 AM			
	Adriana Padilla			Economy	Seat 38E	Food For Purchase
	1780	NEW YORK JFK	SAT 16APR 5:15 PM	BERMUDA	8:40 PM	K
American Airlines	Adriana Padilla			Economy		Food For Purchase
	1443	BERMUDA	WED 20APR 9:10 AM	NEW YORK JFK	10:30 AM	Q
American Airlines	Adriana Padilla			Economy	Seat 30C	Food For Purchase
	3	NEW YORK JFK	WED 20APR 12:00 N	LOS ANGELES	3:00 PM	Q
American Airlines	Adriana Padilla			Economy	Seat 37B	Food-bev/Pur

Receipt						
PASSENGER	TICKET NUMBER	FARE USD	TAX	TICKET TOTAL		
ADRIANA PADILLA	0012337071036	755.00	108.90	863.90		
Payment Type: American Express **** * 2008						TOTAL \$863.90

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Electronic tickets are NOT TRANSFERABLE. Tickets with nonrestrictive fares are valid for one year from original date of issue. If you have questions regarding our refund policy, please visit www.aa.com/refunds.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

Check-in lines will vary by departure location. In order to determine the time you need to check-in at the airport, please visit www.aa.com/airportexpectations.

If you are traveling internationally, please ensure that you have the proper documentation. All necessary travel documents for the countries being visited must be presented at airport check-in. Check with the consulate of these countries to determine the documents required. Additional information can be found at [International Travel](#).

Air transportation on American Airlines and the American Eagle carriers® is subject to American's [conditions of carriage](#).

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage button below.

Conditions Of Carriage

Special Assistance

Flight Check-In

Flight Status Notification

Our Lowest Fare Guarantee Only at AA.com



We know why you fly
American Airlines
AA.com

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 4/8/11

VENDOR: Delta Airlines

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$697.90

DESCRIPTION: Air Tickets Raul Schwarz⁷ Director, Hidden Gems of Bermuda shoot - Dallas - Bermuda

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: DeltaElectronicTicketReceipt@delta.com
Sent: Friday, April 08, 2011 10:31 AM
To: Terry Gallagher
Subject: RAUL S - DALLAS-FT WORTH 18APR11



(Scan this barcode at a Delta Self-Service Kiosk to access your reservation.)

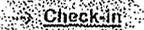
Your Receipt and Itinerary

LOU HAMMOND
39 E 51ST
NEW YORK NY 10022

Thank you for choosing Delta. We encourage you to review this information before your trip. If you need to contact Delta or check on your flight information, go to delta.com, call 800-221-1212 or call the number on the back of your SkyMiles® card.

Now, managing your travel plans just got easier. You can exchange, reissue and refund electronic tickets at delta.com. Take control and make changes to your itineraries at delta.com/itineraries.

Speed through the airport. Check-in online for your flight.



Flight Information

DELTA CONFIRMATION #: GHHX54
TICKET #: 00623475904111

Day	Date	Flight	Status	Bkng Class	City	Time	Meals/ Other	Seat/ Cabin
Mon	18APR	DELTA 810	OK	K	LV DALLAS-FT WORTH AR ATLANTA	600A 910A	V	17A COACH
Mon	18APR	DELTA 656	OK	K	LV ATLANTA AR BERMUDA	1055A 244P	F	28A COACH
Wed	20APR	DELTA 657	OK	T	LV BERMUDA AR ATLANTA	345P 558P	F	** COACH
Wed	20APR	DELTA 1811	OK	T	LV ATLANTA AR DALLAS-FT WORTH	705P 831P	V	7E COACH

Check your flight information online at delta.com or call the Delta Flightline at 800-325-1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket. Please review Delta's [check-in Requirements](#) and [baggage](#) guidelines for details.

- | Key to Terms
- | # - Arrival date different than departure date
- | ** - See [Seats](#) on delta.com
- | *** - Multi meals
- | *S\$ - Multiple seats
- | AR - Arrives
- | B - Breakfast

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.
 You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.
 For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dot.gov>.

Do you have comments about our service? Please [email](#) us to share them with us.

- | C - Bagels/Beverages
- | D - Dinner
- | F - Food available for purchase
- | L - Lunch
- | LV - Departs
- | M - Movie
- | R - Refreshments - Complimentary
- | S - Snack
- | T - Cold meal
- | V - Snacks for Sale

Passenger Information

RAUL SCHWARZ

Billing Details

Receipt Information

Fare Details: DFW DL X/ATL DL BDA Q45.00 384.50KHXRN4 DL X/ATL DL DFW159.00TM
 SLO21 NUC588.50END ROE1.00 XF DFW4.5ATL4.5ATL4.5

Fare: 589.00 USD Form of Payment AX*****2008
 Tax: 108.90 TX
 Total: 697.90 USD

NON-REF/\$CHANGE FEE

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply and are displayed in the sections below.

This ticket is non-refundable unless issued at a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Detailed Tax Information

Total Tax: 108.90 USD

XF	13.50	XA	5.00	XY	7.00	BL	4.30	BM	35.00
EN	4.00	AY	7.50	US	32.60				

Ticketing Details

Scan this barcode at a Delta Self-Service Kiosk to access your reservation.



TICKET #: 00623475904111
 Issue Date: 04/08/11 Expiration: 04/08/12
 Place of Ticket Issue: LAXWEB
 Issuing Agent Id: DL/WW

Ticket Issue date: 08APR11
Not Transferable

Save money when you
book your next car or hotel
at delta.com.

Up to 40% off and earn
100 miles per day, (200
miles per day for
Medallion members).

Hotel Search by Hilton
Worldwide.

Up to 25,000 bonus miles.
Plus, no annual fee for
first year. Apply Now.



Conditions of Carriage

Air transportation on Delta and the Delta Connection carriers® is subject to Delta's conditions of carriage. They include terms governing, for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
- Claim restrictions, including time periods within which you must file a claim or bring an action against us
- Our right to change terms of the contract
- Check-in requirements and other rules establishing when we may refuse carriage
- Our rights and limits of our liability for delay or failure to perform service, including schedule changes, substitution of alternative air carriers or aircraft, and rerouting
- Our policy on overbooking flights, and your rights if we deny you boarding due to an oversold flight

These terms are incorporated by reference into our contract with you. You may view these conditions of carriage on delta.com, or by requesting a copy from Delta.

You have received this e-mail because you elected to receive your Electronic Ticket receipt sent to you via e-mail. If you would like to take advantage of other Delta e-mail programs featuring special fares, promotions, information and flight updates, please visit: delta.com/emailprograms or delta.com/notifications.

COPYRIGHT INFORMATION This email message and its contents are copyrighted and are proprietary products of Delta Air Lines, Inc. · Delta Blvd. P.O. Box 20706 · Atlanta, GA 30320-6001. Any unauthorized use, reproduction, or transfer of this message or its contents, in any medium, is strictly prohibited.

This is a post only email. Please do not respond to this message.

CREDIT CARD FORM (FORM K)

Use of company credit card: Immediately after charging on your group's credit card you must complete the following and give to the Controller:

AMERICAN EXPRESS

VISA

MASTERCARD

TO: CONTROLLER

DATE: 4/11/11

VENDOR: Expedia

CLIENT & CODE 222 Bermuda

APPROX. AMOUNT: \$2,333.70

DESCRIPTION: Airline tickets for House Hunters International TV Crew

NAME: Terry Gallagher

Charges over \$2,000 must have the Chairman or President's approval.

Approved by Chairman / President: _____

Date: _____

Terry Gallagher

From: Expedia Travel Services <usmail@expediamail.com>
Sent: Monday, April 11, 2011 4:52 PM
To: Terry Gallagher
Subject: Expedia travel confirmation - Hamilton, Bermuda - Apr 28, 2011 - (Itin# 136512771432)

Travel Confirmation

Thank you for booking your trip with Expedia. This email is your receipt for the travel item(s) you just booked.

Remember that you can always [view your itinerary online](#) for the most up-to-date information.

Flight: New York to Hamilton		Total ticket cost:	\$2,049.00
Traveler names: Dakkan Abbe, Michael Correa, Richard Bowler		Taxes & Fees:	\$284.70
		Airfare total:	\$2,333.70
New York (JFK) to Hamilton (BDA)	04/28/11 11:00 AM - 2:03 PM	JetBlue Airways 1731	
Hamilton (BDA) to New York (JFK)	05/02/11 9:10 AM - 10:30 AM	American Airlines 1443	

Special requests

We will forward your requests to the travel vendor, but as these are subject to availability we can not guarantee that they will be honored. Some special requests (e.g., ski racks, rollaway beds) may incur additional charges from the vendor.

Free and special meals are not available on many flights.

[View your itinerary](#) for complete and up-to-date trip details, or to make changes online.

Customer Support

Itinerary number: 136512771432

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours. For immediate assistance call Expedia.com at 1-800-EXPEDIA (1-800-397-3342) or 1-404-728-8787 and have the itinerary number ready.



Earn Points & Get Free Travel

Join Expedia Rewards™ today and start earning points towards travel rewards with your next booking. Best of all, there's no blackout dates and membership is completely FREE!

[Learn more and join](#)

What else can we help you with?

Save on hotels in Hamilton	
	Search for more hotels